



**VENTURA COUNTY TRANSPORTATION COMMISSION  
Transit Operators Advisory Committee (TRANSCOM)**

[www.goventura.org](http://www.goventura.org)

**AGENDA\***

Wednesday, December 14, 2022  
1:30 p.m.

\*Action may be taken on any item listed on the agenda

The meeting will be via ZOOM. Please click the link below.

<https://us02web.zoom.us/j/81227247108?pwd=ZWVnYVJIS2t6ZmVjMS9aZDFKaEJWdz09>

Call-In Option:

Dial: 1.669.900.6833

Webinar I.D.: 812 2724 7108

Passcode: 12345

*On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act to allow local legislative bodies to conduct their meetings completely telephonically or by other electronic means. On June 11, 2021, the Governor subsequently issued Executive Order N-08-21 maintaining the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021. [In accordance with AB 361](#) VCTC meetings will continue to conduct its meetings by teleconference, its committee members will participate in the meeting from individual remote locations, and no physical location will be open to the public for this meeting.*

*Members of the public will be able to virtually view and participate in this meeting remotely. Members of the public who wish to address the committee on an item to be considered at this meeting are asked to please use/click the "Raise Hand" feature in Zoom (or \*9 if you are calling into the Zoom meeting) at the time the Chairperson requests public comments. The Host will then advise you when it is your turn to speak. Verbal public comments are limited to three minutes.*

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.*

## TRANSCOM MEETING AGENDA

November 9, 2022

Page 2 of 2

### ITEM 1 CALL TO ORDER

### ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

### ITEM 3 PUBLIC COMMENT

*Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*

### ITEM 4 AGENDA ADJUSTMENTS

### ITEM 5 APPROVAL OF MINUTES

***Recommended Action:***

- *Waive the reading and approve the meeting minutes from November 2022.*

**Responsible Staff: Jeni Eddington**

### ITEM 6 ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE

***Recommended Action:***

- *Receive and file.*

**Responsible Staff: Dolores Lopez**

### ITEM 7 AMERICANS WITH DISABILITIES ACT (ADA) AD HOC COMMITTEE

***Recommended Action:***

- *Form a new Ad Hoc Committee focused on Americans with Disabilities Act (ADA) issues and appoint members from each operator as part of the committee.*

**Responsible Staff: Dolores Lopez**

### ITEM 8 GUIDELINES AND SCHEDULE FOR THE 2023 ACCESS FOR ALL CALL FOR PROJECTS

***Recommended Action:***

- *Approve the Guidelines and Schedule for the 2023 Access for All Call for Projects*

**Responsible Staff: Heather Miller**

### ITEM 9 APPROVE FISCAL YEAR 2022/23 PROGRAM OF PROJECTS

***Recommended Action:***

- *Approve the Program of Projects (POP) for federal transit operating, planning and capital assistance for Fiscal Year (FY) 2022/23 (Attachment A.)*

**Responsible Staff: Heather Miller**

### ITEM 10 FUTURE AGENDA ITEMS

***Recommended Action:***

- *For discussion.*

**Responsible Staff: Claire Grasty**

### ITEM 11 ADJOURNMENT



**VENTURA COUNTY TRANSPORTATION COMMISSION**  
Transit Operators Advisory Committee (TRANSCOM)

Wednesday, November 9, 2022  
1:30 PM via ZOOM.

**Item 5**

**MEETING MINUTES**

**MEMBERS PRESENT**

Ben Gonzales, City of Simi Valley (Chair)  
Mike Houser, City of Thousand Oaks (Vice Chair)  
Shaun Kroes, City of Camarillo  
Michelle Woomeer, City of Moorpark  
Phil Pulley, City of Ojai  
Miguel Guillen, City of Oxnard  
Sergio Albarran, City of Ventura  
Cynthia Duque, Gold Coast Transit District (GCTD)

**EX OFFICIO PRESENT**

Chris Jetton, CSU Channel Islands (ex-officio)  
Ben Cacatian, VCAPCD

**MEMBERS ABSENT**

City of Fillmore  
City of Port Hueneme  
City of Santa Paula  
County of Ventura

**VCTC STAFF PRESENT**

Peter De Haan, Programming Director  
Claire Grasty, Public Transit Director  
Dolores Lopez, Regional Transit Planner  
Heather Miller, Program Manager  
Matt Miller, Program Manager – Transit Services  
Aubrey Smith, Program Manager – Regional Transit Planning  
Geiska Velasquez, Program Analyst

**ITEM 1 CALL TO ORDER**

Chair Gonzalez called the meeting to order at 1:30 p.m. via Zoom.

**ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS – None.**

**ITEM 3 PUBLIC COMMENT - None.**

**ITEM 4 AGENDA ADJUSTMENTS - None.**

**ITEM 5 APPROVAL OF MEETING MINUTES**

**ACTION**

**Kroes moved, seconded by Albaran, that the committee approve the October 12, 2022 meeting minutes. The motion passed unanimously.**

**ITEM 6 ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE**

The committee received the ADA certification services program monthly update for filing.

**ITEM 7 LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FARE FREE PROGRAMS UPDATE**

Heather Miller updated the committee on the LCTOP Fare Free Programs including 1) College Ride's expenditure projections and requirements (which are at risk of lapsing in the between FY23-24 and FY24-25, and 2) Youth Ride Free's unexpectedly high rate of expenditure. Heather said that VCTC plans to use next year's LCTOP apportionment to continue to fund these two programs as Senate Bill 942 allows public transit agencies to continuously use funds from the LCTOP to subsidize free for reduced fare transit program.

**ACTION**

**Kroes moved, seconded by Pully, that the committee approve the Corrective Action Plan (CAP) for the Low Carbon Transit Operations Program (LCTOP) fare free programs.**

**ITEM 8 SCAG REAP CTC PARTNERSHIP PROGRAM PROJECT CONCEPTS**

Amanda Fagan updated the committee on the five Ventura County project concepts for submittal to the Southern California Association of Governments (SCAG) for the Regional Early Action Planning (REAP) 2.0 County Transportation Commissions (CTC) Partnership Program. The projects include 1) Santa Paula Branch Line (SPBL) Active Transportation: Update Master Plan/EIR and Validate Connections to Serve New Housing and Reduce VMT, 2) Countywide Bus Stops and Train Stations Inventory & Accessibility Assessment / Bus Stops and Stations Capital Improvements Grant Program / Countywide Mobility Access Guide, 3) Community Traffic Calming & Pedestrian and Bicycle Safety Program, 4) Countywide Paratransit Systems Integration, and 5) Vehicle Miles Traveled (VMT) Adaptive Mitigation Program Implementation.

**ITEM 9 APPROVE TRANSIT PROJECT PRIORITY RANKING FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) AND SB 1 STATE OF GOOD REPAIR (SGR) CALL FOR PROJECTS**

Claire Grasty updated the committee on the status of the Youth Ride Free Program's available funds. Claire said that the funding may last one year, not two, due to the success of the program. The committee also discussed the increase in ridership along with behavioral issues.

**ACTION**

**Houser moved, seconded by Gonzales, that the committee recommend the Commission program \$20,038,729 Congestion Mitigation and Air Quality (CMAQ) funds, \$2,627,950 State of Good Repair (SGR) funds, and \$694,150 Carbon Reduction Program (CRP) funds to the transit projects prioritized in Attachment A and recommend the Commission reprogram \$1,075,544 in Section 5339 funds from VCTC Intercity leases and technology equipment to VCTC's Valley Express Replacement Buses project included in the prioritized transit project list in Attachment A.**

**ITEM 10 TRANSIT INTEGRATION AND EFFICIENCY STUDY (TIES) UPDATE (VERBAL)**

Claire Grasty announced the upcoming operator working group meeting and thanked the committee for their participation.

**ITEM 11 FUTURE AGENDA ITEMS**

Claire Grasty recommended that the committee discuss creating an ADA ad hoc committee or task force. Peter De Haan said that there will be an Access for All call for projects soon.

**ITEM 12 ADJOURNMENT**

Chair Gonzales adjourned the meeting at 2:17 p.m.



**Item 6**

**DATE:** DECEMBER 14, 2022  
**MEMO TO:** TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)  
**FROM:** DOLORES LOPEZ, REGIONAL TRANSIT PLANNER  
**SUBJECT:** ADA CERTIFICATION SERVICES PROGRAM UPDATE

**RECOMMENDATION:**

- Receive and file the monthly ADA Certification services report(s) and program update.

**DISCUSSION:**

Mobility Management Partners (MMP) is VCTC's service provider for ADA Paratransit Eligibility Certification services.

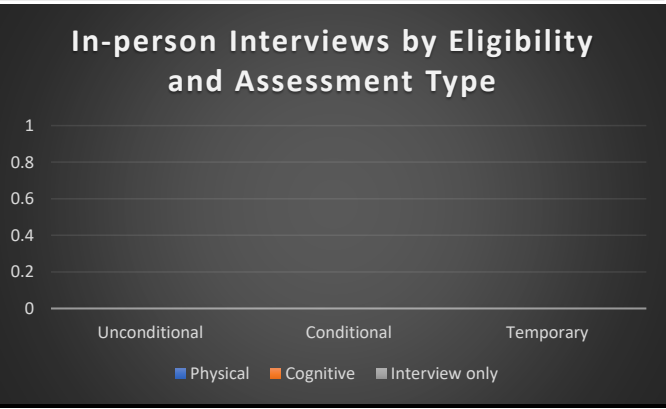
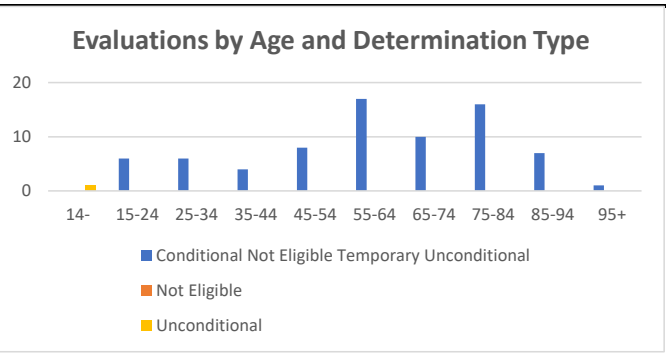
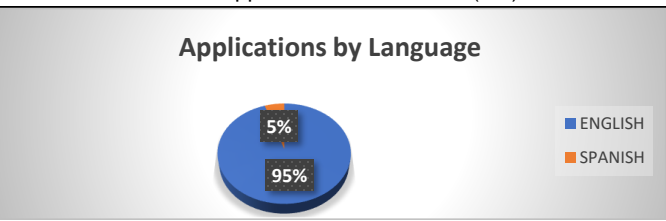
Attached are the ADA Paratransit Certification Services Reports from MMP for review at the TRANSCOM meeting.

Nov-22							
		Nov	Oct	Sep	Aug	Jul	Jun
<b>Call Center</b>	Inbound ADA Calls	329	478	459	503	454	484
	Outbound ADA calls	165	144	202	356	291	134
	Average hold time (in seconds)	0.35	0.65	1.59	1.16	1.6	10.45
	Outbound Area Transmittals	5	5	1	4	2	4
	Inbound Area Transmittals	3	4	2	6	4	6
As of 3/17/2020, MMP closed their Camarillo office and began working remotely due to COVID-19 restrictions.							
Riders requesting service outside of Ventura County							
Riders requesting service into Ventura County							
<b>Applications Received</b>	Recertification	58	40	47	75	120	83
	New Applications	38	51	51	64	38	<b>38</b>
Total applications received: 96							
Online Applications Received: 1 (0%)							
<b>Applications Received by Service Area</b>	Camarillo Area	15	10	12	16	12	17
	Gold Coast Area	42	43	37	47	57	46
	Valley Express Area	7	5	1	8	9	4
	Moorpark Area	2	2	8	2	10	5
	Simi Valley Area	17	16	22	26	38	29
	Thousand Oaks	12	15	18	37	31	19
	Out of County	1	0	0	3	1	1
<b>Completed Determinations by Evaluation Type</b>	Complete, with Functional Evaluation	0	0	0	0	0	0
	Complete, Interview w/o Functional Evaluation	0	0	0	0	0	0
	Complete, Special Circumstance (no Interview)	14	26	18	19	15	17
	Complete, Over 85+	7	12	9	6	3	3
	Complete, Phone Interview	20	20	22	23	22	17
	Complete, Short-term Certification (60 days)	0	0	0	0	0	0
	Complete, Recertifications	45	28	46	74	111	67
	Completed Determinations	<b>86</b>	<b>86</b>	<b>95</b>	<b>122</b>	<b>151</b>	<b>104</b>
<b>Delays in Processing (Cumulative)</b>	Due to incomplete application by client	8	9	8	3	4	6
	Pending Professional Evaluation (PE)	11	9	8	17	9	14
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting phone interviews	1	1	2	1	3	2
<b>Assessments</b>	<b>Assessment Categories</b>			<b>Total</b>	<b>CAM</b>	<b>VCTC</b>	<b>SIMI</b>
	With Physical Assessment			0	0	0	0
	With Cognitive Assessment			0	0	0	0
	Interview only (at assessment sites)			0	0	0	0
	No Shows for Phone Interview			0	0	0	0
	Total In-Person Interviews Scheduled			0	0	0	0
	Total Number of Appointment Days			0	0	0	0
<b>Determinations by Eligibility</b>						<b>Total</b>	<b>%</b>
Unconditional (including S.C., Over 85+ , Phone interviews, short-term)						<b>75</b>	<b>87%</b>
Conditional						<b>1</b>	<b>1%</b>
Temporary						<b>10</b>	<b>12%</b>
Denials						<b>0</b>	<b>0%</b>
Short Term						<b>0</b>	<b>0%</b>

As of 3/17/2020, MMP closed their Camarillo office and began working remotely due to COVID-19 restrictions.

Riders requesting service outside of Ventura County  
Riders requesting service into Ventura County

Total applications received: 96  
Online Applications Received: 1 (0%)



**Nov-22**

<b>Nov-22</b>				
<b>Applications Received - GCT Area Cities</b>	<b>Nov</b>	<b>Oct</b>	<b>Sep</b>	<b>Aug</b>
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	0	2	3	2
Oak View	0	0	0	0
Oxnard	26	23	18	22
Saticoy	0	0	0	0
Port Hueneme	5	3	2	2
Ventura	11	15	14	21
<b>Applications Received-Valley Express Area Cities</b>				
Fillmore	4	1	0	5
Piru	2	0	0	1
Santa Paula	1	1	1	2

### MX Admin Report (November)

	Call Count			Queue Size	Answered	Abandoned	Redirected	Disconnected	To VoiceMail	Hold Time			Service Level
	In	Out	Total	Max	Total	Total	Total	Total	Total	Min	Max	Avg	
Grand Total	326	164	490	2	261	5	60	0	60	0	117	0.35	63.19%
Sunday	1	0	1	0	0	0	1	0	1	0	0	0.00	0.00%
Monday	56	44	100	1	51	0	5	0	5	0	0	0.00	64.29%
Tuesday	83	40	123	2	68	0	15	0	15	0	117	1.43	73.49%
Wednesday	93	36	129	2	78	3	12	0	12	0	0	0.00	64.52%
Thursday	48	7	55	2	37	1	10	0	10	0	0	0.00	66.67%
Friday	41	37	78	1	27	1	13	0	13	0	0	0.00	41.46%
Saturday	4	0	4	0	0	0	4	0	4	0	0	0.00	0.00%





**Item 7**

**December 14, 2022**

**MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**  
**FROM: DOLORES LOPEZ, REGIONAL TRANSIT PLANNER**  
**SUBJECT: AMERICANS WITH DISABILITIES ACT (ADA) AD HOC COMMITTEE**

**RECOMMENDATION:**

- That the committee form a new Ad Hoc Committee focused on Americans with Disabilities Act (ADA) issues and appoint members from each operator as part of the committee.

**DISCUSSION:**

The last review by a committee for the ADA paratransit eligibility application was conducted prior to 2013. The purpose of creating an Ad Hoc committee is to review, provide feedback, and meet regularly to discuss improvements in the eligibility application process for both clients and staff.

This committee will consist of representatives from each operator in the county, as well as representatives from relevant departments within the organization, who will work together to review the current application and application process.

The goal of this committee is to facilitate improvements for both our clients and staff by addressing any challenges or inefficiencies in the current system and developing recommendations for how to make the application process more streamlined and effective.

Additionally, the Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) was completed earlier this year. The committee will also review the strategies outlined in the Coordinated Plan and work towards expanding partnerships and collaborations in an effort to implement the strategies.



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December 14, 2022

**MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE**

**FROM: HEATHER MILLER, PROGRAM MANAGER**

**SUBJECT: GUIDELINES AND SCHEDULE FOR THE 2023 ACCESS FOR ALL CALL FOR PROJECTS**

**RECOMMENDATION:**

- Approve the Guidelines and Schedule for the 2023 Access for All Call for Projects

**BACKGROUND:**

In September 2018, Senate Bill (SB) 1376 was signed into law requiring the California Public Utilities Commission (CPUC), as part of its regulation of Transportation Network Companies (TNCs) such as Uber and Lyft, establish a program to improve the accessibility of persons with disabilities to on-demand transportation services. As a result, the CPUC established the "TNC Access for All Program" requiring TNCs collect a fee in the amount of \$0.10 for each TNC trip provided and remit such fees to the CPUC based on the geographic area (County) in which the trip originated. TNCs are able to request offsets of the fees collected should they elect to invest in improving their Wheelchair Accessible Vehicle (WAV) service in the County they serve. Remaining funds are set aside to distribute through approved Access Fund Administrators (AFAs) to qualified "Access Providers" that establish on-demand transportation programs or partnerships meeting the needs of persons with disabilities. In July, the Ventura County Transportation Commission (VCTC or Commission) adopted a resolution authorizing VCTC to serve as the Ventura County LAFA. VCTC received program funds in August and now seeks project proposals for the 2023 Access for All Program to build WAV services in the region.

**DISCUSSION:**

The purpose of the Access for All Program is to incentivize the expansion and availability of on-demand transportation service for individuals with disabilities whose needs cannot be met by conventional transit or paratransit services. The program provides operating and capital assistance to qualified Access Providers. VCTC is seeking proposals from eligible entities to increase on-demand transportation service using wheelchair accessible vehicles within Ventura County. This solicitation is a competitive selection that will result in the award of available state funds to eligible service providers. The available funding amount totals \$249,713.

Eligible applicants include public agencies, not-for-profit organizations, and private/commercial entities. Eligible projects must increase the availability of on-demand WAV transportation in the County of Ventura. Applicants may apply for up to \$249,713 and no less than \$50,000. Matching funds are not required.

Applications are due to VCTC on February 10, 2023. VCTC staff will seek approval of recommended projects from TRANSCOM in March and the Commission in April 2023. Grant agreement execution is anticipated in May with funds available by June 2023. Funds must be expended by Grantees by June 2024.

Attachment A includes Guidelines for this Call for Projects. This solicitation is a competitive selection process that will result in the award of available funds to eligible organizations after an evaluation and ranking of proposals. Attachment B provides the 2023 Access for All Program Application Form. VCTC will also be posting program information, VCTC 2023 AFA Guidelines, and Application Form on VCTC's website at <https://www.goventura.org/work-with-vctc/grant-opportunities/>.

Eligible Applicants

“Access Providers” directly provide, or contract with a separate organization or entity to provide, on-demand WAV transportation to meet the needs of persons with disabilities. “WAV” means a vehicle equipped with a ramp or lift capable of transporting non-folding motorized wheelchairs, mobility scooters, or other mobility devices. “On-demand WAV transportation” means that the provider can fulfill trip requests within 24 hours through a service that does not follow a fixed route and/or schedule. The intent of the program is to **increase/improve** on-demand WAV service and/or available wheelchair accessible vehicles beyond which currently exist in Ventura County. Applicants are required to comply with industry standard safety protocols and sign a Safety Protocol Declaration Form included in the Application Package.

Eligible Projects

Eligible projects demonstrate improvements to response times for WAV service compared to the previous year and/or status quo in the County of Ventura, the presence and availability of WAVs, and efforts to publicize and promote available WAV services to local disability communities and remove barriers. Expenses can include operational costs, vehicle costs (purchase/lease), driver training/incentives, technology investments, ride fare subsidies, and outreach. A full list of eligible expenses can be found in the Guidelines.

Reporting Requirements

Access Providers receiving funding are required to report on a quarterly basis data related to the Program, anticipated to be at minimum the following:

- Number of Unique WAVs in Operation.
- Number and percentage of WAV trips completed, not accepted, cancelled by passenger, cancelled due to passenger no-show, and cancelled by driver.
- Completed WAV trip request response times.
- Evidence of outreach.
- Certification of Driver Training.
- Report of WAV Driver Training Programs and Controlled Substance and Alcohol testing.
- Certification of Inspection.
- Number of complaints.

Proposed Schedule for a Call for Projects

A Call for Projects announcement is anticipated after Commission approval on January 9, 2023, with applications due February 10. Approval of Access Provider(s) is expected in April and funds obligated no later than June 2023.

<b>Call for Projects Proposed Schedule</b>	
Approval of Access for All Guidelines by TRANSCOM	December 14, 2022
Approval of Access for All Guidelines by VCTC	January 6, 2023
Call for Projects Issued	January 9, 2023
<b>Project Applications due to VCTC</b>	<b>February 10, 2023</b>
Approval of Recommended Projects/Access Provider by TRANSCOM	March 8, 2023
Approval of Recommended Projects/Access Provider by VCTC	April 7, 2023



**Ventura County Transportation Commission**

# **Access for All (AFA) Grant Program Guidelines**

December 2022

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## Overview

Ventura County Transportation Commission (VCTC) is seeking proposals from eligible entities to increase on-demand transportation service for people with disabilities within Ventura County. This solicitation is a competitive selection that will result in the award of available state funds to eligible organizations after an evaluation and ranking of proposals and the approval of funding awards by the VCTC.

The Access for All Grant Program provides operating and capital assistance to establish on-demand transportation programs or partnerships to meet the needs of persons with disabilities, specifically wheelchair users who need a wheelchair accessible vehicle (WAV). Eligible applicants include public agencies, not-for-profit organizations, and private/commercial entities. Eligible projects must increase the availability of on-demand WAV transportation in the County of Ventura. Eligible entities may apply for up to \$249,713 and no less than \$50,000. Matching funds are not required.

Applications and supporting documents must be emailed to [hmill@goventura.org](mailto:hmill@goventura.org) by 5 p.m. on Friday, February 10, 2023. Questions and requests for clarification for this call for projects must be directed in writing to Heather Miller at [hmill@goventura.org](mailto:hmill@goventura.org). The Application Form and Program Guidelines can be found on VCTC's website at <https://www.goventura.org/work-with-vctc/grant-opportunities/>.

Proposal submissions shall constitute a firm offer to VCTC for 90 days from the date of this call for projects closing. Once submitted, proposals become VCTC's property. This call for projects does not commit VCTC to award a contract, to pay any cost incurred in preparing a proposal, or to procure or contract for services.

No person or entity submitting a proposal in response to this call for projects, nor any officer, employee, agent, representative, relative, or consultant representing such a person (or entity) may contact through any means or engage in any discussion concerning this contract award with any VCTC Board member or any VCTC employee during the period between the call for projects being issued and the date contract(s) are awarded. Any such contact would be grounds for disqualifying the proposer. Contact with VCTC staff during such time period must be limited to technical questions and discussions leading to best and final offers.

## Background

In 2018, under the Transportation Network Companies (TNC) Access for All Act, the California Public Utilities Commission (CPUC) established a TNC Access for All Program to incentivize expansion and accessibility of TNC on-demand services (such as Uber and Lyft) for persons with disabilities and those who need a wheelchair accessible vehicle (WAV).

The program is funded by collecting a \$0.10 Access Fee from each TNC trip originating in Ventura County and administered by Local Access Fund Administrators (LAFAs), such as Regional Transportation Planning Agencies (RTPAs) and County Transportation Commissions (CTCs). In July 2022, the VCTC (Commission) authorized VCTC to serve as the Ventura County LAFA. The LAFA is

responsible for developing the AFA program for the region, engaging with community stakeholders, and establishing a process for procuring WAV access providers through a competitive solicitation. Access Providers are organizations or entities that can provide WAV service similar to that of TNCs but require additional financial resources to do so.

VCTC currently has \$249,713 in available funds from Cycle 2 (FY 2021) of the program. The CPUC requires the LAFA to award contracts to access providers by July 1 of the following year, and selected access providers must liquidate the awarded funds within 12 months. The following is the proposed schedule for the 2023 AFA RFP:

<b>Call for Projects Proposed Schedule</b>	
Approval of Access for All Guidelines by TRANSCOM	December 14, 2022
Approval of Access for All Guidelines by VCTC	January 6, 2023
Call for Projects Issued	January 9, 2023
<b>Project Applications due to VCTC</b>	<b>February 10, 2023</b>
Approval of Recommended Projects/Access Provider by TRANSCOM	March 8, 2023
Approval of Recommended Projects/Access Provider by VCTC	April 7, 2023
Contract Award	June 1, 2023

### Eligible Applicants

Eligible applicants for Access for All funds must directly provide, or contract with a separate organization or entity to directly provide, on-demand WAV transportation to meet the needs of persons with disabilities.

For the purposes of the Access for All Program, the CPUC identifies eligible Access Providers as transportation carrier[s] that hold a Commission-issued permit or a non-permitted transportation carrier that can provide documentation of the following with their application:

- **Background checks:** Carriers must perform background checks that meet or exceed what is required of Transportation Network Companies (TNCs) under the TNC application form.
- **Insurance:** Carriers must have insurance equivalent to or higher than what is required of charter-party carriers under General Order 115.
- **Controlled substance and alcohol testing:** Carriers must be enrolled in a controlled substance and alcohol-testing program.
- **Secretary of State Registration:** Carriers must have their articles of incorporation filed with the Secretary of State.
- **Motor Carrier Profile with California Highway Patrol (CHP):** Carriers must complete the CHP 362 Motor Carrier Profile and obtain a CA Number from the CHP.

The approved non-permitted carrier shall submit a declaration to VCTC affirming compliance with each of the requirements and that each requirement is in effect during the term the carrier operates as an Access Provider. The Declaration is included in the application package.

TNCs may apply as Access Providers if they are providing new WAV service in the geographic area or the TNC certifies that the TNC’s collected fees during the Exemption Year were exhausted to provide WAV services.



### Eligible Expenses

Eligible projects demonstrate improvements to response times for WAV service compared to the previous year and/or status quo in the county, the presence and availability of WAVs, and efforts to publicize and promote available WAV services to disability communities. Eligible expenses can include vehicle costs, partnership costs, marketplace costs, operational costs, and fare subsidies. A more detailed list of eligible WAV expenses is included in Appendix B.

For Access Providers that provide WAV services for a TNC, the Access Provider shall not use Access Fund moneys for trips that are compensated by a TNC. Accordingly, VCTC is permitted to request additional information from Access Provider applicants as necessary to sufficiently review the application. An Access Provider applicant shall disclose whether it is a current or former service provider for a TNC. The Access Provider applicant must demonstrate to VCTC that any Access Fund monies will not be used for services that are compensated by a TNC.

Ineligible projects and activities are those that do not align with program goals and objectives. The following activities and expenses are ineligible through the grant program:

- Administrative costs of persons employed by the Grantee for activities not directly related to the preparation and adoption of the proposed activity or activities;
- Costs for work performed prior to award notice to the Grantee;
- Claims or litigation costs.

### Progress Reporting Requirements

Access Providers receiving funding are required to report on a quarterly basis (within 30 days after the end of each quarter) data related to the Program to VCTC. Reporting requirements are listed below, and templates are available for some requirements. Reporting templates for Access Providers can be accessed [here](#) (see Reporting Templates). For more information on reporting, see Appendix C.

- Number of Unique WAVs in Operation (Template)
- Number and percentage of WAV trips completed, not accepted, cancelled by passenger, cancelled due to passenger no-show, and cancelled by driver (Template)
- Completed WAV trip request response times (Template)
- Evidence of outreach (Template)
- Certification of Driver Training
- Report of WAV Driver Training Programs (Template)
- Certification of Inspection
- Number of complaints (Template)

### Application Instructions and Scoring

Submit the application and supporting material to VCTC by 5:00 pm on February 10, 2023, via email to [hmillier@goventura.org](mailto:hmillier@goventura.org). The entire signed application (including the Safety Protocol Declaration Form) and all attachments must be included in the electronic copy, preferably in a single pdf file.

Applications are to be complete and final. The Application Form and Program Guidelines can be found on VCTC's website at <https://www.goventura.org/work-with-vctc/grant-opportunities/>.

VCTC staff will screen applications based on requirements in the Eligibility section and prioritize funding to providers that can provide trips within the shortest response times (time between trip request and passenger pick-up time). However, if there are no applicants who can provide such on-demand service, VCTC will accept applications from other providers, so long as those providers' services do not follow a fixed-route or schedule. Applications will be scored based on the point value given to their applications. There is opportunity for VCTC to contract with multiple access providers. In that event, application scores will be used to apportion funding.

Application materials and attachments submitted to the VCTC in response to its FY 2023 Solicitation for Proposals for the Access for All Program are not considered confidential. Application contents and attachments received by VCTC are considered public records. Applicants should not include confidential information such as client names, addresses, specific medical diagnoses, telephone numbers, and other personal information.

## Appendix A: Glossary of Terms

**Access for All (AFA)** refers to the TNC Access for All Program, created by the California Public Utilities Commission to implement [Senate Bill \(SB\) 1376](#) or the Access for All Act (Hill: 2018). In this Call for Projects, AFA also refers to the VCTC Access for All Program.

**Access Provider** means an organization or entity that directly provides, or contracts with a separate organization or entity to provide, On-Demand Transportation to meet the needs of persons with disabilities, as defined in Public Utilities Code Section 5431.5(a).

**Americans with Disabilities Act (ADA)** prohibits discrimination against and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation (42 U.S.C. § 12101 et seq.).

**California Public Utilities Commission (CPUC)** is a regulatory agency that regulates privately owned public utilities in the state of California, including TNCs. The CPUC was required to establish a program relating to accessibility for persons with disabilities as part of its regulation of TNCs under the implementation of SB 1376.

**Direct Cost** is an expense that can be directly assigned to a grant-funded project relatively easily with a high degree of accuracy.

**Fixed-Route Transportation** uses buses, vans, light rail, and other vehicles to operate a transportation service on a predetermined route according to a predetermined schedule.

**Fulfilled Trip** means a trip is requested by a rider, the trip is accepted by a provider, and the rider reaches their requested destination.

**Grantee** is an organization that has been awarded funding through the Access for All Grant Program and has entered into a grant agreement with VCTC.

**Indirect Cost** is an expense incurred for a common or joint purpose benefitting more than one grant-funded project that cannot be readily assigned to a specific grant, contract, or other activity, without effort disproportionate to the results achieved.

**Net Project Cost** is calculated as the Total Project Cost less any revenue generated through the project.

**Non-scalable Project** is a project whose Project Scope of Work cannot be reduced because doing so (a) is not possible, (b) would create an incomplete project that contributes little to the grant program goals or provides little value to those intended to benefit from the project, and/or (c) would have scored substantially differently in the competitive process with a reduced Project Scope of Work.

**Notice to Proceed** is the written authorization VCTC issues to a Grantee after a Grant Agreement has been executed to allow for a project to begin. The Notice to Proceed includes the date the Grantee can incur expenses that may be eligible for reimbursement.

**On-Demand Transportation** means a transportation service that does not follow a fixed route or schedule and the provider can fulfill trip requests within twelve hours.

**Period of Performance** is the total time interval between the start of an awarded project that has received a Notice to Proceed, and the project's planned end date as specified in the Grant Agreement or, if applicable, an amendment to the Grant Agreement.

**Response Time** is the elapsed time between when a trip is requested and when the passenger is picked-up.

**Scalable Project** is a project whose Project Scope of Work can be reduced and still further the grant program goals while providing significant value to the public intended to benefit from the project. VCTC staff will consider how the project would have scored in the competitive process if the Project Scope of Work were reduced. If the project would have scored substantially the same with the scaled-down Project Scope of Work and the scaled-down project would further the grant program goals and provide significant value to the public intended to benefit from the project, then the project may be scaled.

**Total Project Cost** is calculated as the sum of the grant award.

**Transportation Network Company (TNC)** is an organization, whether a corporation, partnership, sole proprietor, or other form, operating in California that provides prearranged transportation services for compensation using an online-enabled platform to connect passengers with drivers using their personal vehicles.

**Wheelchair-Accessible Vehicle (WAV)** means a vehicle equipped with a ramp or lift capable of transporting non-folding motorized wheelchairs, mobility scooters, or other mobility devices, as defined in Public Utilities Code Section 5431.

Appendix B: Eligible Expenses

Table 3: Eligible WAV Expenses

<b>Eligible WAV Expenses Adopted in <a href="#">D.20-03-007</a></b>
<b>Vehicle Costs</b>
Lease/Rental/Purchase Costs
Rental Subsidies for Driver
Inspections
Maintenance, Service & Warranty
Fuel Cost
Cleaning Supplies/Services
Other (Describe)
<b>Partnership Costs</b>
Transportation Service Partner Fees/Incentives and/or Management Fees
Vehicle Subsidies
Consultants/Legal
Other (Describe)
<b>Marketplace Costs</b>
Recruiting
Driver Onboarding
Training Costs
Driver Incentives
Promo Codes for WAV
Other (Describe)
<b>Operational Costs</b>
Marketing Costs
Technology Investments/Engineering Costs/Enhancements
Community Partnership/Engagement Costs
Rental Management
Pilot Management
Wages, Salaries and Benefits (non-maintenance personnel)
Other (Describe)
<b>Other (Describe)<sup>47</sup></b>

<sup>47</sup> For example, ride fare subsidies.

## Appendix C: Reporting Requirements

Quarterly Reporting as follows:

1. **Number of Unique WAVs in Operation** – by quarter and aggregated by hour of the day and day of the week. “In operation” is defined when a WAV: (a) is available to receive a trip request in that quarter/hour/day or (b) has accepted a trip request in that quarter/hour/day.
2. **Number and percentage of WAV trips completed, not accepted, cancelled by passenger, cancelled due to passenger no-show, and cancelled by driver** – by quarter and aggregated by hour of the day and day of the week.
3. **Completed WAV trip request response times** - in deciles, as well as broken out by Period A (time elapsed from when a trip is requested until the trip is accepted) and B (time elapsed from when a trip is accepted until the vehicle arrives). Response time is the elapsed time between when a trip is requested and when the passenger is picked-up (Period A plus Period B). For example, the Access Provider shall report that 10 percent of all trip requests originating in a geographic area and quarter were fulfilled in X response time minutes, 20 percent were fulfilled in X response time minutes, etc. In addition, the Access Provider shall report that the Period A time was X minutes for 10 percent of completed trips, that the Period B time was X minutes for 10 percent of completed trips, etc. Accordingly, to verify the Access Provider’s WAV response times, the Access Provider shall provide WAV trip response times in deciles, as well as Periods A and B in deciles, by quarter.
4. **Trip Completion Rate** – % completed WAV Trip Requests. Calculated by dividing total trips completed by total requested unique trips, multiplied by 100%.
5. **Evidence of outreach** - to publicize and promote available WAV services to disability communities, how the partnership promoted WAV services, and marketing or promotional materials of those activities.
6. **Certification of Driver Training** – Certification that all WAV drivers operating on its platform have completed driver training on transporting peoples with disabilities within the past three years, including sensitivity training, passenger assistance techniques, accessibility equipment use, door-to-door service, and safety procedures.
7. **Report of WAV Driver Training Programs** – List of driver training programs completed and number of WAV drivers that completed each training in that quarter.
8. **Certification of Inspection** - that all WAVs operating on its platform have been inspected and approved to conform with the ADA Accessibility Guidelines for Transportation Vehicles within the past year.
9. **Number of complaints** - received related to WAV driver or WAV services, categorized as follows: securement issues, driving training, vehicle safety and comfort, Service animal issue, stranded passenger, and others.
10. **Funds Expended** – Itemized list of eligible activities funded through this program.
11. **Contract Information** – Identify the parties to the contract, the duration, the amount spent on the contract, and how the amount was determined.
12. **Safety Protocol Declaration Form** – Certify under penalty of perjury to comply with Safety Protocols.



**Ventura County Transportation Commission**

## **Access for All (AFA) Grant Program**

to expand access to Wheelchair Accessible Vehicle (WAV)  
demand-responsive transportation in Ventura County

### **FY 2023 AFA Competitive Grant Application**

**Application Deadline: 5:00 pm on Monday, February 10, 2023**  
via email to [hmillers@goventura.org](mailto:hmillers@goventura.org)

For additional information, refer to VCTC's website at  
<https://www.goventura.org/work-with-vctc/grant-opportunities/>

**PART I: GENERAL INFORMATION**

Name of Agency or Organization:
Project Title:
Project Description (Brief):
Total Funding Request: \$

**Application Information**

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contact Person (Name and Title): \_\_\_\_\_

E-mail of Contact Person: \_\_\_\_\_

Phone (Area code + Number): \_\_\_\_\_

**Funding Category**

- Capital       Operating

**Applicant Eligibility (Select only one)**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Permitted Transportation Carrier<br>Permit No. _____ | <input type="checkbox"/> Non-Permitted Transportation Carrier<br>Documents Attached:<br><input type="checkbox"/> Background Checks<br><input type="checkbox"/> Insurance<br><input type="checkbox"/> Controlled Substance and Alcohol<br><input type="checkbox"/> Testing Secretary of State Registration<br><input type="checkbox"/> Motor Carrier Profile with CHP | <input type="checkbox"/> TNC that Meets Requirements<br><input type="checkbox"/> Attestation Attached |
|---|--|---|

**AUTHORIZATION**

I, \_\_\_\_\_, am the person duly authorized to sign this this application and associated certifications on behalf of my agency/organization. I also acknowledge that the information in this application package is a public record. To the best of my knowledge and belief, all data in this application is true and correct. My agency/organization will comply with applicable Certifications, VCTC Funding Agreement, and VCTC requirements if financial assistance is awarded.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Name of Agency/Organization



**PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA  
ACCESS FOR ALL  
SAFETY PROTOCOL DECLARATION FORM**

Carrier Name (Access Provider): \_\_\_\_\_ PSG # (if applicable): \_\_\_\_\_

Pursuant to [Decision 21-11-004](#) Ordering Paragraph 12, all eligible Access Providers must comply with the following Safety Protocols:

- ✓ **Background checks:** Access Providers must perform background checks that meet or exceed what is required for a TNC under the Instructions for TNC Application Form.<sup>1</sup>
- ✓ **Insurance:** Access Providers must have levels of insurance that are equivalent or higher than what is required for charter-party carriers under [General Order 115](#).<sup>2</sup>
- ✓ **Driver training:** Access Providers must have certification that their drivers have completed WAV driver training on transporting people with disabilities within the past three years including but not limited to the following:
  - Sensitivity training
  - Passenger assistance techniques
  - Accessibility equipment use
  - Door-to-door service
  - Safety procedures
- ✓ **Controlled substance and alcohol testing:** Access Providers must be enrolled in a controlled substance and alcohol testing program.
- ✓ **Secretary of State registration:** Access Providers must have their articles of incorporation filed with the Secretary of State.
- ✓ **Motor Carrier Profile with CHP:** Access Providers must complete the [California Highway Patrol \(CHP\) 362 Motor Carrier Profile and obtain a CA Number from the CHP](#).
- ✓ **Inspection:** Access Providers must have certification that all WAVs have been inspected and approved to conform with the American with Disability Act Accessibility Specifications for Transportation Vehicles within the past year, including the “19-point” vehicle safety inspection as required in both the TCP<sup>3</sup> and TNC<sup>4</sup> permitting process.

In addition, pursuant to Decision 21-03-005 Ordering Paragraph 22, Access Providers offering wheelchair accessible vehicle services shall place the International Symbol of Accessibility on vehicles providing WAV service in the following locations: passenger side door (below door handle) and rear of vehicle (right side above bumper).

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<sup>1</sup> [Basic Information for Transportation Network Companies and Applicants](#) at 4.

<sup>2</sup> General Orders are available online at <https://www.cpuc.ca.gov/generalorders/>.

<sup>3</sup> General Order 157-E at 9:

<https://docs.cpuc.ca.gov/PublishedDocs/Published/G000/M322/K150/322150628.pdf>

<sup>4</sup> [Basic Information for Transportation Network Companies and Applicants](#) at 9 and 10.

**PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA  
ACCESS FOR ALL  
SAFETY PROTOCOL DECLARATION FORM**

Carrier Name (Access Provider): \_\_\_\_\_ PSG # (if applicable): \_\_\_\_\_

Access Providers shall be responsible for ensuring compliance with these requirements and shall maintain records of such compliance if applicable for the duration of the program, which is scheduled to sunset on January 1, 2026. The CPUC and/or the Local Access Fund Administrator may request supporting documentation at any time.

**CERTIFICATION**

**I (we) certify (or declare), under penalty of perjury, that I (we) have read and understand the above requirement and must have completed the safety protocols above, and that I (we) am (are) to and will comply with it. I (we) certify (or declare), under penalty of perjury, that the foregoing is true and correct.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name of Applicant/Officer

\_\_\_\_\_  
Signature of Applicant(s)

\_\_\_\_\_  
Signature of Corporate Officer

\_\_\_\_\_  
Title of Corporate Officer

## **Access for All Application Questions (100 points)**

### **Part I: General Information (25 points)**

- A. Description of Applicant Agency/Organization's Operations** *(10 pts - include WAV transportation services currently managed, # WAV vehicles in operation, WAV trips completed, trip request response times, how rides are deployed, existing or proposed service areas with map/zip codes, days/hours of service, driver training, etc.)*

**Part I: General Information**

- B. Description of the Proposed Project** *(15 pts – what is your proposal for increasing on-demand WAV availability in Ventura County? Describe the scope, schedule, and budget for the proposed project)*

**Part II: Project Implementation, Objective and Benefits (75 points)**

- A. Project Readiness and Technical Capacity** *(15 pts - applicant should demonstrate an ability to begin offering on-demand WAV services within 30 days of funding agreement execution; identify key personnel/experience or third-party access providers if applicable)*

## **Part II: Project Implementation, Objective and Benefits**

- B. Project Implementation Plan** *(20 pts - describe project goals, operational plan including day-to-day operations, dispatch, service area, fare collection, fare parity, performance tracking tools, complaint procedures, driver training, etc.)*

## **Part II: Project Implementation, Objective and Benefits**

- C. WAV Service Improvements** *(15 pts - describe how your program will improve WAV availability and response times in Ventura County; provide an estimate of hourly number of WAVs resulting from the proposed improvement compared to current availability)*

## **Part II: Project Implementation, Objective and Benefits**

- D. Program Outreach** *(15 pts - describe how the project was developed; provide an outline of planned outreach efforts to promote available WAV services to disability communities including any partnerships)*



## **Part II: Project Implementation, Objective and Benefits**

- E. Expenses/Revenue** *(10 pts – list estimated expenses for this program including operating costs, wages & salaries, maintenance & repair, fuel, insurance, contract services, etc.; list estimated income by source categorized by passenger revenue, other revenue, total grants and/or subsidies)*



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December 14, 2022

**MEMO TO: TRANSIT OPERATORS COMMITTEE (TRANSCOM)**  
**FROM: HEATHER MILLER, PROGRAM MANAGER**  
**SUBJECT: APPROVE FISCAL YEAR 2022/23 PROGRAM OF PROJECTS**

**RECOMMENDATION:**

- Approve the Program of Projects (POP) for federal transit operating, planning and capital assistance for Fiscal Year (FY) 2022/23 (Attachment A.)

**BACKGROUND:**

The Federal Transit Administration (FTA) requires that the public be provided an opportunity to review transit projects proposed to be funded with federal dollars. As the designated recipient of federal transit funds, each year, the Ventura County Transportation Commission (VCTC or Commission) is required to hold a public hearing and adopt a Program of Projects (POP) which lists projects to be funded with federal funds in each of the four urban areas in Ventura County. Thus, VCTC prepares the POP using separate programs for the Oxnard/Ventura, Thousand Oaks/Moorpark, Simi Valley, and Camarillo urbanized areas, as defined by the U.S. Census Bureau.

On September 14, TRANSCOM approved a FY 2023 POP followed by the Commission's approval on October 7. Subsequently, TRANSCOM approved a 2023 CMAQ Call for Projects transit project selection recommendation on November 9 followed by the Commission's approval of projects on December 2. Consequently, any new transit project with funds anticipated to be obligated in the 2022/2023 fiscal year needs to be incorporated into the 2023 POP.

**DISCUSSION:**

Project selections from the 2023 CMAQ Call for Projects with federal CMAQ funds anticipated to be obligated in FY 2022/23 include the Gold Coast Transit District (GCTD) Youth Ride Free Booster Service (\$370,232), City of Simi Valley EV Bus and Charging Infrastructure project (\$1,549,276) and the VCTC's Valley Express new Fillmore to Moorpark route (\$1,854,689). Projects and funding amounts added or revised in the 2023 POP are highlighted in red in Attachment A. Additionally, the GCTD was awarded \$11,912, 412 in CMAQ funds for the purchase of bus replacements including funds to match a \$12 million LONO grant award to purchase five (5) hydrogen fuel cell electric buses (FCEBs) and construct a hydrogen fueling station.

Additionally, VCTC will use previously programmed \$1,854,689 in FTA Section 5339 formula funds no longer needed for VCTC's Intercity leases and technology project to purchase fifteen (15) replacement vehicles for the Valley Express service. State of Good Repair funds will provide the 20% match. These funds are shown as coming from the urbanized areas from which they were originally programmed for VCTC, so there should be no impact to any projects programmed for local transit operators.

The City of Camarillo submitted a change of project scope from EV Infrastructure to Bus Replacements as noted in the POP with no change in fund amounts (Section 5339 and 5307).

VCTC staff recommends approval of the changes to the 2023 Program of Projects as identified in Attachment "A" and will bring the revised 2023 POP to the Commission for a Public Hearing and approval at their January 6, 2023 meeting.

### Program of Projects

The Ventura County Transportation Commission (VCTC) will hold a public hearing on the Program of Projects (POP) for the Oxnard, Thousand Oaks, Camarillo and Simi Valley Urbanized Areas (UAs) for projects to be funded with Federal Transit Administration funds in the 2022/23 Fiscal Year (FY 2023). The funds available in FY 2023 are estimated to be \$1,054,127 in Section 5310 funds and **\$57,292,000** in other funds for the Oxnard UA, \$519,856 in Section 5310 funds and **\$17,750,000** in other funds for the Thousand Oaks UA, **\$2,581,000** for the Camarillo UA, and **\$8,394,000** for the Simi Valley UA, based on anticipated FY 2023 funds, prior year carry-over funds, and federal discretionary funds. The public hearing will be held at 9:00 a.m. on Friday, **January 6, 2023** in the Camarillo City Council Chamber, 601 Carmen Drive, in Camarillo. The POP is available for public inspection at 751 E. Daily Drive, Suite 420, Camarillo CA 93010, and online at <https://www.govventura.org/work-with-vctc/grant-opportunities/>. Unless a subsequent list is published, this list will become the final Program of Projects for inclusion in the Southern California Association of Governments' Federal Transportation Improvement Program.

### FY 2022/23 Federal Transit Program of Projects

	Total Cost	Federal Share	Local Share & Other
<b>OXNARD/VENTURA URBANIZED AREA</b>			
<b>Gold Coast Transit</b>			
<u>Operating Assistance</u>			
GCTD Booster Service for Youth Ride Free Program (CMAQ Funds)	\$ 418,199	\$ 370,232	\$ 47,967
Operating Assistance (FY 23/24)	\$ 4,729,274	\$ 2,364,637	\$ 2,364,637
Late Night and Sunrise Demo Project (JARC)	\$ 295,570	\$ 147,785	\$ 147,785
Unhoused Employment Transportation (JARC)	\$ 280,000	\$ 140,000	\$ 140,000
	<u>\$ 5,723,043</u>	<u>\$ 3,022,654</u>	<u>\$ 2,700,389</u>
<u>Capital Assistance</u>			
GCTD 16 Near-Zero Emissions Bus Replacement and hydrogen upgrade for 5 replacement buses (CMAQ Funds)	\$ 13,455,859	\$ 11,912,472	\$ 1,543,387
Purchase five (5) hydrogen fuel buses and construct a hydrogen fueling station (LONO funds)	\$ 14,255,703	\$ 12,118,000	\$ 2,137,703
Preventive Maintenance (FY 23/24)	\$ 3,375,000	\$ 2,700,000	\$ 675,000
Business System Upgrades	\$ 625,000	\$ 500,000	\$ 125,000
Replace 9 Buses (CMAQ)	\$ 6,413,645	\$ 5,678,000	\$ 735,645
Operations and Maintenance Facility Debt Service	\$ 773,076	\$ 618,461	\$ 154,615
Operations and Maintenance Facility Debt Service (FY 21/22) (5339 Funds)	\$ 13,451	\$ 13,451	\$ -
Operations and Maintenance Facility Debt Service (5339 Funds)	\$ 622,612	\$ 622,612	\$ -
ADA Paratransit Service (FY 23/24)	\$ 1,561,893	\$ 1,249,514	\$ 312,379
	<u>\$ 41,096,239</u>	<u>\$ 35,412,510</u>	<u>\$ 5,683,729</u>
Total Gold Coast	<u>\$ 46,819,282</u>	<u>\$ 38,435,164</u>	<u>\$ 8,384,118</u>
<b>Ventura County Transportation Commission</b>			
<u>Operating Assistance</u>			
VCTC Intercity Operating Assistance (FY 22/23)	\$ 1,000,000	\$ 500,000	\$ 500,000
VCTC Intercity Operating Assistance (FY 23/24)	\$ 3,098,094	\$ 1,549,047	\$ 1,549,047
Ventura County Human Services Agency RAIN TLC Work Reliability Transport (JARC)	\$ 14,196	\$ 11,357	\$ 2,839
	<u>\$ 3,112,290</u>	<u>\$ 2,060,404</u>	<u>\$ 1,551,886</u>
<u>Planning Assistance</u>			
Transit Planning and Prioritization (FY 22/23)	\$ 495,364	\$ 396,291	\$ 99,073
Regional Transit Information Center (FY 23/24)	\$ 51,875	\$ 41,500	\$ 10,375
Countywide Transit Outreach (FY 22/23) (CMAQ Funds)	\$ 636,000	\$ 636,000	\$ -
	<u>\$ 1,183,239</u>	<u>\$ 1,073,791</u>	<u>\$ 109,448</u>
<u>Capital Assistance</u>			
Fare Collection/APC Data Management (5307)	\$ 506,875	\$ 405,500	\$ 101,375
VCTC Intercity Rehab / Facility Lease (FY 23/24) (Sec 5339)	\$ 190,930	\$ 190,930	\$ -
Metrolink Preventive Maintenance (FY 23/24)	\$ 3,294,451	\$ 3,294,451	\$ -
Metrolink Capital Rehab (FY 23/24)(Sec 5337)	\$ 8,741,298	\$ 8,741,298	\$ -
Metrolink Prev Maintenance (FY 23/24)(Sec 5337)	\$ 1,622,530	\$ 1,622,530	\$ -
	<u>\$ 14,356,084</u>	<u>\$ 14,254,709</u>	<u>\$ 101,375</u>
Total VCTC	<u>\$ 18,651,613</u>	<u>\$ 17,388,904</u>	<u>\$ 1,762,709</u>

**Valley Express**Operating Assistance

Operating Assistance (FY 23/24)	\$ 1,297,984	\$ 648,992	\$ 648,992
	<u>\$ 1,297,984</u>	<u>\$ 648,992</u>	<u>\$ 648,992</u>

Capital Assistance

<b>Replace five (5) Buses (Sec 5339)</b>	<b>\$ 482,500</b>	<b>\$ 386,000</b>	<b>\$ 96,500</b>
Preventive Maintenance (FY 23/24)	\$ 540,828	\$ 432,662	\$ 108,166
	<u>\$ 1,023,328</u>	<u>\$ 818,662</u>	<u>\$ 204,666</u>

Total Valley Express	<u>\$ 2,321,312</u>	<u>\$ 1,467,654</u>	<u>\$ 853,658</u>
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TOTAL	<u>\$ 67,792,207</u>	<u>\$ 57,291,722</u>	<u>\$ 11,000,485</u>
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**THOUSAND OAKS/MOORPARK URBANIZED AREA****Ventura County Transportation Commission**Operating Assistance

<b>New Fillmore to Moorpark Route (CMAQ Funds)</b>	<b>\$ 2,094,984</b>	<b>\$ 1,854,689</b>	<b>\$ 240,295</b>
Ventura County Human Services Agency RAIN TLC Work Reliability Transport (JARC)	\$ 64,108	\$ 51,286	\$ 12,822
	<u>\$ 2,159,091</u>	<u>\$ 1,905,975</u>	<u>\$ 253,116</u>

Planning Assistance

Transit Planning and Prioritization (FY 22/23)	\$ 440,626	\$ 352,501	\$ 88,125
Bus Service Planning (FY 22/23)	\$ 68,386	\$ 54,709	\$ 13,677
	<u>\$ 509,013</u>	<u>\$ 407,210</u>	<u>\$ 101,803</u>

Capital Assistance

<b>Replace three (3) Valley Express Bus (Sec 5339)</b>	<b>\$ 205,000</b>	<b>\$ 164,000</b>	<b>\$ 41,000</b>
VCTC Intercity Preventive Maintenance (FY 23/24)	\$ 634,088	\$ 507,270	\$ 126,818
VCTC Intercity Rehab / Facility Lease (FY 23/24) (Sec 5339)	\$ 118,418	\$ 94,734	\$ -
Metrolink Preventive Maintenance (FY 23/24)	\$ 1,172,111	\$ 1,172,111	\$ -
Metrolink Capital Rehab (FY 23/24)(Sec 5337)	\$ 5,353,084	\$ 5,353,084	\$ -
Metrolink Prev Maintenance (FY 23/24)(Sec 5337)	\$ 1,838,999	\$ 1,838,999	\$ -
	<u>\$ 9,321,699</u>	<u>\$ 9,130,198</u>	<u>\$ 167,818</u>

Total VCTC	<u>\$ 11,989,803</u>	<u>\$ 11,443,383</u>	<u>\$ 522,736</u>
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**City of Thousand Oaks**Operating Assistance

Operating Assistance (FY 22/23)	\$ 1,998,662	\$ 999,331	\$ 999,331
Employee Rideshare Operations (JARC)	\$ 50,000	\$ 25,000	\$ 25,000
	<u>\$ 2,048,662</u>	<u>\$ 1,024,331</u>	<u>\$ 1,024,331</u>

Capital Assistance

Van Purchase Employee Rideshare (JARC)	\$ 70,000	\$ 35,000	\$ 35,000
Replacement Bus Washer (Sec 5339)	\$ 625,000	\$ 500,000	\$ 125,000
Bus Shelter Enhance and Replace (Sec 5339)	\$ 318,815	\$ 255,052	\$ 63,763
Bus Shelter Enhance and Replace (Sec 5307)	\$ 306,185	\$ 244,948	\$ 61,237
Two (2) Replacement EV Buses Cost Increase (CMAQ)	\$ 677,736	\$ 600,000	\$ 77,736
EV Charging Infrastructure (CMAQ)	\$ 2,850,000	\$ 1,750,000	\$ 1,100,000
	<u>\$ 4,847,736</u>	<u>\$ 3,385,000</u>	<u>\$ 1,462,736</u>

Total Thousand Oaks	<u>\$ 6,896,398</u>	<u>\$ 4,409,331</u>	<u>\$ 2,487,067</u>
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<b>City of Moorpark</b>			
<u>Operating Assistance</u>			
Operating Assistance (FY 23/24)	\$ 500,000	\$ 250,000	\$ 250,000
Pilot On-Demand Rideshare Program (FY 22/23)	\$ 135,000	\$ 54,000	\$ 81,000
Pilot On-Demand Rideshare Program (FY 23/24)	\$ 200,000	\$ 80,000	\$ 120,000
	<u>\$ 835,000</u>	<u>\$ 384,000</u>	<u>\$ 451,000</u>
<u>Capital Assistance</u>			
Two (2) Electric Buses (CMAQ)	\$ 1,500,000	\$ 1,327,950	\$ 172,050
Preventive Maintenance (FY 22/23)	\$ 150,000	\$ 120,000	\$ 30,000
Dial-a-Ride Capital Leases (FY 22/23)	\$ 160,483	\$ 64,193	\$ 96,290
	<u>\$ 1,810,483</u>	<u>\$ 1,512,143</u>	<u>\$ 298,340</u>
Total Moorpark	<u>\$ 2,645,483</u>	<u>\$ 1,896,143</u>	<u>\$ 749,340</u>
TOTAL	<u>\$ 21,531,683</u>	<u>\$ 17,748,857</u>	<u>\$ 3,759,143</u>

**CAMARILLO URBANIZED AREA**

<b>Ventura County Transportation Commission</b>			
<u>Capital Assistance</u>			
Replace three (3) Valley Express Bus (Sec 5339)	\$ 220,000	\$ 176,000	\$ 44,000
<u>Planning Assistance</u>			
Transit Planning and Prioritization (FY 22/23)	\$ 223,223	\$ 178,578	\$ 44,645
Total VCTC	<u>\$ 443,223</u>	<u>\$ 354,578</u>	<u>\$ 88,645</u>
<b>City of Camarillo</b>			
<u>Operating Assistance</u>			
Operating Assistance (FY 23/24)	\$ 1,086,150	\$ 543,075	\$ 543,075
Metrolink Station Maintenance FY 23/24)	\$ 62,000	\$ 31,000	\$ 31,000
Total Operating	<u>\$ 1,148,150</u>	<u>\$ 574,075</u>	<u>\$ 574,075</u>
<u>Capital Assistance</u>			
One Electric Vehicle Replacement (Sec 5339)	\$ 320,000	\$ 256,000	\$ 64,000
Four (4) Replacement Buses (Sec 5339)	\$ 536,545	\$ 429,236	\$ 107,309
Two (2) Replacement Buses (Sec 5307)	\$ 151,404	\$ 121,123	\$ 30,281
ADA Paratransit Service (FY 23/24)	\$ 616,500	\$ 184,292	\$ 432,208
Bus Preventive Maintenance (FY 23/24)	\$ 826,000	\$ 660,800	\$ 165,200
Total Capital	<u>\$ 1,624,449</u>	<u>\$ 1,651,451</u>	<u>\$ 633,798</u>
Total Camarillo	<u>\$ 2,772,599</u>	<u>\$ 2,225,526</u>	<u>\$ 1,207,873</u>
TOTAL	<u>\$ 3,215,821</u>	<u>\$ 2,580,104</u>	<u>\$ 1,296,517</u>

**SIMI VALLEY URBANIZED AREA**

<b>Ventura County Transportation Commission</b>			
<u>Planning Assistance</u>			
Transit Planning and Prioritization (FY 23/24)	\$ 397,401	\$ 317,921	\$ 79,480
<u>Capital Assistance</u>			
Replace four (4) Valley Express Buses (Sec 5339)	\$ 437,500	\$ 350,000	\$ 87,500
Total VCTC	<u>\$ 834,901</u>	<u>\$ 667,921</u>	<u>\$ 166,980</u>
<b>City of Simi Valley</b>			
<u>Operating Assistance</u>			
Operating Assistance (FY 23/24)	\$ 7,499,448	\$ 3,749,724	\$ 3,749,724
	<u>\$ 7,499,448</u>	<u>\$ 3,749,724</u>	<u>\$ 3,749,724</u>
<u>Capital Assistance</u>			
Two (2) EV Buses and two (2) charging stations for Community Service Route (CMAQ Funds)	\$ 1,750,001	\$ 1,549,276	\$ 200,725
Two Replacement Buses (CMAQ)	\$ 1,029,588	\$ 911,494	\$ 118,094
Preventive Maintenance (FY 23/24)	\$ 357,300	\$ 285,840	\$ 71,460
Bus and Bus Facilities Replacement & Rehab (Sec 5339)	\$ 983,804	\$ 787,043	\$ 196,761
Non Fixed-Route ADA Paratransit Capital (5307)	\$ 461,776	\$ 369,421	\$ 92,355
Dispatch Software (5307)	\$ 11,000	\$ 8,800	\$ 2,200
Transit Mangement System (5307)	\$ 80,000	\$ 64,000	\$ 16,000
	<u>\$ 4,673,469</u>	<u>\$ 3,975,874</u>	<u>\$ 697,595</u>
Total Simi Valley	<u>\$ 12,172,917</u>	<u>\$ 7,725,598</u>	<u>\$ 4,447,319</u>
TOTAL	<u>\$ 13,007,818</u>	<u>\$ 8,393,519</u>	<u>\$ 4,614,299</u>