



VENTURA COUNTY TRANSPORTATION COMMISSION
Transportation Technical Advisory Committee (TTAC)
VCTC Large Conference Room
751 East Daily Drive, Suite 420, Camarillo, CA
Wednesday, February 19, 2025
1:30 p.m.

AGENDA

(Action may be taken on any item listed on the agenda)

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

ITEM 3 PUBLIC COMMENT

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 CALTRANS UPDATE

Recommended Action:

- For discussion.

Responsible Staff: Peter De Haan, Programming Director

ITEM 6 MEETING MINUTES

Recommended Action:

- Receive and file.

Responsible Staff: Jeni Eddington, Administrative Assistant

ITEM 7 MEETING SCHEDULE FOR 2025

Recommended Action:

- Receive the 2025 TTAC meeting schedule.

Responsible Staff: Peter De Haan, Programming Director

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

ITEM 8 ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**Recommended Action:**

- Select from among the membership of this committee a Chairperson and a Vice Chairperson, who shall serve in their respective capacities at the pleasure of the committee.

Responsible Staff: Peter De Haan, Programming Director

ITEM 9 CALTRANS COMPLETE STREETS ACTION PLAN**Recommended Action:**

- Receive presentation.

Responsible Staff: Peter De Haan

ITEM 10 2025 SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REGIONWIDE CALL-FOR-PROJECTS FOR SURFACE TRANSPORTATION BLOCK GRANT PROGRAM AND CONGESTION MITIGATION AND AIR QUALITY FUNDS UPDATE**Recommended Action:**

- Receive and file.

Responsible Staff: Geiska Velasquez, Program Manager

ITEM 11 VENTURA COUNTY TRANSPORTATION MODEL (VCTM) Update**Recommended Action:**

- Receive and file.

Responsible Staff: Andrew Kent, Program Manager – Data & Services

ITEM 12 COMMUNITY TRAFFIC CALMING PROJECT**Recommended Action:**

- Receive and file.

Responsible Staff: Amanda Fagan, Planning and Sustainability Director

ITEM 13 FUTURE AGENDA ITEMS

- Active Transportation Plans Roundtable
- Active Transportation Program Grants Future Funding
- Regional Transportation Funding & Planning
- Transportation Emergency Response (Fire and Flood Seasons)
- Construction Project Updates (upon completion)
 - County of Ventura - El Rio Sidewalk Project (2025)
 - City of Oxnard - Rice Street Grade Separation Project (2025)
 - VCTC - Highway 101 Planning Update

ITEM 14 **ADJOURN TO WEDNESDAY, MARCH 19, 2025, AT 1:30 P.M.**, in the Ventura County Transportation Commission Large Conference Room located at 751 East Daily Drive, Suite 420 in Camarillo.

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VENTURA COUNTY TRANSPORTATION COMMISSION
Transportation Technical Advisory Committee (TTAC)
VCTC Large Conference Room
751 East Daily Drive, Suite 420, Camarillo, CA
Wednesday, December 18, 2024
1:30 p.m.

MEETING MINUTES

MEMBERS PRESENT: Jeff Hereford, City of Ventura (Chair)
Andrew Grubb, City of Camarillo
Charles Cable, City of Port Hueneme
Justin Link, City of Simi Valley (Vice Chair)
Masoud Razavi, City of Thousand Oaks
Letitia Austin, Port of Hueneme

MEMBERS ABSENT: City of Fillmore
City of Moorpark
City of Ojai
City of Oxnard
City of Santa Paula
County of Ventura

EX OFFICIO PRESENT: Robert Wong, Caltrans District 7

EX OFFICIO ABSENT: California Highway Patrol
Gold Coast Transit District
Ventura County Air Pollution Control District

VCTC STAFF PRESENT: Peter De Haan, Programming Director
Caitlin Brooks, Transportation Manager
Heather Miller, Programming Manager
Geiska Velasquez, Programming Manager

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- ITEM 1 CALL TO ORDER**
Chair Hereford called the meeting to order at 1:34 p.m.
- ITEM 2 INTRODUCTIONS & ANNOUNCEMENT**
During announcements, each agency noted their approach to the “daylighting law.”
- ITEM 3 PUBLIC COMMENT – None.**
- ITEM 4 AGENDA ADJUSTMENTS**
- ITEM 5 CALTRANS UPDATE**
Robert Wong updated the committee on upcoming meetings, trainings, and workshops.
- ITEM 6 MEETING MINUTES**
The committee received the November minutes and recommended edits.

ITEM 7 ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 7 METROPOLITAN PLANNING ORGANIZATION (MPO) REGIONAL COMPONENT – PRIORITIZED LIST OF PROJECTS

ACTION

Link moved, seconded by Grubb, tha the committee approve the Prioritized List of Projects in Attachment A, allowing the Ventura County Transportation Commission to advance projects for funding in the Regional Component of the Cycle 7 Active Transportation Program (ATP); and authorize the Executive Director to submit the Prioritized List of Projects to the Southern California Association of Governments (SCAG) and approve any future technical changes or substitutions if funds are made available in the future (subject to CTC approval).

ITEM 8 VENTURA SANTA PAULA BRANCH LINE BIKE TRAIL PROJECT - UPDATE
The committee received an update and discussed the Santa Paula Branch Line Bike Trail project including the history, background, outreach, timeline, and next steps.

ITEM 9 FUTURE AGENDA ITEMS
The committee discussed scheduling future agenda items.

ITEM 10 ADJOURNMENT
Chair Hereford adjourned the meeting.



Item 7

DATE: FEBRUARY 19, 2025
MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: 2024 TTAC MEETING SCHEDULE

RECOMMENDATION

- *Receive and file.*

DISCUSSION:

The 2024 meeting schedule continues the practice of meeting on the third Wednesday of the month at 1:30 p.m. in the Ventura County Transportation Commission's large conference room at 751 East Daily Drive, Suite 420 in Camarillo.

January 15
April 16
July 17
October 15

February 19
May 21
August 20
November 19

March 19
June 18
September 24
December 17



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Item 8

DATE: FEBRUARY 19, 2024
MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)
FROM: PETER DE HAAN, DIRECTOR OF PROGRAMMING
SUBJECT: ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

RECOMMENDATION

- Select from among the membership of this committee a Chairperson and a Vice Chairperson, who shall serve in their respective capacities at the pleasure of the committee.

BACKGROUND

The Chair and Vice Chair shall be elected from among the Transportation Technical Advisory Committee (TTAC) representatives by majority vote. Nomination and selection of the new officers will occur during this meeting with the newly elected chair and vice chair taking their seats immediately.

Below is a recent history of officers.

2024

Chair – Jeff Hereford, City of Ventura
Vice Chair – Justin Link, City of Simi Valley

2023

Chair – Chris Kurgan, County of Ventura
Vice Chair – James Campero, City of Camarillo

2022

Chair – Nader Haydari, City of Thousand Oaks
Vice Chair – Chris Kurgan, County of Ventura

2021

Chair – Justin Link, City of Simi Valley
Vice Chair – Nader Haydari, City of Thousand Oaks

2020

Chair – Ken Matsuoka, City of Camarillo
Vice Chair – Justin Link, City of Simi Valley

2019

Chair – Sean Corrigan, City of Moorpark
Vice Chair – Ken Matsuoka, City of Camarillo

2018

Chair – Dave Fleisch, County of Ventura
Vice Chair – Sean Corrigan, City of Moorpark

2017

Chair - Cliff Finley, City of Thousand Oaks
Vice Chair – Tom Mericle, City of Ventura



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February 19, 2025

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: GEISKA VELASQUEZ, PROGRAM MANAGER

SUBJECT: INFORMATIONAL UPDATE ON THE 2025 SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONWIDE CALL-FOR-PROJECTS FOR SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) AND CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FUNDS

RECOMMENDATION:

- Receive and file

BACKGROUND:

The Surface Transportation Block Grant (STBG) Program and Congestion Mitigation and Air Quality (CMAQ) Improvement Program are Federal Highway Administration (FHWA) programs that provide flexible funding for transportation. The STBG program provides funding to best address state and local surface transportation needs. The CMAQ program provides funding for transportation projects or programs that improve air quality and relieve congestion. Projects or programs must generate an emissions reduction and be located in, or offer a benefit to, a nonattainment or maintenance area.

Project prioritization and selection for these programs has traditionally been conducted by the County Transportation Commissions (CTCs), such as VCTC, through a population based suballocation and a call for projects process, with a program of selected projects provided to SCAG for final approval and incorporation into the Regionwide Federal Transportation Improvement Program (FTIP).

During the 2022 SCAG federal certification review, the FHWA and the Federal Transit Administration (FTA) issued a corrective action requiring a review of CMAQ and STBG

administrative policies and the development of a process that ensures compliance with federal program guidelines and regulations. In collaboration with Caltrans and CTCs, SCAG implemented the Compliance Action Plan to develop and adopt program guidelines for the selection of STBG and CMAQ projects consistent with the corrective action to accomplish the following:

- Replacing the federal transportation funding suballocations by population or mode to cities and counties with a performance-based approach.
- Modifying the eligibility screening conducted for compliance with federal program guidance and regulations.
- Modifying the project selection process so federally funded transportation projects are selected by SCAG as the metropolitan planning organization

As of July 1, 2023, SCAG is responsible for the selection of STBG/CMAQ-funded projects through a regionwide solicitation for project nominations process. VCTC is responsible for the coordination and submission of a local project prioritization framework, and subsequently a project nomination package, to SCAG from eligible entities in Ventura County. SCAG will then review the project nominations package submitted by VCTC and the other CTC's against the program criteria and develop a list of prioritized projects for approval by the SCAG Regional Council. Projects approved by SCAG for STBG and CMAQ funding will then be programmed in the 2027 FTIP.

DISCUSSION:

The CMAQ and STBG Program Guidelines, scheduled for adoption by the SCAG Regional Council March 6, 2025, establish the framework for project selection and allocation of funds within the SCAG region and will outline the project selection process. The guidelines were developed by SCAG in consultation of VCTC and the other five CTCs in the region, including bi-weekly meetings to review each section of the guidelines for potential changes and improvements and circulating the draft document for comment.

VCTC will develop a Project Prioritization Framework outlining how project nominations submitted within the county will be prioritized for funding as part of the final SCAG selection. The Project Prioritization Framework will be vetted through the Transit Operators Advisory Committee (TRANSCOM), as well as this committee, for recommendation to and approval by the Ventura County Transportation Commission.

There will be three workshop opportunities for Ventura County eligible applicants on the guidelines and application process for this call: two will be held virtually by SCAG and one will be hosted in person by VCTC staff to answer any VCTC Project Prioritization Framework specific questions in addition to the SCAG presentation. Eligible applicants for STBG and CMAQ funds in Ventura County include cities, counties, transit agencies, federally recognized Tribal governments, and VCTC.

The current call for project nominations will primarily make funding available from apportionments for federal fiscal year (FFY) 2026-27 and FFY 2027-28. STBG and

CMAQ funding are subject to the Timely Use of Funds with obligation deadlines for these apportionment years being September 30, 2029, and September 30, 2030, respectively. The current federal surface transportation authorization, the Infrastructure Investment and Jobs Act, is in effect through September 2026. Therefore, funding availability for the call for project nominations is subject to a subsequent congressional reauthorization or continuing resolution.

Table 1 below outlines the tentative dates and deadlines for key milestones for the call for project nominations process and will be updated with future communication to this committee.

PROJECT SELECTION MILESTONES	Scheduled Date
SCAG GUIDELINE ADOPTION	March 6, 2025
SCAG HOSTED ONLINE WORKSHOPS	March 12, 2025, March 18, 2025
VCTC HOSTED IN PERSON SCAG WORKSHOP	March 25, 2025 Location TBD
PROJECT PRIORITIZATION FRAMEWORK TO TRANSCOM	March 12, 2025
PROJECT PRIORITIZATION FRAMEWORK TO TTAC	March 19, 2025
PROJECT PRIORITIZATION FRAMEWORK TO VCTC	April 4, 2025
APPLICATION PORTAL OPEN TO ELIGIBLE APPLICANTS	March 31, 2025
APPLICATIONS SUBMISSION DEADLINE	May 16, 2025 at 5pm
PROJECT NOMINATION RECOMMENDATIONS TO TRANSCOM	June 11, 2025
PROJECT NOMINATION RECOMMENDATIONS TO TTAC	June 18, 2025
PROJECT NOMINATION RECOMMENDATIONS TO VCTC	July 11, 2025
REGIONAL COUNCIL AWARDS FUNDING	November 6, 2025
IMPLEMENTATION INTO THE 2027 FTIP	December 2025



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Item 11

February 19, 2025

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
FROM: ANDREW KENT, PROGRAM MANAGER
SUBJECT: VENTURA COUNTY TRANSPORTATION MODEL (VCTM) UPDATE

RECOMMENDATION:

- *Receive and File: Presentation on the VCTM Update*

BACKGROUND:

The Ventura County Transportation Model (VCTM) is an analytical tool for studying traffic patterns and traffic forecasting. Results of the VCTM are based on known and predicted land uses and associated vehicle trip rates. VCTM is a sub-regional deployment of the Southern California Association of Government's (SCAG) trip-based traffic model, refined for use at the Countywide level of analysis. Historically VCTC updates the VCTM every five to seven years to keep results valid and the model is once again in need of updating. The current version of the VCTM was deployed in 2016 and based on pre-Census 2020 demographic data as well as pre-COVID era assumptions.

In September 2024, the Commission authorized the release of a Request for Proposals (RFP) to solicit qualified contractors to update the VCTM base year and baseline forecast year scenarios. The goals of the RFP included selecting a well-rounded consultant partner with traffic model development expertise who can engage VCTM stakeholders, develop creative solutions to support VCTC partner agencies, support Countywide implementation of Vehicle Miles Traveled (VMT) analysis required by changes to CEQA under SB743, and leverage the model to support County planning and policy insights.

Providing partner agencies with an up to date and accurate model is part of VCTC's mission to fulfill the Commission's adopted Strategic Plan Goal A5, "*Leverage data to better inform transportation-land use decision making and grant seeking.*" Staff designed the RFP scope of work to be a comprehensive update to VCTM which will serve the County into the 2030s. The updated VCTM will be available to all VCTC partner agencies and will provide updated forecasts of VMT, level of service (LOS), traffic delays and other standard transportation metrics to support partner agency workflows.

In January 2025, the Commission authorized the Executive Director to enter into a contractor services agreement with Iteris, Inc. to update the VCTM.

DISCUSSION:

The consultant will work in partnership with VCTC staff to engage VCTM stakeholders to obtain local data, refine the model based on local knowledge, and solicit input on the development of tools for dissemination of model outputs, including a web-based dashboard. In March 2026, the consultant will deliver an updated transportation model with a post-pandemic base-year scenario and a 2050 future year baseline scenario.

Iteris Inc. will provide a presentation to brief TTAC on model update tasks, project schedule and data collection. VCTC and the contractor will also solicit suggestions for improvements to data outputs and data dissemination. Staff and Iteris will return to TTAC to brief the committee throughout development of the VCTM update.



Item 12

February 19, 2025

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)

FROM: CAITLIN BROOKS, PROGRAM MANAGER

SUBJECT: COMMUNITY TRAFFIC CALMING & PEDESTRIAN AND BICYCLE SAFETY PROGRAM

RECOMMENDATION:

- Receive and file an update on the Community Traffic Calming & Pedestrian and Bicycle Safety Program

BACKGROUND AND DISCUSSION:

On May 12, 2023, the VCTC Board approved submittal of five grant applications and associated project prioritization to the Southern California Association of Governments (SCAG) Regional Early Action Planning (REAP) County Transportation Commissions (CTC) Partnership Program (PP) which is funded through a grant to SCAG from the State of California Department of Housing and Community Development (HCD). SCAG evaluated and selected applications based on merit, with an effort to allocate resources according to a county's share of the regional population. On July 6, 2023, the SCAG Regional Council approved four of the five project applications submitted by VCTC for a total grant award of \$3,777,000. There is no local match required. Among the awarded projects is \$300,000 for a Community Traffic Calming and Pedestrian and Bicycle Safety Program (CTCP).

The Community Traffic Calming & Pedestrian and Bicycle Safety Program (CTCP) will result in educational safety campaigns and project recommendations to ultimately construct safety improvements in five key locations. The CTCP will focus on traffic calming strategies that include the use of variable message signs, targeted educational

campaigns, partnerships with key stakeholders, and targeted enforcement efforts. The CTCP will partner with enforcement agencies to target areas with excessive vehicle speeds and identify violation hot spots to determine if permanent infrastructure improvements such as signage and/or vertical or horizontal roadway treatments are necessary for changes to driver behavior to improve safety for all road users. The CTCP will also utilize temporary installations through the SCAG Go Human toolkit or other similar temporary improvements to analyze the feasibility and long-term implications of permanent infrastructure improvements. Tentative locations have been identified as part of the FCS and are anticipated to include SCAG environmental justice areas and disadvantaged communities. Capital investments in these locations would be expected to increase safety and provide a community benefit for residents to use active transportation.

The scope of work includes the following tasks:

1. Project Management
2. Community Traffic Calming and Bicycle Safety Technical Memorandum (3 parts).
 - 2.1. Existing Conditions and Data Collection (Memo Part 1)
 - 2.2. Existing Plans Review Summary (Memo Part 2)
 - 2.3. Collision Hotspot Map
 - 2.4. Project Location Recommendations (Memo Part 3)
3. Safety Educational Campaign and Public Outreach Strategy
 - 3.1. Project Steering Committee
 - 3.2. Temporary Infrastructure Installation Location Identification
 - 3.3. Targeted Safety Public Outreach Campaign
 - 3.4. Community Walk Audits and Bike Rodeos
 - 3.5. Temporary Infrastructure Installations
 - 3.6. Community Workshops
 - 3.7. Data Collection
 - 3.8. Project Recommendations with Preliminary Engineering and VCTC Board Approval

VCTC entered into an agreement with NN Engineering, Inc with CR Associates Inc. as a subconsultant to prepare the Community Traffic Calming project. VCTC staff will return to TTAC throughout the life of the project to solicit feedback on the technical memos, proposed temporary installation locations and proposed project recommendations. If you have any questions please contact Caitlin Brooks at cbrooks@govventura.org.