



Ventura County **SHERIFF'S OFFICE**



Jim Fryhoff - Sheriff | **John Reilly** - Undersheriff
800 S. Victoria Avenue, Ventura, CA 93009 | 805.654.2385 | VenturaSheriff.org

October 6, 2023

Amanda Fagan, Director of Planning and Sustainability
Ventura County Transportation Commission
Ventura County SAFE Grant Program
751 E. Daily Dr. STE. 420
Camarillo, CA 93010

RE: SAFE Incident Responder Grant Program, Request for Extension

Dear Ms. Fagan,

The Ventura County Sheriff's Office provides contract police services for 5 of the 10 incorporated cities in Ventura County. The SAFE Incident Responder Grant application was submitted by the Sheriff's Office for all five contract cities. The Sheriff's Office was awarded \$139,000 in grant funds from the SAFE Incident Responder Grant Program in November 2021. The Sheriff's Office has expended \$84,455.83 of the grant funds and \$54,544.17 remain unspent.

Due to a high level of staff turnover in Fiscal Year 2022 and 2023, we were unable to expend the remainder of the grant funds available. The staffing changes will no longer have an impact on our ability to expend the remaining funds.

We respectfully request the Ventura County Transportation Commission grant The Ventura County Sheriff's Office a one-year extension to expend the remaining funds on the authorized capital assets listed on the IRGP application.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. Hendren".

Jason Hendren
Captain

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Moorpark Area
610 Spring Road
Moorpark, CA 93021
(805) 553-0800
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)



October 9, 2023

File No.: 770.14781

Amanda Fagan, Director of Planning and Sustainability
Ventura County Transportation Commission
751 E. Daily Drive, Suite 420
Camarillo, CA 93010

Re: Service Authority for Freeway Emergencies (SAFE) Incident Responder Grant Program

Dear Ms. Fagan:

On November 29, 2021, the California Highway Patrol (CHP), Moorpark Area, received correspondence from the Ventura County Transportation Commission (VCTC), dated November 9, 2021, approving an allocation to purchase assets and equipment in the amount of \$259,000.00.

Moorpark Area immediately notified CHP Headquarters (Fiscal Management Section) of the allocation and requested assistance in purchasing the equipment through the SAFE Incident Responder Grant Program. During further communication, Fiscal Management Section indicated CHP had no method in place to purchase the items specifically for Moorpark Area through the Department of Finance. It was determined a Memorandum of Understanding (MOU) would be required to proceed with purchasing equipment for the Moorpark Area. You created an MOU which was later approved by VCTC. The MOU allows for a process to be reimbursed for purchases under the grant which is outside of the grant's intended process of up-front funding.

On January 24, 2023, the MOU was signed by CHP Coastal Division Chief L. Maples. Unfortunately, Moorpark Area could not immediately purchase any assets with the SAFE Incident Responder Grant due to purchase requests being outside the fiscal year purchasing deadlines for CHP. Moorpark Area recently received authorization to purchase equipment for Fiscal Year 2023/24.

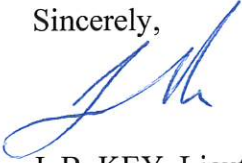
Due to the various internal administrative challenges described above, Moorpark Area was unable to make purchases through the SAFE Incident Responder Grant. Now that Moorpark Area has an MOU in place, we will be able to proceed with purchasing the equipment included in our original grant application. Moorpark Area respectfully requests VCTC extend the time to complete our grant spending through December 31, 2024.



Amanda Fagan
Page 2
October 9, 2023

If you have any further questions, or require further assistance, please call me at (805) 553-0800, or you can reach me via email at Jkey@chp.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. B. Key', with a stylized flourish at the end.

J. B. KEY, Lieutenant
Commander
Moorpark Area



SANTA PAULA
POLICE DEPARTMENT

"Committed to Community Service"
DON AGUILAR | CHIEF OF POLICE

October 24, 2023

Ventura County Transportation
751 E. Daily Dr., Suite 420
Camarillo, CA 93010
Attn: Amanda Fagan, Director of Planning and Sustainability

Request for Extension of 2021 Grant Funds

Dear Amanda Fagan,

This letter is to respectfully request an extension of the 2021 grant funding in the amount of \$56,599.17 from Round 2 of the VCTC Ventura County Service Authority for Freeway Emergencies (SAFE) Grant. This grant was awarded on November 9, 2021, for a two-year funding period.

The Santa Paula Police Department has expended grant funds in compliance with the grant application, however, because of market instability related to the purchase of a vehicle identified in our grant application, we have been unsuccessful in utilizing the remaining funds. We will therefore use the remaining funds to purchase a mobile message display system as identified in our grant application during the grant period extension, should you authorize an extension.

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Don Aguilar".

Don Aguilar, Police Chief
Santa Paula Police Department