

COOPERATIVE AGREEMENT

BETWEEN

VENTURA COUNTY TRANSPORTATION COMMISSION

AND

CITY OF MOORPARK

THIS AGREEMENT ("Agreement") is entered into on this _____ day of _____ 20__ between Ventura County Transportation Commission (hereinafter referred to as VCTC) and the City of Moorpark (hereinafter referred to as SUBRECIPIENT), with the SUB being registered with a Dunn & Bradstreet number of 628053464, regarding the administration of the Department of Transportation (DOT) and Federal Transit Administration (FTA) funds for use in the provision of public transit service by the SUBRECIPIENT.

WHEREAS Chapter 53 of Title 49, United States Code, as amended, authorizes the Secretary of Transportation to apportion funds for public transportation projects for planning, capital, and operating assistance purposes; and,

WHEREAS, VCTC serves as the administrator of federal funds apportioned by FTA to Ventura County; and,

WHEREAS, VCTC applied for and has obtained FTA funds on behalf of the SUBRECIPIENT; and,

WHEREAS, it is therefore the intention of VCTC to enter into this Cooperative Agreement with SUBRECIPIENT regarding the administration of funds, as a mutually acceptable agreement is a pre-condition of acceptance of funding.

NOW THEREFORE THE PARTIES DO AGREE AS FOLLOWS:

I. FUNDING/PROGRAM MANAGEMENT

1. **Responsibilities of Participants:** SUBRECIPIENT hereby agrees to carry out the work in connection with the administration of the FTA funds. SUBRECIPIENT will be responsible for meeting all applicable grant requirements placed on federal funds awarded to SUBRECIPIENT through VCTC.
2. **Previous Agreement:** This Agreement supersedes the previous agreement dated June 1, 1995 between VCTC and the SUB regarding the administration of FTA funds.
3. **Scope of Services:**
 - a. **Grant Administration:** VCTC agrees to carry out the administrative requirements necessary to reserve, apply for, and receive FTA funds.

Attachment A to this Agreement, which is incorporated by reference, provides the project scopes of work and line item details for SUBRECIPIENT activities within each active FTA grant covered by this Agreement as of the effective date of this Agreement. Also provided as Attachment B is a table including the grants by Federal Award Identification Number showing the total amount in each grant obligated and committed to the SUBRECIPIENT and the total of all such awards. Additional grants, as awarded by FTA during the period of this Agreement, will be added to this Agreement through a notice of grant award issued by VCTC to the RECIPIENT with a copy of the grants. All such notices shall thereby be incorporated by reference into this Agreement, provided that any such grant award has been accepted in writing by the SUBRECIPIENT.

- b. Contract Administration: SUBRECIPIENT hereby agrees to fulfill the obligations imposed upon SUBRECIPIENT under a grant application submitted by VCTC and awarded by FTA and SUBRECIPIENT has accepted, including providing local match funds and providing the service specified in the grant. SUBRECIPIENT also agrees that it shall remain, during the term of this Agreement, in compliance with all applicable DOT assurances and requirements, including all applicable procurement requirements.

- 4. Duration of Agreement: This Agreement is effective as of _____ and shall continue until the latest period of performance end date of the grants covered under this agreement (as shown in Attachment A and as amended by the additional notices of grant awards or until the Agreement is terminated by either party after thirty (30) days' written notice. The parties may agree in writing to extend the effective period of the Agreement in order to address future grants not yet incorporated into this Agreement. Upon completion of all work in the approved grants, the SUBRECIPIENT shall submit final invoicing at least 60 days prior to the period of performance end date for the subject grant, to allow close out of the grant on the required schedule.
- 5. Amendments to the Agreement: The provisions of this Agreement may be amended upon written acceptance and ratification of any such amendment by both VCTC and the SUBRECIPIENT.
- 6. Method of Payment: VCTC, as the grant applicant, shall receive reimbursement payment from FTA in accordance with FTA grant procedures. Upon SUBRECIPIENT's submittal of an invoice for an eligible expense, VCTC will transfer the FTA funds to SUBRECIPIENT within thirty (30) days. Notwithstanding the foregoing, if VCTC has not yet received funds from the FTA for the funding of the expenses covered by any such invoice when such invoice is received by VCTC from SUBRECIPIENT, VCTC will transfer funds to SUBRECIPIENT for any such invoice within five (5) working days after actual receipt by VCTC of such funds from FTA. SUBRECIPIENT shall only invoice for the types of expenses specified in the grant(s), and shall invoice for actual costs incurred in carrying out the grant activity, including, but not limited to, salary, benefits, other eligible documented agency expenses, and vendor payments. All invoices must include the full supporting documentation required by FTA, including payroll documentation tracking

hours worked on the project(s), vendor invoicing, and documentation of vendor payment such as accounts payable check copies. As the SUBRECIPIENT does not have a federally-approved indirect cost allocation plan it will not be reimbursed for overhead expense. It is the intent of the parties to this Agreement that they will amend the agreement to change the allowable overhead should SUBRECIPIENT obtain a federally-approved indirect cost allocation plan. Therefore, any request for salary reimbursement must be based on an after-the-fact determination of the actual costs incurred by SUBRECIPIENT.

VCTC shall not be held responsible or liable for any late or nonpayment from FTA for any reason.

7. Quarterly Reporting: SUBRECIPIENT shall submit a quarterly report to VCTC of the SUBRECIPIENT program funded by grants under this Agreement, using the reporting template provided by VCTC.
8. Notices: All notices to VCTC under this Agreement shall be in writing and sent to:

Darren Kettle, Executive Director
Ventura Transportation Commission
750 Daily Drive, Suite 420
Camarillo, CA 93010

All notices to SUBRECIPIENT under this Agreement shall be in writing and sent to:

Troy Brown, City Manager
City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021

Notices may also be sent in writing via email to recipients designated by the respective VCTC Executive Director and City Manager.

II. FEDERAL REQUIREMENTS

SUBRECIPIENT shall note that the following provisions apply to grants-in-aid from DOT, and SUBRECIPIENT must take all necessary action to ensure their compliance as though they were the grantee directly.

1. Equal Employment Opportunity: During the performance of this Agreement, SUBRECIPIENT agrees as follows: SUBRECIPIENT shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, political belief, marital status, age, national origin, sex, or handicap. SUBRECIPIENT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, marital status, religion, political belief, age, national origin, sex, or any handicap not limiting the ability of the person to perform the job contemplated. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. Such shall be in compliance with Executive Order 11246 amended by Executive Order 11375

and as supplemented in Department of Labor regulations (41 CFR, Part 60). SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of the Equal Opportunity Clause.

2. Audit and Inspection: SUBRECIPIENT shall permit, and shall require that its contractors permit, the authorized representatives of VCTC, the US DOT and the Controller General of the United States to inspect and audit all data and records of SUBRECIPIENT relating to its performance under this Agreement, as required in FTA Circular 9030.1C, Chapter VI, Application Instruction, Section 9(d), Oversight.

SUBRECIPIENT also agrees, and shall require that its contractor(s) agree, to maintain all required records relating to each grant subject to this Agreement for at least three (3) years after the funds are expended under this Agreement.

3. Debarred Bidders: SUBRECIPIENT shall require that its contractors funded by this Agreement, including any of its officers or holder of a controlling interest, inform SUBRECIPIENT whether or not it is or has been or is on any debarred, suspended, proposed for debarment, or declared ineligible list, or voluntarily excluded from participation in any Federal Contracts. Should a contractor be included on such a list during the performance of this project, it should so inform SUBRECIPIENT and SUBRECIPIENT shall take appropriate action with respect to that contractor in accordance with federal law and regulations.
4. Title VI of the Civil Rights Act of 1964: During the performance of this Agreement, SUBRECIPIENT, for itself, its assignees, and successors in interest agrees as follows:
 - a. Compliance with Regulations: SUBRECIPIENT shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the DOT under Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
 - b. Nondiscrimination: SUBRECIPIENT with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of race, color or national origin in the selection and retention of contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.56 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulation.
 - c. Solicitation for Contractors, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by SUBRECIPIENT for work to be performed under a contract, including procurement of materials or leases of equipment, each potential contractor or supplier shall be notified by RECIPIENT of the contractor's obligations under this contract and regulations relative to non-

discrimination on the grounds of race, color, national origin and other federally-protected categories.

- d. Information and Reports: SUBRECIPIENT shall require that any contractor procured by SUBRECIPIENT provide all information and reports required by the Regulations or directives issued pursuant thereto, and permit access to its books, record, accounts, other sources of information, and its facilities as may be determined by FTA to be pertinent to ascertain compliance with such regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to VCTC or FTA as appropriate, and shall set forth what efforts it has made to obtain the information.
 - e. Sanctions for Noncompliance: In the event of a contractor's noncompliance with nondiscrimination provisions of this Agreement, SUBRECIPIENT shall at VCTC's direction impose contract sanctions as VCTC or the FTA may determine to be appropriate, including, but not limited to:
 - i. Withholding of payments to contractor until the contractor complies; and/or
 - ii. Cancellation, termination, or suspension of the contract, in whole or in part.
 - f. Incorporation of Provisions: SUBRECIPIENT shall include the provisions of paragraphs "a" through "e" of this section 4 of Part II in every contract funded through this Agreement, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. SUBRECIPIENT shall take such reasonable action with respect to any contract or procurement as VCTC or FTA may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, SUBRECIPIENT may request VCTC, and in addition, SUBRECIPIENT may request the United States to enter into such litigation to protect the interest of the United States.
5. Bid Protest Procedures: SUBRECIPIENT shall adopt bid award Protest Procedures for any Federal Grants-In-Aid Procurement of over \$25,000 as required by FTA.
6. Federal Privacy Act: SUBRECIPIENT hereby agrees to comply with, and assures the compliance of its employees with, the information, restrictions, and other applicable requirements of the Privacy Act of 1974, 5 USC 552a. SUBRECIPIENT agrees to obtain the express consent of the Federal Government before operating a system of records on behalf of the Federal Government. SUBRECIPIENT shall include this requirement in each subcontract to administer any system of records on behalf of the Federal Government, financed in whole or in part with FTA funds.

III. MISCELLANEOUS PROVISIONS

1. Insurance

The following insurance requirements are applicable to the FTA-funded assets in the possession of the SUBRECIPIENT, and to any FTA-funded transit operations contracts into which the SUBRECIPIENT enters subsequent to the effective date of this Agreement.

A. LIABILITY INSURANCE

Before distribution of any funds pursuant to this Agreement, SUBRECIPIENT, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the operation by SUBRECIPIENT, its agents, representatives, employees, and subcontractors of vehicles or equipment purchased pursuant to this Agreement. Consistent with the following provisions, SUBRECIPIENT shall provide proof satisfactory to VCTC of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to operating any vehicle or equipment purchased pursuant to this Agreement and prior to receiving any funds pursuant to this Agreement. SUBRECIPIENT shall not allow any contractor to commence work on any contract funded through this Agreement until SUBRECIPIENT has obtained all insurance required herein for the subcontractor(s). SUB RECIPIENT shall maintain all required insurance listed herein for the duration of this Agreement.

B. COMMERCIAL GENERAL INSURANCE

Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

C. WORKERS' COMPENSATION INSURANCE

SUBRECIPIENT will provide Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

D. ALL POLICIES REQUIREMENTS

Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

Verification of coverage. Prior to beginning operations of any vehicles or equipment purchased under this Agreement and prior to any disbursement of funds pursuant to this Agreement, SUBRECIPIENT shall furnish VCTC with complete copies of all policies delivered to SUBRECIPIENT by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If VCTC does not receive the required insurance documents prior to SUBRECIPIENT

beginning equipment or vehicle operation, this shall not waive SUBRECIPIENT's obligation to provide them. VCTC reserves the right to require complete copies of all required insurance policies at any time.

Notice of Reduction in or Cancellation of Coverage. A certified endorsement shall be attached to all insurance obtained pursuant to this Agreement stating that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to VCTC. In the event that any coverage required by this section is reduced, limited, cancelled, or materially affected in any other manner, SUBRECIPIENT shall provide written notice to VCTC at SUBRECIPIENT's earliest possible opportunity and in no case later than ten (10) working days after SUBRECIPIENT is notified of the change in coverage.

Any failure of SUBRECIPIENT to comply with reporting provisions of the policies shall not affect coverage provided to VCTC and its officers, employees, agents, and volunteers.

Occurrence or accident basis. The insurance coverage required by this Section shall cover on an occurrence or an accident basis, and not on a claims-made basis.

Additional insured; primary insurance. VCTC and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of SUBRECIPIENT, including VCTC's general supervision of SUBRECIPIENT; products and completed operations of SUBRECIPIENT, as applicable; premises owned, occupied, or used by SUBRECIPIENT; and automobiles and equipment owned, leased, or used by the SUBRECIPIENT in the course of providing services pursuant to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to VCTC or its officers, employees, agents, or volunteers. General liability coverage can be provided in the form of an endorsement to SUBRECIPIENT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 23 37 forms if later revisions used).

A certified endorsement must be attached to all policies stating that coverage is primary insurance with respect to VCTC and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by VCTC shall be called upon to contribute to a loss under the coverage.

Deductibles and Self-Insured Retentions. SUBRECIPIENT shall disclose to and obtain the approval of VCTC for the self-insured retentions and deductibles before beginning any of the activities contemplated by any term of this Agreement. Further, if SUBRECIPIENT's insurance policy includes a self-insured retention that must be paid by a named insured as a precondition of the insurer's liability, or which has the effect of providing that payments of the self-insured retention by others, including additional insureds or insurers do not serve to satisfy the self-insured retention, such provisions must be modified by special endorsement so as to not apply to the additional insured coverage required by this Agreement so as to not prevent any of the parties to this Agreement from satisfying or paying the self-insured retention required

to be paid as a precondition to the insurer's liability. Additionally, the certificates of insurance must note whether the policy does or does not include any self-insured retention and also must disclose the deductible.

During the period covered by this Agreement, only upon the prior express written authorization of Agreement Administrator, SUBRECIPIENT may increase such deductibles or self-insured retentions with respect to VCTC, its officers, employees, agents, and volunteers. The Agreement Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that SUBRECIPIENT procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

Subcontractors. SUBRECIPIENT shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

Wasting Policy. No insurance policy required by Section III, subsection (1) shall include a "wasting" policy limit.

Variation. VCTC may approve a variation in the foregoing insurance requirements, upon a determination that the coverage, scope, limits, and forms of such insurance are either not commercially available, or that VCTC's interests are otherwise fully protected.

Remedies. In addition to any other remedies VCTC may have if SUBRECIPIENT fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, VCTC may, at its sole option exercise any of the following remedies, which are alternatives to other remedies VCTC may have and are not the exclusive remedy for SUBRECIPIENT's breach:

Obtain such insurance and charge SUBRECIPIENT the cost of such premiums; and/or terminate this Agreement.

Waiver of Subrogation. SUBRECIPIENT hereby grants to VCTC a waiver of any right to subrogation which any insurer of SUBRECIPIENT may acquire against VCTC by virtue of the payment of any loss under such insurance. SUBRECIPIENT agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not VCTC has received a waiver of subrogation endorsement from the insurer.

2. Indemnification

To the fullest extent permitted by law, SUBRECIPIENT shall defend, indemnify and hold harmless VCTC, its officers, employees, and agents, from all liability costs, damages, or expenses, including attorneys' fees arising out of or incurred in connection with SUBRECIPIENT and its employees'/agents' and subcontractors' acts or omissions in the performance of activities contemplated in and pursuant to this Agreement, and agrees at its own cost, expense and risk to defend any and all resulting actions, suits, or other legal proceedings brought or instituted against VCTC arising out of

SUBRECIPIENT's negligent performance of any activities contemplated under this Agreement, and to pay and satisfy any resulting judgments, claims, damages and costs.

3. No Joint Venture or Partnership

This Agreement is not intended to create a partnership or joint venture between VCTC and SUBRECIPIENT. VCTC is serving as the administrator of federal funds apportioned by FTA to VCTC and SUBRECIPIENT is an eligible organization to receive FTA reimbursement funds for transit projects.

4. Attorneys' Fees

If a party to this Agreement brings any action, including arbitration or an action for declaratory relief, to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

5. Severability

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

6. Agreement Administration

This Agreement shall be administered by Peter De Haan ("Agreement Administrator"). All correspondence shall be directed to or through the Agreement Administrator or his or her designee.

CITY OF MOORPARK

VENTURA COUNTY TRANSPORTATION
COMMISSION

Janice S. Parvin
Mayor

Robert Huber
Chair

Approved as to Content:

Approved as to Content:

Troy Brown
City Manager

Darren M. Kettle
Executive Director

APPROVED AS TO FORM:

Kevin Ennis
City Attorney

3713589.1

APPROVED AS TO FORM:

Steven T. Mattas
General Counsel

**FEDERAL TRANSIT ADMINISTRATION GRANT
PROJECT DESCRIPTION / LINE ITEM SUMMARY
CITY OF MOORPARK**

Federal Award Identification Number (FAIN)	CA-90-Y858-00
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Budget Activity Line Item: 12.33.03 - MOORPARK RAIL STATION NEW PARKING ENTRANCE (TO AREA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RAIL - STATION/STOPS/TERMINALS (123-00)	12.33.03	TERMINAL, INTERMODAL (TRANSIT)	TERMINAL, INTERMODAL (TRANSIT)	1

Extended Budget Description

Moorpark Rail Station Parking Lot South Entrance
Moorpark (Thousand Oaks Section 5307 – 20% match)

This project will relocate the entrance to the south parking lot of the Moorpark Rail Station to First Street. The current entrance is an unsignalized driveway located on Moorpark Avenue (State Route 23), just 80 feet south of the railroad tracks. This improvement will reduce commuter wait times by routing Metrolink and Amtrak patrons to a street with less vehicle traffic. Also, First Street provides a signalized intersection at Moorpark Avenue, proving a more efficient flow of traffic. The purpose of the project is to reduce vehicle dwell times that currently exist when commuters attempt to exit the South Parking Lot and turn onto heavily traveled Moorpark Avenue.

TIP Info: (SCAG) #07-VEN031218 (2011 FTIP – Approved December 14, 2010)
Planning Information: Staff Report to Moorpark City Council July 1, 2009 Meeting
Funding Source = Thousand Oaks UA Section 5307, the grantee has local match funds.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$220,000
Non-FTA Amount			\$55,000
Total Eligible Cost			\$275,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	12/1/2011	Line Item: Moorpark Rail Station Parking Lot South Entrance Detailed Description: This project will relocate the entrance to the south parking lot of the Moorpark Rail Station to First Street. The current entrance is an unsignalized driveway located on Moorpark Avenue (State Route 23), just 80 feet south of the railroad tracks. This improvement will

reduce commuter wait times by routing Metrolink and Amtrak patrons to a street with less vehicle traffic. Also, First Street provides a signalized intersection at Moorpark Avenue, proving a more efficient flow of traffic. The purpose of the project is to reduce vehicle dwell times that currently exist when commuters attempt to exit the South Parking Lot and turn onto heavily traveled Moorpark Avenue.

Contract Award	2/1/2012
Contract Complete	2/1/2013

Budget Activity Line Item: 11.16.04 - CAPITAL LEASE MOORPARK (TO AREA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.16.04	LEASE	LEASE	3

Extended Budget Description

Moorpark Dial-A-Ride Lease
Moorpark (Thousand Oaks UA Section 5307)

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will utilize Section 5307 formula monies to fund the bus capital costs using FTA's Capital Lease (49 CFR 639, Capital Leases) rule for reimbursement. The service has been very well received by the community, with an average of 8 boardings daily, with no refusals for ride requests. The City leases vehicles for this service.

TIP Info: (SCAG) #07-VEN101104 (2011 FTIP – Approved December 14, 2010)
Planning info: 2010 Ventura County Unmet Transit Needs Report
Funding Source = Thousand Oaks UA Section 5307, the grantee has local match funds

Fuel Type

Gasoline

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$50,000
Non-FTA Amount			\$12,500
Total Eligible Cost			\$62,500

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	6/1/2011	
Contract Award	6/15/2011	
Contract Complete	7/1/2013	

Budget Activity Line Item: 12.33.03 - MOORPARK RAIL STATION SECURITY WALL (TO AREA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RAIL - STATION/STOPS/TERMINALS (123-00)	12.33.03	TERMINAL, INTERMODAL (TRANSIT)	TERMINAL, INTERMODAL (TRANSIT)	1

Extended Budget Description

Moorpark Rail Station Security Wall
Moorpark (Thousand Oaks Section 5307 – 20% match)

This project will construct a security wall on the south side of the Moorpark Metrolink Station, a multi-modal transportation center serving as a Park and Ride carpool location as well as parking for Metrolink, Amtrak, and VISTA intercity bus service. The location is also served by the Moorpark city bus service. An analysis prepared by city staff dated April 14, 2003 identified the need for a wall to enhance station security. Non-transit users are currently able to traverse the parking area from an adjoining residential neighborhood through gaps in the existing fencing. This foot traffic has created safety and security concerns among transit users. An existing safety wall extends approximately half the distance of the south property line, while the fencing along the remainder of the property line consists of various chain link and wooden fence material in severe disrepair. This project will extend the existing block masonry wall approximately seven hundred feet, to a height of six feet.

TIP Info: (SCAG) #07-VEN030609 (2011 FTIP – Approved December 14, 2010)

Planning Info: City of Moorpark April 14, 2003 Report

Funding Source = Thousand Oaks UA Section 5307, the grantee has local match funds.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$9,200
Non-FTA Amount			\$2,300
Total Eligible Cost			\$11,500

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	7/1/2011	
Contract Award	9/1/2011	
Contract Complete	10/1/2012	

Federal Award Identification Number (FAIN)	CA-90-Z055-00
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Budget Activity Line Item: 11.16.04 - CAPITAL LEASE MOORPARK (THOUSAND OAKS UA AREA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.16.04	LEASE	LEASE	3

Extended Budget Description

Moorpark Dial-A-Ride Lease
Moorpark (Thousand Oaks UA Section 5307 - 20% match)

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of

Moorpark. This year, the City will utilize Section 5307 formula monies to fund the bus capital costs using FTA's Capital Lease (49 CFR 639, Capital Leases) rule for reimbursement. The service has been very well received by the community, with an average of 12 boardings daily, with no refusals for ride requests. The City leases vehicles for this service.

TIP Info: (SCAG) #07-VEN101104
 Planning info: 2012 Ventura County Unmet Transit Needs Report

Fuel Type

Gasoline

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$30,000
Non-FTA Amount			\$7,500
Total Eligible Cost			\$37,500

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	6/1/2012	
Contract Award	7/1/2012	
Contract Complete	10/1/2013	

Budget Activity Line Item: 11.7A.00 - MOORPARK VEHICLE/STATION MAINT (THOUSAND OAKS UA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	PREVENTIVE MAINTENANCE	1

Extended Budget Description

Moorpark Vehicle/Station Capital Maintenance
 Moorpark (Thousand Oaks UA Section 5307 - 20% match)

20% local match - Moorpark transportation funds

Vehicle maintenance for the City of Moorpark's fixed-route fleet. The bus fleet is NOW maintained by Thousand Oaks fleet maintenance staff through an agreement between the 2 cities.

The City of Moorpark maintains a digital security system at the Metrolink/Amtrak Train Station. The system consists of two (2) security cameras located in the North Parking Lot and four (4) security cameras in the South Parking Lot. There is also a digital video recorder located at the station and a monitoring station located at the nearby Moorpark Police Department. The City contracts for quarterly capital maintenance of the security camera system in order to keep the system functioning in an efficient manner.

TIP Info: (SCAG) #07-VEN030608
 Planning Info: Moorpark Bus Operations Contract Maintenance Standards

Funding Source	Section of Statute	CFDA Number	Amount
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49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$124,200
Non-FTA Amount			\$31,050
Total Eligible Cost			\$155,250

Milestone Name	Est. Completion Date	Description
Expenditure Begins	7/1/2013	
Final Exenditure	10/1/2013	

Budget Activity Line Item: 11.93.02 - MOORPARK BUS STOP ENHANCEMENTS (MOORPARK UA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.93.02	CONSTRUCTION - BUS SHELTERS	CONSTRUCTION - BUS SHELTERS	20

Extended Budget Description

Moorpark Bus Shelter Enhancements
Moorpark (Thousand Oaks UA Enhancement Funds – 20% match)

This project will provide various improvements to the 20 bus shelters and stops in the City of Moorpark. Possible improvements to be funded include upgraded map and schedule displays, lighting, and aesthetic enhancements. In particular, it is planned to install lights on all 20 shelters, none of which are currently lighting, as the City will be extending its service hours into the evening.

TIP Info: (SCAG) #07-VEN121004

Planning Information: December 19, 2012 Moorpark City Council Staff Report

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$35,000
Non-FTA Amount			\$8,750
Total Eligible Cost			\$43,750

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	11/1/2013	
Contract Award	1/15/2014	
Contract Complete	10/15/2014	

Budget Activity Line Item: 30.09.03 - MOORPARK BUS OPERTING ASST (THOUSAND OAKS UA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.03	SPECIAL RULE - OPERATING ASSISTANCE /1 - 75 BUSES	SPECIAL RULE - OPERATING ASSISTANCE /1 - 75 BUSES	1

Extended Budget Description

Moorpark City Bus Operating Assistance
Moorpark (Thousand Oaks UA Section 5307 – 50% match)

The City of Moorpark operates a local fixed-route bus system, following a single looped route with bi-directional service, carrying approximately 275 daily passengers. The route is designed to service all major activity centers in the City, including schools, youth centers, shopping, and the rail station. Since Moorpark operates less than 75 buses in peak service (the peak service requirement is 3, including two buses running in opposite direction on the route, and one bus deadheading to the operating base), Moorpark is now eligible to receive operating assistance under MAP-21.

TIP Info: (SCAG) #07-VEN121003
Planning Info: 2012 Ventura County Unmet Transit Needs Report

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$25,000
Non-FTA Amount			\$25,000
Total Eligible Cost			\$50,000

Milestone Name	Est. Completion Date	Description
Expenditure Begins	7/1/2012	
Final Expenditure	10/1/2013	

Budget Activity Line Item: 12.23.03 - MOORPARK RAIL STATION SOUTH ENTRANCE (THOUSAND OAKS UA FUNDS)

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RAIL - STATION/STOPS/TERMINALS (123-00)	12.23.03	CONSTRUCT LINE EQUIP/STRUCTURE	CONSTRUCT LINE EQUIP/STRUCTURE	1

Extended Budget Description

Moorpark Rail Station Parking Lot South Entrance
Moorpark (Thousand Oaks Section 5307 – 20% match)

This project will relocate the entrance to the south parking lot of the Moorpark Rail Station to First Street. The current entrance is an unsignalized driveway located on Moorpark Avenue (State Route 23), just 80 feet south of the railroad tracks. This improvement will reduce commuter wait times by routing Metrolink and Amtrak patrons to a street with less vehicle traffic. Also, First Street provides a signalized intersection at Moorpark Avenue, proving a more

efficient flow of traffic. The purpose of the project is to reduce vehicle dwell times that currently exist when commuters attempt to exit the South Parking Lot and turn onto heavily traveled Moorpark Avenue.

Funds for this project were previously approved in CA-90-Y858, but due to higher than anticipated construction costs, additional funds are requested from the FY 2013 apportionment.

TIP Info: (SCAG) #07-VEN031218

Planning Information: Staff Report to Moorpark City Council July 1, 2009 Meeting

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$41,376
Non-FTA Amount			\$10,344
Total Eligible Cost			\$51,720

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	5/1/2013	
Contract Award	7/15/2013	
Contract Complete	5/31/2014	

Federal Award Identification Number (FAIN)	CA-2018-003-00
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Period of Performance Start Date	1/10/2018
Original Period of Performance End Date	3/2/2020
Current Period of Performance End Date	6/30/2022

Project Description

Capital Contracting Costs

This project provides funds for Capital Cost of Contracting for dial-a-ride services provided to the cities of Thousand Oaks and Moorpark through a turnkey contract with MV Transportation. The funds provided for this purpose are for turnkey contract cost associated with maintenance and capital cost of contracting, with capital cost of contracting being equivalent to the depreciation of the privately-owned vehicles in use in the public transportation service during the contract period. The method of calculation of this cost and reimbursable amounts for the two transit operators are summarized in the line item details for the two line items numbered 11.16.04.

Preventive Maintenance

This project provides preventive maintenance funds for Thousand Oaks and Moorpark. These grant activities are a categorical exclusion under NEPA. The maintenance costs for these three transit operators are documented under the items numbered 11.7A.00.

Operating Assistance

The grant provides operating assistance for Thousand Oaks, and Moorpark, each of which

operates fewer than 75 buses and is therefore eligible first under MAP-21 and now under FAST to receive federal funds for operating assistance. The calculation of eligible amounts is provided in the line item details for each of the line items numbered 30.09.03.

Budget Activity Line Item: 11.16.04 - MOORPARK DIAL-A-RIDE CAPITAL CONTRACTING COST
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Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.16.04	LEASE	LEASE - REPLACEMENT - CAPITAL BUS	3

Extended Budget Description

MOORPARK DIAL-A-RIDE CAPITAL CONTRACTING COST
Moorpark

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will again utilize Section 5307 formula monies to fund the capital costs as associated with maintenance and depreciation for the dial-a-ride vehicles provided by the city's contractor as part of its turnkey contract. The service has been very well received by the community, with an average of 12 boardings daily, with no refusals for ride requests. The City leases vehicles for this service.

These funds will be used towards a -turnkey contract with MV Transportation, which provides for operation 12 vehicles provided by the contractor. As provided in FTA Circular 9030.1E, the federal participation is established at 50% of the dial-a-ride contract cost.

TIP Info: (SCAG) #07-VEN101104

PROJECT FUNDING

Federal Funds (80% of 50% federal participating portion, or 40%):
FFY 2017 Section 5307 Thousand Oaks (UZA #61440): \$100,000
Match (50% of cost + 20% of federal participating portion, or 60%):
Local Transportation Fund: \$150,000
Total Project Cost: \$250,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Diesel Fuel	Used	25

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$100,000
Local			\$150,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$250,000

Milestone Name	Est. Completion Date	Description
Initial City Approval	4/7/2017	
Final City Approval	6/2/2017	
Begin Lease Activity	7/1/2017	
End Lease Activity	12/31/2018	

Budget Activity Line Item: 11.7A.00 - MOORPARK VEHICLE CAPITAL MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

MOORPARK VEHICLE CAPITAL MAINTENANCE
MOORPARK

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (fixed route vehicles) in a cost effective manner.

Moorpark is requesting funds to cover the upcoming fiscal year as well as some carryover to cover the start of the following year. Estimated operating budget, as defined by NTD Reporting System (NTD), for the two years of July 1, 2017 to June 30, 2018, and July 1, 2018 to June 30, 2019, is \$3,835,000. Estimated PM costs in the two-year operating budget for fixed-route vehicles, equipment and facilities is \$262,000, less \$3,000 for warranty recovery leaving \$259,000 available for federal participation at the 80/20 rate, with the federal 80% share being \$207,000. This grant will apply federal funds of \$139,712 to this allowable share. This item covers PM for the fixed route buses owned by Moorpark, while the maintenance of the DAR vehicles is included in the DAR turnkey contract lease which is included in another line item (11.16.04) in this Project. No fuel costs are included in this PM grant applications. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

TIP Info: (SCAG) #07-VEN030608

PROJECT FUNDING

Federal Funds (80%):

FFY 2017 Section 5307 Thousand Oaks (UZA #61440): \$139,712

Match (20%):

Local Transportation Fund: \$34,928

Total Project Cost: \$174,640

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$139,712

Local			\$34,928
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$174,640

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2016	
End Date	3/1/2018	

Budget Activity Line Item: 30.09.03 - MOORPARK CITY BUS OPERATING ASSISTANCE FIXED ROUTE & PARATRANSIT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.03	SPECIAL RULE - OPERATING ASSISTANCE /1 - 75 BUSES	OPERATING ASSISTANCE	0

Extended Budget Description

MOORPARK CITY BUS OPERATING ASSISTANCE FIXED ROUTE & PARATRANSIT
Moorpark

The City of Moorpark operates a local fixed-route bus system, following two loop routes, carrying approximately 275 daily passengers. The routes are designed to service all major activity centers in the City, including schools, youth centers, shopping, and the rail station. Moorpark also runs a complementary paratransit service. Since Moorpark operates less than 75 buses in peak service (the peak service requirement is 3, including two buses running in opposite direction on the route, and one bus deadheading to the operating base), Moorpark was first eligible under MAP-21 and is now eligible under FAST to receive operating assistance.

Worksheet for Moorpark Operating Assistance
Total Estimated Operating Expenses: \$1,920,000
[minus] Estimated Fare Revenue: \$55,000
[equals] Total Estimated Subsidy: \$1,870,000
Maximum FTA Share (50% of above): \$935,000
FTA Funds Requested: \$50,000

TIP Info: (SCAG) #07-VEN121003

PROJECT FUNDING

Federal Funds (50%):
FFY 2017 Section 5307 Thousand Oaks (UZA #61440): \$50,000
Match (50%):
Local Transportation Fund: \$50,000
Total Project Cost: \$100,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$50,000
Local			\$50,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$100,000

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2016	
End Date	5/1/2019	

Federal Award Identification Number (FAIN)	CA-2018-042-00
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Period of Performance Start Date	5/10/2018
Original Period of Performance End Date	12/31/2020
Current Period of Performance End Date	12/31/2020 Revision #: 0

Budget Activity Line Item: 30.09.01 - Moorpark Free Senior/Disabled Fares

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
NEW FREEDOM PROJECTS (647-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Line Item: Moorpark Free Senior/Disabled Fares
Thousand Oaks Area Funds = \$10,200

Total Project Cost = \$12,750

FTA 50% share = \$6,375 (Section 5310 FFY 2017 UZA 61440)

FTA Transportation Development Credits Share = \$3,825 (Section 5310 FFY 2017 UZA 61440)

Local Share = \$2,550 (Local Transportation Funds - CA Transportation Development Act 1/4% sales tax)

Federal Participation Including Transportation Development Credits = 80%

This project will continue the City's program to provide free bus fare to seniors and persons with disabilities as an alternative to using the City's Dial-a-Ride service. The program has been a success, with ridership of seniors and persons with disabilities increasing 68% in the first two years of implementation, from a base year of 7,788 trips to 13,059 trips in FY 2016/17.

Worksheet for Moorpark Operating Assistance
 Total Estimated Operating Expenses: \$1,920,000
 [minus] Estimated Fare Revenue: \$55,000
 [equals] Total Estimated Subsidy: \$1,870,000
 Maximum FTA Share (50% of above): \$935,000
 FTA Funds Requested: \$10,200

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5310 - Mobility of Sr. & Indv. w/ Disabilities Formula	5310-1A	20513	\$10,200
Local			\$2,550
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$3,825
Adjustment			\$0
Total Eligible Cost			\$12,750

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2017	
End Date	12/31/2019	

Federal Award Identification Number (FAIN)	CA-2018-076-00
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Period of Performance Start Date	7/10/2018	
Original Period of Performance End Date	1/31/2023	
Current Period of Performance End Date	1/31/2023	Revision #: 0

Project Description

Capital Contracting Costs

This project provides funds for Capital Cost of Contracting for dial-a-ride services provided to the cities of Thousand Oaks and Moorpark through a turnkey contract with MV Transportation. The funds provided for this purpose are for turnkey contract cost associated with maintenance and capital cost of contracting, with capital cost of contracting being equivalent to the depreciation of the privately-owned vehicles in use in the public transportation service during the contract period. The method of calculation of this cost and reimbursable amounts for the two transit operators are summarized in the line item details for the two line items each of which is numbered 11.16.04.

Preventive Maintenance

This project provides preventive maintenance funds for facilities and vehicles for Thousand Oaks

and Moorpark. These grant activities are a categorical exclusion under NEPA. The maintenance costs for these two transit operators are documented under the items numbered 11.7A.00. The grant applies \$678,000 in FY 18 Section 5307 funds for PM for the period between 7/1/18 and 6/30/19.

Operating Assistance

The grant provides operating assistance for Thousand Oaks, and Moorpark, each of which operates fewer than 75 buses and is therefore eligible first under MAP-21 and now under FAST to receive federal funds for operating assistance. The calculation of eligible amounts is provided in the line item details for each of the line items numbered 30.09.03.

Budget Activity Line Item: 30.09.03 - Moorpark City Bus Operating Assistance Fixed Route & Paratransit 07-VEN121003

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.03	SPECIAL RULE - OPERATING ASSISTANCE /1 - 75 BUSES	OPERATING ASSISTANCE	0

Extended Budget Description

MOORPARK CITY BUS OPERATING ASSISTANCE FIXED ROUTE & PARATRANSIT Moorpark

The City of Moorpark operates a local fixed-route bus system, following two loop routes, carrying approximately 275 daily passengers. The routes are designed to service all major activity centers in the City, including schools, youth centers, shopping, and the rail station. Moorpark also runs a complementary paratransit service. Since Moorpark operates less than 75 buses in peak service (the peak service requirement is 3, including two buses running in opposite direction on the route, and one bus deadheading to the operating base), Moorpark was first eligible under MAP-21 and is now eligible under FAST to receive operating assistance.

Worksheet for Moorpark Operating Assistance
 Total Estimated Operating Expenses: \$1,074,000
 [minus] Estimated Fare Revenue: \$77,000
 [equals] Total Estimated Subsidy: \$997,000
 Maximum FTA Share (50% of above): \$498,500
 FTA Funds Requested: \$117,825

TIP Info: (SCAG) #07-VEN121003

PROJECT FUNDING

Federal Funds (50%):
 FFY 2018 Section 5307 Thousand Oaks (UZA #61440): \$117,825
 Match (50%):
 Local Transportation Fund: \$117,825 (from CA Transportation Development Act 1/4% state sales tax)
 Total Project Cost: \$235,650

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$117,825

Local			\$117,825
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$235,650

Milestone Name	Est. Completion Date	Description
Start Date	7/2/2018	
End Date	1/13/2020	

Budget Activity Line Item: 11.16.04 - Moorpark Dial-a-ride Capital Contracting Cost 07-VEN101104

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.16.04	LEASE	LEASE - REPLACEMENT - CAPITAL BUS	3

Extended Budget Description

MOORPARK DIAL-A-RIDE CAPITAL CONTRACTING COST
Moorpark

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will again utilize Section 5307 formula monies to fund the capital costs as associated with maintenance and depreciation for the dial-a-ride vehicles provided by the city's contractor as part of its turnkey contract. The service has been very well received by the community, with an average of 12 boardings daily, with no refusals for ride requests. The City of Moorpark has an agreement with the City of Thousand Oaks to operate its transit services, and Thousand Oaks in turn includes the Moorpark system in its turnkey operations contract with MV Transportation, including leasing Moorpark dial-a-ride vehicles. The funds are for year 4 of the 5 year contract, for FY 2018/19. Total estimated annual cost of the Moorpark Dial-a-Ride is \$280,000, and per the FTA 9030 Circular the City is eligible to receive 80% of 50% of this amount, or \$112,000. This ALI requests \$80,000 in federal funds for this purpose.

The total estimated cost for the Moorpark dial-a-ride is

TIP Info: (SCAG) #07-VEN101104

PROJECT FUNDING

Federal Funds (80% of 50% federal participating portion, or 40%):
FFY 2018 Section 5307 Thousand Oaks (UZA #61440): \$80,000
Match (50% of cost + 20% of federal participating portion, or 60%):
Local Transportation Fund: \$120,000 (from CA Transportation Development Act 1/4% state sales tax)
Total Project Cost: \$200,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
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N/A

Diesel (Particulate Trap)

Used

25

	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$80,000
Local			\$120,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$200,000

Milestone Name	Est. Completion Date	Description
Initial City Approval	4/2/2018	
Final City Approval	6/1/2018	
Begin Lease Activity	7/1/2018	
End Lease Activity	12/31/2019	

Budget Activity Line Item: 11.7A.00 - Moorpark Vehicle Capital Maintenance 07-VEN030608

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

MOORPARK VEHICLE CAPITAL MAINTENANCE
MOORPARK

These funds are used to offset costs associated with PM for the time period of 7/1/2018 – 6/30/2019. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (fixed route vehicles) in a cost effective manner.

Moorpark is requesting funds to cover the upcoming fiscal year as well as some carryover to cover the start of the following year. Estimated operating budget, as defined by NTD Reporting System (NTD), for the period of July 1, 2018 to June 30, 2019, is \$1,074,000. Estimated PM costs in the same period for fixed-route vehicles, equipment and facilities is \$160,000, less \$0 for warranty recovery leaving \$160,000 available for federal participation at the 80/20 rate, with the federal 80% share being \$128,000. This grant will apply federal funds of \$128,000 to this allowable share. This item covers PM for the fixed route buses owned by Moorpark, while the maintenance of the DAR vehicles is included in the DAR turnkey contract lease which is included in another line item (11.16.04) in this Project. No fuel costs are included in this PM grant applications. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

TIP Info: (SCAG) #07-VEN030608

PROJECT FUNDING

Federal Funds (80%):

FFY 2018 Section 5307 Thousand Oaks (UZA #61440): \$128,000

Match (20%):

Local Transportation Fund: \$32,000 (from CA Transportation Development Act 1/4% state sales tax)

Total Project Cost: \$160,000

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$128,000
Local			\$32,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$160,000

Milestone Name	Est. Completion Date	Description
Start Date	7/2/2018	
End Date	1/6/2020	

Federal Award Identification Number (FAIN)	CA-2019-099-00
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Project Description

Dial-a-Ride Capital Contracting Cost (Moorpark)

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will again utilize Section 5307 formula monies to fund the capital costs as associated with maintenance and depreciation for the dial-a-ride vehicles provided by the city's contractor as part of its turnkey contract. The service has been very well received by the community, with an average of 20 boardings daily, with no refusals for ride requests. The City leases vehicles for this service from the operations contractor, MV Transportation.

These funds will be used towards a -turnkey contract with MV Transportation, which provides for operation of 3 vehicles provided by the contractor. As provided in FTA Circular 9030.1E, the federal participation is established at 50% of the dial-a-ride contract cost.

City of Moorpark Metrolink Station Improvements Including South Entrance Improvements

This project will provide an entrance from First Street to the south parking lot of the Moorpark Rail Station. There is currently one entrance, which is an unsignalized driveway located on Moorpark Avenue (State Route 23), just 80 feet south of the railroad tracks. This improvement will reduce commuter wait times by routing Metrolink and Amtrak patrons to a street with less vehicle traffic. Also, First Street provides a signalized intersection at Moorpark Avenue, proving a more efficient flow of traffic. The purpose of the project is to reduce vehicle dwell times that currently exist when commuters attempt to exit the South Parking Lot and turn onto heavily traveled Moorpark Avenue.

The project was first funded by FTA in 2011 in grant CA-90-Y858, and also received funds in CA-90-Z055. The project was delayed due to slow design consultant response to city staff review. The design is now complete and construction is expected to commence summer of 2019. Based on the final design and largely due to the project delay, the cost has escalated. The federal environmental clearance was approved by FTA in 2011 for Categorical Exclusion class 2C, Type 04, transportation corridor fringe parking facilities. Subsequently, the right-of-way for the new entrance was purchased by the City, so all the work to be performed under this grant is within the city-owned station property. The work includes construction of the driveway, and an adjacent sidewalk, with associated drainage, landscaping and irrigation. The project will also widen the existing driveway within the station property. The project scope remains within what was defined in the previously-approved FTA grants.

Operating Assistance for Moorpark Buses Fixed Route & Paratransit

The City of Moorpark operates a local fixed-route bus system, following two loop routes, carrying approximately 275 daily passengers. The routes are designed to service all major activity centers in the City, including schools, youth centers, shopping, and the rail station. Moorpark also runs a complementary paratransit service. Since Moorpark operates less than 75 buses in peak service (the peak service requirement is 3, including two buses running in opposite direction on the route, and one bus deadheading to the operating base), Moorpark was first eligible under MAP-21 and is now eligible under FAST to receive operating assistance.

This grant funds operations assistance from the time period of July 1, 2018 to June 30, 2019, with funds going primarily to the operations contractor, MV Transportation. There is also a six-month closeout period provided.

Budget Activity Line Item: 11.16.04 - MOORPARK DIAL-A-RIDE VEHICLE CAPITAL LEASE AND MAINTENANCE 07-VEN101104
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Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.16.04	LEASE	LEASE - REPLACEMENT - CAPITAL BUS	3

Extended Budget Description

MOORPARK DIAL-A-RIDE CAPITAL CONTRACTING COST
MOORPARK

This item provides \$75,000 of federal funds for lease costs of 3 dial-a-ride vehicles provided on behalf of Moorpark through the Thousand Oaks' turnkey contract with MV transportation.

Matching funds will be provided from the Local Transportation Fund (state sales tax for transportation).

The lease period is from July 1, 2018 through June 30, 2019.

TIP Info: (SCAG) #07-VEN101104

PROJECT FUNDING

Federal Funds (80% of 50% federal participating portion, or 40%):
 FFY 2019 Section 5307 Thousand Oaks (UZA #61440): \$75,000
 Match (50% of cost + 20% of federal participating portion, or 60%):
 Local Transportation Fund: \$112,500 (from CA Transportation Development Act 1/4% state sales tax)
 Total Project Cost: \$187,500

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Diesel (Particulate Trap)	Used	25

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$75,000
Local			\$112,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$187,500

Milestone Name	Est. Completion Date	Description
Begin Lease Period	7/1/2018	
Close Out Contract	12/31/2019	
End Lease Period	6/30/2019	

Budget Activity Line Item: 12.33.04 - IN CITY OF MOORPARK METROLINK STATION IMPROVEMENTS INCLUDING SOUTH ENTRANCE IMPROVEMENTS 07-VEN170602

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RAIL - STATION/STOPS/TERMINALS (123-00)	12.33.04	CONSTRUCT PARK & RIDE FACILITY	CONSTRUCTION	1

Extended Budget Description

MOORPARK STATION SOUTH PARKING LOT ENTRANCE
 Moorpark

This item will provide \$101,542 towards increase cost of the project to relocate the Moorpark Metrolink Station entrance. This project was original approved in 2011 as part of FTA grant CA-90-Y858. The City of Moorpark owns the parking lot including the location of the new entrance. Matching funds provided from the Local Transportation Fund (state sales tax for transportation).

TIP Info: (SCAG) #07-VEN170602

PROJECT FUNDING

Federal Funds (80%):

FFY 2019 Section 5307 Thousand Oaks (UZA #61440): \$101,542

Match (20%):

City General Fund: \$25,386

Total Project Cost: \$126,928

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$101,542
Local			\$25,386
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$126,928

Milestone Name	Est. Completion Date	Description
Release Request for Bids	5/15/2019	
Contract Award	9/9/2019	
Contract Completion	5/31/2020	
Contract Close Out	9/18/2020	

Budget Activity Line Item: 30.09.03 - OPERATING ASSISTANCE FOR MOORPARK BUSES FIXED ROUTE AND PARATRANSIT 07-VEN121003

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (30-00)	30.09.03	SPECIAL RULE - OPERATING ASSISTANCE /1 - 75 BUSES	OPERATING ASSISTANCE	1

Extended Budget Description

MOORPARK CITY BUS OPERATING ASSISTANCE FIXED ROUTE & PARATRANSIT Moorpark

This activity will provide \$120,000 in operating assistance for the City of Moorpark's fixed route and paratransit system.

Matching funds will be provided from the Local Transportation Fund (state sales tax for transportation).

The funds provided will support the paratransit service for the time period of 7/1/2018 – 6/30/2019.

TIP Info: (SCAG) #07-VEN121003

PROJECT FUNDING

Federal Funds (50%):

FFY 2019 Section 5307 Thousand Oaks (UZA #61440): \$120,000

Match (50%):

Local Transportation Fund: \$120,000 (from CA Transportation Development Act 1/4% state sales tax)

Total Project Cost: \$240,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$120,000
Local			\$120,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$240,000

Milestone Name	Est. Completion Date	Description
Begin Operations Activity	7/1/2018	
End Operations Activity	6/30/2019	
Contract Closeout	12/31/2019	

Federal Award Identification Number (FAIN)	CA-2020-076-00
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Period of Performance Start Date	5/17/2020	
Original Period of Performance End Date	9/30/2023	
Current Period of Performance End Date	9/30/2023	Revision #: 0

Project Description

Dial-a-Ride Capital Contracting Cost (Moorpark)

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will again utilize Section 5307 formula monies to fund the capital costs as associated with maintenance and depreciation for the dial-a-ride vehicles provided by

the city's contractor as part of its turnkey contract. The service has been very well received by the community, with an average of 20 boardings daily, with no refusals for ride requests. The City leases vehicles for this service from the operations contractor, MV Transportation.

These funds will be used towards a -turnkey contract with MV Transportation, which provides for operation of 3 vehicles provided by the contractor. As provided in FTA Circular 9030.1E, the federal participation is established at 50% of the dial-a-ride contract cost.

Transit Vehicles Preventive Maintenance (Moorpark)

These funds are used to offset costs associated with PM for the time period of 7/1/2020 – 6/30/2021. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (fixed route vehicles) in a cost effective manner.

Moorpark is requesting funds to cover the upcoming fiscal year as well as some carryover to cover the start of the following year. Estimated operating budget, as defined by NTD Reporting System (NTD), for the period of July 1, 2020 to June 30, 2021, is \$1,074,000. Estimated PM costs in the same period for fixed-route vehicles, equipment and facilities is \$160,000, less \$0 for warranty recovery leaving \$160,000 available for federal participation at the 80/20 rate, with the federal 80% share being \$128,000. This grant will apply federal funds of \$128,000 to this allowable share. This item covers PM for the fixed route buses owned by Moorpark, while the maintenance of the DAR vehicles is included in the DAR turnkey contract lease which is included in another line item (11.16.04) in this Project. No fuel costs are included in this PM grant applications. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

Operating Assistance for Moorpark Buses Fixed Route & Paratransit

The City of Moorpark operates a local fixed-route bus system, following two loop routes, carrying approximately 275 daily passengers. The routes are designed to service all major activity centers in the City, including schools, youth centers, shopping, and the rail station. Moorpark also runs a complementary paratransit service. Since Moorpark operates less than 75 buses in peak service (the peak service requirement is 3, including two buses running in opposite direction on the route, and one bus deadheading to the operating base), Moorpark was first eligible under MAP-21 and is now eligible under FAST to receive operating assistance.

The operations cost worksheet for Moorpark is attached to this grant as part of the Application Documents.

This grant funds operations assistance from the time period of July 1, 2019 to June 30, 2020, with funds going primarily to the operations contractor, MV Transportation. There is also a six-month closeout period provided.

Budget Activity Line Item: 11.16.04 - MOORPARK VEHICLE CAPITAL CONTRACTING COST

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.16.04	LEASE	LEASE - REPLACEMENT - CAPITAL BUS	3

Extended Budget Description

MOORPARK DIAL-A-RIDE CAPITAL CONTRACTING COST
MOORPARK

This item provides \$168,800 of federal funds for lease costs of 3 dial-a-ride vehicles provided on behalf of Moorpark through the Thousand Oaks' turnkey contract with MV transportation.

Matching funds will be provided from the Local Transportation Fund (state sales tax for transportation).

The lease period is from July 1, 2020 through June 30, 2021, with a six-month period for close-out invoicing.

TIP Info: (SCAG) #07-VEN101104

PROJECT FUNDING

Federal Funds (80% of 50% federal participating portion, or 40%):

FFY 2019 Section 5307 Thousand Oaks (UZA #61440): \$168,800

Match (50% of cost + 20% of federal participating portion, or 60%):

Local Transportation Fund: \$253,200 (from CA Transportation Development Act 1/4% state sales tax)

Total Project Cost: \$422,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Diesel (Particulate Trap)	Used	25

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$168,800
Local			\$253,200
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit Adjustment			\$0
Total Eligible Cost			\$422,000

Milestone Name	Est. Completion Date	Description
Begin Lease Period	7/1/2020	
End Lease Period	6/30/2021	
Closeout	12/31/2021	

Budget Activity Line Item: 11.7A.00 - MOORPARK CITY TRANSIT VEHICLES PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

MOORPARK CITY TRANSIT VEHICLES PREVENTIVE MAINTENANCE
MOORPARK

This activity includes \$29,687 for ongoing Preventive Maintenance for Thousand Oaks' transit facilities and City-owned transit revenue vehicles.

Example work would include but not limited to:

Equipment: bus washer, CNG fueling station

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

Matching funds will be provided from the Local Transportation Fund (state sales tax for transportation).

This maintenance is for the time period of 7/1/20 – 6/30/2021, with a six-month period for close-out invoicing.

This is to confirm that although Moorpark's transit service operations is contracted out, the bus maintenance is performed in-house by the City of Thousand Oaks through an intergovernmental agreement.

TIP Info: (SCAG) #07-VEN030608

PROJECT FUNDING

Federal Funds (80%):

FFY 2019 Section 5307 Thousand Oaks (UZA #61440): \$29,687

Match (20%):

Local Transportation Fund: \$7,422 (from CA Transportation Development Act 1/4% state sales tax)

Total Project Cost: \$37,109

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$29,687
Local			\$7,422
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$37,109

Milestone Name	Est. Completion Date	Description
Begin Maintenance Period	7/1/2020	
End Maintenance Period	6/30/2021	
Closeout	12/31/2021	

Budget Activity Line Item: 30.09.03 - MOORPARK CITY TRANSIT OPERATING ASSISTANCE FIXED ROUTE & PARATRANSIT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.03	SPECIAL RULE - OPERATING ASSISTANCE /1 - 75 BUSES	OPERATING ASSISTANCE	0

Extended Budget Description

MOORPARK CITY TRANSIT OPERATING ASSISTANCE FIXED ROUTE & PARATRANSIT Moorpark

This activity will provide \$125,000 in operating assistance for the City of Moorpark's fixed route and paratransit system. Moorpark's service is operator through contract with MV Transportation. Matching funds will be provided from the Local Transportation Fund (state sales tax for transportation).

The operations cost worksheet for Moorpark is attached to this grant as part of the Application Documents.

The funds provided will support the paratransit service for the time period of 7/1/2020 – 6/30/2021, with a six-month period for contract closeout.

TIP Info: (SCAG) #07-VEN121003

PROJECT FUNDING

Federal Funds (50%):

FFY 2020 Section 5307 Thousand Oaks (UZA #61440): \$125,000

Match (50%):

Local Transportation Fund: \$125,000

Total Project Cost: \$250,000

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$125,000
Local			\$125,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$250,000

Milestone Name	Est. Completion Date	Description
Begin Operating Period	7/1/2020	

End Operating Period	6/30/2021
Closeout	12/31/2021

Federal Award Identification Number (FAIN) CA-2019-118-00

Award Start Date

7/23/2019

Award End Date

1/31/2022

Project Description

Operating Assistance – Moorpark Free Senior/Disabled Fares

This project will continue the City’s program to provide free bus fare to seniors and disabled as an alternative to using the City’s Dial-a-Ride service. The program has been a success, with senior and disabled ridership increasing 68% in the first two years of implementation, from a base year of 7,788 trips to 13,059 trips in FY 2016/17.

Budget Activity Line Item: 30.09.01 - Moorpark Free Senior/Disabled Fares

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
5310 PROJECTS (641-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

Extended Budget Description

Line Item: Moorpark Free Senior/Disabled Fares

This activity includes \$10,200 in Section 5310 for operating assistance, at a 50% match ratio. The funds are used for the city’s program to provide free fixed-route bus rides to seniors and ADA-certified individuals.

Transportation Development Credits will be used to relieve the local match amount of \$3,825.

Matching funds will be provided from the Local Transportation fund (state sales tax for transportation).

PROJECT FUNDING

Federal Funds (50%):

FFY 2019 5310 Thousand Oaks (UZA #61440): \$10,200

Match (50%):

Local Transportation Fund: \$2,550 (from CA Transportation Development Act 1/4% state sales tax)

Transportation Development Credits in lieu of local match: \$3,825 (Section 5310 FFY 2019 UZA 61440)

Total Project Cost: \$12,750

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5310 - Mobility of Sr. & Indv. w/ Disabilities Formula	5310-1A	20513	\$10,200
Local			\$2,550

Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$3,825
Adjustment			\$0
Total Eligible Cost			\$12,750

Milestone Name	Est. Completion Date	Description
Start Date	7/2/2018	
End Date	12/31/2020	

Federal Award Identification Number (FAIN)	CA-2020-120-02
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Period of Performance Start Date	6/4/2020
Original Period of Performance End Date	12/31/2023
Current Period of Performance End Date	12/31/2023

Project Description

Operating Assistance – Moorpark City Transit

This amendment increases from \$475,000 to \$966,752 the FFY20 Federal Section 5307-6 CARES Act funds to support operating costs as defined by the NTD Reporting System for an estimated two years and five months starting January 20, 2020 through June 30, 2022, for the Moorpark City Transit fixed route and paratransit services.

A total of \$1,525,000 is anticipated to be expended on Moorpark City Transit operations during the expenditure period for this item.

Operating Assistance – Moorpark City Transit

This grant is requesting \$475,000 of FFY20 Federal Section 5307-6 CARES Act funds to support operating costs as defined by the NTD Reporting System for an estimated two years and five months starting January 20, 2020 through June 30, 2022, for the Moorpark City Transit fixed route and paratransit services. Sample activities include, but are not limited to: payments for the operations contractor (MV Transportation); City staff for transit system planning, management and maintenance (performed by Thousand Oaks city staff through agreement with Moorpark); public information including customer relations; route and schedule development; City staff management of the Moorpark Metrolink Station.

A total of \$1,525,000 is anticipated to be expended on Moorpark City Transit operations during the expenditure period for this item.

Budget Activity Line Item: 30.09.08 - Operating Assistance - Moorpark City Transit

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
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OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	0
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Extended Budget Description

Operating Assistance – Moorpark City Transit

PROJECT FUNDING

Federal Funds (100%):

FFY 2020 CARES Act Section 5307-6 Thousand Oaks UZA (UZA #61440): \$966,752

TOTAL FFY CARES Act Federal Section 5307-6 Funds: \$966,752

Total Eligible Project Cost: \$966,752

Amendment #2 (December 2020) increases the CARES funds for this line item by \$491,752, from \$475,000 to \$966,752. This increased funding is within the total anticipated operations cost for VCTC during the expenditure period.

This grant is requesting \$966,752 of FFY20 Federal Section 5307-6 CARES Act funds to support operating costs the period of January 20, 2020 through June 30, 2022, for the Moorpark City Transit fixed route bus system including operation of the Moorpark Metrolink Station, using amounts defined by the operations contract and staff cost budgetary estimates based on NTD Reporting System definitions. Sample activities include, but are not limited to: payments for the operations contractor (MV Transportation); City staff for transit system management and maintenance (performed by Thousand Oaks city staff through agreement with Moorpark); public information including customer relations; route and schedule development; City staff management of the Moorpark Metrolink Station / Transit Center.

The Moorpark estimated operating budget for FY 21, which runs from July 1, 2020 to June 30, 2021 as defined by the NTD Reporting System (NTD) is \$1,609,776. FY21 budget is currently under development but has not been finalized as of date of submission. We have extrapolated an estimate of \$3,525,000 for the two years and five months of the grant period.

The milestones include six months for project closeout.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (CARES Act)	5307-6	20507	\$966,752
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$966,752

Milestone Name	Est. Completion Date	Description
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Start Date	1/20/2020
End Date	6/30/2022
Closeout	12/31/2022

Project Description

Capital Cost of Contracting – Moorpark Paratransit Vehicles

This amendment reduces the funds for this line item by \$491,752, from \$527,706 to \$35,954. The unexpended balance, \$491,752, is shifted to the Moorpark Operating Assistance in Project #1 of this grant.

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will again utilize Section 5307 formula monies to fund the capital costs as associated with maintenance and depreciation for the dial-a-ride vehicles provided by the city’s contractor as part of its turnkey contract. The service has been very well received by the community, with an average of 20 boardings daily, with no refusals for ride requests. The City leases vehicles for this service from the operations contractor, MV Transportation.

These funds of \$35,954 will be used towards a -turnkey contract with MV Transportation, which provides for operation of 3 vehicles provided by the contractor. As provided in FTA Circular 9030.1E, the federal participation is established at 50% of the dial-a-ride contract cost. Based on the FTA CARES Act FAQs, the remaining 50% attributable to operating cost is also eligible for reimbursement, bringing the total eligible reimbursement to 100%. The lease cost is inclusive of maintenance.

Capital Cost of Contracting – Moorpark Paratransit Vehicles

The City of Moorpark operates a dial-a-ride service covering all areas within the jurisdiction of Moorpark. This year, the City will again utilize Section 5307 formula monies to fund the capital costs as associated with maintenance and depreciation for the dial-a-ride vehicles provided by the city’s contractor as part of its turnkey contract. The service has been very well received by the community, with an average of 20 boardings daily, with no refusals for ride requests. The City leases vehicles for this service from the operations contractor, MV Transportation.

These funds of \$527,706 will be used towards a -turnkey contract with MV Transportation, which provides for operation of 3 vehicles provided by the contractor. As provided in FTA Circular 9030.1E, the federal participation is established at 50% of the dial-a-ride contract cost. Based on the FTA CARES Act FAQs, the remaining 50% attributable to operating cost is also eligible for reimbursement, bringing the total eligible reimbursement to 100%. The lease cost is inclusive of maintenance.

Budget Activity Line Item: 11.71.12 - Capital Cost of Contracting - Moorpark Paratransit

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.71.12	CAPITAL COST OF 3RD PARTY CONTRACTING	3RD PARTY CONTRACTS	3

Extended Budget Description

Capital Cost of Contracting – Moorpark Paratransit Service

PROJECT FUNDING

Federal Funds (100%):

FFY 2020 CARES Act Section 5307-6 Thousand Oaks UZA (UZA #61440): \$39,954

TOTAL FFY CARES Act Federal Section 5307-6 Funds: \$39,954

Total Eligible Project Cost: \$39,954

Amendment #2 (December 2020) reduces the CARES funds for this line item by \$491,752, from \$527,706 to \$35,954. This increased funding is within the total anticipated operations cost for VCTC during the expenditure period.

These funds of \$35,954 will be used towards a -turnkey contract with MV Transportation, which provides for operation of 3 paratransit vehicles provided by the contractor. As provided in FTA Circular 9030.1E, the federal participation is established at 50% of the dial-a-ride contract cost. Based on the FTA CARES Act FAQs, the remaining 50% attributable to operating cost is also eligible for reimbursement, bringing the total eligible reimbursement to 100%. The lease cost includes maintenance.

The milestones include six months for project closeout.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (CARES Act)	5307-6	20507	\$35,954
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$35,954

Milestone Name	Est. Completion Date	Description
Begin Lease Period	1/20/2020	
End Lease Period	6/30/2022	
Close Out	12/31/2022	

City of Moorpark
FTA Grant List

Federal Award Identification Number	FY Award	Award Date	Section of Statute	CFDA	FTA Portion of Grant	Matching Requirement
CA-90-Y858	FY 10/11	9/22/2011	5307-2	20.507	\$229,200.00	20.00%
CA-90-Z055	FY 12/13	7/11/2013	5307-2	20.507	\$255,576.00	varies
CA-2018-003	FY 17/18	1/10/2018	5307-2A	20.507	\$289,712.00	varies
CA-2018-042	FT 17/18	5/10/2018	5310-1A	20.513	\$10,200.00	20.00%
CA-2018-076	FY 17/18	7/10/2018	5307-2A	20.507	\$325,825.00	varies
CA-2018-099	FY 19/20	8/9/2019	5307-2A	20.507	\$296,542.00	varies
CA-2020-076	FY 19/20	5/17/2020	5307-2A	20.507	\$323,487.00	varies
CA-2020-120	FY 19/20	8/10/2020	5307-6	20.507	\$1,002,706.00	0.00%
CA-2019-118	FY 19/20	7/23/2019	5310-1A	20.513	\$10,200.00	20.00%

TOTAL ENCUMBERED BY THIS DOCUMENT: \$2,743,448.00
PRIOR AMOUNT ENCUMBERED UNDER CURRENT AGREEMENT: 0
TOTAL ENCUMBERED TO DATE: \$2,743,448.00