

**COOPERATIVE AGREEMENT**

**BETWEEN**

**VENTURA COUNTY TRANSPORTATION COMMISSION**

**AND**

**CITY OF CAMARILLO**

**THIS AGREEMENT** ("Agreement") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ between Ventura County Transportation Commission (hereinafter referred to as VCTC) and the City of Camarillo (hereinafter referred to as SUBRECIPIENT), with the SUBRECIPIENT being registered with a Dunn & Bradstreet number of 830806068, regarding the administration of the Department of Transportation (DOT) and Federal Transit Administration (FTA) funds for use in the provision of public transit service by the SUBRECIPIENT.

**WHEREAS** Chapter 53 of Title 49, United States Code, as amended, authorizes the Secretary of Transportation to apportion funds for public transportation projects for planning, capital, and operating assistance purposes; and,

**WHEREAS**, VCTC serves as the administrator of federal funds apportioned by FTA to Ventura County; and,

**WHEREAS**, applied for and has obtained FTA funds on behalf of the SUBRECIPIENT; and,

**WHEREAS**, it is therefore the intention of VCTC to enter into this Cooperative Agreement with SUBRECIPIENT regarding the administration of funds, as a mutually acceptable agreement is a pre-condition of acceptance of funding.

**NOW THEREFORE THE PARTIES DO AGREE AS FOLLOWS:**

**I. FUNDING/PROGRAM MANAGEMENT**

1. **Responsibilities of Participants:** SUBRECIPIENT hereby agrees to carry out the work in connection with the administration of the FTA funds. SUBRECIPIENT will be responsible for meeting all applicable grant requirements placed on FTA funds awarded to SUBRECIPIENT through VCTC.
2. **Previous Agreement:** This Agreement supersedes the previous agreement dated July 1, 1995 between VCTC and the SUBRECIPIENT regarding the administration of FTA funds.
3. **Scope of Services:**
  - a. **Grant Administration:** VCTC agrees to carry out the administrative requirements necessary to reserve, apply for, and receive FTA funds.

Attachment A to this Agreement, which is incorporated by reference, provides the project scopes of work and line item details for SUBRECIPIENT activities within each active FTA grant covered by this Agreement as of the effective date of this Agreement. Also provided as Attachment B is a table showing the grants by Federal Award Identification Number showing the total amount in each grant obligated and committed to the SUBRECIPIENT and the total of all such awards. Additional grants, as awarded by FTA during the period of this Agreement, will be added to this Agreement through a notice of grant award issued by VCTC to the SUBRECIPIENT with a copy of the grants, with all such notices to be incorporated by reference into this Agreement, provided that the SUBRECIPIENT provides a written notice accepting the grants for which VCTC has notified it of the award.

- b. **Contract Administration:** SUBRECIPIENT hereby agrees to fulfill the obligations imposed upon SUBRECIPIENT under a grant application submitted by VCTC and awarded by FTA and which has been accepted by SUBRECIPIENT, including providing local match funds and providing the service specified in the grant. SUBRECIPIENT also agrees that it shall remain, during the term of this Agreement, in compliance with all applicable DOT assurances and requirements, including all applicable procurement requirements.

4. **Duration of Agreement:** This Agreement is effective as of \_\_\_\_\_ and shall continue until the latest period of performance end date of the grants covered under this agreement (as shown in Attachment A and added to the Agreement through additional notices of grant awards or until the Agreement is terminated by either party after thirty (30) days' written notice. The parties may agree in writing to extend the effective date of the Agreement in order to address future grants not yet incorporated into this Agreement. Upon completion of all work in the approved grants, the SUBRECIPIENT shall submit final invoicing at least 60 days prior to the period of performance end date for the subject grant, to allow close out of the grant on the required schedule.
5. **Amendments to the Agreement:** The provisions of this Agreement may be amended upon written acceptance and ratification of any such amendment by both VCTC and the SUBRECIPIENT.
6. **Method of Payment:** VCTC, as the grant applicant, shall receive reimbursement payment from FTA in accordance with FTA grant procedures. Upon SUBRECIPIENT's submittal of an invoice for an eligible expense, VCTC will transfer the FTA funds to SUBRECIPIENT within thirty (30) days. Notwithstanding the foregoing, if VCTC has not yet received funds from the FTA for the funding of the expenses covered by any such invoice when such invoice is received by VCTC from SUBRECIPIENT, VCTC will transfer funds to SUBRECIPIENT for any such invoice within five (5) working days after actual receipt of VCTC of such funds from FTA. SUBRECIPIENT shall only invoice for the types of expenses specified in the grant(s), and shall invoice for actual costs incurred in carrying out the grant activity, including, but not limited to, salary, benefits, other eligible documented agency expenses, and vendor payments. All invoices must include the full supporting documentation required by FTA, including payroll documentation tracking

hours worked on the project(s) and, vendor invoicing, and documentation of vendor payment such as accounts payable check copies. As the SUBRECIPIENT does not have a federally-approved indirect cost allocation plan it will not be reimbursed for overhead expense. It is the intent of the parties to this Agreement that they will amend the agreement to change the allowable overhead should SUBRECIPIENT obtain a federally-approved indirect cost allocation plan. Therefore, any request for salary reimbursement must be based on an after-the-fact determination of the actual costs incurred by SUBRECIPIENT.

VCTC shall not be held responsible or liable for any late or nonpayment from FTA for any reason.

7. Quarterly Reporting: SUBRECIPIENT shall submit a quarterly report to VCTC of the SUBRECIPIENT program funded by grants under this Agreement, using the reporting template provided by VCTC.
8. Notices: All notices to VCTC under this Agreement shall be in writing and sent to:

Darren Kettle, Executive Director  
Ventura Transportation Commission  
750 Daily Drive, Suite 420  
Camarillo, CA 93010

All notices to SUBRECIPIENT under this Agreement shall be in writing and sent to:

Greg Ramirez, City Manager  
City of Camarillo  
901 Carmen Drive  
Camarillo, CA 93010

Notices may also be sent in writing via email to recipients designated by the respective VCTC Executive Director and City Manager.

## II. FEDERAL REQUIREMENTS

SUBRECIPIENT shall note that the following provisions apply to grants-in-aid from DOT, and SUBRECIPIENT must take all necessary action to ensure their compliance as though they were the grantee directly.

1. Equal Employment Opportunity: During the performance of this Agreement, SUBRECIPIENT agrees as follows: SUBRECIPIENT shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, political belief, marital status, age, national origin, sex, or handicap. SUBRECIPIENT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, marital status, religion, political belief, age, national origin, sex, or any handicap not limiting the ability of the person to perform the job contemplated. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. Such shall be in compliance with Executive Order 11246 amended by Executive Order 11375

and as supplemented in Department of Labor regulations (41 CFR, Part 60). SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of the Equal Opportunity Clause.

2. Audit and Inspection: SUBRECIPIENT shall permit, and shall require that its contractors permit, the authorized representatives of VCTC, the US DOT and the Controller General of the United States to inspect and audit all data and records of SUBRECIPIENT relating to its performance under this Agreement, as required in FTA Circular 9030.1C, Chapter VI, Application Instruction, Section 9(d), Oversight.

SUBRECIPIENT also agrees, and shall require that its contractor(s) agree, to maintain all required records relating to each grant subject to this Agreement for at least three (3) years after the funds are expended under this Agreement.

3. Debarred Bidders: SUBRECIPIENT shall require that its contractors funded by this Agreement, including any of its officers or holder of a controlling interest, inform SUBRECIPIENT whether or not it is or has been or is on any debarred, suspended, proposed for debarment, or declared ineligible list, or voluntarily excluded from participation in any Federal Contracts. Should a contractor be included on such a list during the performance of this project, it should so inform SUBRECIPIENT and SUBRECIPIENT shall take appropriate action with respect to that contractor in accordance with federal law and regulations.
4. Title VI of the Civil Rights Act of 1964: During the performance of this Agreement, SUBRECIPIENT, for itself, its assignees, and successors in interest agrees as follows:
  - a. Compliance with Regulations: SUBRECIPIENT shall comply with the Regulations relative to nondiscrimination in federally-assisted programs under Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
  - b. Nondiscrimination: SUBRECIPIENT with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of race, color or national origin in the selection and retention of contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.56 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulation.
  - c. Solicitation for Contractors, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by SUBRECIPIENT for work to be performed under a contract, including procurement of materials or leases of equipment, each potential contractor or supplier shall be notified by SUBRECIPIENT of the contractor's obligations under this contract and regulations relative to

non-discrimination on the grounds of race, color, national origin and other federally-protected categories.

- d. Information and Reports: SUBRECIPIENT shall require that any contractor procured by SUBRECIPIENT provide all information and reports required by the Regulations or directives issued pursuant thereto, and permit access to its books, record, accounts, other sources of information, and its facilities as may be determined by FTA to be pertinent to ascertain compliance with such regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to VCTC or FTA as appropriate, and shall set forth what efforts it has made to obtain the information.
  - e. Sanctions for Noncompliance: In the event of a contractor's noncompliance with nondiscrimination provisions of this Agreement, SUBRECIPIENT shall at VCTC's direction impose contract sanctions as it or the FTA may determine to be appropriate, including, but not limited to:
    - i. Withholding of payments to contractor until the contractor complies; and/or
    - ii. Cancellation, termination, or suspension of the contract, in whole or in part.
  - f. Incorporation of Provisions: SUBRECIPIENT shall include the provisions of paragraphs "a" through "e" of this section 4 of Part II in every contract funded through this Agreement, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. SUBRECIPIENT shall take such reasonable action with respect to any contract or procurement as VCTC or FTA may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, SUBRECIPIENT may request VCTC, and in addition, SUBRECIPIENT may request the United States to enter into such litigation to protect the interest of the United States.
5. Bid Protest Procedures: SUBRECIPIENT shall adopt bid award Protest Procedures for any Federal Grants-In-Aid Procurement of over \$25,000 as required by FTA.
  6. Federal Privacy Act: SUBRECIPIENT hereby agrees to comply with, and assures the compliance of its employees with, the information, restrictions, and other applicable requirements of the Privacy Act of 1974, 5 USC 552a. SUBRECIPIENT agrees to obtain the express consent of the Federal Government before operating a system of records on behalf of the Federal Government. SUBRECIPIENT shall include this requirement in each subcontract to administer any system of records on behalf of the Federal Government, financed in whole or in part with FTA funds.

### III. MISCELLANEOUS PROVISIONS

#### 1. Insurance

The following insurance requirements are applicable to the FTA-funded assets in the possession of the SUBRECIPIENT, and to any transit operations contracts into which the SUBRECIPIENT enters subsequent to the effective date of this Agreement.

##### **A. LIABILITY INSURANCE**

Before distribution of any funds pursuant to this Agreement, SUBRECIPIENT, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the operation by SUBRECIPIENT, its agents, representatives, employees, and subcontractors of vehicles or equipment purchased pursuant to this Agreement. Consistent with the following provisions, SUBRECIPIENT shall provide proof satisfactory to VCTC of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to operating any vehicle or equipment purchased pursuant to this Agreement and prior to receiving any funds pursuant to this Agreement. SUBRECIPIENT shall not allow any contractor to commence work on any contract funded through this Agreement until SUBRECIPIENT has obtained all insurance required herein for the subcontractor(s). SUBRECIPIENT shall maintain all required insurance listed herein for the duration of this Agreement.

##### **B. COMMERCIAL GENERAL INSURANCE**

**Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

##### **C. WORKERS' COMPENSATION INSURANCE**

SUBRECIPIENT will provide Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

##### **D. ALL POLICIES REQUIREMENTS**

**Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**Verification of coverage.** Prior to beginning operations of any vehicles or equipment purchased under this Agreement and prior to any disbursement of funds pursuant to this Agreement, SUBRECIPIENT shall furnish VCTC with complete copies of all policies delivered to SUBRECIPIENT by the insurer, including complete copies of all endorsements attached to those policies. All

copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If VCTC does not receive the required insurance documents prior to SUBRECIPIENT beginning equipment or vehicle operation, this shall not waive SUBRECIPIENT's obligation to provide them. VCTC reserves the right to require complete copies of all required insurance policies at any time.

**Notice of Reduction in or Cancellation of Coverage.** A certified endorsement shall be attached to all insurance obtained pursuant to this Agreement stating that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to VCTC. In the event that any coverage required by this section is reduced, limited, cancelled, or materially affected in any other manner, SUBRECIPIENT shall provide written notice to VCTC at SUBRECIPIENT's earliest possible opportunity and in no case later than ten (10) working days after SUBRECIPIENT is notified of the change in coverage.

Any failure of SUBRECIPIENT to comply with reporting provisions of the policies shall not affect coverage provided to VCTC and its officers, employees, agents, and volunteers.

**Occurrence or accident basis.** The insurance coverage required by this Section shall cover on an occurrence or an accident basis, and not on a claims-made basis.

**Additional insured; primary insurance.** VCTC and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of SUBRECIPIENT, including VCTC's general supervision of SUBRECIPIENT; products and completed operations of SUBRECIPIENT, as applicable; premises owned, occupied, or used by SUBRECIPIENT; and automobiles and equipment owned, leased, or used by the SUBRECIPIENT in the course of providing services pursuant to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to VCTC or its officers, employees, agents, or volunteers. General liability coverage can be provided in the form of an endorsement to SUBRECIPIENT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 23 37 forms if later revisions used).

A certified endorsement must be attached to all policies stating that coverage is primary insurance with respect to VCTC and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by VCTC shall be called upon to contribute to a loss under the coverage.

**Deductibles and Self-Insured Retentions.** SUBRECIPIENT shall disclose to and obtain the approval of VCTC for the self-insured retentions and deductibles before beginning any of the activities contemplated by any term of this Agreement. Further, if SUBRECIPIENT's insurance policy includes a self-insured retention that must be paid by a named insured as a precondition of the insurer's liability, or which has the effect of providing that payments of the self-insured retention by others, including additional insureds or insurers do not serve to satisfy the self-insured retention, such provisions must be

modified by special endorsement so as to not apply to the additional insured coverage required by this Agreement so as to not prevent any of the parties to this Agreement from satisfying or paying the self-insured retention required to be paid as a precondition to the insurer's liability. Additionally, the certificates of insurance must note whether the policy does or does not include any self-insured retention and also must disclose the deductible.

During the period covered by this Agreement, only upon the prior express written authorization of Agreement Administrator, SUBRECIPIENT may increase such deductibles or self-insured retentions with respect to VCTC, its officers, employees, agents, and volunteers. The Agreement Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that SUBRECIPIENT procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

**Subcontractors.** SUBRECIPIENT shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**Wasting Policy.** No insurance policy required by Section III, subsection (1) shall include a "wasting" policy limit.

**Variation.** VCTC may approve a variation in the foregoing insurance requirements, upon a determination that the coverage, scope, limits, and forms of such insurance are either not commercially available, or that VCTC's interests are otherwise fully protected.

**Remedies.** In addition to any other remedies VCTC may have if SUBRECIPIENT fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, VCTC may, at its sole option exercise any of the following remedies, which are alternatives to other remedies VCTC may have and are not the exclusive remedy for SUBRECIPIENT's breach:

Obtain such insurance and charge SUBRECIPIENT the cost of such premiums; and/or terminate this Agreement.

**Waiver of Subrogation.** SUBRECIPIENT hereby grants to VCTC a waiver of any right to subrogation which any insurer of SUBRECIPIENT may acquire against VCTC by virtue of the payment of any loss under such insurance. SUBRECIPIENT agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not VCTC has received a waiver of subrogation endorsement from the insurer.

## 2. Indemnification

To the fullest extent permitted by law, SUBRECIPIENT shall defend, indemnify and hold harmless VCTC, its officers, employees, and agents, from all liability costs, damages, or expenses, including attorneys' fees arising out of or incurred in connection with SUBRECIPIENT and its employees'/agents' and subcontractors' acts or omissions in the performance of activities



contemplated in and pursuant to this Agreement, and agrees at its own cost, expense and risk to defend any and all resulting actions, suits, or other legal proceedings brought or instituted against VCTC arising out of SUBRECIPIENT's negligent performance of any activities contemplated under this Agreement, and to pay and satisfy any resulting judgments, claims, damages and costs.

3. No Joint Venture or Partnership

This Agreement is not intended to create a partnership or joint venture between VCTC and SUBRECIPIENT. VCTC is serving as the administrator of federal funds apportioned by FTA to VCTC and SUBRECIPIENT is an eligible organization to receive FTA reimbursement funds for transit projects.

4. Attorney's Fees

If a party to this Agreement brings any action, including arbitration or an action for declaratory relief, to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

5. Severability

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

6. Agreement Administration

This Agreement shall be administered by Peter De Haan ("Agreement Administrator"). All correspondence shall be directed to or through the Agreement Administrator or his or her designee.

CITY OF CAMARILLO

VENTURA COUNTY TRANSPORTATION  
COMMISSION

---

Mayor

---

Kelly Long  
Chair

Approved as to Content:

Approved as to Content:

---

Greg Ramirez  
City Manager

---

Darren M. Kettle  
Executive Director

APPROVED AS TO FORM:

APPROVED AS TO FORM:

---

Brian A. Pierik  
City Attorney

---

Steven T. Mattas  
General Counsel

**FEDERAL TRANSIT ADMINISTRATION GRANT  
PROJECT DESCRIPTION / LINE ITEM SUMMARY  
CITY OF CAMARILLO**

<b>Federal Award Identification Number (FAIN)</b>	CA-90-Z266-00
---	---------------

<b>Budget Activity Line Item: 30.09.00 - CAMARILLO AREA TRANSIT OPER ASST FY 13&amp;14 (CAMARIL UA FUNDS)</b>
---

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.00	OPERATING ASSISTANCE - 50% (USE FPC 04)	OPERATING ASSISTANCE	1

**Extended Budget Description**

Camarillo Area Transit Operating Asst.  
Camarillo (50% match from city general funds)

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). The system encompasses one 25-passenger bus operating on a single fixed-route line, and three 10-passenger buses provided general public dial-a-ride service, accommodating approximately 85,000 boardings per year. Based on the 2000 Census, the separate Camarillo Urbanized Area was carved out of the former Oxnard/Thousand Oaks area. Since the Camarillo Area has a population of less than 200,000, Camarillo has now become eligible for operating assistance. The City of Camarillo and VCTC began to use Federal Urbanized Area funding for the Camarillo Area for operations starting in FY 2005/06. The City and VCTC would like to continue utilizing operating assistance for CAT in FY 2014.

TIP Info: (SCAG) #07-VEN050401

Planning Info: 2014 Ventura County Unmet Transit Needs Report

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$780,000
Non-FTA Amount			\$780,000
<b>Total Eligible Cost</b>			<b>\$1,560,000</b>

Milestone Name	Est. Completion Date	Description
Expenditure Begins	7/1/2014	
Final Expenditure	12/31/2015	

<b>Budget Activity Line Item: 11.7A.00 - CAMARILLO BUS CAPITAL / RAIL STATION MAINTENANCE</b>
---

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	PREVENTIVE MAINTENANCE	1

**Extended Budget Description**

Camarillo Rail Station and Bus Maintenance  
 Camarillo (Camarillo UA Section 5307 – 20% match from city general funds)

The Camarillo Rail Station is served by Amtrak, Metrolink trains, VISTA fixed-route buses, and Camarillo Area Transit dial-a-ride buses. Although VCTC owns the land of the station, by prior agreement the City of Camarillo has maintenance responsibility. These funds will protect the prior Federal, State, and local investment in this facility. This project also includes maintenance costs for the City of Camarillo transit vehicles.

TIP Information: (SCAG) #07-VEN061000  
 Planning Info: VCTC 2014 Unmet Transit Needs report

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$320,000
Non-FTA Amount			\$80,000
<b>Total Eligible Cost</b>			<b>\$400,000</b>

Milestone Name	Est. Completion Date	Description
Expenditure Begins	7/1/2014	
Final Expenditure	6/30/2016	

**Budget Activity Line Item: 11.13.04 - 2 EXP DAR BUSES FOR CAMARILLO**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	BUY	2

**Extended Budget Description**

Two Expansion Dial-A-Ride Vehicles  
 Camarillo (20% Local Match - city general funds)

Over the past several years, the Camarillo dial-a-ride service volume has continued to increase. This project will provide the required expansion vehicles for the Camarillo service, thus reducing the City's need for back-up shuttle service.

TIP Info: (SCAG) #07-VEN140802

**Fuel Type**

Diesel (Particulate Trap);

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$200,000

Non-FTA Amount		\$50,000
<b>Total Eligible Cost</b>		<b>\$250,000</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB OUT FOR BID	2/1/2016	
CONTRACT AWARDED	2/15/2016	
FIRST VEHICLE DELIVERED	7/15/2016	
ALL VEHICLES DELIVERED	7/15/2016	
CONTRACT COMPLETE	10/31/2016	

**Budget Activity Line Item: 11.7C.00 - ADA PARATRANSIT SERVICE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	NON FIXED ROUTE ADA PARATRANSIT SERVICE	1

**Extended Budget Description**

ADA East County Service  
VCTC (20 % match from city general funds)

In May, 1999, VCTC prepared a report on the ADA service in Eastern Ventura County, which identified a need to reduce the cost of ADA service between cities in this area (Simi Valley, Moorpark, Thousand Oaks, and Camarillo). Previously, each of these cities provided a low cost service within its boundaries, however the cost between these cities, which are separated by agricultural lands and open space, was quite high. For example, a one-way trip between Camarillo and Thousand Oaks would cost between \$8 and \$25.

The Ventura County Paratransit Coordinating Committee proposed a reconfigured system for ADA trips between the east county cities, and between the East County and Camarillo, with each one-way trip having a fare of no more than \$2.00. The start-up for this service was funded from VCTC's FY 1999/00 FTA grant. FTA funds are requested to continue this service into FY 2013/14. These funds represent the 10% ADA-eligible funds for the current fiscal year. Due to the former Oxnard/Ventura/Thousand Oaks Urbanized Area having been split, funding for East County ADA Service is now shared between the Camarillo and Thousand Oaks areas.

TIP Info: (SCAG) #07-VEN140801  
Planning Information: East County Paratransit Study (1999)

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$169,469
Non-FTA Amount			\$42,367
<b>Total Eligible Cost</b>			<b>\$211,836</b>

Milestone Name	Est. Completion Date	Description
Expenditure Begins	7/1/2014	
Final Expenditure	12/31/2015	

**Budget Activity Line Item: 44.27.00 - CAMARILLO TRANSIT SYSTEM PLANNING**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
METROPOLITAN PLANNING (442-00)	44.27.00	OTHER ACTIVITIES	OTHER ACTIVITIES	1

**Extended Budget Description**

Camarillo Transit Planning

Camarillo (Camarillo UA Section 5307 – 20% Local Match from city general funds)

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). The system encompasses one 25-passenger bus operating on a single fixed-route line, and three 10-passenger buses provided general public dial-a-ride service, accommodating approximately 85,000 boardings per year. Section 5307 monies will be used to fund schedule development and system planning in order to keep up with service demand.

TIP Info: (SCAG) #07-VEN130806

Planning Info: 2013 Ventura County Unmet Transit Needs Report

SCAG OWP Approval: May 2014

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - Urbanized Area Formula (FY2006 forward)	5307-2	20507	\$25,000
Non-FTA Amount			\$6,250
<b>Total Eligible Cost</b>			<b>\$31,250</b>

Milestone Name	Est. Completion Date	Description
Expenditure Begins	7/1/2014	
Final Expenditure	12/31/2015	

<b>Federal Award Identification Number (FAIN)</b>	CA-2018-003-00
---	----------------

**Award Start Date**

1/10/2018

**Award End Date**

3/2/2020

**Project Description**

## **Project Description**

The requested funds will be used to continue ongoing activities for the City of Camarillo, a municipal transit operator which is VCTC's subrecipient.

### **Federal Funds**

FFY 2017 Section 5307 Camarillo (UZA #063680): \$1,387,928

Local Match: \$760,421

Total Project Cost: \$2,148,349

### **1) ADA Service**

These funds represent funds from the 10% of the apportionment that under Circular 9030.1E Section IV-2(n) can be used for ADA complementary paratransit at the 80/20 ratio. This item is described in detail in the line item numbered 11.7C.00.

### **2) Operating Assistance**

The project provides operating assistance for Camarillo which is in a small urbanized area and therefore eligible for this assistance. The calculation of eligible amounts is provided in the line item details for the line item numbered 30.09.03.

### **3) Planning Projects**

Funds are provided for planning for Camarillo.

### **7) Two Replacement Transit Vehicles**

This project applies 5307 funds to bus replacement. The details of useful service life of the two bus replacements for the City of Camarillo are provided in the two line items numbered 11.12.04 and 11.12.15. The vehicles to be replaced will be disposed of in accordance with FTA requirements. The buses will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC's fleet and not subrecipients such as Camarillo. Camarillo has 17 peak-period vehicles with no spares, and this grant will increase the fleet to 19. These grant activities are a categorical exclusion under NEPA.

### **8) Two Expansion Transit Vehicles**

The City of Camarillo will purchase two buses for expansion with the details of useful service life provided in the two line items numbered 11.13.04.

These vehicles will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC's fleet and not subrecipients such as Camarillo. Camarillo has 17 peak-period vehicles with no spares, and this grant will increase the fleet to 19. These grant activities are a categorical exclusion under NEPA. We are able to operate and maintain this vehicle expansion.

### **9) Camarillo Station and Bus Maintenance**

#### **CAMARILLO RAIL STATION AND BUS MAINTENANCE CAMARILLO**

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

Estimated operating budget, as defined by NTD Reporting System (NTD), for July 1, 2017 to June 30, 2018 is \$1,925,000. Estimated PM costs in the operating budget for vehicles, equipment

and facilities is \$620,000, less \$10,000 for warranty recovery leaving \$610,000 available for federal participation at the 80/20 rate. This grant will apply federal funds of \$487,589 to this allowable share. No additional PM for the period is in any other grant. No fuel costs are included in this PM grant application. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Facilities: accessibility features, security systems, pavement, landscaping, lighting

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

## Project Budget Activity Line Items

<b>Budget Activity Line Item: 12.7A.00 - PREVENTIVE MAINTENANCE (RAIL)</b>
--

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (RAIL) (127-00)	12.7A.00	PREVENTIVE MAINTENANCE (RAIL)	OTHER CAPITAL ITEMS (RAIL)	0

### Extended Budget Description

CAMARILLO RAIL STATION MAINTENANCE  
CAMARILLO

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

Estimated operating budget, as defined by NTD Reporting System (NTD), for July 1, 2017 to June 30, 2018 is \$1,925,000. Estimated PM costs in the operating budget for vehicles, equipment and facilities is \$620,000, less \$10,000 for warranty recovery leaving \$610,000 available for federal participation at the 80/20 rate. This grant will apply federal funds of \$487,589 to this allowable share. No additional PM for the period is in any other grant. No fuel costs are included in this PM grant application. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Facilities: accessibility features, security systems, pavement, landscaping, lighting

TIP Information: (SCAG) #07-VEN061000

### PROJECT FUNDING

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$487,589

Match (20%):

City General Fund: \$121,897

Total Project Cost: \$609,486

### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$35,589
Local			\$8,897
Local/In-Kind			\$0
State			\$0



State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
<b>Total Eligible Cost</b>	<b>\$44,486</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2016	
End Date	7/30/2019	

**Budget Activity Line Item: 11.12.04 - ONE REPLACEMENT BUS**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.04	BUY REPLACEMENT	BUY REPLACEMENTS - CAPITAL BUS	1

**Extended Budget Description**

ONE REPLACEMENT BUS  
Camarillo

This project applies 5307 funds of \$68,502 to bus replacement. The City of Camarillo will purchase one 22-foot diesel-powered bus that will have an expected useful life of 5 years or 100,000 miles. The vehicle being replaced has met its useful life of 5 years. The vehicle to be replaced will be disposed of in accordance with FTA requirements.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC's fleet and not subrecipients such as Camarillo. Camarillo has 17 peak-period vehicles with no spares, and this grant will increase the fleet to 19. These grant activities are a categorical exclusion under NEPA.

The estimated date for this vehicle to be removed from service is at the earliest October, 2018, at which point this vehicle will have met the mileage requirement for replacement. This vehicle has not been removed from service for any substantial period of time.

Bus #: 808  
VIN: 1FDFE45PX9DA50978  
Condition: Fair  
Mileage: 199,497

TIP Info: (SCAG) #07-VEN170708

PROJECT FUNDING  
Federal Funds (80%):  
FFY 2017 Section 5307 Camarillo (UZA #063680): \$68,502  
Match (20%):  
City General Fund: \$17,126  
Total Project Cost: \$85,628

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
------------	-----------	-------------------	--------------------

N/A Diesel (Particulate Trap) New 22 feet

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$68,502
Local			\$17,126
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$85,628</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	2/1/2018	
Contract Award Date	5/1/2018	
Initial Delivery Date	10/1/2018	
Final Delivery Date	10/1/2018	
Contract Completion Date	4/1/2019	

**Budget Activity Line Item: 11.12.15 - ONE REPLACEMENT DIAL-A-RIDE VEHICLE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.15	BUY REPLACEMENT VAN	BUY REPLACEMENTS - CAPITAL BUS	1

**Extended Budget Description**

ONE REPLACEMENT DIAL-A-RIDE VEHICLE  
Camarillo

This project applies 5307 funds of \$38,163 to bus replacement. The City of Camarillo will purchase one gasoline-powered van that will have an expected useful life of 4 years or 100,000 miles. The vehicle being replaced has met its useful life of 4 years. The vehicle to be replaced will be disposed of in accordance with FTA requirements.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC's fleet and not subrecipients such as Camarillo. Camarillo has 17 peak-period vehicles with no spares, and this grant will increase the fleet to 19. These grant activities are a categorical exclusion under NEPA.

This vehicle was removed from service on 11/29/2016 due to its being a total loss in accident on that date, after it had already surpassed its useful service life. Prior to the accident, the vehicle had not been removed from service for any substantial period of time.

Bus #: 816  
VIN: 2C4RDGBG9CR265184  
Condition: Fair

Mileage: 163,778

TIP Info: (SCAG) #07-VEN170706

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$38,163

Match (20%):

City General Fund: \$9,541

Total Project Cost: \$47,704

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

<b>Propulsion</b>	<b>Fuel Type</b>	<b>Vehicle Condition</b>	<b>Vehicle Size (ft.)</b>
N/A	Diesel (Particulate Trap)	New	17 feet

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$38,163
Local			\$9,541
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$47,704</b>

<b>Milestone Name</b>	<b>Est. Completion Date</b>	<b>Description</b>
RFP/IFB Issue Date	2/1/2018	
Contract Award Date	5/1/2018	
Initial Delivery Date	10/1/2018	
Final Delivery Date	10/1/2018	
Contract Completion Date	4/1/2019	

**Budget Activity Line Item: 11.7A.00 - Camarillo Bus Maintenance**

<b>Scope Name / Code</b>	<b>Line Item #</b>	<b>Line Item Name</b>	<b>Activity</b>	<b>Quantity</b>
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

CAMARILLO BUS MAINTENANCE

CAMARILLO

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or

extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

Estimated operating budget, as defined by NTD Reporting System (NTD), for July 1, 2017 to June 30, 2018 is \$1,925,000. Estimated PM costs in the operating budget for vehicles, equipment and facilities is \$620,000, less \$10,000 for warranty recovery leaving \$610,000 available for federal participation at the 80/20 rate. This grant will apply federal funds of \$487,589 to this allowable share. No additional PM for the period is in any other grant. No fuel costs are included in this PM grant application. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

TIP Information: (SCAG) #07-VEN061000

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$452,000

Match (20%):

City General Fund: \$113,000

Total Project Cost: \$565,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$452,000
Local			\$113,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$565,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2016	
End Date	7/1/2018	

**Budget Activity Line Item: 11.7C.00 - ADA EAST COUNTY SERVICE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

ADA EAST COUNTY SERVICE  
Camarillo

In May, 1999, VCTC prepared a report on the ADA service in Eastern Ventura County, which identified a need to reduce the cost of ADA service between cities in this area (Simi Valley, Moorpark, Thousand Oaks, and Camarillo). Previously, each of these cities provided a low cost service within its boundaries, however the cost between these cities, which are separated by agricultural lands and open space, was quite high. For example, a one-way trip between Camarillo and Thousand Oaks would cost between \$8 and \$25.

The Ventura County Paratransit Coordinating Committee proposed a reconfigured system for ADA trips between the east county cities, and between the East County and Camarillo, with each one-way trip having a fare of no more than \$2.00. The start-up for this service was funded from VCTC's FY 1999/00 FTA grant. These funds represent the 10% ADA-eligible funds for the current fiscal year.

Due to the former Oxnard/Ventura/Thousand Oaks Urbanized Area having been split, funding for East County ADA Service is now shared between the Camarillo and Thousand Oaks areas.

These funds will be paid to a private operations contractor.

TIP Info: (SCAG) #07-VEN140801

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$48,000

Match (20%):

City General Fund: \$12,000

Total Project Cost: \$60,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$48,000
Local			\$12,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$60,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2017	
End Date	2/1/2019	

**Budget Activity Line Item: 30.09.01 - Camarillo Area Transit Operating Assistance**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
-------------------	-------------	----------------	----------	----------

OPERATING ASSISTANCE (300-00) 30.09.01 UP TO 50% FEDERAL SHARE OPERATING ASSISTANCE 0

**Extended Budget Description**

CAMARILLO AREA TRANSIT OPERATING ASST.  
CAMARILLO

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). The system encompasses one 25-passenger bus operating on a single fixed-route line, and three 10-passenger buses provided general public dial-a-ride service, accommodating approximately 85,000 boardings per year. Based on the 2000 Census, the separate Camarillo Urbanized Area was carved out of the former Oxnard/Thousand Oaks area. Since the Camarillo Area has a population of less than 200,000, Camarillo has now become eligible for operating assistance. The City of Camarillo and VCTC began to use Federal Urbanized Area funding for the Camarillo Area for operations starting in FY 2005/06. The City and VCTC would like to continue utilizing operating assistance for CAT in FY 2017.

Worksheet for Camarillo Operating Assistance  
Total Estimated Operating Expenses: \$1,925,000  
[minus] Estimated Fare Revenue: \$100,000  
[minus] Maintenance Funding Request + Local Match: \$609,486  
[minus] Planning Funding Request + Local Match: \$106,250  
[equals] Total Estimated Subsidy: \$1,109,264  
Maximum FTA Share (50% of above): \$554,632  
FTA Funds Requested: \$551,250

TIP Info: (SCAG) #07-VEN050401

**PROJECT FUNDING**

Federal Funds (50%):  
FFY 2017 Section 5307 Camarillo (UZA #063680): \$551,250  
Match (50%):  
City General Fund: \$551,250  
Total Project Cost: \$1,102,500

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$551,250
Local			\$551,250
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$1,102,500</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2016	

End Date	7/1/2018
----------	----------

**Budget Activity Line Item: 44.22.00 - CAMARILLO TRANSIT PLANNING**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
METROPOLITAN PLANNING (442-00)	44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	METROPOLITAN PLANNING	0

**Extended Budget Description**

CAMARILLO TRANSIT PLANNING  
CAMARILLO

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). The system encompasses one 25-passenger bus operating on a single fixed-route line, and three 10-passenger buses provided general public dial-a-ride service, accommodating approximately 85,000 boardings per year. Section 5307 monies will be used to fund schedule development and system planning in order to keep up with service demand.

TIP Info: (SCAG) #07-VEN130806

**PROJECT FUNDING**

Federal Funds (80%):  
FFY 2017 Section 5307 Camarillo (UZA #063680): \$85,000  
Match (20%):  
City General Fund: \$21,250  
Total Project Cost: \$106,250

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$85,000
Local			\$21,250
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$106,250</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2016	
End Date	7/1/2018	

**Budget Activity Line Item: 11.13.04 - ONE EXPANSION DIAL-A-RIDE VEHICLE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	BUY EXPANSION - CAPITAL BUS	1

**Extended Budget Description**

ONE EXPANSION DIAL-A-RIDE VEHICLE  
Camarillo

Over the past several years, the Camarillo dial-a-ride service volume has continued to increase. This project will provide the required expansion vehicles for the Camarillo service, thus reducing the City's need for back-up shuttle service. This project applies 5307 funds to bus expansion. The City of Camarillo will purchase one 22-foot diesel-powered bus that will have an expected useful life of 4 years or 100,000 miles.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS has been updated to reflect this fleet addition. These grant activities are a categorical exclusion under NEPA. We are able to operate and maintain this vehicle expansion.

TIP Info: (SCAG) #07-VEN170704

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$68,874

Match (20%):

City General Fund: \$17,219

Total Project Cost: \$86,093

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Diesel (Particulate Trap)	New	22 feet

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$68,874
Local			\$17,219
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$86,093</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	2/1/2018	
Contract Award Date	5/1/2018	
Initial Delivery Date	10/1/2018	
Final Delivery Date	10/1/2018	



Contract Completion Date	4/1/2019
--------------------------	----------

<b>Budget Activity Line Item: 11.13.04 - ONE EXPANSION DIAL-A-RIDE VEHICLE</b>
--

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	BUY EXPANSION - CAPITAL BUS	1

**Extended Budget Description**

ONE EXPANSION DIAL-A-RIDE VEHICLE  
Camarillo

Over the past several years, the Camarillo dial-a-ride service volume has continued to increase. This project will provide the required expansion vehicles for the Camarillo service, thus reducing the City's need for back-up shuttle service. The City of Camarillo will purchase one gasoline-powered van that will have an expected useful life of 4 years or 100,000 miles.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS has been updated to reflect this fleet addition. These grant activities are a categorical exclusion under NEPA. We are able to operate and maintain this vehicle expansion.

TIP Info: (SCAG) #07-VEN170704

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$40,550

Match (20%):

City General Fund: \$10,138

Total Project Cost: \$50,688

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Diesel (Particulate Trap)	New	17 feet

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$40,550
Local			\$10,138
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$50,688</b>

<b>Milestone Name</b>	<b>Est. Completion Date</b>	<b>Description</b>
RFP/IFB Issue Date	2/1/2018	
Contract Award Date	5/1/2018	
Initial Delivery Date	10/1/2018	
Final Delivery Date	10/1/2018	
Contract Completion Date	4/1/2019	

<b>Federal Award Identification Number (FAIN)</b>	CA-2018-076-00
---	----------------

**Award Start Date**

7/10/2018

**Award End Date**

1/31/2023

**Project Description**

The requested funds will be used to continue ongoing activities for the City of Camarillo, which is a subrecipient to VCTC, located in the Camarillo Urbanized Area. The project includes purchase of two replacement and two expansion transit vehicles.

**Federal Funds**

FFY 2017 Section 5307 Camarillo (UZA #063680): \$877,826

FFY 2018 Section 5307 Camarillo (UZA #063680): \$575,674

Local Match: \$673,500

Total Project Cost: \$2,127,000

1) ADA Service

These funds represent funds from the 10% of the apportionment that under Circular 9030.1E Section IV-2(n) can be used for ADA complementary paratransit at the 80/20 ratio. This item is described in detail in the line item numbered 11.7C.00.

2) Operating Assistance

The project provides operating assistance for Camarillo which is in a small urbanized area and therefore eligible for this assistance. The calculation of eligible amounts is provided in the line item details for the line item numbered 30.09.03.

3) Planning Projects

Funds are provided for planning for Camarillo. The proposed planning work was approved through the Southern California Association of Governments Overall Work Program (OWP) on March 30, 2018.

4) Two Replacement Transit Vehicles

This project applies 5307 funds to bus replacement. The details of useful service life of the two bus replacements for the City of Camarillo are provided in the two line items numbered 11.12.04 and 11.12.15. The vehicles to be replaced will be disposed of in accordance with FTA requirements. The buses will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC's fleet and

not subrecipients such as Camarillo. Camarillo has 17 peak-period vehicles with no spares, and this grant will increase the fleet to 19. These grant activities are a categorical exclusion under NEPA.

5) Two Expansion Transit Vehicles

The City of Camarillo will purchase two buses for expansion with the details of useful service life provided in the line item numbered 11.13.04.

These vehicles will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC's fleet and not subrecipients such as Camarillo. Camarillo has 16 peak-period vehicles with no spares, and this grant will increase the fleet to 18. These grant activities are a categorical exclusion under NEPA. We are able to operate and maintain this vehicle expansion. The City of Camarillo has sufficient resources to operate and maintain this expansion.

6) Camarillo Bus Maintenance

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles) in a cost effective manner.

Estimated operating budget, as defined by NTD Reporting System (NTD), for July 1, 2017 to June 30, 2018 is \$1,925,000. Estimated PM costs in the operating budget for vehicles, equipment and facilities is \$620,000, less \$10,000 for warranty recovery leaving \$610,000 available for federal participation at the 80/20 rate. This grant will apply federal funds of \$487,589 to this allowable share. No additional PM for the period is in any other grant. No fuel costs are included in this PM grant application. These grant activities are a categorical exclusion under NEPA.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

## Project Budget Activity Line Items

**Budget Activity Line Item: 11.12.15 - One Camarillo Replacement Paratransit Vehicle 07-VEN170709**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.15	BUY REPLACEMENT VAN	BUY REPLACEMENTS - CAPITAL BUS	1

### Extended Budget Description

ONE REPLACEMENT PARATRANSIT VEHICLE  
Camarillo

This project applies 5307 funds of \$48,000 to bus replacement. The City of Camarillo will purchase one 17-foot gasoline-powered van that will have an expected useful life of 4 years or 100,000 miles. The vehicle being replaced has met its useful life of 4 years. The vehicle to be replaced will be disposed of in accordance with FTA requirements.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. These grant activities are a categorical exclusion under NEPA.

The estimated date for this vehicle to be removed from service is at the earliest April, 2019, at which point this vehicle will have met the mileage requirement for replacement. This vehicle has

not been removed from service for any substantial period of time.

Bus #816  
 VIN: 2C4RDGBG0CR265185  
 Condition: Poor  
 Mileage: 220,434  
 Make/Model: Dodge Minivan  
 Model Year: 2012  
 Grant Number: CA-90-Y373, CA-90-Y858  
 Estimated Date Out of Service: May 1, 2019

TIP Info: (SCAG) #07-VEN170709

**PROJECT FUNDING**

Federal Funds (80%):  
 FFY 2018 Section 5307 Camarillo (UZA #063680): \$48,000  
 Match (20%):  
 City General Fund: \$12,000  
 Total Project Cost: \$60,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	17

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$48,000
Local			\$12,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$60,000</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	10/8/2018	
Contract Award Date	12/14/2018	
Delivery Date	5/1/2019	
Contract Completion Date	10/1/2019	

**Budget Activity Line Item: 11.13.04 - Buy Two Expansion Paratransit Vehicles 07-VEN170707**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
-------------------	-------------	----------------	----------	----------

BUS - ROLLING STOCK (111-00) 11.13.04 BUY

BUY EXPANSION - CAPITAL BUS 2

**Extended Budget Description**

TWO EXPANSION DIAL-A-RIDE VEHICLES  
Camarillo

Over the past several years, the Camarillo dial-a-ride service volume has continued to increase. This project will provide the required expansion vehicles for the Camarillo service, thus reducing the City’s need for back-up shuttle service. This project applies 5307 funds to bus expansion. The City of Camarillo will purchase 2 diesel-powered buses (1 20-foot & 2 28-foot) that will have an expected useful life of 4 years or 100,000 miles.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. The fleet status section of TrAMS reflects VCTC’s fleet and not subrecipients such as Camarillo. Camarillo has 16 peak-period vehicles with no spares, and this grant will increase the fleet to 18. These grant activities are a categorical exclusion under NEPA. Camarillo is able to operate and maintain this vehicle expansion.

TIP Info: (SCAG) #07-VEN170707

**PROJECT FUNDING**

Federal Funds (80%):  
FFY 2018 Section 5307 Camarillo (UZA #063680): \$108,000  
Match (20%):  
City General Fund: \$27,000  
Total Project Cost: \$135,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	20 / 28

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$108,000
Local			\$27,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$135,000</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	10/8/2018	
Contract Award Date	2/14/2019	
Delivery Date	5/1/2019	

Contract Completion Date	10/1/2019	
--------------------------	-----------	--

**Budget Activity Line Item: 11.7A.00 - Camarillo Transit Vehicle Maintenance 07-  
VEN061000**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

CAMARILLO BUS MAINTENANCE  
CAMARILLO

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

Estimated operating budget, as defined by NTD Reporting System (NTD), for July 1, 2017 to June 30, 2018 is \$2,042,000. Estimated PM costs in the operating budget for vehicles, equipment and facilities is \$772,500 (with warranty recovery netted out) available for federal participation at the 80/20 rate. This grant will apply federal funds of \$600,000 to this allowable share. No additional PM for the period is in any other grant. No fuel costs are included in this PM grant application. These grant activities are a categorical exclusion under NEPA. This grant is for maintenance activities from July 2017 to June 2018. Maintenance is provided on behalf of the City by the City's operations contractor, RATP-DEV.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

TIP Information: (SCAG) #07-VEN061000

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2017 Section 5307 Camarillo (UZA #063680): \$464,326

FFY 2018 Section 5307 Camarillo (UZA #063860): \$135,674

Match (20%):

City General Fund: \$150,000

Total Project Cost: \$750,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$600,000
Local			\$150,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
<b>Total Eligible Cost</b>	<b>\$750,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2017	
End Date	3/31/2019	This milestone includes time for the subrecipient to complete and submit documentation for invoicing of federal funds.

**Budget Activity Line Item: 11.7C.00 - Ada Paratransit Service 07-VEN140801**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**  
 ADA PARATRANSIT SERVICE  
 Camarillo

In May, 1999, VCTC prepared a report on the ADA service in Eastern Ventura County, which identified a need to reduce the cost of ADA service between cities in this area (Simi Valley, Moorpark, Thousand Oaks, and Camarillo). Previously, each of these cities provided a low cost service within its boundaries, however the cost between these cities, which are separated by agricultural lands and open space, was quite high. For example, a one-way trip between Camarillo and Thousand Oaks would cost between \$8 and \$25.

The Ventura County Paratransit Coordinating Committee proposed a reconfigured system for ADA trips between the east county cities, and between the East County and Camarillo, with each one-way trip having a fare of no more than \$2.00. The start-up for this service was funded from VCTC's FY 1999/00 FTA grant. These funds represent the 10% ADA-eligible funds for the current fiscal year.

Due to the former Oxnard/Ventura/Thousand Oaks Urbanized Area having been split, funding for East County ADA Service is now shared between the Camarillo and Thousand Oaks areas.

This grant provides for service operations from July 2017 to June 2018. These funds will be paid to a private operations contractor, RATP-Dev.

TIP Info: (SCAG) #07-VEN140801

**PROJECT FUNDING**

Federal Funds (80%):  
 FFY 2018 Section 5307 Camarillo (UZA #063680): \$136,000  
 Match (20%):  
 City General Fund: \$34,000  
 Total Project Cost: \$170,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
----------------	--------------------	-------------	--------

5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$136,000
Local			\$34,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$170,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2017	
End Date	8/1/2019	This milestone includes time for the subrecipient to complete and submit documentation for invoicing of federal funds.

**Budget Activity Line Item: 30.09.01 - Camarillo Area Transit Operating Assistance 07-VEN050401**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

**Extended Budget Description**

CAMARILLO AREA TRANSIT OPERATING ASST.  
CAMARILLO

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). Based on the 2000 Census, the separate Camarillo Urbanized Area was carved out of the former Oxnard/Thousand Oaks area. Since the Camarillo Area has a population of less than 200,000, Camarillo has now become eligible for operating assistance. The City of Camarillo and VCTC began to use Federal Urbanized Area funding for the Camarillo Area for operations starting in FY 2005/06. The City and VCTC would like to continue utilizing operating assistance for CAT in FY 2017. This grant provides for service operations from July 2017 to June 2018. These funds will be paid in part to a private operations contractor, RATP-Dev.

Worksheet for Camarillo Operating Assistance  
Total Estimated Operating Expenses: \$2,042,000  
[minus] Estimated Fare Revenue: \$200,000  
[minus] Maintenance Funding Request + Local Match: \$750,000  
[minus] ADA Service Funding Request + Local Match: \$170,000  
[minus] Planning Funding Request + Local Match: \$95,000  
[equals] Total Estimated Subsidy: \$827,000  
Maximum FTA Share (50% of above): \$413,500  
FTA Funds Requested: \$827,000

TIP Info: (SCAG) #07-VEN050401

PROJECT FUNDING



Federal Funds (50%):  
 FFY 2017 Section 5307 Camarillo (UZA #063680): \$413,500  
 Match (50%):  
 City General Fund: \$413,500  
 Total Project Cost: \$1,027,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$413,500
Local			\$413,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$827,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2017	
End Date	3/31/2019	This milestone includes time for the subrecipient to complete and submit documentation for invoicing of federal funds.

**Budget Activity Line Item: 44.22.00 - Camarillo Transit Planning 07-VEN130806**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
METROPOLITAN PLANNING (442-00)	44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	METROPOLITAN PLANNING	0

**Extended Budget Description**

CAMARILLO TRANSIT PLANNING  
 CAMARILLO

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). Section 5307 monies will be used to fund schedule development and system planning in order to keep up with service demand.

TIP Info: (SCAG) #07-VEN130806  
 SCAG OWP Info – Approved March 30, 3018

**PROJECT FUNDING**

Federal Funds (80%):  
 FFY 2018 Section 5307 Camarillo (UZA #063680): \$76,000  
 Match (20%):  
 City General Fund: \$19,000  
 Total Project Cost: \$95,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$76,000
Local			\$19,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$95,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2017	
End Date	8/1/2019	

**Budget Activity Line Item: 11.12.04 - One Camarillo Replacement Bus 07-VEN170705**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.04	BUY REPLACEMENT	BUY REPLACEMENTS - CAPITAL BUS	1

**Extended Budget Description**ONE REPLACEMENT BUS  
Camarillo

This project applies 5307 funds of \$72,000 to bus replacement. The City of Camarillo will purchase one 22-foot diesel-powered bus that will have an expected useful life of 5 years or 100,000 miles. The vehicle being replaced has met its useful life of 5 years. The vehicle to be replaced will be disposed of in accordance with FTA requirements.

This bus will meet the Clean Air Standards (CAA) and the Americans with Disabilities Act (ADA) requirements. These grant activities are a categorical exclusion under NEPA.

The estimated date for this vehicle to be removed from service is at the earliest April, 2019, at which point this vehicle will have met the mileage requirement for replacement. This vehicle has not been removed from service for any substantial period of time.

Bus #: 808  
VIN: 1FDFE45PX9DA50978  
Condition: Poor  
Mileage: 206,017  
Make/Model: El Dorado National Aerotech 220  
Model Year: 2009  
Grant Number: CA-90-Y373, CA-90-X522  
Estimated Date Out of Service: May 1, 2019

TIP Info: (SCAG) #07-VEN170705

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2018 Section 5307 Camarillo (UZA #063680): \$72,000

Match (20%):

City General Fund: \$18,000

Total Project Cost: \$90,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

<b>Propulsion</b>	<b>Fuel Type</b>	<b>Vehicle Condition</b>	<b>Vehicle Size (ft.)</b>
N/A	Diesel (Particulate Trap)	N/A	22

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$72,000
Local			\$18,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$90,000</b>

<b>Milestone Name</b>	<b>Est. Completion Date</b>	<b>Description</b>
RFP/IFB Issue Date	10/8/2018	
Contract Award Date	12/14/2018	
Delivery Date	5/1/2019	
Contract Completion Date	10/1/2019	

<b>Federal Award Identification Number (FAIN)</b>	CA-2019-099-00
---	----------------

**Award Start Date**

8/9/2019

**Award End Date**

12/30/2022

**Project Description**

This project will provide funds for capital cost of preventive maintenance and operating assistance.

Federal Funds

FFY 2018 Section 5307 Camarillo (UZA #063680): \$720,494

FFY 2019 Section 5307 Camarillo (UZA #063680): \$391,380

Local Match: \$624,506  
Total Project Cost: \$1,736,380

VCTC is hereby submitting this grant application to request \$1,111,874 in Section 5307 funds for the following capital and operating projects.

1) Camarillo Bus Maintenance

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

This grant is for maintenance activities from July 2018 to June 2019, with a six-month closeout. Maintenance is provided on behalf of the City by the City's operations contractor, RATP-DEV.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

2) Camarillo Rail Station Maintenance

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

This grant is for maintenance activities from July 2019 to June 2020, with a six-month closeout.

Example work would include but not limited to:

Facilities: accessibility features, security systems, pavement, landscaping, lighting

3) Operating Assistance - Camarillo Area Transit

The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). The system encompasses two buses operating on two fixed-route lines, and 14 vehicles providing general public dial-a-ride service, accommodating approximately 85,000 boardings per year.

This grant provides for service operations from July 2018 to June 2019, with a six-month closeout. Most of these funds will be paid in part to a private operations contractor, RATP-Dev.

## Project Budget Activity Line Items

<b>Budget Activity Line Item: 11.7A.00 - CAMARILLO BUS MAINTENANCE 07-VEN061000</b>
---

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

BUS PREVENTIVE MAINTENANCE  
CAMARILLO

This activity provides \$582,000 to offset costs associated with Preventive Maintenance for the fixed route and paratransit vehicles owned by the City of Camarillo. These vehicles are maintained through the City's operations contract with RATP-DEV.

Matching funds will come from City of Camarillo General Funds.

This grant is for maintenance activities from July 2018 to June 2019, with a six-month closeout.

TIP Information: (SCAG) #07-VEN061000

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2018 Section 5307 Camarillo (UZA #063680): \$582,800

Match (20%):

City General Fund: \$145,700

Total Project Cost: \$728,500

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$582,800
Local			\$145,700
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$728,500</b>

Milestone Name	Est. Completion Date	Description
Begin Maintenance Activity Period	7/1/2018	
Closeout	12/31/2019	
End Maintenance Activity Period	6/30/2019	

**Budget Activity Line Item: 11.7A.00 - CAMARILLO RAIL STATION MAINTENANCE 07-VEN061000**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

CAMARILLO METROLINK STATION MAINTENANCE  
CAMARILLO

This activity will provide \$67,024 to offset costs associated with Preventive Maintenance of the Camarillo Metrolink Station which is the City's responsibility to maintain.

Matching funds will come from City of Camarillo General Funds.

This grant is for maintenance activities from July 2019 to June 2020, with a six-month closeout.

TIP Information: (SCAG) #07-VEN061000

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2018 Section 5307 Camarillo (UZA #063680): \$67,024

Match (20%):

City General Fund: \$16,756

Total Project Cost: \$83,780

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$67,024
Local			\$16,756
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$83,780</b>

Milestone Name	Est. Completion Date	Description
Begin Maintenance Activity Period	7/1/2019	
Closeout	12/31/2020	
End Maintenance Activity Period	6/30/2020	

**Budget Activity Line Item: 30.09.01 - OPERATING ASSISTANCE CAMARILLO AREA TRANSIT**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

**Extended Budget Description**

CAMARILLO AREA TRANSIT OPERATING ASST.  
CAMARILLO

This line item provides \$462,050 in operating assistance for ongoing operations of the City of Camarillo's fixed route and paratransit system.

This grant provides support for operations from July 2018 to June 2019, with a six-month closeout.

These funds will be paid in part to a private operations contractor, RATP-DEV.

TIP Info: (SCAG) #07-VEN050401

**PROJECT FUNDING**

Federal Funds (50%):

FFY 2018 Section 5307 Camarillo (UZA #063680): \$70,670

FFY 2019 Section 5307 Camarillo (UZA #063680): \$391,380

Match (50%):

City General Fund: \$462,050

Total Project Cost: \$924,100

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$462,050
Local			\$462,050
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$924,100</b>

Milestone Name	Est. Completion Date	Description
Begin Operations Activity Period	7/1/2018	
Close Out	1/1/2020	
End Operations Activity Period	6/30/2019	

<b>Federal Award Identification Number (FAIN)</b>	CA-2020-076-00
---	----------------

<b>Period of Performance Start Date</b>	5/17/2020	
<b>Original Period of Performance End Date</b>	9/30/2023	
<b>Current Period of Performance End Date</b>	9/30/2023	Revision #: 0

**Project Description**

This project will provide funds for capital cost of preventive maintenance, ADA paratransit, and operating assistance.

#### Federal Funds

Section 5307 FFY 2018 Camarillo (UZA #63680): \$20,116  
Section 5307, FFY 2019 Camarillo (UZA #63680): \$873,795  
Section 5307, FFY 2020 Camairllo (UZA #63680): \$233,655  
Local Match: \$851,471 (City General Funds)  
Total Project Cost: \$1,979,037

VCTC is hereby submitting this grant application to request \$1,127,566 in Section 5307 funds for the following capital and operating projects.

#### 1) Camarillo Transit Vehicle Maintenance

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

Estimated operating budget, a defined by NTD Reporting System (NTD) for July 1, 2019 to June 30, 2020 is \$1,900,000. Estimated PM costs in the operating budget for facility, equipment and vehicles is \$425,000 less \$50,000 for warranty recovery leaving \$375,000 available for federal participation at the 80% rate. This grant will apply for federal funds of \$225,262 in this Project to this allowable share. The \$225,262 requested in this project consists of \$205,262 in this ALI and \$20,000 for facility maintenance in another ALI (12.7A.00). These grant activities are a categorical exclusion under NEPA.

This grant is for maintenance activities from July 2019 to June 2020, with a six-month closeout. Maintenance is provided on behalf of the City by the City's operations contractor, RATP-DEV.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

#### 2) Camarillo ADA Paratransit Service

As part of its operation of Camarillo Area Transit, the city of Camarillo provides complementary paratransit service within its service area as well as connections to neighboring transit service areas as part of the "Intercity" service. Funds are requested to equal to 10% of the \$1,428,769 apportionment of the Camarillo Urbanized Area, Funds will be used to pay the Camarillo operations contractor, RATP-DEV.

#### 3) Camarillo Rail Station Maintenance

These funds are used to offset costs associated with PM. PM includes costs attributed to activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset (vehicles, transit center/rail station) in a cost effective manner.

Estimated operating budget, a defined by NTD Reporting System (NTD) for July 1, 2019 to June 30, 2020 is \$1,900,000. Estimated PM costs in the operating budget for facility, equipment and vehicles is \$425,000 less \$50,000 for warranty recovery leaving \$375,000 available for federal participation at the 80% rate. This grant will apply for federal funds of \$225,262 in this Project to this allowable share. This \$225,262 requested in this Project consists of \$20,000 in this ALI and \$225,262 for vehicle maintenance in another ALI (11.7A.00). These grant activities are a categorical exclusion under NEPA.

This grant is for maintenance activities from July 2019 to June 2020, with a six-month closeout.

Example work would include but not limited to:

Facilities: accessibility features, security systems, pavement, landscaping, lighting

#### 4) Operating Assistance - Camarillo Area Transit



The City of Camarillo, through a contractor, operates bus transit service throughout the Camarillo under the name of Camarillo Area Transit (CAT). The system encompasses two buses operating on two fixed-route lines, and 14 vehicles providing general public dial-a-ride service, accommodating approximately 85,000 boardings per year.

This grant provides for service operations from July 2019 to June 2020, with a six-month closeout. Most of these funds will be paid in part to a private operations contractor, RATP-Dev.

## Project Budget Activity Line Items

<b>Budget Activity Line Item: 11.7A.00 - BUS PREVENTIVE MAINTENANCE</b>
---

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

### Extended Budget Description

BUS PREVENTIVE MAINTENANCE  
CAMARILLO

This activity provides \$205,262 to offset costs associated with Preventive Maintenance for the fixed route and paratransit vehicles owned by the City of Camarillo. These vehicles are maintained through the City's operations contract with RATP-DEV.

Example work would include but not limited to:

Fleet: safety inspections, oil changes, transmission service, wheelchair service, air system service, oil testing/cleanup

Matching funds will come from City of Camarillo General Funds.

This grant is for maintenance activities from July 2019 to June 2020, with a six-month closeout.

TIP Information: (SCAG) #07-VEN061000

### PROJECT FUNDING

Federal Funds (80%):

FFY 2019 Section 5307 Camarillo (UZA #063680): \$205,262

Match (20%):

City General Fund: \$51,316

Total Project Cost: \$256,578

### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$205,262
Local			\$51,316
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0

<b>Total Eligible Cost</b>	<b>\$256,578</b>
----------------------------	------------------

<b>Milestone Name</b>	<b>Est. Completion Date</b>	<b>Description</b>
Begin Maintenance Activity Period	7/1/2019	
End Maintenance Activity Period	6/30/2020	
Closeout	12/31/2020	

**Budget Activity Line Item: 11.7C.00 - NON FIXED ROUTE ADA PARATRANSIT SERVICE**

<b>Scope Name / Code</b>	<b>Line Item #</b>	<b>Line Item Name</b>	<b>Activity</b>	<b>Quantity</b>
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

ADA PARATRANSIT SERVICE  
Camarillo

This item provides \$142,685 in capital funds towards operation of the City of Camarillo's complementary paratransit service.

As part of its operation of Camarillo Area Transit, the city of Camarillo provides complementary paratransit service within its service area as well as connections to neighboring transit service areas as part of the "Intercity" service. Funds are requested to equal to 10% of the \$1,428,769 apportionment of the Camarillo Urbanized Area.

Funds will be used to pay the Camarillo operations contractor, RATP-DEV.

Matching funds will be provided from the Local Transportation Fund (state sales tax for transportation).

The funds provided will support the paratransit service for the time period of 7/1/2020 – 6/30/2021, with a six-month period for invoicing and closeout.

TIP Info: (SCAG) #07-VEN140801

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2019 Section 5307 Camarillo (UZA #61440): \$142,865

Match (20%):

Local Transportation Fund: \$35,716

Total Project Cost: \$178,581

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$142,865
Local			\$35,716

Local/In-Kind		\$0
State		\$0
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$178,581</b>

Milestone Name	Est. Completion Date	Description
Begin Activity	7/1/2019	
End Activity	6/30/2020	
Closeout	12/31/2020	

**Budget Activity Line Item: 12.7A.00 - CAMARILLO METROLINK STATION PREVENTIVE MAINTENANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (RAIL) (127-00)	12.7A.00	PREVENTIVE MAINTENANCE (RAIL)	OTHER CAPITAL ITEMS (RAIL)	0

**Extended Budget Description**

CAMARILLO METROLINK STATION MAINTENANCE  
CAMARILLO

This activity will provide \$20,000 to offset costs associated with Preventive Maintenance of the Camarillo Metrolink Station which is the City's responsibility to maintain.

This grant is for maintenance activities from July 2019 to June 2020, with a six-month closeout.

Example work would include but not limited to:

Facilities: accessibility features, security systems, pavement, landscaping, lighting

Matching funds will come from City of Camarillo General Funds.

This grant is for maintenance activities from July 2020 to December 2021, with a six-month closeout.

TIP Information: (SCAG) #07-VEN061000

**PROJECT FUNDING**

Federal Funds (80%):

FFY 2019 Section 5307 Camarillo (UZA #063680): \$20,000

Match (20%):

City General Fund: \$5,000

Total Project Cost: \$25,000

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$20,000
Local			\$5,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$25,000</b>

Milestone Name	Est. Completion Date	Description
Begin Maintenance Activity Period	7/1/2020	
End Maintenance Activity Period	6/30/2021	
Closeout	12/31/2021	

**Budget Activity Line Item: 30.09.01 - CAMARILLO AREA TRANSIT OPERATING ASSISTANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

**Extended Budget Description**

CAMARILLO AREA TRANSIT OPERATING ASST.  
CAMARILLO

This line item provides \$759,439 in operating assistance for ongoing operations of the City of Camarillo's fixed route and paratransit system.

This grant provides support for operations from July 2019 to June 2020, with a six-month closeout.

These funds will be paid in part to a private operations contractor, RATP-DEV.

The operations cost worksheet for Camarillo is attached to this grant as part of the Application Documents.

TIP Info: (SCAG) #07-VEN050401

**PROJECT FUNDING**

Federal Funds (50%):

FFY 2018 Section 5307 Camarillo (UZA #063680): \$20,116

FFY 2019 Section 5307 Camarillo (UZA #063680): \$505,668

FFY 2020 Section 5307 Camarillo (UZA #063680): \$233,655

Match (50%):

City General Fund: \$759,439

Total Project Cost: \$1,518,878

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$759,439
Local			\$759,439
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,518,878</b>

Milestone Name	Est. Completion Date	Description
Begin Operations Activity Period	7/1/2019	
End Operations Activity Period	6/30/2020	
Closeout	12/31/2020	

<b>Federal Award Identification Number (FAIN)</b>	CA-2020-120-01
---	----------------

<b>Period of Performance Start Date</b>	6/4/2020
<b>Original Period of Performance End Date</b>	12/31/2023
<b>Current Period of Performance End Date</b>	12/31/2023

### Project Description

#### 1) Operating Assistance – Camarillo Area Transit

This grant is requesting \$2,765,723 of FFY20 Federal Section 5307-6 CARES Act funds to support operating costs as defined by the NTD Reporting System for an estimated three years and five months starting January 20, 2020 through June 30, 2023, for the Camarillo Area Transit fixed route and paratransit services. The funds on this line item will be used to pay Camarillo's operations contractor, RATP-DEV. Sample activities include, but are not limited to: payments for the operations contractor (RATP-DEV); City staff for transit system planning and management; public information including customer relations; route and schedule development; operating costs of Camarillo Metrolink Station for such items as utilities.

A total of \$7,875,000 is anticipated to be expended on Camarillo Area Transit operations during the expenditure period for this item.

The Operating Worksheets for these projects are included under Application documents.

2) Preventive Maintenance – Camarillo

The grant applies \$1,000,000 of FFY20 Federal Section 5307-6 CARES Act funds for PM for the period between January 20, 2020 and June 30, 2021. Our estimated operating budget, as defined by NTD Reporting System, for January 20, 2020 to June 30, 2021 is \$2,250,000. Estimated PM costs in the operating budget for equipment is \$1,500,000 less \$500,000 for warranty recovery leaving \$1,000,000 available for federal participation.

**Budget Activity Line Item: 30.09.08 - Operating Assistance - Camarillo Area Transit**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	0

**Extended Budget Description**

Operating Assistance – Camarillo Area Transit

**PROJECT FUNDING**

Federal Funds (100%):

FFY 2020 CARES Act Section 5307-6 Camarillo UZA (UZA #63680): \$2,765,723

TOTAL FFY CARES Act Federal Section 5307-6 Funds: \$2,765,723

Total Eligible Project Cost: \$2,765,723

This grant is requesting \$2,765,723 of FFY20 Federal Section 5307-6 CARES Act funds to support operating costs the period of January 20, 2020 through June 30, 2023, for the Camarillo Area Transit fixed route and paratransit services, using amounts defined by Camarillo’s amended operations contract and staff cost budgetary estimates based on NTD Reporting System definitions. The funds on this line item will be used to pay Camarillo’s operations contractor, RATP-DEV. Sample activities include, but are not limited to: payments for the operations contractor (RATP-DEV); City staff for transit system planning and management; public information including customer relations; route and schedule development; operating costs of Camarillo Metrolink Station for such items as utilities.

The Camarillo estimated operating budget for FY 20, which runs from July 1, 2019 to June 30, 2020 as defined by the NTD Reporting System (NTD) is \$1,900,000. FY21 budget is currently under development but has not been finalized as of date of submission. We have extrapolated an estimate of \$7,875,000 for the three years and five months of the grant period.

The milestones include six months for project closeout.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (CARES Act)	5307-6	20507	\$2,765,723
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0

Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$2,765,723</b>

Milestone Name	Est. Completion Date	Description
Start Date	1/20/2020	
End Date	6/30/2023	
Closeout	12/31/2023	

**Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE - Camarillo**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

Preventive Maintenance – Camarillo

**PROJECT FUNDING**

Federal Funds (100%):

FFY 2020 CARES Act Section 5307-6 Camarillo UZA (UZA #63680): \$1,000,000

TOTAL FFY CARES Act Federal Section 5307-6 Funds: \$1,000,000

Total Eligible Project Cost: \$1,000,000

This grant applies \$1,000,000 for PM for Camarillo Area Transit, for the period between January 20, 2020, and June 30, 2021.

Our estimated operating budget, as defined by NTD Reporting System, for January 20, 2020 to June 30, 2021 is \$2,250,000. Estimated PM costs in the operating budget for equipment is \$1,500,000 less \$500,000 for warranty recovery leaving \$1,000,000 available for federal participation.

The milestones include six months for project closeout.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (CARES Act)	5307-6	20507	\$1,000,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,000,000</b>

<b>Milestone Name</b>	<b>Est. Completion Date</b>	<b>Description</b>
Start Date	1/20/2020	
End Date	6/30/2021	
Closeout	12/31/2021	



City of Camarillo  
FTA Grant List

Federal Award Identification Number	FY Award	Award Date	Section of Statute	CFDA	FTA Portion of Grant	Matching Requirement
CA-2018-003	FY 17/18	1/10/2018	5307-2A	20.507	\$1,387,928	varies
CA-2018-076	FY 17/18	7/10/2018	5307-2A	20.507	\$1,453,500	varies
CA-2018-099	FY 19/20	8/9/2019	5307-2A	20.507	\$1,111,874	varies
CA-2020-076	FY 19/20	5/17/2020	5307-2A	20.507	\$1,127,566	varies
CA-2020-120	FY 19/20	8/10/2020	5307-6	20.507	\$3,765,723	0.00%

**TOTAL ENCUMBERED BY THIS DOCUMENT:**

\$8,846,591

**PRIOR AMOUNT ENCUMBERED UNDER CURRENT AGREEMENT:**

\$0

**TOTAL ENCUMBERED TO DATE:**

\$8,846,591