



VENTURA COUNTY COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN

Pre-Proposal Conference | 4.15.26



Agenda

- Purpose + Ground Rules
- Background
- Project Goals
- Scope Overview
- Outreach & Engagement Expectations
- Key Deliverables
- Procurement Schedule
- Q&A Process Reminders
- Questions



Purpose + Ground Rules

- Purpose:
 - Evaluated fixed-route and demand-response services
 - Verbal responses are not binding; only written addenda modify the RFP
 - Ask questions via chat box or raising hand
 - Let me know if accommodations are needed



About VCTC

- Countywide regional transportation planning agency
- Work with cities, transit operators, and partner agencies
- Coordinates transit services and regional initiatives



Background

- Coordinated Plan is required by FTA for Section 5310 eligibility
- Establishes priorities to improve mobility for:
 - Older adults
 - People with disabilities
 - People with low incomes
- Plan development includes participation by affected populations and providers



Project Goals

- Deliver a locally developed Coordinated Plan that meets FTA requirements
- Data-drive needs/gaps + implementable strategies and project concepts
- Board-ready materials to support Commission adoption



Scope Overview

- Deliver a locally developed Coordinated Plan that meets FTA requirements
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Outreach & Engagement Expectations

- Meaningful engagement with priority populations and stakeholders
- Accessible materials at minimum in English, Spanish, and Mandarin
- Coordination with advisory bodies:
 - CTAC/SSTAC
 - TRANSCOM
- Mix of engagement methods (listening sessions, pop-ups, survey, etc.)



Key Deliverables

- Work plan & schedule; monthly progress reports
- Needs assessment memo + maps/graphics
- Transportation resource inventory + funding/eligibility summary
- Outreach plan + engagement summaries
- Gap analysis memo + priority needs/strategies matrix
- Implementation action plan + monitoring framework
- Draft plan + public comment/log responses
- Final plan + executive summary + board presentation deck



Procurement Schedule*

- **RFP Released:** April 6th, 2026
- **Pre-proposal meeting:** April 15th, 2026 @ 11:00 AM (PST)
- **Questions due:** April 24th @ 5:00 PM (PST)
- **Answers due:** May 6th, 2026
- **Proposals due:** May 22nd 2026 @ 4:00 PM (PST)
- **Interviews (if conducted):**
- **Award Date:** July 10th, 2026
- **Contract Start:** July 13th, 2026



Q&A Process + Reminders

- Submit questions in writing by the Questions Due date
- Responses issued via written addenda
- Reminder: proposals due date/time; late proposals may be deemed non-responsive and may be rejected



Questions?

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