



VENTURA COUNTY TRANSPORTATION COMMISSION

Citizen's Transportation Advisory Committee (CTAC) /
Social Services Transportation Advisory Council (SSTAC)

Ventura County Government Center

Hall of Administration – Multi Purpose Room

800 S. Victoria Street, Ventura

www.goventura.org

Tuesday, January 13, 2026

1:30 p.m.

AGENDA

(Action may be taken on any item listed on the agenda)

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

ITEM 3 PUBLIC COMMENT

Under the Brown Act, the committee/council should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee/Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

ITEM 4 MEETING MINUTES

Recommended Action:

- Receive and file

Responsible Staff: Cecilia Perez, Administrative Assistant

ITEM 5 MEETING SCHEDULE FOR 2026

Recommended Action:

- Receive the 2026 CTAC/SSTAC meeting schedule

Responsible Staff: Aubrey Smith, Program Manager

ITEM 6 ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Recommended Action

- Select from among the membership of this committee a Chairperson and a Vice Chairperson, who shall serve in their respective capacities for a term of one (1) calendar year

Responsible Staff: Aubrey Smith, Program Manager

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

- ITEM 7 GOLD COAST TRANSIT DISTRICT - GO ACCESS PRESENTATION**
Recommended Action:
- Receive presentation
- Responsible Staff: Aubrey Smith, Program Manager**
- ITEM 8 COMMUNITY TRAFFIC CALMING & PEDESTRIAN AND BICYCLE SAFETY PROGRAM**
Recommended Action:
- Receive and file
- Responsible Staff: Caitlin Brooks, Program Manager**
- ITEM 9 SENATE BILL 707 OPEN MEETINGS – MEETING AND TELECONFERENCE REQUIREMENTS**
Recommended Action:
- Receive and file
- Responsible Staff: Claire Grasty, Director of Public Transit and Aubrey Smith, Program Manager**
- ITEM 10 CHAIRPERSON’S REPORT**
- ITEM 11 MEMBER REPORTS**
- ITEM 12 FUTURE AGENDA ITEMS**
- Overview of transportation programs in Ventura County
- ITEM 13 ADJOURN TO TUESDAY, APRIL 14, 2026**

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VENTURA COUNTY TRANSPORTATION COMMISSION

Citizen's Transportation Advisory Committee (CTAC) /
Social Services Transportation Advisory Council (SSTAC)

Ventura County Government Center

Hall of Justice – Pacific Conference Room

800 S. Victoria Street, Ventura

www.goventura.org

Tuesday, September 9, 2025

1:30 p.m.

MEETING MINUTES

CTAC MEMBERS PRESENT: Miranda Patton, Camarillo (Vice-Chair)
Beverly Dransfeldt, Camarillo
Victor Kamhi, Thousand Oaks
Chaise Rasheed, Thousand Oaks
Sandra Aldana, VCTC at Large
Chera Minkler, City of Ventura
Rob Corley, City of Ventura

MEMBERS ABSENT: Marissa Rodriguez, Fillmore (Chair)
Joey Juhasz-Lukomski, Fillmore
Susan Leech, Ojai
Bill Milley, Ojai
Manuel Minjares, Ventura County

CURRENT CTAC VACANCIES: City of Moorpark (2)
City of Oxnard (2)
City of Port Hueneme (2)
City of Santa Paula (2)
City of Simi Valley (2)
County of Ventura (1)
VCTC at Large (1)

SSTAC MEMBERS PRESENT: Shaun Prater, HELP of Ojai
Brenda Craig, Mobility Management Partners

SSTAC MEMBERS ABSENT: Tammy Glen, VC Caregivers
Jeff Lambert, Housing Authority

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Maricela Pardo, Area Agency on Aging
Jon Looney, ACTION VC
Martha Shapiro, Senior Concerns
Esther Anaya, Arc of VC
Clarissa Marostica, 211 Ride
Alexa Martin, ILRC-TRICO
Jennifer Martinez, ILRC-TRICO
Jennifer Hollowell, VC Caregivers

VCTC STAFF PRESENT:

Claire Grasty, Transit Director
Aubrey Smith, Regional Transit Planning Manager
Dolores Lopez, Regional Transit Planner
Matt Miller, Transit Program Manager

1. **CALL TO ORDER** - Vice Chair Patton called the meeting to order at 1:32 p.m.
2. **INTRODUCTIONS & ANNOUNCEMENTS** – No announcements
3. **PUBLIC COMMENT** - None
4. **MEETING MINUTES** - The committee accepted the June 2025 meeting minutes

5. PRESENTATION ON BIKE SAFETY AND TIPS

Claire Grasty presented a PowerPoint on bike safety, tips, and information on e-bikes. Rideshare week is in October, you can pledge to use alternate travel modes and be entered to win a gift card. Questions were asked about bike lanes in West Ventura and will follow up.

6. FISCAL YEAR (FY) 2026-27 TRANSPORTATION DEVELOPMENT ACT (TDA) UNMET TRANSIT NEEDS (UTN) DEFINITIONS AND SCHEDULE

Dolores Lopez gave an overview of the unmet transit needs process, including the threshold and definition of required criteria. The schedule was provided for the upcoming year which begins on December 15th for public outreach.

ACTION:

Rob Corley moved, seconded by Sandra Aldana, to approve FY 26-27 Transportation Development Act (TDA) Unmet Transit Needs (UTN) Definitions and Schedule. Motion passed unanimously.

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7. 2025-2034 SHORT RANGE TRANSIT PLAN/DEMAND-RESPONSE PLAN UPDATE

Aubrey Smith provided an overview of the Short Range Transit Plan (SRTP) including the community outreach summary, partnerships plan summary, and the draft demand-response integration plan. Attachments were provided for each of these discussions. Will have more documentation later and will send out a survey for additional outreach and information in regard to ADA paratransit services. Questions and concerns were discussed regarding surveys, data collection and paratransit services.

8. UPDATE ON TAP2RIDE PROJECT

Matt Miller presented a PowerPoint overview and update on the Tap2Ride program, countywide technology projects, fare capping, and trip planning applications.

9. COUNTY-WIDE TRANSIT STOPS AND STATION NEEDS ASSESSMENT UPDATE

Dolores Lopez provided information of a project from SCAG through REAP funding for a consultant to conduct a county-wide inventory of bus stops, benches, shelters, lighting, and ADA accessibility. A survey for feedback on bus stop improvements and upgrades will be sent out shortly with an incentive to win a gift card. Will be collecting data County-wide and the project should be completed by June 2026.

10. CHAIRPERSON'S REPORT - None**11. MEMBER REPORTS - None****12. FUTURE AGENDA ITEMS**

- SRTP and Demand Response Integration Plan
- Camarillo ADA improvements

13. MEETING WAS ADJOURNED AT 3:21 P.M.

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Item 5

January 13, 2026

**MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE (CTAC) /
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
(SSTAC)**

FROM: AUBREY SMITH, PROGRAM MANAGER

SUBJECT: MEETING SCHEDULE 2026

RECOMMENDATION:

Receive and file the 2026 meeting schedule.

- Tuesday, January 13, 2026
- Tuesday, April 14, 2026
- Tuesday, June 9, 2026
- Tuesday, September 8, 2026



Item 6

JANUARY 13, 2026

**MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE (CTAC) /
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
(SSTAC)**

FROM: AUBREY SMITH, PROGRAM MANAGER

SUBJECT: ELECTION OF OFFICERS

RECOMMENDATION

- Select from among the membership of this committee a Chairperson and a Vice Chairperson, who shall serve in their respective capacities for a term of one (1) calendar year.

BACKGROUND

The officers of the Citizen's Transportation Advisory Committee (CTAC) and Social Services Transportation Advisory Council (SSTAC) shall be selected from among the membership of this committee each year by its membership, who shall serve a one-year term.

The chairperson of this committee is responsible for:

1. Calling for meetings of this committee,
2. Presiding at the committee meetings,
3. Assisting with agenda preparation,
4. Reporting to the Commission when called upon to do so,
5. Establishing subcommittees as necessary, and
6. Other such duties as directed by VCTC.

The vice chairperson serves in the chairperson's absence and performs other duties as directed by them.



Item #9

Date: January 13, 2026

**MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE (CTAC)/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
(SSTAC)**

**FROM: CLAIRE GRASTY, DIRECTOR OF TRANSIT
AUBREY SMITH, PROGRAM MANAGER – REGIONAL TRANSIT
PLANNING**

**SUBJECT: SENATE BILL 707 OPEN MEETINGS – MEETING AND
TELECONFERENCE REQUIREMENTS**

RECOMMENDATION:

- Receive and File

BACKGROUND:

SB 707 was enacted into law in September 2024 and updates portions of the Brown Act to strengthen accessibility for elected and appointed officials with disabilities. Beginning January 1, 2026, legislative bodies must provide reasonable accommodations that allow a member with a disability to participate remotely when their disability prevents in-person attendance. This remote participation must include two-way audio and video, unless a medical need requires audio-only.

DISCUSSION:

VCTC's Legal counsel has confirmed that SB 707's ADA accommodation provisions apply only to voting committee members. They do not extend to non-voting participants, staff, or members of the public. To comply with SB 707, the committee must ensure that any voting member who requires an accommodation is provided with an appropriate

audio/visual setup for the voting committee member that enables full remote participation. For example, a laptop with a meeting access link for the voting member is sufficient to meet this requirement. Importantly, SB 707 specifies that this ADA accommodation does not trigger the Brown Act's teleconferencing requirements (e.g., §§ 54953.8–54953.8.7). This means the additional public access, posting, and broadcast obligations associated with teleconferencing do not automatically apply when a member participates remotely as an ADA accommodation. Staff is still investigating how SB707 impacts the committee at large and will bring an item in the future if necessary.