



**VENTURA COUNTY TRANSPORTATION COMMISSION**  
**Transportation Technical Advisory Committee (TTAC)**  
VCTC Large Conference Room  
751 East Daily Drive, Suite 420  
Camarillo, CA  
Wednesday, May 15, 2024  
1:30 p.m.

## **AGENDA**

(Action may be taken on any item listed on the agenda)

**ITEM 1 CALL TO ORDER**

**ITEM 2 INTRODUCTIONS & ANNOUNCEMENT**

**ITEM 3 PUBLIC COMMENT**

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

**ITEM 4 AGENDA ADJUSTMENTS**

**ITEM 5 APPROVAL OF MINUTES**

**Recommended Action:**

- Approve the meeting minutes from March 2024.

**Responsible Staff: Jeni Eddington**

**ITEM 6 PRESENTATION OF THE SCAG SUSTAINABLE COMMUNITIES PROGRAM – ACTIVE TRANSPORTATION AND SAFETY CALL FOR PROJECTS**

**Recommended Action:**

- Receive presentation from SCAG staff.

**Responsible Staff: Geiska Velasquez**

**ITEM 7 STATUS OF COVID RELIEF AND RECOVERY ACT (CRRSA) PROJECTS TO RECEIVE SWAPPED STATE GAS TAX FUNDS / HIGHWAY INFRASTRUCTURE PROGRAM (HIP) FUNDS**

**Recommended Action:**

- Receive and file.

**Responsible Staff: Heather Miller**

**ITEM 8 FUTURE AGENDA ITEMS**

- SCAG's Highways to Boulevards Presentation (July 2024)
- Regional Transportation Funding & Planning
- Transportation Emergency Response (Fire and Flood Seasons)
- Active Transportation Plans Roundtable
- Active Transportation Program Grants Future Funding
- Highways to Boulevards Regional Study Update Presentation

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*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.*

- Construction Project Updates (upon completion)
  - County of Ventura - El Rio Sidewalk Project (July 2024)
  - City of Ventura - Santa Paula Branch Line Bike Trail (August 2024)
  - City of Oxnard - Rice Street Grade Separation Project (August 2024)
  - VCTC - Highway 101 Planning Updates

**ITEM 9            ADJOURNMENT**

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**VENTURA COUNTY TRANSPORTATION COMMISSION**  
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)

VCTC Large Conference Room  
751 East Daily Drive, 4<sup>th</sup> Floor, Camarillo  
Wednesday, March 20, 2024  
1:30 PM

Item 5

**MEETING MINUTES**

- MEMBERS PRESENT:** Jeff Hereford, City of Ventura (Chair)  
Andrew Grubb, City of Camarillo  
Debbie O’Leary, City of Oxnard  
Charles Cable, City of Port Hueneme  
Justin Link, City of Simi Valley  
Mike Tohidian, City of Thousand Oaks  
Anitha Balan, County of Ventura  
Rodrigo Zaragoza, Port of Hueneme
- MEMBERS ABSENT:** City of Fillmore  
City of Moorpark  
City of Ojai  
City of Santa Paula
- EX OFFICIO PRESENT:** Robert Wong, Caltrans District 7  
Holly Galbreath, Ventura County Air Pollution Control District
- EX OFFICIO ABSENT:** California Highway Patrol  
Gold Coast Transit District
- VCTC STAFF PRESENT:** Peter De Haan, Director of Programming  
Geiska Velasquez, Programming Analyst

**ITEM 1 CALL TO ORDER**  
Chair Hereford called the meeting to order at 1:30 p.m.

**ITEM 2 INTRODUCTIONS AND ANNOUNCEMENTS** – None.

**ITEM 3 PUBLIC COMMENTS** – None.

**ITEM 4 AGENDA ADJUSTMENTS** – None.

**ITEM 5 APPROVAL OF MINUTES**

**ACTION:**

**O’Leary, moved, seconded by Link that the committee approve the February 2024 meeting minutes. The motion passed unanimously.**

**ITEM 6 CALTRANS DISTRICT 7 LOCAL ASSISTANCE UPDATE**  
Robert Wong updated the committee on 1) Fund Transfer Agreements, 2) current staffing, 3) projects application deadlines, and 4) upcoming workshops.

**ITEM 7 SCAG SCP AND QUICK-BUILD PROJECTS PRESENTATION**

The committee received a presentation from the Southern California Association of Governments on the Sustainable Communities Program Active Transportation & Safety component including an overview, example scopes, regional projects, additional resources, and funding opportunities.

**ITEM 8 NOMINATION OF PROJECTS FOR SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONWIDE CALL FOR PROJECTS**

**ACTION**

**O'Leary moved, seconded by Link, that the committee approve revision of SCAG submittal to recommend Surface Transportation Program for Pleasant Valley Road Bike Lanes in Camarillo and Carbon Reduction Program for Gold Coast Transit Hydrogen Fueling Stations. The motion passed unanimously.**

**ITEM 9 STATUS OF CRRSA PROJECTS TO RECEIVE SWAPPED STATE GAS TAX FUNDS**

Peter De Haan updated the committee on the swap of Covid Relief and Recovery Act (CRRSA) funds with gas tax funds at the state level to avoid losing CRRSA funds at the end of May.

**ITEM 10 FUTURE AGENDA ITEMS**

- Regional Transportation Funding & Planning
- Transportation Emergency Response (Fire and Flood Seasons)
- Roundtable of Active Transportation Plans & Planning for Future Grants
- Periodic Highway Construction Updates
- Construction Project Updates
  - County of Ventura - El Rio Sidewalk Project (July 2024)
  - City of Ventura - Santa Paula Branch Line Bike Trail (August 2024)
  - City of Oxnard - Rice Street Grade Separation Project (August 2024)
  - VCTC - Highway 101 Construction Updates

**ITEM 11 ADJOURNMENT**

Chair Hereford adjourned the meeting at 2:35 p.m.



Item 6

May 15, 2024

**MEMO TO:** TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)  
**FROM:** GEISKA VELASQUEZ, PROGRAM ANALYST  
**SUBJECT:** PRESENTATION OF THE SCAG SUSTAINABLE COMMUNITIES PROGRAM – ACTIVE TRANSPORTATION AND SAFETY CALL FOR PROJECTS

**RECOMMENDATION:**

Receive presentation from the Southern California Association of Governments (SCAG) on the Sustainable Communities Program Active Transportation & Safety (SCP AT&S) 2024 Call-for-Projects.

**BACKGROUND:**

SCAG staff will provide an overview of the Sustainable Communities Program (SCP) – Active Transportation & Safety (ATS) call for projects, which will solicit applications for plans and quick-build projects. The call for projects will be open from June – September 2024 with awards announced June 2025.

SCAG's SCP is a technical assistance program that strengthens partnerships with local agencies and strategic partners who are responsible for land use and transportation decisions. Goals of the SCP include providing needed resources to local jurisdictions for active and multimodal transportation, sustainability, land use, and the development of local plans that support the implementation of key strategies and goals outlined in Connect SoCal. The Active Transportation & Safety component of the SCP provides funding for Non-Infrastructure (NI) projects, plans, and Quick-Build projects.

**DISCUSSION:**

Per the state guidelines of the 2025 (Cycle 7) Active Transportation Program (ATP), Metropolitan Planning Organizations, such as SCAG, are permitted to facilitate a supplemental call for projects; SCAG facilitates the supplemental call for projects through the SCP AT&S component. The SCP AT&S will award \$10.418M, funded by five percent of ATP regional funds (\$5.903M) and a federal Safe Streets and Roads for All grant (\$4.515M), for planning, NI, and Quick-Build projects. The SCP AT&S has \$7.515M allocated for Quick-Build projects and up to two percent of ATP regional funds (\$2.361M) allocated for planning projects in disadvantaged communities. To increase the reach and impact of the program, SCAG will cap funding requests to \$900,000 for all Quick-Build and NI applications and \$500,000 for planning applications. The call for projects will be open from June – September 2024 with awards announced June 2025.



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Item 7

May 15, 2024

**MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**  
**FROM: HEATHER MILLER, PROGRAM MANAGER - PROGRAMMING**  
**SUBJECT: STATUS OF COVID RELIEF AND RECOVERY ACT (CRRSA) PROJECTS TO RECEIVE SWAPPED STATE GAS TAX FUNDS / HIGHWAY INFRASTRUCTURE PROGRAM (HIP) FUNDS**

**RECOMMENDATION:**

- Receive and File

**DISCUSSION:**

CRRSA Non-STIP Funds

In November 2021, TTAC approved a distribution of COVID Relief and Recovery Supplemental Appropriation (CRRSA) funds to Ventura County's jurisdictions for use on local priority projects. The CRRSA Act included a one-time appropriation of funds for transportation infrastructure to help offset the temporary loss of fuel tax revenues resulting from the COVID pandemic. The CRRSA funds were originally required to be obligated by September 2024, however, the federal government's 2023 deal to raise the debt ceiling immediately rescinded all unobligated CRRSA apportionments. To avoid the impending loss of these federal funds, Caltrans succeeded in quickly obligating virtually all of the remaining CRRSA funds for state highway work, just prior to the rescission. Accordingly, Caltrans agreed to swap state gas tax funds to all of the local agencies that had been slated to receive CRRSA funds.

Local agencies were instructed to submit allocation requests for these swapped funds designated as "CRRSA non-STIP" to their District Local Assistance Engineer (DLAE) who would subsequently work with the region's DLA HQ Office of Project Management Oversight (OPMO) Area Engineer to complete the allocation. Submittals would need to be completed in advance of the May 30<sup>th</sup> deadline to allow time for processing. To VCTC's knowledge, agencies in Ventura County have either obligated or have submitted a request for allocation to Caltrans Local Assistance for all their CRRSA funds as shown in the attached Table "A".

Highway Infrastructure Program (HIP) Funds

VCTC was recently informed by Caltrans that a project closeout had de-obligated \$35,829 in HIP funds due to the project being completed under budget. Caltrans informed VCTC that the funds were due to lapse and be lost to the County if not re-obligated by a June 30<sup>th</sup> deadline. Since the June 30<sup>th</sup> deadline would not provide the time to wait for a TIP amendment, the funds would need to be obligated under post-programming to an already obligated project. To expedite the

obligation of the HIP funds, and after staff reviewed the current status of various ongoing federally-funded projects, VCTC's Executive Director approved under post-programming the obligation of the remaining HIP apportionment balance totaling \$35,829 for the City of Thousand Oak's Lynn Road Bike Lane and Pedestrian Improvement project. The project is an obligated and awarded federally funded CMAQ/ATP project currently underway in the PE phase, but in need of additional funding, and thus is eligible to obligate funds under post programming. Thousand Oaks has submitted the obligation request to Caltrans.



**VENTURA COUNTY 2021/22 – 2023/24 ONE-TIME LOCAL STREET & ROAD PROGRAM**

AGENCY	PROJECT	LOCAL ASSISTANCE CRRSA Lapses 6/2024	STIP CRRSAA Lapses 6/2024	HIGHWAY INFRASTRUCTURE PROGRAM (HIP) 20/21 Lapses 9/2024	Status
Camarillo	Road Rehabilitation	49,823	835,501	-	Allocated - signing PSA
City of Ventura	Bristol Road Rehabilitation	-	1,338,820	-	Obligated in CON
Fillmore	Street Maintenance	300,000	-	-	City of Fillmore submitting allocation request
Moorpark	Princeton Avenue Improvements	-	-	456,976	Obligated
Ojai	Street Maintenance Operations	300,000	-	-	Allocation letter April 4, 2024
Oxnard	Traffic Operations / Maintenance	866,490	-	-	CRALNI-5129(109) authorized-federal June 2, 2023 (\$866,460 CRRSAA)
Oxnard	Public Works Road / Signal Maintenance	866,490	-	-	CRASLNI-5129(108) obligated-state March 19, 2024 (\$866,000 CRRSAA)
Oxnard	Ventura Boulevard Pedestrian Improvements	619,065	-	247,424	CML-5129(086) authorized-federal February 28, 2023 (\$246,942 HIP & \$
Port Hueneme	Channel Islands Boulevard Resurfacing	300,000	-	-	submitted allocation request 4/30
Santa Paula	Santa Paula Community Bike Trail Connectivity Project	389,790	-	-	Audit lifted - allocation request cleared
Simi Valley	Pavement Delineation	280,802	-	-	City received allocation letter on 2/28/24 for the CRRSA funding
Simi Valley	Madera Road Rehabilitation	-	-	1,300,000	Obligated
Thousand Oaks	Rancho Conejo Biotech Area Sidewalk	-	1,592,969	-	Obligated - City requested extension of contract award.
VCTC	Planning, Programming, and Monitoring	-	198,000	-	Obligated
Ventura County U	Hueneme Road Preliminary Design & Environmental	-	-	1,171,517	Obligated