



VENTURA COUNTY TRANSPORTATION COMMISSION

Citizen's Transportation Advisory Committee (CTAC) /
Social Services Transportation Advisory Council (SSTAC)

Ventura County Government Center

Hall of Justice – Pacific Conference Room
800 S. Victoria Street, Ventura

www.goventura.org

Tuesday, June 10, 2025

1:30 p.m.

AGENDA

(Action may be taken on any item listed on the agenda)

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

ITEM 3 PUBLIC COMMENT

Under the Brown Act, the committee/council should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee/Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

ITEM 4 MEETING MINUTES

Recommended Action:

- Receive and file.

Responsible Staff: Cecilia Perez, Administrative Assistant

**ITEM 5 2025-2034 SHORT RANGE TRANSIT PLAN/PARATRANSIT
INTEGRATION ANALYSIS UPDATE**

Recommended Action:

- Receive and file presentation on the 2025-2034 Ventura County Short Range Transit Plan

Responsible Staff: Aubrey Smith, Program Manager

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

- ITEM 6 TRANSIT AGENCY AMERICANS WITH DISABILITIES ACT (ADA)
TRAINING WORKSHOP UPDATE**
Recommended Action:
- Verbal Update
- Responsible Staff:** Dolores Lopez, Transit Planner
- ITEM 7 AMERICANS WITH DISABILITIES ACT (ADA) PARATRANSIT
CERTIFICATION SERVICES CONTRACT**
Recommended Action:
- Verbal Update
- Responsible Staff:** Dolores Lopez, Transit Planner
- ITEM 8 COUNTYWIDE TRANSIT STOPS AND STATION NEEDS
ASSESSMENT AND INFRASTRUCTURE IMPROVEMENTS PROJECT
UPDATE**
Recommended Action:
- Receive and file
- Responsible Staff:** Aubrey Smith, Program Manager
- ITEM 9 CHAIRPERSON'S REPORT**
- ITEM 10 MEMBER REPORTS**
- ITEM 11 FUTURE AGENDA ITEMS**
- Ebike safety
 - Overview of transportation programs in Ventura County
- ITEM 12 ADJOURN TO TUESDAY, SEPTEMBER 9, 2025**

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**CITIZENS TRANSPORTATION ADVISORY COMMITTEE
(CTAC)/SOCIAL SERVICES TRANSPORTATION
ADVISORY COUNCIL (SSTAC)**

Ventura County Government Center
Hall of Justice - Pacific Conference Room
800 South Victoria Avenue

**Tuesday, April 08, 2025
1:30 PM**

Item 4

MEETING SUMMARY

CTAC MEMBERS PRESENT: Miranda Patton, Camarillo (Vice-Chair)
Bev Dransfeldt, Camarillo
Sandra Aldana, VCTC at Large
Bill Miley, Ojai
Rob Corley, Ventura
Vic Khami, Thousand Oaks

MEMBERS ABSENT: Marissa Rodriguez, Fillmore (Chair)
Joey Juhasz-Lukomski, Fillmore
Susan Leech, Ojai
Dan Weikel, Thousand Oaks
Chaise Rasheed, Thousand Oaks
Chera Minkler, Ventura
Manuel Minjares, Ventura County

CURRENT CTAC VACANCIES: City of Oxnard (2)
City of Moorpark (2)
City of Port Hueneme (2)
City of Santa Paula (2)
City of Simi Valley (2)
County of Ventura (1)
VCTC at Large (1)

SSTAC MEMBERS PRESENT: Megan Telfer, HELP of Ojai
Clarissa Marostica, 211Ride

SSTAC MEMBERS ABSENT: Tammy Glen, VC Caregivers
Jeff Lambert, Housing Authority
Maricela Pardo, Area Agency on Aging
Lupita Monreal, Mobility Management Partners (MMP)

John Looney, ACTION VC
Martha Shapiro, Senior Concerns
Esther Anaya, Arc of VC

VCTC STAFF PRESENT: Aubrey Smith, Regional Transit Planning Manager
Dolores Lopez, Regional Transit Planner

1. CALL TO ORDER

Vice Chair Patton called the meeting to order at 1:38 p.m.

2. INTRODUCTIONS & ANNOUNCEMENTS

Vic Khami reported that Thousand Oaks purchased two electric paratransit vans. He also noted the joint adoption of a Regional Emergency Evacuation Plan by Camarillo, Thousand Oaks, and Simi Valley, and that Simi Valley has joined the statewide emergency transit aid agreement.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA – None.

4. ACCEPTANCE OF MINUTES

The committee accepted the January 2025 meeting minutes.

**5. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON
ACTION**

Khami moved, seconded by Miley that Rodriguez continue as Chairperson and Patton continue as Vice-chairperson of the CTAC/SSTAC. The motion passed unanimously.

6. UNMET TRANSIT NEEDS OUTREACH

Dolores Lopez presented the Unmet Transit Needs findings. The committee discussed funding options for requests outside the UTN definition, like service to L.A., and how agencies like GCTD and Simi Valley are informed of related comments.

ACTION

Aldana moved, seconded by Khami, that the committee approve the Fiscal Year 2025-26 Unmet Transit Needs findings. The motion passed unanimously.

7. SHORT RANGE TRANSIT PLAN (SRTP) UPDATE

Andrea Breault, AMMA, presented the SRTP update including goals, assumptions and a phased approach to integration. Discussion by the committee about including agencies such as Help of Ojai to be included in the MOU/JPA.

8. CHAIRPERSON'S REPORT – None.

9. COMMITTEE MEMBER REPORTS – None.

10. FUTURE AGENDA ITEMS

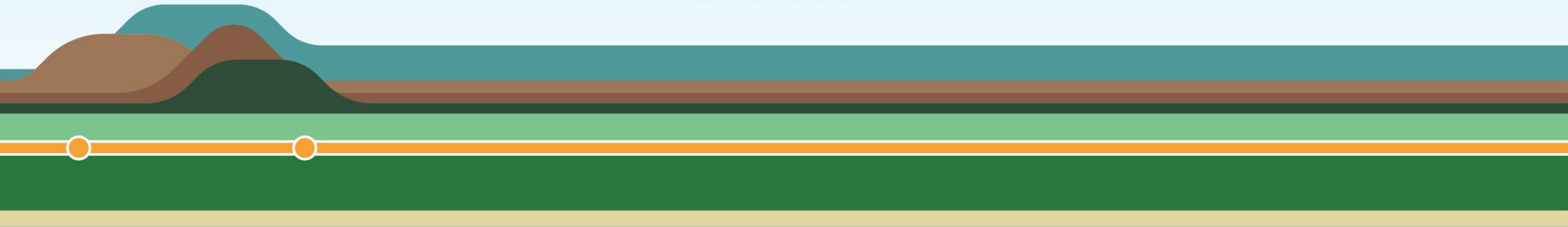
The committee discussed the recruitment of new members.

11. ADJOURN TO JUNE 10, 2025

Vice Chair Patton adjourned the meeting at 3:31 p.m.

VENTURA COUNTYWIDE SHORT RANGE TRANSIT PLAN

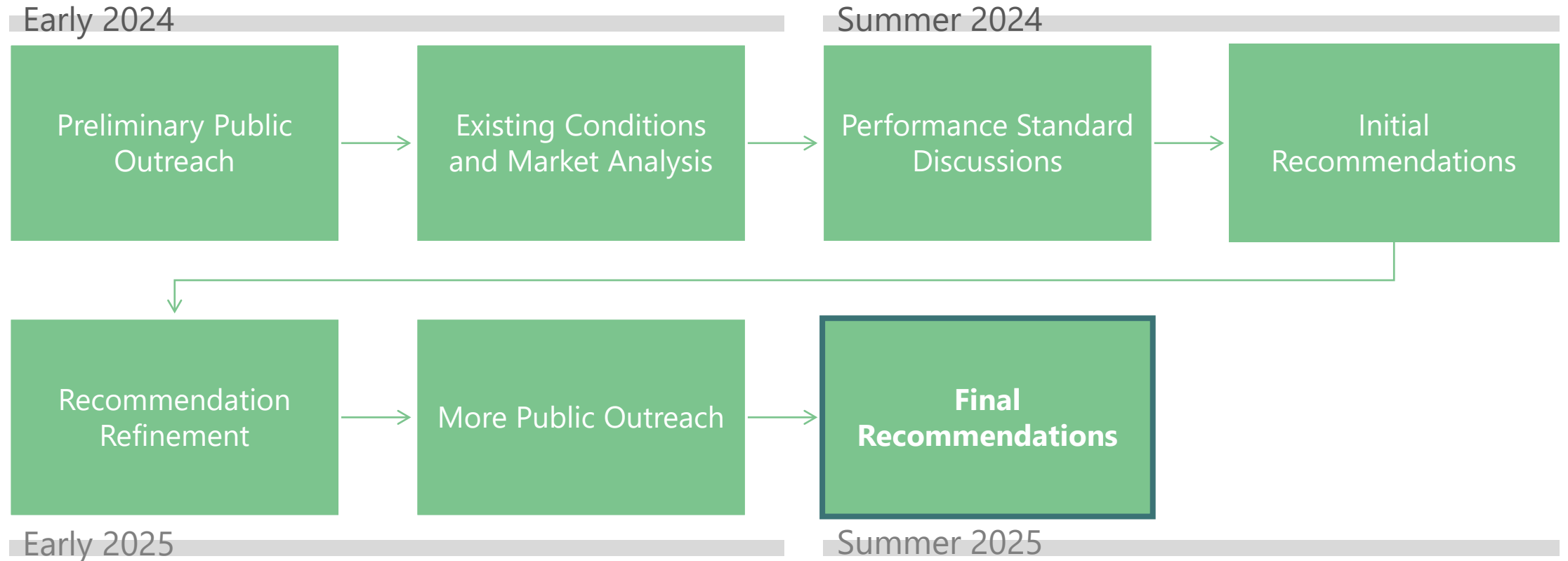
2025-2034



Update to CTAC-SSTAC

June 10, 2025

Project Process Timeline



Process and Outcomes

Input from staff,
community
organizations, riders
and non-riders from
every community

- Youth and College Ride Free programs great success
- Current riders typically use transit every day
- Many more are interested
- Greatest opportunity to increase ridership is from working-age adults

Opportunities and Constraints

As fixed-route service has been chipped away over time, it becomes increasingly difficult for people to connect between communities.

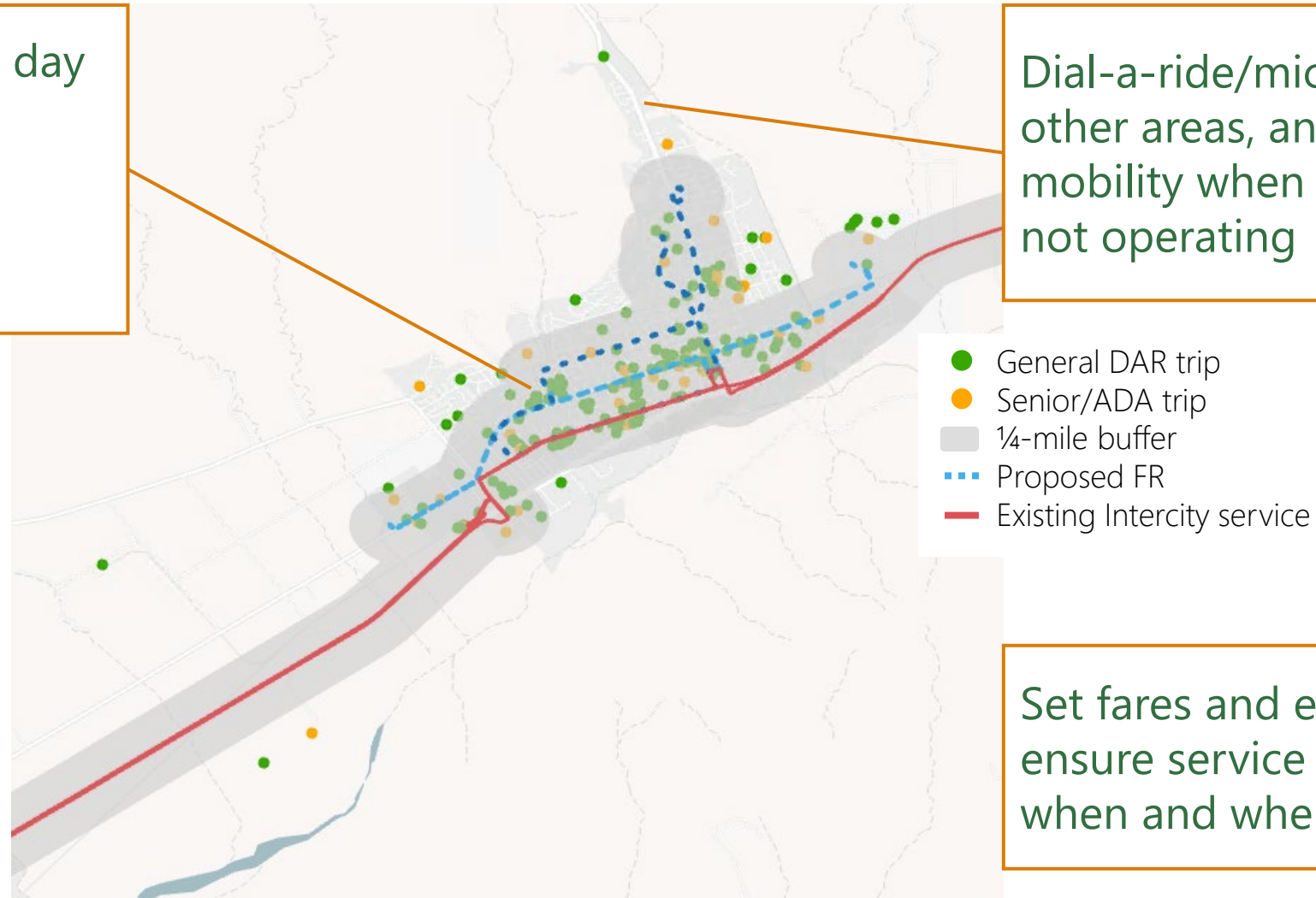
Dial-a-ride/microtransit cannot replace these trips and is the least cost-efficient service type.

Restoring fixed-route service by reallocating resources is the best opportunity to continue growing ridership

Design service and policy for success

Fixed route during the day connecting walkable, densely-built neighborhoods and commercial areas

Dial-a-ride/microtransit in other areas, and to provide mobility when routes are not operating



Set fares and eligibility to ensure service is available when and where it fits best

Ensuring successful outcomes

- Marketing improvements and refreshing promotions over time
- Developing and expanding partnerships with organizations, employers, and schools
- Better data monitoring and guidance for adapting over time
- Maintain long-term focus on proven service models and strategies

Next Steps

Short-Range Transit Plan

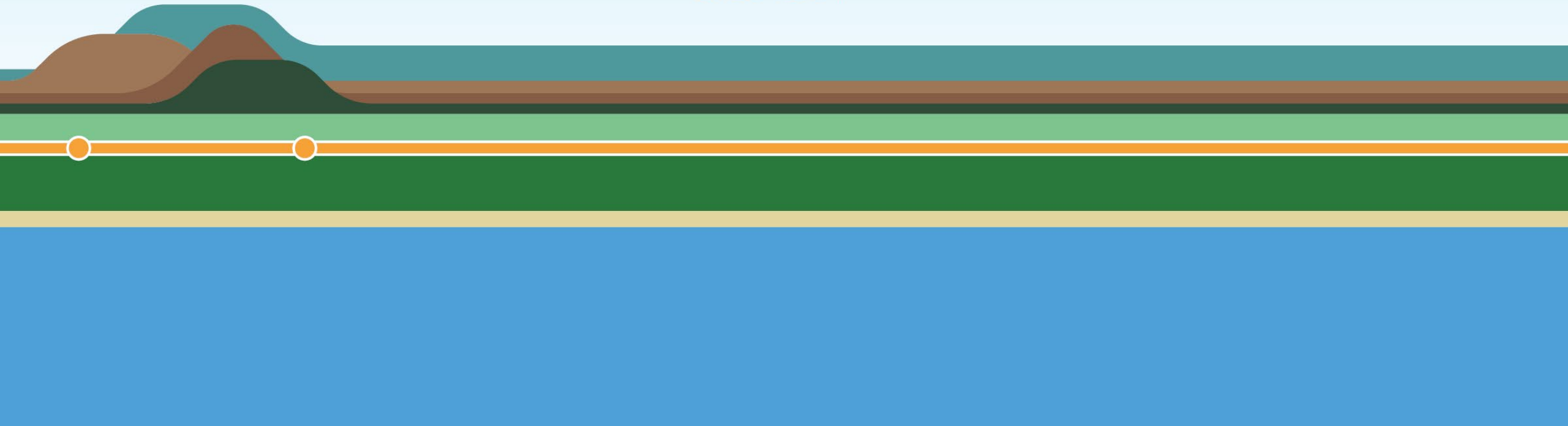
- Existing Conditions, Gaps and Opportunities report
- Presentations to Councils
- Present draft plan to public/outreach
- Complete Plan by fall
- Cities/VCTC begin service changes

Demand-Response Integration

- Workshopping with staff through summer
- Update to Commission in fall
- Implementation beginning in 2026

VENTURA COUNTYWIDE SHORT RANGE TRANSIT PLAN

2025-2034





Item 8

June 10, 2025

MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE (CTAC)/SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

**FROM: AUBREY SMITH, PROGRAM MANAGER – REGIONAL TRANSIT PLANNING
DOLORES LOPEZ, TRANSIT PLANNER**

**SUBJECT: COUNTYWIDE TRANSIT STOPS AND STATIONS NEEDS ASSESSMENT
AND INFRASTRUCTURE IMPROVEMENTS PROJECT UPDATE**

RECOMMENDATION:

- Receive and file

BACKGROUND:

On July 6, 2023, the Southern California Association of Governments (SCAG) awarded the Ventura County Transportation Commission (VCTC) grant funding through the Regional Early Action Planning (REAP) 2.0 program. This program supports initiatives that promote infill housing development, reduce vehicle miles traveled, and advance equity and multimodal accessibility.

As part of this grant, VCTC received funding for the Countywide Transit Stops and Stations Needs Assessment and Infrastructure Improvements Project. The project is designed to enhance bus stop infrastructure throughout Ventura County, with the goal of improving first/last mile connectivity, increasing transit accessibility, and encouraging greater use of public transportation.

DISCUSSION:

VCTC staff intends to utilize REAP 2.0 funds to implement transit stop improvements across the County, with an emphasis on high-priority locations identified in coordination with local jurisdictions and transit operators. VCTC, Gold Coast Transit District (GCTD), and the City of Ventura are currently working together to procure and install bus shelters at select bus stops. VCTC staff also recently initiated the procurement of real-time signs for stops for the VCTC's Intercity service, Valley Express, and Moorpark City Transit (MCT).

VCTC is supporting other operators who will be implementing improvements such as Camarillo Area Transit, Kanan Shuttle, Ojai Trolley, Simi Valley Transit, and Thousand Oaks Transit. The improvements will include:

- ADA accessibility upgrades (e.g. curb ramps, sidewalks)
- Bus shelters and benches
- Bus pads
- Lighting enhancements
- Real-time information displays
- Trash receptacles and wayfinding signage

In addition to the infrastructure improvements, staff are advancing two complementary activities under the same project scope:

1. **Countywide Bus Stop Inventory and Assessment** – A comprehensive evaluation of existing bus stop infrastructure to identify deficiencies and guide future improvements. This activity is currently in the procurement phase with a targeted start in mid/late Summer 2025.
2. **Deployment of an Open Loop Payment System** – A modern fare payment solution that enables passengers to pay using contactless debit/credit cards and digital wallets (e.g. Apple Pay and Google Pay), enhancing convenience and reducing boarding times. This activity is currently anticipated to be completed in early Spring 2026.

Together, these investments will improve the safety, accessibility, and overall experience of transit across the county while supporting VCTC's mission to create a more connected, resilient, equitable, and user-friendly transportation system.