



VENTURA COUNTY TRANSPORTATION COMMISSION
CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

AGENDA*
TUESDAY, JANUARY 11, 2022
1:30 P.M.

**Actions may be taken on any item listed on the agenda*
The meeting will be held via ZOOM Webinar
Please click the link below to access the webinar:

<https://us02web.zoom.us/j/81149428664?pwd=c0pTUEx1TCtvMUxVV28zVVptd1pOQT09>

Call-In Option:
Dial: 1.669.900.6833
Webinar I.D.: 811 4942 8664
Passcode: 12345

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. On June 11, 2021, the Governor subsequently issued Executive Order N-08-21 maintaining the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021. [In accordance with AB 361](#), VCTC meetings will continue to conduct its meetings by teleconference, its commissioners will participate in the meeting from individual remote locations, and no physical location will be open to the public for the Commission meeting.

*Members of the public will be able to virtually view and participate in this meeting remotely. Members of the public who wish to address the committee on an item to be considered at this meeting are asked to please use/click the "Raise Hand" feature in Zoom (or *9 if you are calling into the Zoom meeting) at the time the Chairperson requests public comments. The Host will then advise you when it is your turn to speak. Verbal public comments are limited to three minutes.*

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS** – *Under the Brown Act, the Committee should not take action on or discuss matters raised during Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*
4. **APPROVAL OF SEPTEMBER 14, 2021 MEETING SUMMARY**
5. **ELECTION OF OFFICERS 2022**
6. **COORDINATED PUBLIC TRANSIT HUMAN SERVICES TRANSPORTATION PLAN UPDATE (PRESENTATION BY NELSON NYGAARD)**
7. **CHAIRMAN'S REPORT**
8. **COMMITTEE MEMBER REPORTS**
9. **ADJOURN TO APRIL 12, 2022**



MEETING SUMMARY
**CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/
 SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)**
Tuesday, September 14, 2021
1:30 PM via ZOOM Webinar

1. CALL TO ORDER

Chair Patton called the meeting to order at 1:33 p.m.

2. SELF INTRODUCTIONS

Miranda Patton, City of Camarillo (Chair)
 Beverly Dransfeldt, City of Camarillo
 Aaron Todd, City of Fillmore
 Marissa Rodriguez, City of Fillmore
 Chaise Rasheed, City of Thousand Oaks
 Victor Kamhi, City of Thousand Oaks

Sandra Aldana, VCTC member at large
 B Scott Farrenkopf, VCTC member at large
 Jason Sagar, Area Agency on Aging
 JoAnn Torres, Ventura County Public Health
 Todd Oberson, City of Thousand Oaks
 Glenn Derossett, County of Ventura

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA - None

4. APPROVAL OF MEETING SUMMARY – APRIL 13, 2021

Todd moved, seconded by Khami and approved 10/12, to approve the April 13, 2021 meeting summary. Mike Culver (MMP) and Todd (City of Fillmore) abstained.

5. COORDINATED PUBLIC TRANSIT-HUMAN SERVICES PLAN

Nelson-Nygaard staff presented the Coordinated Public Transit-Human Services Plan (Coordinated Plan) including the plan's purpose (improve transit and quality for 5310 Federal funding), timeline, population trends (higher growth in unincorporated county), target populations (low-income, seniors, youth), Transit Propensity Index, outreach to date (stakeholder interviews/surveys, CTAC/SSTAC meeting), and next steps (strategy development).

The Committee discussed the relationship between the Coordinated Plan and the Consolidated Transportation Services Agency (CTSA), previous Coordinated Plan recommendations/action taken, and stakeholder outreach.

6. FISCAL YEAR 2022-23 TRANSPORTATION DEVELOPMENT ACT (TDA) UNMET TRANSIT NEEDS (UTN) SCHEDULE, PROCEDURES, AND DEFINITIONS (ACTION ITEM)

Martin Erickson, VCTC, gave an overview of the Unmet Transit Needs schedule, procedures, and definitions. The Committee discussed the survey tool, farebox recovery laws, and adding a review

ACTION

Culver moved, seconded by Aldana, and approved 12/12 that the Committee approved the staff recommendation.

7. Chairperson's REPORT

Chair Patton reported that Mark Watkins would be the interim Executive Director for VCTC during the recruitment process considering Darren Kettle's transition to Metrolink. She also reported on the City of Camarillo's fare increase.

8. COMMITTEE MEMBER REPORTS

Ms. Rodriguez inquired about the Unmet Transit Needs survey tool, and the previous years' recommendations between Santa Clara Valley and Santa Clarita and Moorpark.

Mr. Sagar, Ventura County Area Agency on Aging (VCAAA) shared that bus passes are free through the VCAAA.

Mr. Erickson welcomed JoAnn Torres, a new Committee member.

9. ADJOURN TO JANUARY 11, 2022

Chair Patton adjourned the meeting at 2:54 p.m.