VENTURA COUNTY TRANSPORTATION COMMISSION
Transit Operators Advisory Committee (TRANSCOM)
VCTC Large Conference Room
751 East Daily Drive, Suite 420
Wednesday, June 11, 2025
1:30 p.m.

AGENDA
(Action may be taken on any item listed on the agenda)

ITEM 1   CALL TO ORDER

ITEM 2   INTRODUCTIONS & ANNOUNCEMENT

ITEM 3   PUBLIC COMMENT
Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

ITEM 4   AGENDA ADJUSTMENTS

ITEM 5   MEETING MINUTES
Recommended Action:
- Receive and file

Responsible Staff: Cecilia Perez, Administrative Assistant

ITEM 6   2025-2034 SHORT RANGE TRANSIT PLAN/PARATRANSIT INTEGRATION ANALYSIS UPDATE
Recommended Action:
- Receive and discuss

Responsible Staff: Aubrey Smith, Program Manager

ITEM 7   SB 125 YEARS 2, 3 AND 4 FUNDING DISTRIBUTION AND UPDATE ON CAP-AND-TRADE FUTURE
- Approve the updated SB 125 fund distribution for Years 2, 3 and 4

Responsible Staff: Claire Grasty, Transit Director

ITEM 8   **VCTC PROJECT NOMINATION PACKAGE FOR THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONWIDE CALL FOR PROJECT NOMINATIONS FOR SURFACE TRANSPORTATION BLOCK GRANT (STBG) AND CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FUNDING**
Recommended Action:

- Recommend the Commission approve the VCTC Nomination Package and submit to SCAG

Responsible Staff: Geiska Velasquez, Program Manager

ITEM 9   **FY 2025/26 STATE OF GOOD REPAIR PROGRAM – PROJECT SUBMITTALS**
Recommended Action:

- Information and Discussion

Responsible Staff: Heather Miller, Program Manager

ITEM 10   **ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE**
Recommended Action:

- Receive and file.

Responsible Staff: Dolores Lopez, Transit Planner

ITEM 11   **FUTURE AGENDA ITEMS**
Recommended Action:

- For discussion.
- Open loop project update
- RideCo Eligibility Portal Update

Responsible Staff: Claire Grasty, Director of Public Transit

ITEM 12   **ADJOURN TO WEDNESDAY, JULY 9, 2025 AT 1:30 P.M.** in the VCTC Large Conference Room at 751 East Daily Drive #420 in Camarillo.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

VENTURA COUNTY TRANSPORTATION COMMISSION
Transit Operators Advisory Committee (TRANSCOM)
VCTC Large Conference Room
751 East Daily Drive, Suite 420
Wednesday, May 14, 2025
1:30 p.m.

MEETING MINUTES

ITEM 1 **CALL TO ORDER**
Lydia Salas called the meeting to order at 1:34 p.m.

ITEM 2 **INTRODUCTIONS & ANNOUNCEMENTS**
- Claire Grasty announced that it is bike month and reminder to turn in any CMAQ applications by Friday.
- Matt Miller announced five new MCI coaches are scheduled to be in service in June and that the open loop program is tentatively scheduled to launch at the end of May on the Intercity service.
- Tyler Nestved announced that Thousand Oaks is hosting a demo of a 35ft Gillig electric bus on May 28.
- Ben Gonzales announced that Simi Valley received 15 new vans and a new design for dial-a-ride services.
- Aubrey announced that Dump the Pump event is next month on the 17th. Additionally, the Strawberry Festival is this weekend and Metrolink train service will be extended to the Ventura fairgrounds. The Pacific Surfliner will allow kids under 12 ride for free to/from the event. He also mentioned that he sent out an email regarding upcoming training.

MEMBERS PRESENT: Lydia Salas, City of Camarillo
Michelle Woomer, City of Moorpark
Austin Novstrup, Gold Coast Transit District
Tyler Nestved, City of Thousand Oaks
Ben Gonzales, City of Simi Valley
Matt Miller, VCTC Intercity
MEMBERS ABSENT: City of Fillmore

City of Oxnard
City of Ojai
City of Port Hueneme
City of Santa Paula
City of Ventura
County of Ventura

EX OFFICIO PRESENT: Holly Galbreath, VC Air Pollution Control Dist.

EX OFFICIO ABSENT: CSU Channel Islands

VCTC STAFF PRESENT: Claire Grasty, Director of Public Transit
Aubrey Smith, Program Manager
Dolores Lopez, Transit Planner
Erin Kenneally, Transit Planner

ITEM 3   **PUBLIC COMMENT -** None

ITEM 4   **AGENDA ADJUSTMENTS**
Claire requested that items 6 and 7 be switched.

ITEM 5   **MEETING MINUTES**
The committee received the April meeting minutes.

ITEM 6   **SHORT RANGE TRANSIT PLAN/PARATRANSIT INTEGRATION ANALYSIS UPDATE**
Jeremiah LaRose with Fehr and Peers presented a PowerPoint and highlighted the following: Fare equity analysis, existing conditions and the future of fares. Jeremiah noted that discussion and next steps are to gather additional data on past sales and fare model assumptions.

There were questions related to the following:
Whether the survey data was representative of the entire county, which it is
The timing of when agencies whose fares are lower than $1.50 should increase fares and when agencies that already have fares at $1.50 or above should move to increase fares to $2.00 and where agencies with fares of $2.00 fit in. The timing has not been specified and generally operators should do what works best for their agencies.
Open loop payments and fare capping. The regional open-loop system will have fare capping and will allow for day, weekly and monthly passes.

ITEM 7   REGIONAL RADIO PROJECT UPDATE

Aubrey stated that the County indicated that there would be one representative on the oversight committee to represent the transit operators, which VCTC will staff. The MOU would go to the May 27th oversight committee meeting and VCTC is working on an agreement with the transit operators. The next steps are to work through the talk groups and continue to get quotes for the equipment and installation.

ITEM 8   ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE

Dolores provided an update on ADA certification and stated that re-certifications went up quite a bit and the applications stayed roughly the same which has been the trend recently. Additionally, MMP was awarded a contract eligibility certifications for three years with an option for an additional two years.

ITEM 9   FUTURE AGENDA ITEMS

Claire discussed the following:

- Open loop project update – scopes went out and updates will come.
- RideCo Eligibility Portal Update - going well in general.

ITEM 10   ADJOURNMENT

Lydia Salas adjourned the meeting at 2:46 p.m.
Next meeting is Wednesday, June 11, 2025, at 1:30 p.m. in the VCTC Large Conference Room at 751 East Daily Drive #420 in Camarillo.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

Item #7

June 11, 2025

TO:	**TRANSIT OPERATION ADVISORY COMMITTEE (TRANSCOM)**
FROM:	**CLAIRE GRASTY, DIRECTOR OF PUBLIC TRANSIT**
SUBJECT:	**SB 125 YEARS 2, 3 AND 4 FUNDING DISTRIBUTION AND UPDATE ON CAP-AND-TRADE FUTURE**

RECOMMENDATION:

- Approve the updated SB 125 fund distribution for Years 2, 3 and 4.

BACKGROUND

The SB 125 funds are comprised of Transit and Intercity Rail Capital Program (TIRCP) and Zero-Emission Transit Capital Program (ZETCP), which includes funds from the Public Transit Account (PTA) and the Greenhouse Gas Reduction Fund (GGRF). The TIRCP funds were initially planned to be split over two years, Years 1 and 2. The ZETCP funds were and are still planned to be spread over Years 1, 2, 3 and 4, with the same amount of funding in Years 2 through 4.

However, due to State budget shortfalls, the Year 2 TIRCP funds are planned to be split over two years. Furthermore, the Governor has recommended changes to the Cap-and-Trade program that threatens TIRCP and ZETCP funds beyond Year 4.

The Cap-and-Trade program is set to end in FY 2029. As part of his May Revise, the Governor recommended significant allocations to High Speed Rail and Calfire ($1B and $1.5B respectively). While no cuts to existing cap-and-trade programs, revenues are generally between $2-4B, which does not allow funding for existing commitments including Years 3 and 4 of TIRCP and ZETCP funds. A total of what is at stake is $26.9M.

Other programs such as the Low Carbon Transit Operations Program (LCTOP), Affordable Housing and Sustainable Communities (AHSC) program and the TIRCP discretionary program are also at risk. The LCTOP program in particular has funded many critical programs in Ventura County, including the Youth Ride Free, College Ride and Free Fare Days programs.

DISCUSSION

When the SB 125 funds were allocated between the two TIRCP years and four ZETCP years, they we allocated based on when funding was needed for projects the funds were requested for. After the first year of funds were delayed and future years of funding did not seem locked in, funds were reallocated between the years to balance the risk across the transit operators.

Based on the split of TIRCP Year 2 funds between Years 2 and 3 and due to the risk of losing TIRCP Year 3 funds, as well as ZETCP Years 3 and 4 funds, the funds are once again being reallocated. Funds were primarily split between TIRCP Years 2 and 3 but there were changes made to ZETCP funds to help balance the risk between the transit operators. With the exception of VCTC led projects, funds are split in half for the operators. VCTC prioritized operations and vehicle replacements of VCTC led projects while projects that could be deferred or were already slated for funding in later years, remained to ensure the transit operators received funds sooner.

VCTC will need to know from the transit operators how they want the funds split between the project line items by June 20.

ATTACHMENT A

Attached is the breakdown of funds and fund type by operator.

Totals by Agency	TIRCP Y2	TIRCP Y3	GGRF Y2	GGRF Y3	GGRF Y4	Year 2 Total	Total
Gold Coast Transit District	$ 9,152,470.00	$ 9,451,933.00	$ 542,463.00	$ -	$ 243,000.00	$ 9,694,933.00	$ 19,389,866.00
Simi Valley	$ 1,100,976.50	$ 1,100,976.50	$ -	$ -	$ -	$ 1,100,976.50	$ 2,201,953.00
County of Ventura	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Ojai	$ 532,773.50	$ 532,773.50	$ -	$ -	$ -	$ 532,773.50	$ 1,065,547.00
Valley Express	$ 50,000.00	$ -	$ -	$ -	$ 2,000,000.00	$ 50,000.00	$ 2,050,000.00
Camarillo	$ 438,000.00	$ 796,074.00	$ 1,400,000.00	$ 600,000.00	$ 441,926.00	$ 1,838,000.00	$ 3,676,000.00
Moorpark	$ 450,000.00	$ 450,000.00	$ -	$ -	$ -	$ 450,000.00	$ 900,000.00
Thousand Oaks	$ 750,000.00	$ 750,000.00	$ 900,000.00	$ 900,000.00	$ -	$ 1,650,000.00	$ 3,300,000.00
Metrolink	$ 825,180.00		$ -	$ -	$ -	$ 825,180.00	$ 825,180.00
VCTC Intercity - VCTC	$ 5,137,500.00	$ 5,137,500.00		$ 1,342,463.00	$ 157,537.00	$ 5,137,500.00	$ 11,775,000.00
VCTC - regional projects	$ 2,831,178.00	$ 3,048,822.00	$ -	$ -	$ -	$ 2,831,178.00	$ 5,880,000.00
Total	$ 21,268,078.00	$ 21,268,079.00	$ 2,842,463.00	$ 2,842,463.00	$ 2,842,463.00	$ 24,110,541.00	$ 51,063,546.00

June 11, 2025

MEMO TO: **TRANSIT OPERATORS ADVISORY COMMITTEE**
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: **GEISKA VELASQUEZ, PROGRAM MANAGER**

SUBJECT: **VCTC PROJECT NOMINATION PACKAGE FOR THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONWIDE CALL FOR PROJECT NOMINATIONS FOR SURFACE TRANSPORTATION BLOCK GRANT (STBG) AND CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FUNDING**

<u>**RECOMMENDATION:**</u>

- Recommend the Commission approve the VCTC Nomination Package and submit to SCAG

<u>**BACKGROUND:**</u>

The Surface Transportation Block Grant (STBG) Program and Congestion Mitigation and Air Quality (CMAQ) Improvement Program are Federal Highway Administration (FHWA) programs that provide funding for transportation. STBG provides funding to best address state and local surface transportation needs, and CMAQ provides funding for projects or programs that improve air quality, relieve congestion, and generate an emissions reduction in, or offer a benefit to, a nonattainment or maintenance area.

In past years VCTC was provided, per state law, with a county apportionment for these funds and would make recommendation to SCAG the projects to be programmed in the Federal Transportation Improvement Program (FTIP). As of July 1, 2023, SCAG is now responsible for conducting a regionwide request-for-project nominations process for selection of STBG and CMAQ-funded projects.

On March 31st SCAG released guidelines for the call-for-project nominations for STBG and CMAQ funds. As per these guidelines, project sponsors submitted applications by the deadline of May 16th. Although in 2024 SCAG distributed an incremental increase in funds, this call-for-project nominations represents the first time of utilizing this new process for prioritization and the full amount of funds for one funding cycle.

VCTC is now responsible for the coordination and submission to SCAG of a Ventura County Project Prioritization Framework and a Project Nomination Package. SCAG will review the Project Nomination Packages submitted by VCTC and the other County Transportation Commissions (CTC's) against the program criteria and develop a list of prioritized projects for approval by the SCAG Regional Council.

Projects approved by SCAG for STBG and CMAQ funding will then be programmed in the 2027 FTIP, and a contingency list will be maintained by SCAG for any cost savings or future funding opportunities.
Staff are seeking committee and VCTC approval of the Project Nomination Package (Attachment A) and direct staff to submit the Project Nomination Package and associated documentation to SCAG for evaluation and project selection.

This item supports the 2023 VCTC Strategic Plan Tier 2 Top Priorities including integrating the Comprehensive Transportation Plan (CTP), encouraging local partners to plan and prioritize building new bike lanes (and seeking funding for this purpose), and coordinating efforts to prioritize and submit grant applications for goods movement.

DISCUSSION:

The CMAQ and STBG Program Guidelines established the structure for project selection and allocation of federal funds within the SCAG region. The guidelines were developed by SCAG in consultation with CTCs in the region. There were three workshops for Ventura County eligible applicants on the SCAG guidelines and new application process; two were held virtually by SCAG and one was hosted in person by VCTC at the Camarillo library with excellent turnout.

This nomination package will primarily make funding available from apportionments for federal fiscal year (FFY) 2026/27 and FFY 2027/28. STBG and CMAQ funding are subject to the Timely Use of Funds with obligation and/or Federal Transit Authority (FTA) Transfer deadlines for these apportionment years being September 30, 2029, and September 30, 2030, respectively. The current federal surface transportation authorization, the Infrastructure Investment and Jobs Act, is in effect through September 2026. Therefore, funding availability for the call for project nominations is subject to a subsequent congressional reauthorization or continuing resolution.

Table 1, Project Selection Milestones, outlines the tentative dates for key milestones for the call-for-project nominations process and is updated as necessary with communication to this committee.

Table 1: PROJECT SELECTION MILESTONES	Expected Date
PROJECT NOMINATION RECOMMENDATIONS TO TRANSCOM	June 11, 2025
PROJECT NOMINATION RECOMMENDATIONS TO TTAC	June 18, 2025
PROJECT NOMINATION RECOMMENDATIONS TO VCTC	July 11, 2025
VCTC PROJECT NOMINATION PACKAGE TO SCAG	July 31, 2025
SCAG TRANSPORTATION COMMITTEE	November 6, 2025
SCAG REGIONAL COUNCIL AWARDS FUNDING	December 4, 2025
IMPLEMENTATION INTO THE FTIP	Jan - Feb 2026

The funding availability for this call for project nominations per the SCAG guidelines, is set by program target percentages. The Ventura County region STBG target percentage is 4.3%, or roughly $27M, and the CMAQ target percentage is 3.3% or roughly $20M.

The VCTC Project Nomination Package presented in Attachment A identifies the prioritized list of projects scored through the rubrics of the VCTC Project Prioritization Framework approved by VCTC April 4, 2025, which outlined how projects would be prioritized for funding as part of the final SCAG selection. This framework was posted to the VCTC website and was presented at the March 2025 workshop as well. VCTC staff worked closely with local agencies throughout Ventura County to navigate the new project application software, ensure air quality improvement calculations and cost benefit were sufficient for CMAQ applications, and answer any questions that came up throughout the process.

All told there were thirty (30) project applications from twelve (12) agencies from throughout Ventura County. Many of the projects requested CMAQ, however STBG had higher requested dollar amount overall. The smallest project request was $443,000 while the largest single request was just over $3 million. The majority of applications had prior funding from either STBG and/or CMAQ, or from other sources such as Active Transportation Program or other federal programs and had incurred cost increases in the past five years requiring additional funding to complete. All projects listed "highly recommended" will be ready to obligate the federal funding in the first year of the program (FFY 2026/27).

At the top of the recommendation table in Attachment A are two projects of note. The $4 million for the Oxnard Harbor District was previously approved for immediate use by SCAG at the recommendation of VCTC for the Shoreside Power Project cost increase. The project second is the US 101 High Occupancy Vehicle (HOV) lanes and it will not need additional funds withing the time horizon of the available funds in this call for projects, but the project must be shown on the recommendation list to document that is has been selected though the new SCAG managed project selection process.

Staff recommend the committee approve for recommendation to the Commission the Project Nomination Package as shown in Attachment A.

2025 STBG/CMAQ Call for Project Nominations - Project Nomination Recommendation Package

Project	Recommend STBG	Recommend CMAQ	Agency	Total Project Cost	Project Type	Total Points	Recommend Level	Points to SCAG
Port of Hueneme North Terminal Shore Power Project		$ 4,000	Port of Hueneme	$18,613	Clean Transportation	55	Highly	50
US 101 HOV LANES	$ -	$ -	VCTC	$163,014	Trans System Management/Goods Movement	55	Highly	50
Countywide Transit Outreach Activities		$ 1,387	VCTC	$2,830	Transit and Multimodal Integration	65	Highly	50
Regional Rideshare Program	$ -	$ 443	VCTC	$2,215	Transportation Demand Management	60	Highly	50
Lynn Road Bike Lane and Pedestrian Improvements	$ 2,000		THOUSAND OAKS	$16,114	Complete Streets	60	Highly	50
Pedestrian and Bike Safety Improvements; Ojai Ave and Maricopa Hwy	$ 3,541	$ -	OJAI	$8,498	Complete Streets	60	Highly	50
Residential Street Sidewalk and HAWK Signal	$ -	$ 1,438	SAN BUENAVENTURA	$7,839	Complete Streets	60	Highly	50
VCTC Intercity Service Expansion		$ 500	VCTC	$500	Transit and Multimodal Integration	59	Highly	50
Valley Express Service Expansion		$ 1,169	VCTC	$1,321	Transit and Multimodal Integration	59	Highly	50
GCTD Demand Response Alternative Fuel Vehicle Replacement	$ 1,785	$ -	GCTD	$2,017	Clean Transportation	59	Highly	50
GCTD Fixed Route Fleet Modernization Phase 1	$ -	$ 5,786	GCTD	$6,565	Clean Transportation	59	Highly	50
Eastside Neighborhood Greenway (ROW)	$ -	$ 655	SAN BUENAVENTURA	$8,668	Complete Streets	57	Highly	50
Saticoy Pedestrian Improvements	$ 4,700	$ -	VENTURA COUNTY	$9,589	Complete Streets	57	Highly	50
Accessible Pedestrian Enhancements	$ 575	$ -	OXNARD	$4,849	Complete Streets	55	Highly	50
Oxnard Boulevard Bicycle & Pedestrian Facilities	$ 1,700	$ -	OXNARD	$4,126	Complete Streets	55	Highly	50
Pleasant Valley Road Bike Lanes ST-5006, CML-5393(036)	$ 4,000	$ -	CAMARILLO	$11,464	Complete Streets	55	Highly	50
Simi Valley Vehicle Replacement Project	$ -	$ 443	SIMI VALLEY	$500	Clean Transportation	54	Highly	50
Ventura County Adaptive Ramp Metering Feasibility Study	$ 531		VCTC	$600	Trans System Management/Goods Movement	54	Highly	50
Santa Paula Trail Connectivity Project	$ -	$ 4,189	SANTA PAULA	$7,060	Complete Streets	54	Highly	50
TOTC EV Infrastructure	$ 1,549	$ -	THOUSAND OAKS	$1,750	Clean Transportation	53	Highly	50
Piru Pedestrian Improvements	$ 4,700	$ -	VENTURA COUNTY	$9,692	Complete Streets	52	Highly	50
Highly Recommended Subtotal	$ 25,081	$ 20,010						
Bridge Replacement at Las Posas Road and Ventura Boulevard SD-5052	$ 4,000		CAMARILLO	$26,883	Resilience of At-Risk Infrastructure	49	Recommended	40
Victoria Ave Pavement Rehabilitation from Ralston to Valentine	$ 3,387		SAN BUENAVENTURA	$4,208	System Preservation	49	Recommended	40
Eastside Neighborhood Greenway (CON)		$ 5,770	SAN BUENAVENTURA	$8,668	Complete Streets	48	Recommended	40
GCTD Fixed Route Modernization Phase 2		$ 3,874	GCTD	$4,376	Clean Transportation	48	Recommended	40
Mountain Fire Adaptive Signal Infrastructure Improvement Project	$ -	$ 2,744	CAMARILLO	$3,100	Trans System Management/Goods Movement	44	Recommended	40
Port Hueneme Road Corridor & Enhancement Reconstruction	$ 3,983	$ -	PORT HUENEME	$4,500	Resilience of At-Risk Infrastructure	43	Recommended	40
Mills Road Pavement Rehabilitation from Loma Vista to Main	$ 3,408		SAN BUENAVENTURA	$3,850	System Preservation	43	Recommended	40
Recommended Subtotal	$ 14,778	$ 12,388						
Neighborhood Street Resurfacing	$ 13,023		OXNARD	$14,710	System Preservation	39	Contengincy	20
Hueneme Road Widening: Edison Drive to Rice Avenue (PE/ROW)	$ 3,744		VENTURA COUNTY	$17,801	Transportation System Management and Goods M	38	Contengincy	20
US 101/Del Norte Boulevard Interchange Improvement (PE Only)	$ 3,099		OXNARD	$3,500	Transportation System Management and Goods M	38	Contengincy	20
Contingency Subtotal	$ 19,866	$ -						
Total	$ 59,725	$ 32,398						

June 11, 2025

MEMO TO: **TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

FROM: **HEATHER MILLER, PROGRAM MANAGER**

SUBJECT: **FY 2025/26 STATE OF GOOD REPAIR PROGRAM – PROJECT SUBMITTALS**

<u>**RECOMMENDATION:**</u>

- Information and Discussion

<u>**BACKGROUND:**</u>

The State of Good Repair (SGR) Program is a noncompetitive, formula-based program included under The Road Repair and Accountability Act of 2017, Senate Bill (SB) 1. Funds are deposited into the State Transit Assistance (STA) account and then distributed to regional transportation agencies using the STA Program formula, with half of the SGR funds being allocated according to population (PUC 99313) and half of the SGR funds allocated according to transit operator revenues (PUC 99314). The goal of the SGR Program is to provide funding for capital assistance in rehabilitating, modernizing, and maintaining the state's existing local transit systems in a state of good repair.

A preliminary estimate of funding allocations for the FY 2025/26 SGR program was released by the State Controller's Office on January 30, 2025. The following table provides the fund estimates for Transit Operators in Ventura County:

Table 1. State of Good Repair January Fund Estimates for FY 2025/2026

Agency	SGR PUC 99314 Fund Estimate	SGR PUC 99313 Fund Estimate
City of Camarillo	$ 9,095	
Gold Coast Transit District	$ 51,734	
City of Moorpark	$ 3,632	
City of Simi Valley	$ 14,136	
City of Thousand Oaks	$ 5,131	
SCRRA (Metrolink)	$ 153,732	
Ventura County Transportation Commission		$ 1,452,335
TOTAL	**$ 237,460**	**$ 1,452,335**
	TOTAL	$ 1,689,795

A final estimate of available allocations is anticipated to be released in August 2025. In the past, the August estimate has not varied significantly from the January estimate, therefore VCTC is providing the January estimate as the funding basis for the planning of potential projects. Transit operators will be notified of the August estimate should it vary from the January estimate as soon as those amounts are available.

INFORMATION AND DISCUSSION

The SGR Program is a transit capital program that maintains the public transit system in a state of good repair. The program encourages eligible recipients to promote "fix-it-first" transit capital projects that reduce greenhouse gases and help achieve the state's environmental goals.

Each fiscal year, regional entities (RTPAs), working in conjunction with their local transit operators, are required to compile and forward to Caltrans a list of projects proposed to be funded with the year's apportionment of SGR funds. VCTC, as the designated regional entity, is required to review the proposed projects to ensure they meet the SGR eligibility criteria and to then submit a VCTC Board Resolution to Caltrans that includes all Ventura County projects. Projects' eligibility criteria include:

- whether the project has been approved by the Transit Operator's board and/or the project is included in an adopted document such as the short-range transit plan;
- whether the project is appropriate for the overall transit plan designed for the region; and
- whether the total estimated amount of SGR funds to be made available to the transit operator agrees with the August estimate letter issued by the California State Controller's Office.

The SGR Resolution listing all of Ventura County's FY 2025/26 SGR projects is scheduled for approval at the September Commission meeting. In order for adequate review of projects prior to Commission approval, VCTC is requesting **Transit Operators submit their project lists to VCTC by Friday, July 18, 2025**. Project submittals must include:

- Project scope and description (include asset type);
- Project overall funding plan;
- Project schedule; and
- Estimated useful life of the project (asset).

Agencies must submit a signed cover letter on the agency's letterhead to VCTC indicating that the project has been approved by the Transit Operator's board and/or that the project is included in an adopted document such as the short-range transit plan (include a link to the publication). According to SGR guidelines, previously submitted projects are eligible to receive additional SGR funds with a four-year allowable accrual of funds. Recipients must begin expending funds by the fourth year and fully expend the funds within the following four years.

Following Commission approval, VCTC staff will submit the SGR Resolution to Caltrans. Caltrans will provide the State Controller's Office with a list of eligible recipients and funding amounts. VCTC will receive and sub-allocate the funds from the State Controller's Office to the Transit Operators on a quarterly basis beginning in November 2025. **Transit Operators are required to enter their approved projects into the CalSMART database by September 1** and thereafter track project expenditures and submit project progress/expenditure reports annually.

June 11, 2025

MEMO TO: **TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

FROM: **DOLORES LOPEZ, REGIONAL TRANSIT PLANNER**

SUBJECT: **ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE**

RECOMMENDATION:

- Receive and file the monthly ADA Certification services report(s) and program update.

DISCUSSION:

Mobility Management Partners (MMP) is VCTC's contracted service provider for ADA Paratransit Eligibility Certification services.

Attached are the ADA Paratransit Certification Services Reports from MMP for review at this TRANSCOM meeting.

May-25							
		May	Apr	Mar	Feb	Jan	Dec
Call Center	Inbound ADA Calls	471	449	470	469	449	369
	Outbound ADA calls	120	205	77	102	217	201
	Average hold time (in seconds)	0.07	0.31	1.46	0.68	0.6	0.03
	Outbound Area Transmittals	11	1	2	1	0	1	Riders requesting service outside of Ventura County
	Inbound Area Transmittals	2	13	6	11	5	11	Riders requesting service into Ventura County
Applications Received	Recertification	73	89	48	58	60	54	Total applications received: 126
	New Applications	53	58	59	47	56	39	Online Applications Received: 0 (0%)
Applications Received by Service Area	Camarillo Area	9	17	12	14	11	8
	Gold Coast Area	56	57	38	44	51	41
	Valley Express Area	6	6	5	6	3	3
	Moorpark Area	2	8	2	2	4	2
	Simi Valley Area	22	37	28	22	24	16
	Thousand Oaks	29	21	22	15	23	19
	Out of County	2	1	0	2	0	4
Completed Determinations by Evaluation Type	In-Person Interviews with Physical Assessment	7	6	6	8	3	5
	In-Person Interviews with Cognitive Assessment	5	3	11	2	7	2
	Special Circumstance (no Interview)	4	9	20	19	12	3
	Over 85+ (no interview)	6	12	12	1	5	2
	Phone interviews	31	45	36	35	40	20
	Short-term Certification (60 days)	0	0	0	0	0	0
	Recertifications	56	62	39	41	50	36
	Completed Determinations	**109**	137	124	106	117	68
	Cost per Determination	$215.56	$171.50	$189.48	$221.66	$200.82	$345.54
Delays in Processing (Cumulative)	Due to Incomplete application by client	1	5	4	4	1	2
	Pending Professional Evaluation (PE)	13	17	7	12	17	14
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting interviews	9	9	8	5	3	3

Applications by Language (ENGLISH, SPANISH)

Evaluations by Age and Determination Type (Conditional, Not Eligible, Temporary, Unconditional)

	Assessment Catagories	Total	TO	SV	SP	VTA	CAM
Assessments	Physical Assessment	7	0	1	1	4	1
	Cognitive Assessment	5	0	2	1	1	1
	Interview only with No Assessment (In-person)	1	0	0	0	1	0
	No Shows for Interview (In-Person=3) (Phone=7)	10	0	1	0	1	1
	Total In-Person Interviews that were Cancelled	2	0	1	0	1	0
	Number of Appointment Days at Interview Sites	9	0	2	1	4	2

Determinations by Eligibility	Total	%
Unconditional (including S.C., Over 85+ , Phone interviews)	**101**	92%
Conditional	**4**	4%
Temporary	**2**	2%
Denials	**2**	2%
Short Term (including Emergency)	**0**	0%

In-person Interviews by Eligibility and Assessment Type (Physical, Cognitive, Interview only)

Applications Received - May				
GCT	**May**	**Apr**	**Mar**	**Feb**
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	2	2	0	3
Oak View	0	0	0	0
Oxnard	29	34	18	21
Saticoy	0	0	0	0
Port Hueneme	3	2	4	5
Ventura	22	19	16	15
Valley Express	**May**	**Apr**	**Mar**	**Feb**
Fillmore	3	1	2	2
Piru	0	0	0	0
Santa Paula	3	5	3	4
Thousand Oaks DAR	**May**	**Apr**	**Mar**	**Feb**
Agoura/Agoura Hills	1	1	3	2
Newbury Park/Oak Park/Thousand Oaks	26	15	17	1
Westlake Village	2	6	2	0
Simi Valley DAR	**May**	**Apr**	**Mar**	**Feb**
Simi Valley	22	37	28	22
Camarillo	**May**	**Apr**	**Mar**	**Feb**
Camarillo	9	17	12	14
Somis	0	0	0	0
Moorpark DAR	**May**	**Apr**	**Mar**	**Feb**
Moorpark	2	8	2	2
Other:	**May**	**Apr**	**Mar**	**Feb**
Woodland Hills , Santa Monica	2	1	0	2

MX Admin Report DAYS (May)

	Call Count			Hold Time			Queue Size			Answered	Abandoned	Redirected	Disconnected	To VoiceMail	Service Level
	In	Out	Total	Min	Max	Avg	Min	Max	Avg	Total	Total	Total	Total	Total	
Grand Total	471	120	591	0	31	0.07	0	2	0.00	370	15	86	0	86	56.48%
Sunday	4	0	4	0	0	0.00	0	0	0.00	3	0	1	0	1	0.00%
Monday	82	26	108	0	0	0.00	0	2	0.00	66	2	14	0	14	70.73%
Tuesday	93	22	115	0	31	0.29	0	1	0.00	88	1	4	0	4	69.89%
Wednesday	74	18	92	0	0	0.00	0	1	0.00	59	4	11	0	11	51.35%
Thursday	105	24	129	0	0	0.00	0	1	0.00	84	2	19	0	19	61.90%
Friday	101	30	131	0	0	0.00	0	2	0.01	64	6	31	0	31	39.60%
Saturday	12	0	12	0	0	0.00	0	0	0.00	6	0	6	0	6	0.00%