



VENTURA COUNTY TRANSPORTATION COMMISSION
Transportation Technical Advisory Committee (TTAC)

www.goventura.org

AGENDA

In Person

VCTC Large Conference Room

751 East Daily Drive Suite 420

Camarillo, CA

Wednesday, March 15, 2023

1:30 p.m.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

ITEM 3 PUBLIC COMMENT

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda.

Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 APPROVAL OF MINUTES

Recommended Action:

- *Waive the reading and approve the meeting minutes from January 2023.*

Responsible Staff: Jeni Eddington

ITEM 6 CALTRANS LOCAL ASSISTANCE VERBAL UPDATE

Recommended Action:

- *Receive and file.*

Responsible Staff: Robert Wong, Caltrans

ITEM 7 REDISTRIBUTION OF CMAQ AND CRP FUNDING

Recommended Action:

- *Approve redistribution of previously programmed CMAQ and CRP funds as shown in the Attachment, with the caveat that staff remains authorized to administratively make further adjustments as the situation warrants.*

Responsible Staff: Peter De Haan

ITEM 8 TTAC VOTING MEMBERSHIP DESIGNATION

Recommended Action:

- *Provide VCTC staff with an updated designation letter from each voting TTAC member agency, with the name or position of their appointed representative and alternate.*

Responsible Staff: Peter De Haan

ITEM 9 FUTURE AGENDA ITEMS

- Periodic Highway Construction Updates
- Regional Transportation Funding & Planning
- Metrolink SCORE Project (Simi Double-Track Project)

ITEM 10 ADJOURNMENT



**VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**
Zoom webinar

Wednesday, February 15, 2023
1:30 PM

Item 5

MEETING MINUTES

- MEMBERS PRESENT:** James Campero, City of Camarillo (Acting Chair)
Steve Almcrantz, City of Port Hueneme
Justin Link, City of Simi Valley
Nader Heydari, City of Thousand Oaks
Jeff Hereford, City of Ventura
Glenn Derossett, County of Ventura
KJ May, Port of Hueneme
- MEMBERS ABSENT:** City of Fillmore
City of Moorpark
City of Ojai
City of Oxnard
City of Santa Paula
- EX OFFICIO PRESENT:** Ben Cacatian, VCAPCD
Martin Rodriguez, GCTD
Robert Wong, Caltrans District 7
- VCTC STAFF PRESENT:** Peter De Haan, Programming Director
Amanda Fagan, Director of Planning and Sustainability

ITEM 1

CALL TO ORDER

Chair Kurgan called the meeting to order at 1:37 p.m.

ITEM 2

INTRODUCTIONS AND ANNOUNCEMENTS – None.

Peter De Haan announced that beginning in March 2023, meetings will be held in person.

ITEM 3

PUBLIC COMMENTS – None.

ITEM 4

AGENDA ADJUSTMENTS – None.

ITEM 5

APPROVAL OF MINUTES

ACTION:

Link moved, seconded by Heydari, that the committee approve the January 2023 meeting minutes. The motion passed unanimously.

ITEM 6

CALTRANS DISTRICT 7 LOCAL ASSISTANCE UPDATE

Robert Wong shared with the committee 1) job vacancies, 2) projects application deadlines, and 3) upcoming workshops.

ITEM 7

VEHICLE MILES TRAVELED (VMT) ADAPTIVE MITIGATION PROGRAM

Amanda Fagan shared the Vehicle Miles Traveled (VMT) Adaptive Mitigation Program (AMP) website and requested that committee members provide comments prior to March 15, 2023.

ITEM 8

FUTURE AGENDA ITEMS – For Discussion

- Periodic Highway Construction Updates
- Planning for Future Active Transportation Program Grants
- Regional Transportation Funding & Planning
- Metrolink SCORE Project (Simi Double-Track Project)
- Transportation Emergency Response

ITEM 11

ADJOURNMENT

Chair Kurgan adjourned the meeting at 2:00 p.m.



Item 7

March 8, 2023

**MEMO TO: TRANSIT OPERATORS COMMITTEE
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

**SUBJECT: REDISTRIBUTION OF CONGESTION MITIGATION AND AIR QUALITY
(CMAQ) AND CARBON REDUCTION PROGRAM (CRP) FUNDS – REVISED
ITEM**

RECOMMENDATION:

- Approve redistribution of previously-programmed CMAQ and CRP funds as shown in the Attachment, with the caveat that staff remains authorized to administratively make further adjustments as the situation warrants.

BACKGROUND:

At the June meetings, TRANSCOM and TTAC approved guidelines for the combined CMAQ/TDA Article 3/State of Good Repair Call for Projects. Then at the November meetings the Committees approved the recommended selection of projects. The November staff report included a statement that VCTC staff may reprogram funds between CMAQ and CRP to ensure the maximum availability of both types of funding.

Also, at prior Committee meetings during the Announcements item, VCTC staff mentioned that the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) had notified Caltrans and the Southern California Association of Governments (SCAG) that SCAG had until July 2023 to adopt a new process for selection of CMAQ and Surface Transportation Program (STP) projects whereby projects are prioritized on a regional basis.

This new federal direction requires SCAG to adopt a project selection process that could reduce the influence of the county transportation commissions on how federal funds are prioritized locally, and transfers potentially greater influence to SCAG. However, it was understood that programming actions for STP and CMAQ that occur prior to the June 2023 deadline will be grandfathered in, and the funding will be secured for those projects. As a result, the county transportation commissions can commit the estimated funding through fiscal year 2025/26. While the new CRP was not part of the federal direction that was provided, given that the federal authorizing language was very similar to STP and CMAQ, it was anticipated that in the future CRP might be incorporated into the new process.

In the ongoing discussions between SCAG and the six county commissions, it has been agreed that the new process will require project sponsors to initially apply to their county commission,

with the commissions determining the initial intra-county priorities and then forwarding to SCAG for the final decision. However, it was believed that the new process would not be employed at first, since all the funds through 2026 were anticipated to have already been programmed by June.

On February 13th, FHWA staff informed SCAG that the new statewide prioritizing process must also apply to CRP, but that in this case there would be no transition period, and so that new CRP projects cannot be programmed in the Federal Transportation Improvement Program (FTIP) until SCAG has adopted its new regional prioritization process and then completed the process for the selection of CRP projects. VCTC had identified five (5) projects to receive CRP funds and had submitted to SCAG the TIP amendment to program the selected projects, but as a result of the FHWA directive SCAG for the time being is not able to approve amending CRP funds into the FTIP.

This item has been revised from what was provided to TRANSCOM, due to VCTC receiving word late on March 9th that based on discussions between SCAG and FHWA, SCAG can now move forward with programming the CRP funds that were apportioned in FY 2022, since those are the funds that lapse the earliest and thus need to be obligated most quickly, by September, 2025. These funds must be programmed to ready-to-go projects.

DISCUSSION:

Although SCAG cannot yet program CRP funds into the FTIP, VCTC must quickly identify the CMAQ funds distribution so that those funds can be amended into the FTIP by June, before the new process goes into effect for CMAQ. It appears that the new process for CRP will mean that the projects identified by VCTC will then be subjected to the new SCAG process. Although the details of this process are not yet known, staff is now strategizing to consider which projects are likely to be most appropriate to be submitted for a regional CRP process. Considerations include each project's likely competitiveness given the CRP program's emphasis on carbon dioxide emissions reduction; the desire to minimize the VCTC program's complexity by limiting the number of projects receiving CRP; the ability of each project to wait possibly one year for the SCAG process to be rolled out and implemented; the need to use the more reliable CMAQ funds to complete the Lynn Road project that is also receiving Active Transportation Program competitive grant funds, and the need to have sufficient projects ready to use CRP funds, once they are selected, in time to avoid lapsing CRP funds given that the first year apportionment of those funds will lapse September 2025.

The attached table shows the projects originally identified to receive CRP funds, and the proposed revision to this distribution based on the new considerations described herein. In recognition that there is still significant uncertainty, it will be important for VCTC to potentially act quickly to make changes between the CMAQ and CRP program, as the situation develops. Two projects, the Thousand Oaks Transit Microgrid and the Camarillo Central Avenue Bike Lanes, are identified as recommended candidates to apply for CRP. The revised version of the table being provided to TTAC accounts for the \$1,525,729 of CRP that can be programmed at this time, and recommends that the entire \$1,062,360 for the Thousand Oaks Microgrid be funded from the currently-available CRP, with the remaining \$463,369 to go to the Port Shore Power project. Both of these projects can be considered ready-to-go as they should be able to obligate the funds by the September 30, 2025 deadline. Applying \$463,369 to the Port Shore Power project frees up \$463,369 in CMAQ capacity that can be applied to the Central Avenue Bike Lanes in Camarillo. As a result of these changes Central Avenue is the only remaining project that will be subject to the future SCAG project selection process. Camarillo only requested construction funds, and it will be several years before the project can obligate those funds.

RECOMMENDED REDISTRIBUTION OF CMAQ AND CRP

	Sponsor	Original CMAQ	Original CRP	Revised CMAQ	Revised CRP
Lynn Road Bike Lanes and Pedestrian Improvements	Thousand Oaks	\$ 1,443,000	\$ 1,068,595	\$ 2,511,595	\$ -
Microgrid for EV Bus Charging Infrastructure ¹	Thousand Oaks	\$ 368,210	\$ 694,150	\$ -	\$ 1,062,360
Residential Street Sidewalk and HAWK Signal	Ventura	\$ 1,753,297	\$ 1,367,500	\$ 3,120,797	\$ -
Central Avenue Bike Lanes ²	Camarillo	\$ 3,347,012	\$ 1,964,788	\$ 463,369	\$ 4,848,431
North Terminal Shore Power ^{1 3}	Port of Hueneme	\$ 9,075,023	\$ 1,367,500	\$ 9,979,154	\$ 463,369
TOTAL		\$ 15,986,542	\$ 6,462,533	\$ 16,074,915	\$ 6,374,160

¹The CRP funds for these projects can be programmed now.

²VCTC will support shifting a portion of the CRP to be recommended to SCAG for Central Avenue to instead cover a cost increase in the previously-approved Pleasant Valley Road Bike Lanes, which can obligate the funds within one year.

³The Shore Power project had an unfunded Shelf List amount of \$1,469,949. This amount can be submitted to SCAG for the regional project selection. However, depending on the SCAG timeline, CRP might not be available until after this project starts construction, and the ability to still apply CRP at that point is unknown. Due to the uncertainty of fund estimates, the CMAQ amount can be increased slightly to cover what was already committed for this project.



Item 8

March 15, 2023

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: TTAC VOTING MEMBERSHIP DESIGNATION

RECOMMENDATION:

- Provide VCTC staff with an updated designation letter from each voting TTAC member agency, with the name or position of their appointed representative and alternate.

BACKGROUND:

The Transportation Technical Advisory Committee (TTAC) was formed in 1992 at the direction of the Ventura County Transportation Commission (VCTC) to “act as an advisory body to the VCTC for purposes of reviewing countywide transportation issues, preparing the local agency component of the regional transportation improvement program, and making recommendations to the VCTC regarding various transportation issues.”

Since that time, the bylaws have been revised to update the number of members that comprise a quorum (2000, 2012, 2021), redefine voting and non-voting members (2012) and allow agencies to appoint their representatives to TTAC by title or by name (2012). The by-laws also specify that the representatives should be the Public Works Director, City Engineer, Transportation Director, or equivalent at their agency. Members and alternates are to be appointed in writing. Based on the 2012 bylaws revision, the voting members of TTAC are representatives of each city, of the County of Ventura, and of the Oxnard Harbor District (Port of Hueneme).

DISCUSSION:

At this time staff would like to update the TTAC files with designation letters for the purpose of maintaining accurate records and distributing TTAC related materials to the appropriate persons. Staff requests that City of Fillmore, City of Ventura, Gold Coast Transit District, and Port of Port of Hueneme provide VCTC staff with a letter designating either a person or position to the Transportation Technical Advisory Committee as a representative or alternate.