

# VENTURA COUNTY TRANSPORTATION COMMISSION



## **Transportation Technical Advisory Committee (TTAC)**

VCTC Large Conference Room

751 East Daily Drive Suite 420, Camarillo, CA

**Wednesday, March 20, 2024**

**1:30 p.m.**

# AGENDA

Action may be taken on any item listed on the agenda.

**ITEM 1      CALL TO ORDER**

**ITEM 2      INTRODUCTIONS & ANNOUNCEMENT**

**ITEM 3      PUBLIC COMMENT**

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

**ITEM 4      AGENDA ADJUSTMENTS**

**ITEM 5      [APPROVAL OF MINUTES](#)**

**Recommended Action:**

- Approve the meeting minutes from February 2024.

**Responsible Staff: Jeni Eddington**

**ITEM 6      CALTRANS LOCAL ASSISTANCE VERBAL UPDATE**

**Recommended Action:**

- Receive and file.

**Responsible Staff: Robert Wong, Caltrans**

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*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.*

**ITEM 7**      **SCAG SCP AND QUICK-BUILD PROJECTS**

**Recommended Action:**

- Receive and file.

**Responsible Staff: Geiska Velasquez**

**ITEM 8**      **NOMINATION OF PROJECTS FOR SCAG REGIONWIDE CALL FOR PROJECTS**

**Recommended Action:**

- Approve revision of SCAG submittal.

**Responsible Staff: Peter De Haan & Heather Miller**

**ITEM 9**      **CRRSA PROJECT STATUS**

**Recommended Action:**

- Receive and file.

**Responsible Staff: Peter De Haan**

**ITEM 10**      **FUTURE AGENDA ITEMS**

- Periodic Highway Construction Updates
- Regional Transportation Funding & Planning
- Transportation Emergency Response (Fire and Flood Seasons)
- Roundtable of Active Transportation Plans
- Planning for Future Active Transportation Program Grants
- Regional Transportation Funding & Planning
- Construction Project Updates (upon completion)
  - Santa Paula Branch Line Bike Trail (City of Ventura)
  - Rice Street Grade Separation Project

**ITEM 11**      **ADJOURNMENT**



**VENTURA COUNTY TRANSPORTATION COMMISSION**  
**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**

VCTC Large Conference Room  
751 East Daily Drive, 4<sup>th</sup> Floor, Camarillo  
Wednesday, February 21, 2024  
1:30 PM

**Item 5**

**MEETING MINUTES**

**MEMBERS PRESENT:** James Campero, City of Camarillo (Chair)  
Debbie O'Leary, City of Oxnard  
Charles Cable, City of Port Hueneme  
Justin Link, City of Simi Valley  
Mike Tohidian, City of Thousand Oaks  
Jeff Hereford, City of Ventura  
Susanna Arroyo County of Ventura  
Rodrigo Zaragoza, Port of Hueneme

**MEMBERS ABSENT:** City of Fillmore  
City of Moorpark  
City of Ojai  
City of Santa Paula

**EX OFFICIO PRESENT:** Martin Rodriguez, Gold Coast Transit District  
Robert Wong, Caltrans District 7  
Holly Galbreath, Ventura County Air Pollution Control District

**EX OFFICIO ABSENT:** California Highway Patrol

**VCTC STAFF PRESENT:** Peter De Haan, Director of Programming  
Caitlin Brooks, Program Manager – Transportation Planning  
Geiska Velasquez, Programming Analyst

- ITEM 1      CALL TO ORDER**  
Chair Campero called the meeting to order at 1:31 p.m.
- ITEM 2      INTRODUCTIONS AND ANNOUNCEMENTS – None.**
- ITEM 3      PUBLIC COMMENTS – None.**
- ITEM 4      AGENDA ADJUSTMENTS – None.**
- ITEM 5      ELECTION OF ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**

**ACTION**

**Camperos, moved, seconded by Link, that Hereford act as the committee Chair for the 2024 calendar year. The motion passed unanimously.**

**ACTION**

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Hereford moved, seconded by XXXXX, that Link act as the committee Vice chair for the 2024 calendar year. The motion passed unanimously.

**ITEM 6 APPROVAL OF MINUTES**

**ACTION:**

Link, moved, seconded by Camperos, that the committee approve the October 2023 meeting minutes. The motion passed unanimously.

**ITEM 7 2024 MEETING SCHEDULE**

The committee received the 2024 meeting schedule and discussed the need to meet at least six times each year with the committee generally cancelling their July and December meetings.

**ITEM 8 CALTRANS DISTRICT 7 LOCAL ASSISTANCE UPDATE**

Robert Wong updated the committee on 1) Fund Transfer Agreements, 2) current staffing, 3) projects application deadlines, and 4) upcoming workshops.

**ITEM 9 NOMINATION OF PROJECTS FOR SCAG REGIONWIDE CALL FOR PROJECTS FOR CMAQ/CRP/STP FUNDS; APPROVAL OF PROJECTS FOR TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE AND PEDESTRIAN FUNDS**

**ACTION**

Link moved, seconded by O'Leary, that the committee recommend that the Commission 1) Authorize VCTC staff to submit \$12,208,714 to SCAG for its federal programs call for projects, based on the priorities shown in Attachment A, 2) Approve \$1,000,000 in TDA Article 3 Bicycle and Pedestrian funds for the two projects designated in Attachment A, with the estimated \$750,000 in available FY 2024/25 split equally between the projects, and the remainder to come, if still needed, from the FY 2025/26 funds, and 3) Authorize staff to make minor modifications to the program for SCAG submittal to adjust fund types and other items based on issues that may arise during the SCAG process. The motion passed unanimously.

**ITEM 10 2025 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM EQUITY ANALYSIS**

Geiska Velasquez requested that each agency complete their 2025 FTIP Database Equity Questionnaires and return them to VCTC in early March 2024.

**ITEM 11 STATUS OF FEDERAL SURFACE TRANSPORTATION PROGRAM (STP), CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROJECTS, HIGHWAY IMPROVEMENT PROGRAM (HIP), AND COVID RELIEF AND RECOVER ACT (CRRSA) PROJECTS**

Peter De Haan requested that the committee members review the CMAQ/CRP and STP project status tables and provide updates as needed.

**ITEM 12 FUTURE AGENDA ITEMS**

- Regional Transportation Funding & Planning
- Transportation Emergency Response (Fire and Flood Seasons)
- Roundtable of Active Transportation Plans & Planning for Future Grants
- Construction Project Updates
  - Santa Paula Branch Line Bike Trail (City of Ventura) (October 2024)
  - Rice Street Grade Separation Project (August 2024)
  - El Rio Sidewalk Project (June 2024)
  - Highway 101 Construction Updates

**ITEM X**

**ADJOURNMENT**

Chair Hereford adjourned the meeting at 2:53 p.m. in memory of Glenn Derosset.



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Item 7

March 20, 2024

**MEMO TO:     TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**  
**FROM:         GEISKA VELASQUEZ, PROGRAM ANALYST**  
**SUBJECT:      SCAG SCP AND QUICK-BUILD PROJECTS PRESENTATION**

**RECOMMENDATION:**

Receive presentation from the Southern California Association of Governments (SCAG) on the Sustainable Communities Program Active Transportation & Safety component (SCP AT&S).

**BACKGROUND:**

In preparation for ATP Cycle 7, SCAG staff will provide an overview and upcoming funding opportunities for Quick-Build projects. The overview will include examples of quick build materials, project scopes, and project budgets.

SCAG's SCP is a technical assistance program that strengthens partnerships with local agencies and strategic partners who are responsible for land use and transportation decisions. Goals of the SCP include providing needed resources to local jurisdictions for active and multimodal transportation, sustainability, land use, and the development of local plans that support the implementation of key strategies and goals outlined in Connect SoCal. The Active Transportation & Safety component of the SCP provides funding for Non-Infrastructure (NI) projects, plans, and Quick-Build projects.

**DISCUSSION:**

Per the state guidelines of the 2025 (Cycle 7) Active Transportation Program (ATP), Metropolitan Planning Organizations, such as SCAG, are permitted to facilitate a supplemental call for projects; SCAG facilitates the supplemental call for projects through the SCP AT&S component. The SCP AT&S will award \$10.418M, funded by five percent of ATP regional funds (\$5.903M) and a federal Safe Streets and Roads for All grant (\$4.515M), for planning, NI, and Quick-Build projects. The SCP AT&S has \$7.515M allocated for Quick-Build projects and up to two percent of ATP regional funds (\$2.361M) allocated for planning projects in disadvantaged communities. To increase the reach and impact of the program, SCAG will cap funding requests to \$900,000 for all Quick-Build and NI applications and \$500,000 for planning applications. A call for projects will be released in June 2024.

Funding for Quick-Build projects is also available through the ATP Cycle 7 statewide component, up to \$7 million. Staff encourage applicants to pursue SCP, especially for Quick-Build projects. Quick-Build projects are defined as interim capital improvement projects constructed with durable, low- to medium-cost materials to evaluate the effectiveness of a project, quickly address a safety concern, and gather community feedback. Based on feedback received, the improvement can be modified or adjusted over the intended one-to-five-year lifespan of the project. At the end of the project lifespan, the feedback and data are used to determine if permanent infrastructure is warranted.



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Item 8

March 13, 2024

**MEMO TO:     TRANSIT OPERATORS COMMITTEE  
                  TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

**FROM:         PETER DE HAAN, PROGRAMMING DIRECTOR  
                  HEATHER MILLER, PROGRAM MANAGER**

**SUBJECT:      NOMINATION OF PROJECTS FOR SOUTHERN CALIFORNIA ASSOCIATION  
                  OF GOVERNMENTS (SCAG) REGIONWIDE CALL FOR PROJECTS**

**RECOMMENDATION:**

- Approve revision of SCAG submittal to recommend Surface Transportation Program (STP) for Pleasant Valley Road Bike Lanes in Camarillo and Carbon Reduction Program (CRP) for Gold Coast Transit Hydrogen Fueling Stations.

**BACKGROUND:**

TRANSCOM and TTAC at last month's meetings approved the recommended nomination to SCAG for its call for projects for regionally-apportioned federal funds, as well as the recommendation to VCTC for TDA Article 3 funds. The Commission approved the recommendations, with the revision that the Gold Coast Transit Hydrogen Fueling project be designated as "Highway Recommended" rather than "Recommended" due to the project's critical role in meeting the state's zero-emission bus fleet goal.

The committees also authorized staff to make minor changes, including to the recommended fund types, understanding that SCAG after receiving the nominations might also make such adjustments. TTAC requested that staff come back to the committees in March with any recommended changes to date. Meanwhile, VCTC staff provided the application Word files to the project sponsors, with a March 15<sup>th</sup> deadline for the agencies to submit the draft application to VCTC staff, who will review and make possible revisions prior to submitting to SCAG by the March 29<sup>th</sup> deadline.

After further review, especially considering the likely project competitiveness for the different fund types, staff is recommending two changes:

1. Change fund designation for the Gold Coast Hydrogen Fueling from "STP/CRP" to "CRP." Since this project will provide significant greenhouse gas reduction but is not associated with improved transit service or increased ridership, it appears better suited to compete under CRP.
2. Change fund designation for the Camarillo Pleasant Valley Road Bike Lanes project from "CRP" to "STP." While this project provides increased safety for bicyclists and is anticipated to generate increased use of bicycling and thus reduced driving, it probably

won't provide nearly the level of greenhouse gas reductions as other competing projects, and will therefore be better suited to STP where safety and system improvements are a larger consideration. Furthermore, with the Gold Coast Hydrogen Fueling project switched from STP to CRP, Ventura County will be significantly below its STP target, and providing a further advantage for this project being recommended for STP.

As mentioned earlier, SCAG staff has made assurances that they also will consider shifting fund between fund types to balance the overall regional program, and also to help a project compete better.

The committees also had questions about the schedule going forward. The decision by SCAG is anticipated to go to the SCAG Transportation Committee on June 6<sup>th</sup>, and to the Regional Council on July 11<sup>th</sup>.

## SCAG CALL FOR PROJECTS / ARTICLE 3 RECOMMENDATIONS

Exist/New	Category	Agency	Project	Description	Funds Requested	Recommended funds	Fund type	Recommendation
Existing	Bike & Ped	City of Oxnard	Accessible Pedestrian Enhancements in Oxnard	Cost increase in current bidding environment (VEN230120)	\$ 699,765	\$ 699,765	CRP	Highly Recommend
Existing	Bike & Ped	City of Camarillo	Pleasant Valley Road Bike Lanes Class II	CON cost increase due to stormwater mitigation (VEN160103)	\$ 1,500,000	\$ 1,500,000	<i>STP not CRP</i>	Highly Recommend
Existing	Bike & Ped	County of Ventura	Ventura Avenue Pedestrian and Bike Improvement	CON underfunded (VEN210603)	\$ 500,000	\$ 500,000	CMAQ	Highly Recommend
Existing	Port Air Quality	Port Hueneme	Port of Hueneme Terminal Shore Power	VEN230301 - shelf project 2022 CMAQ call	\$ 1,469,949	\$ 1,469,949	CRP	Highly Recommend
Existing	Transit	GCTD	Route 23 Demonstration Route	Cost increase for 5th year of demo route	\$ 1,300,000	\$ 1,300,000	CMAQ	Highly Recommend
Existing	Bike & Ped	City of Ventura <sup>1</sup>	Cabrillo Village Bike Path	Cost increase existing ATP project (VEN210803)	\$ 500,000	\$ 500,000	TDA Art 3	Approve funding
NEW	Bike & Ped	VCTC	Santa Paula Branch Line Bike Path Master Plan Update	Plan (REAP funding suspended)	\$ 1,600,000	\$ 1,600,000	STP	Highly Recommend
NEW	Transit	City of Simi Valley	Simi Charging Infrastructure (3 Units )	Portable charges	\$ 168,000	\$ 168,000	CRP	Highly Recommend
Existing	Bike & Ped	City of Ojai <sup>1</sup>	Maricopa Phase I Bike & Ped Improvements	Cost increase existing ATP project (VEN210803) for non-federal eligible expenses	\$ 500,000	\$ 500,000	TDA Art 3	Approve funding
Existing	Transit	VCTC	Countywide Community Outreach for Transit	FY 24/25 ongoing w/ anticipated Budget increase	\$ 171,000	\$ 171,000	CMAQ	Highly Recommend
NEW	Bike & Ped	City of Thousand Oaks	Lynn Road Class IV Bike Lanes and Sidewalk project	Add 1.6 miles of sidewalk segments to project scope (VEN230119)	\$ 3,098,500	\$ 2,000,000	STP	Recommend
NEW	Bike & Ped	VCTC	Community traffic calming and bike & ped safety program	Plan (REAP funding suspended)	\$ 300,000	\$ 300,000	STP	Recommend
NEW	Transit	GCTD	Cost increase for GCTD Hydrogen Fueling Station	Unfunded AB 125 shelf list	\$ 3,469,856	\$ 2,500,000	<i>CRP not STP/CRP</i>	Highly Recommend*
NEW	Bike & Ped	City of Ventura	2024 Downtown Wellness Sidewalk and ADA Improvements	Curb/sidewalk improvements	\$ 1,303,620	\$ -		Contingency
NEW	Transit	City of Simi Valley	Back up CNG Fueling Compressor Upgrade	Upgrade/modernization of backup	\$ 540,000	\$ -		Contingency
NEW	Transit	City of Simi Valley	Replacement Fareboxes	Replace 9 fareboxes	\$ 153,000	\$ -		Contingency
Existing	Bike & Ped	City of Oxnard	Northeast Communities/Cloynne Bike & Ped Improvements	CON obligated, need TDA Art 3; budget shortfall & cost increase to CON (VEN130101)	\$ 595,217	\$ -		No avail TDA Art 3
<b>TOTAL requested funds</b>					<b>\$ 17,868,907</b>	<b>\$ 13,208,714</b>		

<sup>1</sup> Project approved for \$375,000 in TDA Article 3 fiscal year 24/25 funds and \$125,000 in fiscal year 25/26 funds if, as anticipated, funding is still needed.

\* changed to "Highly Recommend" per Commission direction on March 1, 2024.



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Item 9

March 20, 2024

**MEMO TO:     TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**  
**FROM:         PETER DE HAAN, PROGRAMMING DIRECTOR**  
**SUBJECT:      STATUS OF COVID RELIEF AND RECOVERY ACT (CRRSA) PROJECTS TO  
                  RECEIVE SWAPPED STATE GAS TAX FUNDS**

**RECOMMENDATION:**

- Review and file.

**DISCUSSION:**

In November 2021, TTAC approved a distribution of CRRSA funds to Ventura County's jurisdictions, for use on local priority projects. The CRRSA Act included a one-time appropriation of funds for transportation infrastructure to help offset the temporary loss of fuel tax revenues resulting from the COVID pandemic. The CRRSA funds were originally required to be obligated by September, 2024. However, the federal government's 2023 deal to raise the debt ceiling immediately rescinded all unobligated CRRSA apportionments. However, Caltrans succeeded in quickly obligating virtually all of the remaining CRRSA funds for state highway work, just prior to the rescission. Accordingly, Caltrans has agreed to swap state gas tax funds to all of the local agencies that had been slated to receive CRRSA. Caltrans had originally required that to avoid losing these swap funds, agencies must submit the allocation requests by June 30<sup>th</sup>, but recently that deadline was changed to May 31<sup>st</sup>. To VCTC's knowledge, agencies who still need to submit allocation requests for their remaining funds are as follows: Camarillo, Fillmore, Ojai, Oxnard, Port Hueneme, Santa Paula, Simi Valley, as shown on the attached table. At this time it is no longer possible to change the projects as designated on this table.

To request allocation of the funds, agencies must submit an allocation request form found at the [CRRSAA Allocation form](#), and an electronic Project Programming Request Form, found at [ePPR](#).

TTAC requested that this item continue to appear on the agenda until the deadline has passed or the funds are all allocated.

## Remaining Unallocated CRRSA / Gas Tax Swap

Camarillo	Road Rehabilitation	\$50,000
Fillmore	Street Maintenance	\$300,000
Ojai	Street Maintenance Operations	\$300,000
Oxnard	Traffic Operations / Maintenance	\$866,460
Oxnard	Public Works / Signal Maintenance	\$866,460
Port Hueneme	Channel Islands Boulevard Resurfacing	\$300,000
Simi Valley	Pavement Delineation	\$281,000
Santa Paula	Street Rehabilitation	\$390,000