



VENTURA COUNTY TRANSPORTATION COMMISSION  
**CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/  
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)**

**AGENDA\***  
**TUESDAY, APRIL 12, 2022**  
**1:30 P.M.**

*\*Actions may be taken on any item listed on the agenda*  
**The meeting will be held via ZOOM Webinar**  
**Please click the link below to access the webinar:**

<https://us02web.zoom.us/j/89457142040?pwd=V2hRMDFHaDJHY3NKb2FIWE1CWmZZUT09>

**Call-In Option:**  
**Dial: 1.669.900.6833**  
**Webinar I.D.: 894 5714 2040**  
**Passcode: 12345**

*On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. On June 11, 2021, the Governor subsequently issued Executive Order N-08-21 maintaining the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021. [In accordance with AB 361](#), VCTC meetings will continue to conduct its meetings by teleconference, its commissioners will participate in the meeting from individual remote locations, and no physical location will be open to the public for the Commission meeting.*

*Members of the public will be able to virtually view and participate in this meeting remotely. Members of the public who wish to address the committee on an item to be considered at this meeting are asked to please use/click the "Raise Hand" feature in Zoom (or \*9 if you are calling into the Zoom meeting) at the time the Chairperson requests public comments. The Host will then advise you when it is your turn to speak. Verbal public comments are limited to three minutes.*

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS** – *Under the Brown Act, the Committee should not take action on or discuss matters raised during the public comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*
4. **APPROVAL OF JANUARY 11, 2022 MEETING SUMMARY**
5. **UNMET TRANSIT NEEDS FINDINGS – FOR ACTION**
  - A. *Approve the Fiscal Year (FY) 2022/23 Unmet Transit Needs Findings.*
6. **VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT (VCAPCD) UPDATE TO THE AIR QUALITY MANAGEMENT PLAN (AQMP) - FOR INFORMATION**
7. **COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN – VERBAL UPDATE**
8. **CHAIRMAN’S REPORT**
9. **COMMITTEE MEMBER REPORTS**
10. **ADJOURN TO JUNE 14, 2022**



**CITIZEN’S TRANSPORTATION ADVISORY COMMITTEE/  
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)**

Tuesday, January 11, 2022  
1:30 PM via ZOOM Webinar

**MEETING MINUTES**

**CTAC MEMBERS PRESENT:** Miranda Patton, City of Camarillo (Chair)  
  
Marissa Rodriguez, City of Fillmore (Vice-chair)  
Beverly Dransfeldt, City of Camarillo  
Joseph Alexander, City of Santa Paula  
Vic Kamhi, City of Thousand Oaks  
Chaise Rasheed, City of Thousand Oaks  
Chera Minkler, City of Ventura  
Rob Corley, City of Ventura  
Sandra Aldana, VCTC at large

**SSTAC MEMBERS PRESENT:** Tammy Glenn, Caregivers  
Jennifer Hollowell, Caregivers  
Jason Sagar, Area Agency on Aging

**MEMBERS ABSENT:** City of Moorpark  
City of Ojai  
City of Oxnard  
City of Port Hueneme  
City of Simi Valley

**VCTC STAFF PRESENT:** Martin R. Erickson, Public Transit Director

1. **CALL TO ORDER**  
Chair Patton called the meeting to order at 1:34 p.m.
2. **ROLL CALL**
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA - None**
4. **APPROVAL OF MEETING SUMMARY – SEPTEMBER 14, 2021**

**ACTION**

**Kamhi moved, seconded by Dransfeldt, to approve the September 14, 2021 meeting summary. The motion passed unanimously.**

5. **ELECTION OF CHAIR AND VICE CHAIR**

**ACTION**

**Kamhi moved, seconded by Dransfeldt, that Patton act as the Committee Chair for the 2022 calendar year. The motion passed unanimously.**

**ACTION**

**Aldana moved, seconded by Rodriguez, that Alexander act as the Committee Vice Chair for the 2022 calendar year. The motion passed unanimously.**

**6. COORDINATED PUBLIC TRANSIT-HUMAN SERVICES PLAN UPDATE**

Nelson-Nygaard staff updated the committee on the Coordinated Public Transit-Human Services Plan including the plan's progress, local demographics and trends, stakeholder survey results, gaps and needs assessment, and goals.

**7. CHAIRPERSON'S REPORT**

Chair Patton reported that Martin R. Erickson will be VCTC's Executive Director effective January 16, 2022. Mr. Erickson announced that Dolores Lopes is VCTC's new Regional Transit Planner.

**8. COMMITTEE MEMBER REPORTS**

Mr. Kamhi asked if there has been a change in TDA legislation regarding farebox recovery and whether the committee's bylaws needed to be updated. Mr. Erickson responded that the committee will be kept up to date on topics related to public transit and transportation, in addition to the committee's statutory responsibility of reviewing the Unmet Transit Needs Assessment.

**9. ADJOURN TO APRIL 12, 2022**

Chair Patton adjourned the meeting at 2:47 p.m.



Item 5

April 12, 2022

**MEMO TO:** CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE (CTAC)  
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

**FROM:** CLAIRE GRASTY, PROGRAM MANAGER – REGIONAL TRANSIT PLANNING  
DOLORES LOPEZ, REGIONAL TRANSIT PLANNER

**SUBJECT:** FISCAL YEAR (FY) 2022/23 TRANSPORTATION DEVELOPMENT ACT (TDA)  
UNMET TRANSIT NEEDS (UTN) FINDINGS

**RECOMMENDATION:**

- Approve the Fiscal Year 2022/2023 Unmet Transit Needs Findings

**DISCUSSION:**

As part of the annually required Unmet Transit Needs Findings, the Citizen's Transportation Advisory Committee/Social Service Transportation Advisory Committee (CTAC/SSTAC) is required to review and comment on the recommendations proposed to be presented to the Commission. The Unmet Transit Needs Assessment is attached.

Pursuant to Senate Bill 203, the cities of Santa Paula, Fillmore, Moorpark, and Camarillo are subject to the Unmet Transit Needs process. Additionally, on June 11, 2018, legislation allowed Thousand Oaks to spend TDA fund on streets and roads and they therefore now participate in the process as well. VCTC Intercity service does not utilize Article 8 funds for non-transit purposes; however, service requests for the regional service it provides are included in the process. The Gold Coast Transit District (GCTD), City of Ojai and the City of Simi Valley do not utilize or claim TDA Article 8 funds for non-transit purposes and their service is not subject to the Unmet Transit Needs process.

**Adopted Criteria**

In order for a request to be considered an Unmet Transit Need, it must receive at least 15 requests for general public service or 10 requests for disabled service:

- Public transit services not currently provided to reach employment, medical assistance, shop for food or clothing, to obtain social services such as health care, county welfare programs and education programs.
- Service must be needed by and benefit the general public.

Service expansions including new routes, significant modifications to existing routes, and major increases in service hours and frequency

If they fulfill the above criteria, the need must also be determined to be reasonable to meet.

### **Public Input Process**

The public comment period for the Fiscal Year 2022-2023 Unmet Transit Needs process was held between December 10, 2021 and February 11, 2022 with comments received prior to December 10th being included in this report.

Each year, VCTC uses a variety of channels to promote and solicit public comment for the Unmet Transit Needs process including an online survey, social media advertising, eblasts, community meetings, and the GOVCbus app. Public notices were also printed in the Ventura County Star and VIDA News.

This year, 68 surveys were received, which is comparable to previous years. VCTC hosted three county-wide virtual community meetings and a virtual public hearing where almost a dozen comments were received. Additional comments were received via email. Overall, 90 respondents provided comments.

### **Analysis**

Staff screened each comment received based on the criteria; no requests met the 15-comment threshold for fixed route or the 10-comment threshold for dial-a-ride service and therefore were not further screened to determine if the need was reasonable to meet.

The FY 20-21 Unmet Needs process had two requests that met the 15-comment threshold: service to Santa Clarita from Fillmore and Santa Paula, and service between Fillmore and Moorpark. Service to Santa Clarita is not technically an Unmet Transit Need as the request is for service into LA County. However, as this has been the most requested service improvement over the last several years, VCTC staff has endeavored to plan for a scenario to bring the service forward as a potential partnership with Santa Clarita Transit and the cities in the Heritage Valley. Fleet capacity and needs, route costs and route configuration are issues to be addressed as part of the planning process.

Additionally, there has been repeat demand expressed for several years regarding connectivity between the cities of Fillmore and Moorpark. As with service to Santa Clarita, issues of fleet capacity and needs, route costs and route configuration will need to be addressed as part of the planning process. Planning for these service improvements has been superseded by responding to the COVID-19 pandemic that has resulted in significant service reductions and uncertain funding for transit. As VCTC works to recover from the reduced ridership and revenue brought on by COVID-19, the priority is to reinstate service. VCTC staff intends to restart planning efforts this year for these routes as service levels have been increasing throughout the county and the funding picture is clearer.

VCTC and the operators value all comments and public input as they are essential to improving public transit in Ventura County. The transit providers receive comments about their service through this process and take all feedback received into consideration for future planning purposes.

The most frequent comments that are not applicable to the Unmet Transit Needs process but are nonetheless valuable for the operators are the following:

- Expanded service to multiple Los Angeles County locations, including increased Metrolink and Pacific Surfliner service
- Varying improvements to the VCTC Intercity service

- Varying improvements to the Gold Coast Transit service

### **RECOMMENDATION**

At this time, staff is recommending that there are no Unmet Transit Needs that are reasonable to meet. Staff will present the recommendation to the Commission in June for approval and determination that Transportation Development Act funds can be allocated for streets and roads purposes in cities fewer than 100,000 persons and Thousand Oaks.



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Item 6

April 12, 2022

**MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE (CTAC)  
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)**

**FROM: CLAIRE GRASTY, PROGRAM MANAGER – REGIONAL TRANSIT PLANNING**

**SUBJECT: VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT (VCAPCD) UPDATE TO  
THE AIR QUALITY MANAGEMENT PLAN (AQMP)**

**RECOMMENDATION:**

- Receive a presentation from Ben Cacatian of the Ventura County Air Pollution Control District.

**BACKGROUND:**

The U.S. Environmental Protection Agency (EPA) strengthened the federal ozone standard on October 1, 2015. The National Ambient Air Quality Standard (NAAQS) for ozone was established to protect the environment and public health. Ventura County was designated as a "serious" non-attainment area for the ozone pollutant and must attain the NAAQS by year 2027. The VCAPCD is currently developing a revised Air Quality Management Plan (AQMP) to demonstrate attainment of the 2015 8-hour ozone NAAQS. The AQMP is due to the EPA by August 3, 2022. The AQMP submittal to EPA will become the Ventura County portion of the State Implementation Plan (SIP) to meet the 2015 8-hour ozone NAAQS.

Mobile sources consist of a large portion of the emissions contributing to the air quality problem in Ventura County. The AQMP outlines the control measures needed to meet the ozone NAAQS by 2027. Transportation Control Measures (TCMs) play an important role in reducing on-road mobile source emissions by reducing the number of vehicle trips and vehicle miles traveled. The Clean Air Act requires a review of Reasonable Available Control Measures (RACM) and Transportation Conformity to ensure TCMs are developed and implemented in a timely manner.

A RACM analysis is required during the AQMP development process. An extensive list of existing and potential TCMs are evaluated to determine whether the individual TCMs are technologically or economically feasible for Ventura County. A RACM analysis is being prepared by the VCAPCD and will be used as a starting point to determine if additional TCMs are feasible for Ventura County. When TCMs are established and funded, the federal Transportation Conformity regulation ensures their timely implementation and continued funding. Because TCMs play an important role in meeting the ozone NAAQS by 2027, conformity to the goals and strategies of the AQMP/SIP is required from transportation plans, programs, and projects.