



VENTURA COUNTY TRANSPORTATION COMMISSION
Transit Operators Advisory Committee (TRANSCOM)
VCTC Large Conference Room
751 East Daily Drive, Suite 420
Camarillo, CA
Wednesday, March 13, 2024
1:30 p.m.

AGENDA

(Action may be taken on any item listed on the agenda)

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

ITEM 3 PUBLIC COMMENT

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 APPROVAL OF MINUTES

Recommended Action:

- *Waive the reading and approve the meeting minutes from February 2024.*

Responsible Staff: Jeni Eddington

ITEM 6 ELECTION OF VICE CHAIRPERSON

Recommended Action:

- *Nominate and elect officers to the committee.*

Responsible Staff: Claire Grasty

**ITEM 7 NOMINATION OF PROJECTS FOR SCAG REGIONWIDE CALL FOR PROJECTS /
APPROVAL OF PROJECTS FOR TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FUNDS**

Recommended Action:

- *Approve revision of SCAG submittal to recommend Surface Transportation Program (STP) for Pleasant Valley Road Bike Lanes in Camarillo and Carbon Reduction Program (CRP) for Gold Coast Transit Hydrogen Fueling Stations.*

Responsible Staff: Peter DeHaan

ITEM 8 FY 2023/24 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) ALLOCATION

Recommended Action:

- *Approve the Ventura County Transportation Commission (VCTC) Fiscal Year 2023/2024 Low Carbon Transit Operations Program (LCTOP) allocation request of \$415,000 to fund Metrolink Weekend Service and \$2,174,900 to fund Ventura County's "Free Fare" program that includes local shares from the cities of Moorpark, Camarillo, Thousand Oaks and Simi Valley for a total allocation request of \$2,589,900.*

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

Responsible Staff: Heather Miller

ITEM 9 SB 125 FUNDING UPDATE

Recommended Action:

- *Receive and file.*

Responsible Staff: Claire Grasty

ITEM 10 ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE

Recommended Action:

- *Receive and file.*

Responsible Staff: Dolores Lopez

ITEM 11 FUTURE AGENDA ITEMS

Recommended Action:

- *For discussion.*

Responsible Staff: Claire Grasty

ITEM 12 ADJOURNMENT

- ADA Application
- TransTrack Presentation
- Countywide Fare Collection Plan Updates
- Transportation Emergency Preparedness Program (TEPP) Implementation (as needed)
- Transit Grant Project Status Report Tracking (as needed)
- 5310 Call For Projects

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.



VENTURA COUNTY TRANSPORTATION COMMISSION

Transit Operators Advisory Committee (TRANSCOM)

VCTC Large Conference Room

751 East Daily Drive, Suite 420

Camarillo, CA

Wednesday, February 14, 2024

1:30 p.m.

MEETING MINUTES

Item 5

MEMBERS PRESENT: Igor Leontiy, City of Moorpark (Chair)
Lydia Salas, City of Camarillo
Phil Pulley, City of Ojai (Vice Chair)
Vic Kamhi, City of Simi Valley
Tyler Nestved, City of Thousand Oaks
Austin Novstrup, Gold Coast Transit District (GCTD)
Matt Miller, Ventura County Transportation Commission (VCTC)

MEMBERS ABSENT: City of Fillmore
City of Oxnard
City of Port Hueneme
City of Santa Paula
City of Ventura
County of Ventura

EX OFFICIO PRESENT: CSU Channel Islands

EX OFFICIO ABSENT: Mobility Management Partners
Ventura County Air Pollution Control District

VCTC STAFF PRESENT: Claire Grasty, Public Transit Director
Heather Miller, Program Manager
Matt Miller, Program Manager – Transit Operations
Geiska Velasquez, Program Analyst

ITEM 1 CALL TO ORDER
Chair Leontiy called the meeting to order at 1:32 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT
Claire Grasty provided an update on outreach meetings and State and Federal funding. Matt Miller announced VCTC Intercity service changes. Shaun Kroes announced the RFP for transit operations. Phil Pulley announced his retirement.

ITEM 3 PUBLIC COMMENT – None.

ITEM 4 AGENDA ADJUSTMENTS – None.

ITEM 5 APPROVAL OF MINUTES

Tyler Nestved, City of Thousand Oaks, requested that the minutes be amended to reflect the attendance of Grahame Watts and Alina Chalas.

ACTION

Pulley moved, seconded by Leontiy that the committee approve the January 2024 meeting minutes, as amended. The motion passed unanimously.

ITEM 6 NOMINATION OF PROJECTS FOR SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONWIDE CALL FOR PROJECTS / APPROVAL OF PROJECTS FOR TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE AND PEDESTRIAN FUNDS

ACTION

Kamhi moved, seconded by Nestved, that the committee recommend that the Commission: 1) Authorize VCTC staff to submit \$12,208,714 to the Southern California Association of Governments (SCAG) for its federal programs call for projects, based on the priorities shown in the Attachment. The motion passed unanimously, 2) Approve \$1,000,000 in TDA Article 3 Bicycle and Pedestrian funds for the two projects designated in the Attachment, with the estimated \$750,000 in available FY 2024/25 split equally between the projects, and the remainder to come, if still needed, from the FY 2025/26 funds. The motion passed unanimously, and 3) Authorize staff to make minor modifications to the program for SCAG submittal to adjust fund types and other items based on issues that may arise during the SCAG process. The motion passed unanimously.

ITEM 7 COUNTYWIDE FARE COLLECTION UPDATE

Matt Miller, VCTC, updated the committee on the launch of INCOMM, fare capping, the reconfiguration of VCbuspass, countywide replacement of fareboxes, and open loop readers. Cal-ITP staff updated the committee on their role in assisting with the implementation of onboard contactless fare collection.

ITEM 8 SB-125 TRANSPORTATION FUNDING UPDATE

Claire Grasty, VCTC, updated the committee on SB-125 transportation funding including 1) fund distribution, 2) TIRCP funds in jeopardy, and 3) the redistribution of funds.

ITEM 9 2025 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP) EQUITY ANALYSIS

Geiska Velasquez, VCTC, provided the committee with the 2025 FTIP equity analysis form and asked the committee members to update the form for each of their projects currently in the FTIP.

ITEM 10 ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE

The committee received the ADA certification services program monthly update. Dolores Lopez, VCTC, said that VCTC would not be issuing an RFP for ADA certification services at this time.

ITEM 11 FUTURE AGENDA ITEMS

- ADA Application
- TransTrack Presentation

- Countywide Fare Collection Plan Updates
- Low Carbon Transit Operations Program (LCTOP) (as needed)
- Transportation Emergency Preparedness Program (TEPP) Implementation (as needed)
- Transit Grant Project Status Report Tracking (as needed)
- 5310 Call For Projects

ITEM 12

ADJOURNMENT

Acting Chair Leontiy adjourned the meeting at 3:02 p.m.



[This page intentionally left blank.]



DATE: MARCH 13, 2024
MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
FROM: CLAIRE GRASTY, PUBLIC TRANSIT DIRECTOR
SUBJECT: ELECTION OF VICE CHAIRPERSON

RECOMMENDATION

- That the committee nominate and elect a vice chair to the committee.

BACKGROUND

The Chair and Vice Chair shall be elected from among the Transportation Operators Advisory Committee representatives by majority vote. The current chairperson and vice-chairperson may also serve in their respective roles if that is the pleasure of the committee.

The Chair of this committee shall be responsible for:

1. Calling for meetings of this committee.
2. Presiding at the meetings of this committee.
3. Assisting with agenda preparation.
4. Reporting to the VCTC when called upon to do so.
5. Establishing subcommittees as necessary.
6. Other such duties as he/she may be directed by the TRANSCOM and/or the VCTC to perform.

The Vice Chairperson of this committee shall serve in the absence of the Chair and perform such duties as they may be directed by the Chair to perform. Phil Pulley, the Vice Chair of Transcom on behalf of Ojai, recently retired. As such, staff is recommending that the committee elect a new Vice Chair. Michelle Woomer on behalf of Moorpark is the current Chair.

2023

Chair – City of Thousand Oaks
Vice Chair – City of Moorpark

2022

Chair – City of Simi Valley
Vice Chair – City of Thousand Oaks

2021

Chair – Gold Coast Transit District
Vice Chair – City of Simi Valley

2020

Chair – City of Ventura
Vice Chair – Gold Coast Transit District

2019

Chair – City of Camarillo
Vice Chair – City of Ventura

2018

Chair – County of Ventura
Vice Chair – City of Camarillo

2017

Chair – City of Moorpark
Vice Chair – County of Ventura



[This page intentionally left blank.]



Item 7

March 13, 2024

MEMO TO: TRANSIT OPERATORS COMMITTEE
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
HEATHER MILLER, PROGRAM MANAGER

SUBJECT: NOMINATION OF PROJECTS FOR SOUTHERN CALIFORNIA ASSOCIATION
OF GOVERNMENTS (SCAG) REGIONWIDE CALL FOR PROJECTS /
APPROVAL OF PROJECTS FOR TRANSPORTATION DEVELOPMENT ACT
(TDA) ARTICLE 3 BICYCLE AND PEDESTRIAN FUNDS

RECOMMENDATION:

- Approve revision of SCAG submittal to recommend Surface Transportation Program (STP) for Pleasant Valley Road Bike Lanes in Camarillo and Carbon Reduction Program (CRP) for Gold Coast Transit Hydrogen Fueling Stations.

BACKGROUND:

TRANSCOM and TTAC at last month's meetings approved the recommended nomination to SCAG for its call for projects for regionally-apportioned federal funds, as well as the recommendation to VCTC for TDA Article 3 funds. The Commission approved the recommendations, with the revision that the Gold Coast Transit Hydrogen Fueling project be designated as "Highway Recommended" rather than "Recommended" due to the project's critical role in meeting the state's zero-emission bus fleet goal.

The committees also authorized staff to make minor changes, including to the recommended fund types, understanding that SCAG after receiving the nominations might also make such adjustments. TTAC requested that staff come back to the committees in March with any recommended changes to date. Meanwhile, VCTC staff provided the application Word files to the project sponsors, with a March 15th deadline for the agencies to submit the draft application to VCTC staff, who will review and make possible revisions prior to submitting to SCAG by the March 29th deadline.

After further review, especially considering the likely project competitiveness for the different fund types, staff is recommending two changes:

1. Change fund designation for the Gold Coast Hydrogen Fueling from "STP/CRP" to "CRP." Since this project will provide significant greenhouse gas reduction but is not associated with improved transit service or increased ridership, it appears better suited to compete under CRP.

2. Change fund designation for the Camarillo Pleasant Valley Road Bike Lanes project from “CRP” to “STP.” While this project provides increased safety for bicyclists and is anticipated to generate increased use of bicycling and thus reduced driving, it probably won’t provide nearly the level of greenhouse gas reductions as other competing projects, and will therefore be better suited to STP where safety and system improvements are a larger consideration. Furthermore, with the Gold Coast Hydrogen Fueling project switched from STP to CRP, Ventura County will be significantly below its STP target, and providing a further advantage for this project being recommended for STP.

As mentioned earlier, SCAG staff has made assurances that they also will consider shifting fund between fund types to balance the overall regional program, and also to help a project compete better.

The committees also had questions about the schedule going forward. The decision by SCAG is anticipated to go to the SCAG Transportation Committee on June 6th, and to the Regional Council on July 11th.

Exist/New	Category	Agency	Project	Description	Funds Requested	Recommended funds	Fund type	Recommendation
Existing	Bike & Ped	City of Oxnard	Accessible Pedestrian Enhancements in Oxnard	Cost increase in current bidding environment (VEN230120)	\$ 699,765	\$ 699,765	CRP	Highly Recommend
Existing	Bike & Ped	City of Camarillo	Pleasant Valley Road Bike Lanes Class II	CON cost increase due to stormwater mitigation (VEN160103)	\$ 1,500,000	\$ 1,500,000	<i>STP not CRP</i>	Highly Recommend
Existing	Bike & Ped	County of Ventura	Ventura Avenue Pedestrian and Bike Improvement	CON underfunded (VEN210603)	\$ 500,000	\$ 500,000	CMAQ	Highly Recommend
Existing	Port Air Quality	Port Hueneme	Port of Hueneme Terminal Shore Power	VEN230301 - shelf project 2022 CMAQ call	\$ 1,469,949	\$ 1,469,949	CRP	Highly Recommend
Existing	Transit	GCTD	Route 23 Demonstration Route	Cost increase for 5th year of demo route	\$ 1,300,000	\$ 1,300,000	CMAQ	Highly Recommend
Existing	Bike & Ped	City of Ventura ¹	Cabrillo Village Bike Path	Cost increase existing ATP project (VEN210803)	\$ 500,000	\$ 500,000	TDA Art 3	Approve funding
NEW	Bike & Ped	VCTC	Santa Paula Branch Line Bike Path Master Plan Update	Plan (REAP funding suspended)	\$ 1,600,000	\$ 1,600,000	STP	Highly Recommend
NEW	Transit	City of Simi Valley	Simi Charging Infrastructure (3 Units)	Portable charges	\$ 168,000	\$ 168,000	CRP	Highly Recommend
Existing	Bike & Ped	City of Ojai ¹	Maricopa Phase I Bike & Ped Improvements	Cost increase existing ATP project (VEN210803) for non-federal eligible expenses	\$ 500,000	\$ 500,000	TDA Art 3	Approve funding
Existing	Transit	VCTC	Countywide Community Outreach for Transit	FY 24/25 ongoing w/ anticipated Budget increase	\$ 171,000	\$ 171,000	CMAQ	Highly Recommend
NEW	Bike & Ped	City of Thousand Oaks	Lynn Road Class IV Bike Lanes and Sidewalk project	Add 1.6 miles of sidewalk segments to project scope (VEN230119)	\$ 3,098,500	\$ 2,000,000	STP	Recommend
NEW	Bike & Ped	VCTC	Community traffic calming and bike & ped safety program	Plan (REAP funding suspended)	\$ 300,000	\$ 300,000	STP	Recommend
NEW	Transit	GCTD	Cost increase for GCTD Hydrogen Fueling Station	Unfunded AB 125 shelf list	\$ 3,469,856	\$ 2,500,000	<i>CRP not STP/CRP</i>	Highly Recommend*
NEW	Bike & Ped	City of Ventura	2024 Downtown Wellness Sidewalk and ADA Improvements	Curb/sidewalk improvements	\$ 1,303,620	\$ -		Contingency
NEW	Transit	City of Simi Valley	Back up CNG Fueling Compressor Upgrade	Upgrade/modernization of backup	\$ 540,000	\$ -		Contingency
NEW	Transit	City of Simi Valley	Replacement Fareboxes	Replace 9 fareboxes	\$ 153,000	\$ -		Contingency
Existing	Bike & Ped	City of Oxnard	Northeast Communities/Cloyne Bike & Ped Improvements	CON obligated, need TDA Art 3; budget shortfall & cost increase fo CON (VEN130101)	\$ 595,217	\$ -		No avail TDA Art 3
TOTAL requested funds					\$ 17,868,907	\$ 13,208,714		

¹ Project approved for \$375,000 in TDA Article 3 fiscal year 24/25 funds and \$125,000 in fiscal year 25/26 funds if, as anticipated, funding is still needed.

* changed to "Highly Recommend" per Commission direction on March 1, 2024.



[This page intentionally left blank.]



Item 8

March 13, 2024

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: HEATHER MILLER, PROGRAM MANAGER
SUBJECT: FY 2023/24 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) ALLOCATION

RECOMMENDATION:

- Approve the Ventura County Transportation Commission (VCTC) Fiscal Year 2023/2024 Low Carbon Transit Operations Program (LCTOP) allocation request of \$415,000 to fund Metrolink Weekend Service and \$2,174,900 to fund Ventura County's "Free Fare" program that includes local shares from the cities of Moorpark, Camarillo, Thousand Oaks and Simi Valley for a total allocation request of \$2,589,900.
- Approve a Corrective Action Plan (CAP) transferring \$200,000 in LCTOP FY 2020/21 "College Ride" program funds to the "Youth Ride Free" program.

BACKGROUND:

The Low Carbon Transit Operations Program (LCTOP) was established in 2014 with Senate Bill (SB) 862 with funding provided by a five percent allocation of the annual proceeds from the Greenhouse Gas Reduction Fund (GGRF). The program provides these funds to public transportation agencies for investments in capital projects and services that reduce greenhouse gas (GHG) emissions and improve mobility, with a priority on serving Disadvantaged Communities (DACs).

The State Controller's Office (SCO) released a FY 2023/2024 LCTOP Eligibility List on February 29, 2024, thus opening up this year's LCTOP call-for-projects, with Allocation Requests due to Caltrans by April 26, 2024. This year's allocation increased approximately 22% compared to last year.

The following table provides a breakdown for Ventura County, including Section 99313 (VCTC/regional funding based on county population) and Section 99314 (funding to transit operators based on service levels/fare revenue, i.e., "local shares"):

VENTURA COUNTY LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)	FY 2023/24 ALLOCATION
Ventura County Transportation Commission (99313)	\$ 2,542,057
VCTC corresponding to SCRRRA - Metrolink Service (99314)	\$ 229,883
City of Camarillo (99314)	\$ 13,600
Gold Coast Transit District (99314)	\$ 77,359
City of Moorpark (99314)	\$ 5,432
City of Simi Valley (99314)	\$ 21,138
City of Thousand Oaks (99314)	\$ 7,673
TOTAL	\$ 2,897,142

BACKGROUND:

Over the years, VCTC has sponsored various regional LCTOP projects aimed to benefit transit users across the county including countywide free fare programs, new transit service and capital investments in zero-emission infrastructure.

A portion of last year’s LCTOP funds supported the “Ventura County Battery Electric Charging Infrastructure (BECI)” project. The BECI project provides resources to assist local operators pursuing a battery electric fuel path. Funds were designated for the installation of battery electric charging infrastructure at the Thousand Oak’s Municipal Service Center, City of Ojai Bus Yard, Simi Valley Transit Maintenance Facility, and the Camarillo Transit Station. These projects are underway.

In April 2021, “Metrolink Saturday Service” was first introduced to Ventura County as a single Saturday AM/PM trip on the Ventura County rail line. Operations of the new service were funded with LCTOP funds. In subsequent years, the service was expanded to “Metrolink Weekend Rail Service” and included two roundtrip trains operating both Saturday and Sunday. Funds will be needed for next year’s operation of the service.

In 2017, VCTC launched the LCTOP funded “College Ride” program, providing fare free transit to college enrolled students in Ventura County. Local transit operators both participated in the program and co-sponsored the project with their local LCTOP shares. The program proved to be very popular until the COVID pandemic which saw the closure of schools and temporary suspension of fare collection by local transit operators. This allowed for a fair amount of carryover LCTOP funds to build up for the program and no funds were requested for this fare program last year. The “College Ride” program continues to be popular, averaging 27,500 monthly riders.

With the success of the “College Ride” program, the Commission expressed a desire to expand programs like these to more rider groups, specifically, youth and high school students. Such efforts aim to bolster post pandemic transit ridership in Ventura County and lessen financial burdens on low-income riders. As a result, VCTC developed additional countywide free fare initiatives. In 2022, The “Youth Ride Free” program was launched. This program provides fare free transit on Ventura County’s fixed route and general public dial-a-ride services to youth under the age of 18 and/or enrolled students (K-12). Similar to the “College Ride” program, LCTOP funds serve as fare buy-down for participating Ventura County operators including Gold Coast (GCTD), VCTC Intercity, Valley Express, Camarillo (CAT), Thousand Oaks (TOT), Moorpark (MCT), Ojai Trolley, and Simi Valley Transit (SVT). Except for GCTD, participating agencies also contributed local shares to the program. The “Youth Ride Free” program proved more successful than the “College Ride” program averaging 80,000 riders monthly. As a result, last year’s regional share of LCTOP funds again contributed to this program in addition to a new “Free Fare Days” initiative that provided the general public some financial relief on six (6) select days including “Earth Day” and Veteran’s Day.

The intent of LCTOP funds has always been to support “new” services or programs that demonstrate GHG emission reductions and/or increase transit mode share, with the idea that

once established other funding sources would supplement and ultimately replace the LCTOP funding for these programs. LCTOP funds derive from the GGRF which is a cap-and-trade program that operates in much the same manner as a stock exchange, that is, the demand and trade for allowances fluctuates and therefore so too does the revenue stream. This means that the amount of GGRF funds available to the LCTOP program can also fluctuate year over year in an often-unpredictable manner. In the past, projects were no longer considered “new” after five years in operation and therefore not eligible for further funding. However, in 2023, LCTOP guidelines removed the five-year limit on operations projects (operations projects include free/reduced fare program), thus allowing VCTC to request additional funding for ongoing programs such as the “College Ride”. The “College Ride” program intended that participating colleges might eventually assume the cost of the program should it prove of value to students. However, since the pandemic, there has been much more reluctance to implement student fees to fund these types of services, making the LCTOP funds necessary to continue the program. Similarly, any free fare program VCTC adopted could be funded in future cycles beyond the previous five-year limitation.

DISCUSSION:

As discussed, free fare initiatives have proven to be a successful incentive in attracting young people to use public transit. These programs can largely be credited for the post-pandemic recovery of ridership for local transit operators. In addition, these programs are effective in providing much needed financial relief to a large demographic of low- or no-income riders. The “Youth Ride Free” program has gained in popularity since its launch and ridership has increased year over year. In Calendar Year (CY) 2023, over 1.1 million trips were subsidized by the “Youth Ride Free” program or approximately 27% of all public transit bus trips provided in the county. Additionally, the “College Ride” program subsidized approximately 330,000 trips in CY 2023. The combined total for these two programs reaches nearly 1.5 million trips or 35% of the overall number of public transit bus trips provided in Ventura County. The average reimbursement to transit operators is approximately \$1.50 per trip based on individual transit operator fares. If current trends hold, next year’s demand will exceed the past year’s demand.

VCTC staff therefore recommends requesting a FY 2023/2024 allocation of regional (99313) LCTOP funds in the amount of \$2,542,057 for a combined project that includes both the “College Ride” and “Youth Ride Free” as well as four (4) selected “Free Fare Days,” collectively called the Ventura County “Free Fare” program. Additionally, local (99314) shares totaling \$47,843 from participating cities will also contribute to the program for a total allocation request of \$2,174,900. The cost of the “Free Fare” program is expected to exceed the amount of LCTOP funds available, therefore it is anticipated using SB125 funds to supplement the program’s cost.

Ventura County’s “Free Fare” Program includes the “Youth Ride Free”, “College Ride”, and “Free Fare Days” programs. The “Youth Ride Free” Promotional Program allows youth 18 and under and those over 18 enrolled in high school to ride any public transit bus in Ventura County for free, anytime, anywhere. The “College Ride” Program allows students enrolled at California Lutheran University, California State University Channel Islands, Moorpark College, Oxnard College, Ventura College, Santa Barbara City College, University of California, Santa Barbara, and Ventura County Adult Education Consortium to ride any public transit bus in Ventura County for free. The “Free Fare Days” Program will allow anyone to ride any bus service for free within Ventura County on the following days only: Clean Air Day, Transit Equity Day, Earth Day, and Dump the Pump Day, though it is possible the selected days may change to coordinate with other agencies’ free fare days. The “Free Fare Days” would begin in September 2024 through June 2025.

Potential proportion of fare reimbursements to local operators with FY 2023/24 LCTOP funds based on “College Ride” and “Youth Ride Free” trips provided in Calendar Year 2023 are as follows:

Agency	% of County Ridership	% of CY 2023 College Ride trips	% of CY 2023 Youth Ride trips	CR & YRF % of operators' ridership	% of Combined CR & YRF CY 2023 trips	Potential FY2024 LCTOP Disbursement
Gold Coast Transit District	78%	61%	87%	36%	79%	\$1,725,625
VCTC Intercity	9%	29%	2%	31%	8%	\$170,996
Valley Express	1%	0%	2%	40%	2%	\$32,715
Simi Valley Transit	4%	5%	4%	35%	4%	\$86,364
Camarillo Area Transit	2%	1%	0%	5%	0%	\$5,546
Ojai Trolley	1%	0%	1%	31%	1%	\$23,346
Thousand Oaks Transit	4%	2%	2%	36%	4%	\$86,672
Moorpark City Transit	1%	1%	2%	58%	2%	\$43,635
					total	\$2,174,900

Additionally, staff recommends an allocation request of \$415,000 in FY 2023/24 LCTROP funds for the Metrolink Weekend service to continue this service into the next fiscal year. Funds would cover approximately one half of the year's operation expenses for the service since sufficient carryover funds exist for the remainder of the year's operating expenses.

In the past year, the "Youth Ride Free" program has exceeded the ridership forecasted from last year's allocation request for LCTOP funds. Therefore, staff recommends a transfer of FY 2022/21 "College Ride" funds to the current "Youth Ride Free" program in order to fill funding shortfalls. The "College Ride" program will be sufficiently funded in the current year with carryover funds and both programs will receive additional funds with the FY 2023/24 LCTOP allocations.

Local Shares

The cities of Camarillo, Moorpark, Simi Valley and Thousand Oaks expressed to VCTC their intent to contribute their local shares to the countywide "Free Fare" program. As such, the total recommended request for allocation of FY 2023/24 LCTOP funds would equal \$2,174,900 to fund Ventura County's "Free Fare" program that includes local shares totaling \$47,843 from the cities of Moorpark, Camarillo, Thousand Oaks and Simi Valley.

SCRRA (Metrolink) and GCTD will use their local shares for agency specific projects. SCCRA will use local shares for Metrolink's "Student Adventure Program". The "Student Adventure Program" pilot program allows any student with valid school identification to obtain a pass at no charge and ride anywhere on the Metrolink system for free.

VCTC staff will bring TRANSCOM's approved recommendation to the VCTC on April 5 for Commission approval.



Item 10

DATE: March 13, 2024
MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
FROM: DOLORES LOPEZ, REGIONAL TRANSIT PLANNER
SUBJECT: ADA CERTIFICATION SERVICES PROGRAM UPDATE

RECOMMENDATION:

- Receive and file the monthly ADA Certification services report(s) and program update.

DISCUSSION:

Mobility Management Partners (MMP) is VCTC's service provider for ADA Paratransit Eligibility Certification services.

Attached are the ADA Paratransit Certification Services Reports from MMP for review at the TRANSCOM meeting.

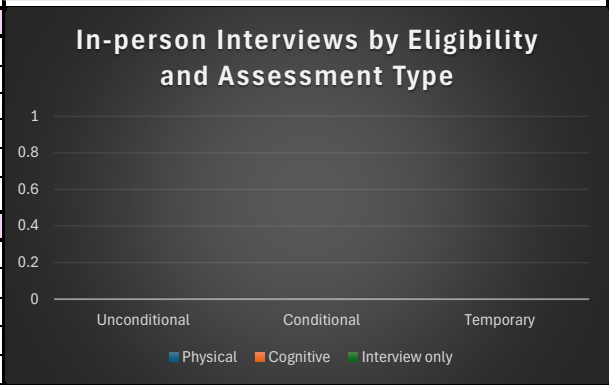
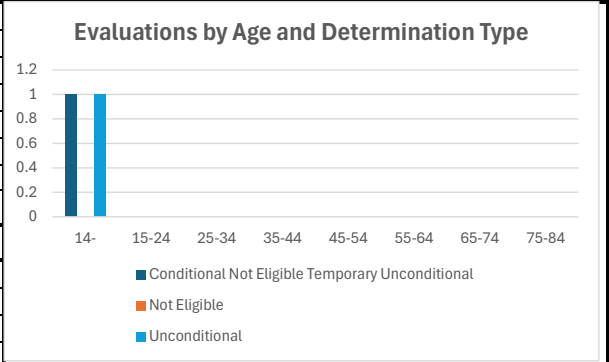
Feb-24

		Feb	Jan	Dec	Nov	Oct	Sep
Call Center	Inbound ADA Calls	357	394	390	387	410	470
	Outbound ADA calls	509	398	181	232	481	322
	Average hold time (in seconds)	1.34	0.08	0.47	0.39	0.67	0.49
	Outbound Area Transmittals	5	5	3	3	4	5
	Inbound Area Transmittals	6	12	12	6	9	6
Applications Received	Recertification	57	71	50	50	47	48
	New Applications	44	41	46	51	46	78
Applications Received by Service Area	Camarillo Area	10	13	11	4	8	8
	Gold Coast Area	46	46	50	43	43	52
	Valley Express Area	3	8	5	4	5	7
	Moorpark Area	2	3	2	4	4	3
	Simi Valley Area	17	24	16	19	13	27
	Thousand Oaks	21	18	12	26	17	25
	Out of County	2	0	0	1	3	4
Completed Determinations by Evaluation Type	Complete, with Functional Evaluation	0	0	0	0	0	0
	Complete, Interview w/o Functional Evaluation	0	0	0	0	0	0
	Complete, Special Circumstance (no Interview)	9	8	8	4	7	13
	Complete, Over 85+	3	4	2	10	2	8
	Complete, Phone Interview	30	32	34	29	50	39
	Complete, Short-term Certification (60 days)	0	0	0	0	0	1
	Complete, Recertifications	52	60	42	44	38	29
	Completed Determinations	94	104	86	87	97	90
Cost per Determination	\$290.60	\$262.66	\$317.64	\$313.99	\$281.62	\$303.52	
Delays in Processing (Cumulative)	Due to incomplete application by client	11	3	13	5	3	4
	Pending Professional Evaluation (PE)	10	13	13	5	13	27
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting phone interviews	2	0	2	1	2	5
Assessments	Assessment Categories			Total	CAM	VCTC	SIMI
	With Physical Assessment			0	0	0	0
	With Cognitive Assessment			0	0	0	0
	Interview only (at assessment sites)			0	0	0	0
	No Shows for Phone Interview			0	0	0	0
	Total In-Person Interviews Scheduled			0	0	0	0
	Total Number of Appointment Days			0	0	0	0
Determinations by Eligibility						Total	%
Unconditional (including S.C., Over 85+ , Phone interviews)						83	88%
Conditional						8	9%
Temporary						3	3%
Denials						0	0%
Short Term (including Emergency)						0	0%

As of 3/17/2020, MMP closed their Camarillo office and began working remotely due to COVID-19 restrictions.

Riders requesting service outside of Ventura County
Riders requesting service into Ventura County

Total applications received: 101
Online Applications Received: 0 (0%)



Applications Received -February				
GCT	Feb	Jan	Dec	Nov
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	3	2	9	0
Oak View	1	0	0	0
Oxnard	27	26	24	18
Saticoy	0	0	0	0
Port Hueneme	3	3	6	4
Ventura	12	15	11	21
Valley Express	Feb	Jan	Dec	Nov
Fillmore	0	5	5	2
Piru	0	0	0	0
Santa Paula	3	3	0	2
Thousand Oaks DAR	Feb	Jan	Dec	Nov
Agoura	0	0	1	0
Agoura Hills	1	3	0	1
Newbury Park	3	4	3	5
Oak Park	1	3	0	2
Thousand Oaks	14	7	8	13
Westlake Village	2	1	0	4
Simi Valley DAR	Feb	Jan	Dec	Nov
Simi Valley	17	24	14	19
Camarillo	Feb	Jan	Dec	Nov
Camarillo	10	13	11	4
Somis	0	0	0	0
Moorpark DAR	Feb	Jan	Dec	Nov
Moorpark	2	3	2	4
Other	Feb	Jan	Dec	Nov
Buckeye, Westlake Village	2	0	0	2

MX Admin Report (February)

	Call Count			Queue Size	Answered	Abandoned	Redirected	Disconnected	To VoiceMail	Hold Time			Service Level
	In	Out	Total	Max	Total	Total	Total	Total	Total	Min	Max	Avg	
Grand Total	353	509	862	2	316	8	29	0	29	0	209	1.34	70.25%
Sunday	1	0	1	0	0	0	1	0	1	0	0	0.00	0.00%
Monday	47	36	83	1	39	1	7	0	7	0	171	3.46	65.96%
Tuesday	60	58	118	2	57	2	1	0	1	0	42	1.24	75.00%
Wednesday	67	209	276	1	59	4	4	0	4	0	209	1.18	68.66%
Thursday	105	164	269	1	102	0	3	0	3	0	90	1.04	80.95%
Friday	71	42	113	2	59	1	11	0	11	0	39	0.95	57.75%
Saturday	2	0	2	0	0	0	2	0	2	0	0	0.00	0.00%