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September 18, 2023

Via Certified Mail

Matthew Booterbaugh, Deputy CEO
Roadrunner Management Services, Inc.
240 South Glenn Drive
Camarillo, California 93010

and

Matthew Booterbaugh, Deputy CEO
RAPT Dev
3800 Sandshell Drive, Suite 180
Fort Worth, TX 76137

Re: Claim of Laura Johnson Re: April 7, 2023 Incident

Dear Mr. Booterbaugh:

I am writing to you in my capacity as General Counsel for the Ventura County Transportation Commission (“VCTC”). Pursuant to Section 23 of the Intercity Transit Services Agreement between VCTC and Roadrunner Management Services, Inc. (“Roadrunner”) for the operation of bus service, enclosed is a claim filed by Laura Johnson (“Claimant”) in connection with a April 7, 2023 bus incident. This claim was received by VCTC on Thursday, September 7, 2023.

Demand is hereby made by VCTC to Roadrunner for defense and indemnification regarding this claim as provided for in the Agreement referenced above. Please provide written confirmation at your earliest convenience to confirm that Roadrunner will accept tender of the defense and indemnification in this matter.

If you have any questions or concerns, please feel free to contact me.

Roadrunner Management Services, Inc.
September 18, 2023
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Regards,

A handwritten signature in blue ink, appearing to read "Steve Mattas", with a long horizontal flourish extending to the right.

Steve Mattas
VCTC General Counsel

Enclosure: Laura Johnson Claim

cc: Martin Erickson
Roxanna Ibarra