VENTURA COUNTY TRANSPORTATION COMMISSION
Transit Operators Advisory Committee
TRANSCOM

AGENDA
In Person
VCTC Large Conference Room
751 East Daily Drive, Suite 420
Camarillo, CA

Wednesday, October 11, 2023
1:30 p.m.

www.goventura.org

*Action may be taken on any item listed on the agenda

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

ITEM 1   **CALL TO ORDER**

ITEM 2   **INTRODUCTIONS & ANNOUNCEMENT**

ITEM 3   **PUBLIC COMMENT**
Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

ITEM 4 **AGENDA ADJUSTMENTS**

ITEM 5 **APPROVAL OF MINUTES**
Recommended Action:
- *Waive the reading and approve the meeting minutes from September 2023.*
Responsible Staff: Jeni Eddington

ITEM 6 **TRANSPORTATION DATA & ANALYTICS PILOT PROGRAM (CLEARGUIDE)**
Recommended Action:
- *For discussion.*
Responsible Staff: Drew Kent

ITEM 7 **ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE**
Recommended Action:
- *Receive and file.*
Responsible Staff: Dolores Lopez

ITEM 8 **SB-125 TRANSPORTATION FUNDING UPDATE**
Recommended Action:
- *Verbal Update*
Responsible Staff: Claire Grasty

ITEM 9 **FUTURE AGENDA ITEMS**
Recommended Action:
- *For discussion.*
Responsible Staff: Claire Grasty

ITEM 10 **ADJOURNMENT**

VENTURA COUNTY TRANSPORTATION COMMISSION
Transit Operators Advisory Committee (TRANSCOM)

VCTC Large Conference Room
751 East Daily Drive #420
Camarillo, CA

Wednesday, September 13, 2023
1:30 p.m.

Item 5

<u>MEETING MINUTES</u>

MEMBERS PRESENT:	Mike Houser, City of Thousand Oaks (Chair)
	Lydia Salas, City of Camarillo
	Phil Pulley, City of Ojai
	Ben Gonzales, City of Simi Valley
	Tyler Nestved, City of Thousand Oaks
	Sergio Albarran, City of Ventura
	Susanna Arroyo, County of Ventura
	Cynthia Duque, Gold Coast Transit District (GCTD)
MEMBERS ABSENT:	City of Fillmore
	City of Moorpark
	City of Oxnard
	City of Port Hueneme
	City of Santa Paula
EX OFFICIO PRESENT:	Karly Ibrahim CSU Channel Islands
	Holly Galbreath, Ventura County Air Pollution Control District
VCTC STAFF PRESENT:	Claire Grasty, Public Transit Director
	Aubrey Smith, Program Manager – Regional Transit Planning
	Dolores Lopez, Regional Transit Planner

ITEM 1   CALL TO ORDER
Chair Houser called the meeting to order at 1:30 p.m.

ITEM 2   INTRODUCTIONS & ANNOUNCEMENTS
Aubrey Smith announced that the SRTP contract award will be presented at the October Commission meeting. Karly Ibrahim announced that the VCTC Intercity bus stop at the CSUCI has been temporarily relocated due to construction. Ben Gonzalez announced that Simi Valley Transit ordered eight CNG vehicles. Claire Grasty announced that Rideshare

Week is the first week in October and GCTD was awarded a grant for bus stop amenities. Mike Houser announced the purchase of two CNG vehicles.

ITEM 3   **PUBLIC COMMENT –** None.

ITEM 4   **AGENDA ADJUSTMENTS –** None.

ITEM 5   **APPROVAL OF MEETING MINUTES**

> **ACTION**
> **Novstrup moved, seconded by Gonzalez, that the committee approve the July 2023 meeting minutes. The motion passed unanimously.**

ITEM 6   **ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE (EXPANDED)**
The committee received the ADA certification services program monthly update for filing. The committee discussed the certification process and whether or not it should return to an in-person certification process.

ITEM 7   **SB-125 TRANSPORTATION BILL UPDATE**
Claire Grasty thanked the agencies for providing information.

ITEM 8   **EMERGENCY PREPAREDNESS UPDATE**
Claire Grasty updated the committee on the benefits of the use of a countywide fueling agreement in the case of an emergency and thanked the committee for providing their agency's inventory of radios.

ITEM 9   **FISCAL YEAR 2023-24 PROGRAM OF PROJECTS (POP)**

> **ACTION**
> **Kroes moved, seconded by Pulley, that the committee approve the Program of Projects (POP) for federal transit operating, planning, and capital assistance for Fiscal Year 2023-24. The motion passed unanimously.**

ITEM 10   **UNMET TRANSIT NEEDS DEFINITIONS UPDATE**
Dolores Lopez updated the committee on the Unmet Transit (UTN) process definitions including the inclusion of a Letter of Commitment and the adoptions of the NHI as a planning tool for awareness. She added that the New Service Performance Criteria is scheduled at the end of 36 months and there is an effort to extend that to 48 months.

ITEM 11   **PARATRANSIT & MICROTRANSIT SCHEDULING & DISPATCHING SOFTWARE**
Matt Miller asked that the committee share their experience with the scheduling and dispatching software that they are currently using. The committee discussed the funding source.

ITEM 12   **FUTURE AGENDA ITEMS**
- SB-125 Transportation Bill Update
- TransTrack Presentation
- VCbuspass Implementation Update and Farebox
- Low Carbon Transit Operations Program (LCTOP) (as needed)
- Transportation Emergency Preparedness Program (TEPP) Implementation (as needed)

- Transit Grant Project Status Report Tracking (as needed)

ITEM 9   **ADJOURNMENT**
Chair Houser adjourned the meeting at 2:55 p.m.

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October 11, 2023   **Item 6**

MEMO TO: **TRANSIT OPERATIONS ADVISORY COMMITTEE**

FROM: **ANDREW KENT, PROGRAM MANAGER, TRANSPORTATION DATA & SERVICES**

SUBJECT: **TRANSPORTATION DATA AND ANALYTICS PILOT PROGRAM**

RECOMMENDATION:z

- Receive a presentation on the Transportation Data and Analytics Pilot Program and introduction to the ClearGuide dashboard and tools.

BACKGROUND:

The Ventura County Transportation Commission (VCTC) solicited proposals from qualified transportation analytics consultants to provide probe-based "Big Data" collected from mobile devices and other sources for transportation performance monitoring and analysis. VCTC Staff has identified potential for Big Data services across several program areas, including as a solution to replace legacy systems. The Commission approved and budgeted for a pilot program intended to provide a license for VCTC partner transportation agencies to access Big Data for transportation planning and engineering purposes.

Big data for transportation analytics is comprised of anonymized cell phone location and connected vehicle device probe data, and transportation sector automated vehicle locator / global positioning system (AVL/GPS) data. Big Data analytics allow for comprehensive coverage of real-time and historical trips on a jurisdiction's roadway network by randomly sampling or "probing" anonymous smart device location data for a time interval from 1 to 60 seconds. This data can be used to estimate a variety of planning and engineering metrics including traffic volumes, speeds, congestion, mode split, and vehicle miles traveled (VMT). The advantage of Big Data over traditional transportation data gathering methods is the ability to have comprehensive coverage of the road and highway network without the expense and maintenance of a system of detectors and sensors.

Several County Transportation Commissions have implemented Big Data dashboards to monitor congestion and VMT impacts. There are potential cost savings for traffic/transportation studies utilizing Big Data over traditional tube count and traffic surveying methods.

The pilot program provides VCTC an alternative to upgrading the system of 100 SpeedInfo doppler radars placed along U.S. Highway 101 and State Routes 126, 118, 33 and 23, which supplemented Caltrans District 7 with speed data for Ventura County and became obsolete with the sun-setting of 3G cellular service. A secondary goal is to provide access to VCTC and partner agencies to access data for transportation planning and engineering purposes. VCTC will pay for the cost of a license and give access to County and City staff. City and County staff will have the opportunity to utilize the data through a web-based dashboard capable of performing geographic and historical queries of important multimodal transportation metrics.

In April 2023, the Commission ratified the release of the Request for Proposals for a Big Data License and Analytics Dashboard to provide Ventura County with a solutions package utilizing probe-based Big Data for two areas of focus: A) Next Generation SpeedInfo System, and B) a web-based dashboard for congestion management and transportation planning analytics.

DISCUSSION:

After review by an evaluation committee of the five proposals received, the Commission approved in July 2023 a contract with Iteris, Inc. to provide the Iteris ClearGuide dashboard supported by a HERE Traffic GPS/AVL based Big Data license. The ClearGuide dashboard will provide VCTC and local partner agencies with real time and historical congestion and travel metrics for the complete network of freeways, highways, and major and minor arterials in Ventura County. The contract also leverages Iteris' experience deploying Big Data to support Changeable Message Sign programs for DOTs outside California and works to integrate the raw data with Caltrans District 7 traveler information systems.

Over the next three years, VCTC will evaluate the benefit of the real-time Big Data dashboard in advancing VCTC Strategic Plan Goal A5., *"Leverage data to better inform transportation-land use decision making and grant seeking."* In the final year of the contract, VCTC staff may engage the County and cities in a discussion of a cost sharing consortium to provide ongoing access to the ClearGuide dashboard. Implementing a cost sharing consortium would seek to minimize license costs across the county by leveraging economies of scale.

The ClearGuide dashboard and big data license tools are now live and available for use by local partners. Access may be requested by contacting Andrew "Drew" Kent, VCTC Program Manager for Transportation Data and Services, at akent@goventura.org.

The Iteris team will provide an overview and introductory training on the ClearGuide dashboard and available tools.

DATE: **October 11, 2023**

MEMO TO: **TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

FROM: **DOLORES LOPEZ, REGIONAL TRANSIT PLANNER**

SUBJECT: **ADA CERTIFICATION SERVICES PROGRAM UPDATE**

<u>**RECOMMENDATION:**</u>

- Receive and file the monthly ADA Certification services report(s) and program update.

<u>**DISCUSSION:**</u>

Mobility Management Partners (MMP) is VCTC's service provider for ADA Paratransit Eligibility Certification services.

Attached are the ADA Paratransit Certification Services Reports from MMP for review at the TRANSCOM meeting.
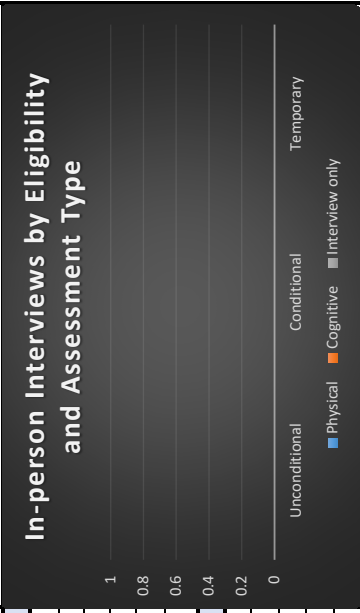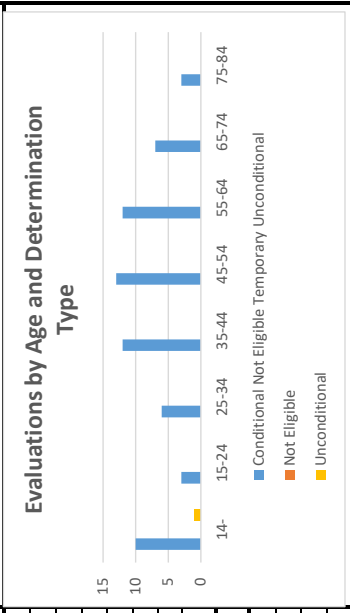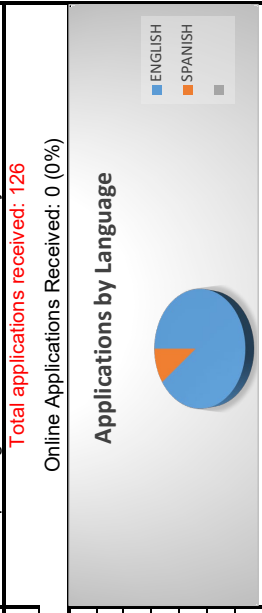
Sep-23

Category		Sept	Aug	Jul	Jun	May	Apr
Call Center	Inbound ADA Calls	470	446	345	409	451	432
	Outbound ADA calls	322	317	259	524	556	477
	Average hold time (in seconds)	0.49	0.25	0.01	0.55	1.27	1.07
	Outbound Area Transmittals	5	5	3	6	3	2
	Inbound Area Transmittals	6	8	8	16	6	4
Applications Received	Recertification	48	46	50	52	74	65
	New Applications	78	62	56	65	62	49
Applications Received by Service Area	Camarillo Area	8	8	10	11	4	11
	Gold Coast Area	52	47	43	50	60	50
	Valley Express Area	7	4	2	2	4	1
	Moorpark Area	3	3	8	4	3	3
	Simi Valley Area	27	24	18	21	27	26
	Thousand Oaks	25	20	24	29	37	21
	Out of County	4	2	1	0	1	2
Completed Determinations by Evaluation Type	Complete, with Functional Evaluation	0	0	0	0	0	0
	Complete, Interview w/o Functional Evaluation	0	0	0	0	1	0
	Complete, Special Circumstance (no Interview)	13	16	23	29	17	25
	Complete, Over 85+	8	3	11	5	8	7
	Complete, Phone Interview	40	26	19	27	28	39
	Complete, Short-term Certification (60 days)	1	1	0	0	0	0
	Complete, Recertifications	28	40	45	57	74	50
	Completed Determinations	**90**	86	98	118	128	121
	Cost per Determination	$303.52	$317.64	$278.74	$224.76	$207.20	$219.18
Delays in Processing (Cumulative)	Due to incomplete application by client	4	2	2	7	8	5
	Pending Professional Evaluation (PE)	27	14	13	12	14	14
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting phone interviews	5	4	3	0	0	0

Assessment Categories

	Total	VCTC	CAM	SIMI
With Physical Assessment	0	0	0	0
With Cognitive Assessment	0	0	0	0
Interview only (at assessment sites)	0	0	0	0
No Shows for Phone Interview	4	0	0	0
Total In-Person Interviews Scheduled	0	0	0	0
Total Number of Appointment Days	0	0	0	0

Determinations by Eligiblity

	Total	%
Unconditional (including S.C., Over 85+ , Phone interviews,short-term)	75	84%
Conditional	10	11%
Temporary	4	4%
Denials	0	0%
Short Term	1	1%

As of 3/17/2020, MMP closed their Camarillo office and began working remotely due to COVID-19 restrictions.

Riders requesting service outside of Ventura County
Riders requesting service into Ventura County

Total applications received: 126
Online Applications Received: 0 (0%)

Applications by Language

Legend: ENGLISH, SPANISH

Evaluations by Age and Determination Type

X-axis: 14-, 15-24, 25-34, 35-44, 45-54, 55-64, 65-74, 75-84
Legend: Conditional, Not Eligible, Temporary, Unconditional

In-person Interviews by Eligibility and Assessment Type

X-axis: Unconditional, Conditional, Temporary
Legend: Physical, Cognitive, Interview only

September				
Applications Received - GCT Area Cities	**Sept**	Aug	July	Jun
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	0	0	1	2
Oak View	1	0	0	1
Oxnard	29	22	22	24
Saticoy	0	0	0	0
Port Hueneme	3	3	3	3
Ventura	19	22	17	20
Applications Received-Valley Express Area Cities				
Fillmore	3	1	1	1
Piru	0	0	0	0
Santa Paula	4	3	1	1

N/A   N/A

MX Admin Report (September)

	Call Count			Queue Size	Answered	Abandoned	Redirected	Disconnected	To VoiceMail	Hold Time			Service Level
	In	Out	Total	Max	Total	Total	Total	Total	Total	Min	Max	Avg	
Grand Total	462	320	782	2	400	14	48	0	48	0	111	0.49	66.67%
Sunday	2	0	2	0	0	0	2	0	2	0	0	0.00	0.00%
Monday	83	137	220	1	71	6	6	0	6	0	0	0.00	55.42%
Tuesday	107	25	132	2	84	4	19	0	19	0	1	0.01	61.68%
Wednesday	96	69	165	1	89	1	6	0	6	0	0	0.00	77.08%
Thursday	76	39	115	1	70	0	6	0	6	0	111	2.09	80.26%
Friday	95	50	145	2	86	3	6	0	6	0	101	0.87	64.21%
Saturday	3	0	3	0	0	0	3	0	3	0	0	0.00	0.00%