

## Reimbursement Agreement for Transit Providers

AGREEMENT BETWEEN VCTC AND THOUSAND OAKS TRANSIT

For good and sufficient consideration, the receipt of which is hereby acknowledged, this Agreement is made and entered into by and among the **Ventura County Transportation Commission (VCTC)** ) and the **Participating Transit Provider** collectively referred to herein as the "AGENCIES."

### Section 1: Purpose

The purpose of this Agreement is for the VCTC to cooperatively provide reimbursement for the use of VCTC single-ride tickets sold to social service agencies for the use of their clients for general public transit services.

### Section 2: Term

The term of this Agreement is on-going, and may be terminated by either party with a 30-day notification.

### Section 3: Operation

The responsibilities of the AGENCIES with respect to the social service agency single-ride ticket program are as follows:

- **Ticket Sales:** The VCTC will be responsible for the sales and distribution of single-ride tickets to social service agencies.
- **Fare Collection:** The passenger shall provide the transit vehicle operator (driver) the appropriate single-ride ticket on the transit vehicles when boarding. It will be the responsibility of the transit vehicle operator to require proof of eligibility if a reduced-fare single-ride ticket is used. The collecting agency shall retain and void the single-ride ticket OR for the transit providers which have a pass-validating GFI farebox with magnetic farecard capability, the pass shall be validated and voided electronically.
- **Reimbursement:** An accounting invoice listing the number of full-fare and reduced-fare tickets collected will be submitted no more than once a month to the VCTC. As backup the voided single-ride tickets, OR original, unedited, and untampered GFI system reports that accurately reflect the number of times valid single-ride tickets were used. The VCTC will reimburse the transit provider agency at a rate of \$.60 for each reduced-fare ticket, and \$1.25 for each full-fare single-ride ticket submitted. The VCTC will provide the reimbursement within thirty days following acceptance of a complete invoice packet (i.e. invoice and tickets). Reimbursements are subject to change if the VCTC adjusts the value of the tickets. Sixty days prior notice will be provided to all transit AGENCIES participating in the program.

### Section 4: Beneficiaries of Agreement

This Agreement is for the sole benefit of the parties hereto and no individual, organization, group, firm, or other entity shall have any claim for benefits hereunder.

**Section 5: Changes to Agreement**

VCTC will notify the Participating Transit Provider of any proposed changes in the Social Service Agency single-ride ticket program, including any changes in the reimbursement rates, in writing 60 days before such change goes into effect.

**Section 6: Termination of Agreement**

An AGENCY may terminate this Agreement in whole or in part at any time, by provision of thirty (30) days written notice to the other AGENCY, whenever, for any reason, the AGENCY shall determine that such action is in its best interests.

**Section 7: Hold Harmless**

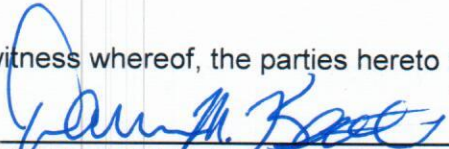
Each of the AGENCIES (individually when referred to herein as the "Indemnifying Party") shall indemnify, protect, defend and hold the other AGENCY, their officers, employees and agents harmless from all liability, claims or damages arising out of, caused by, or resulting from, the Indemnifying Party's negligence in performing its obligations pursuant to this Agreement.

**Section 8: Notices or Notification**

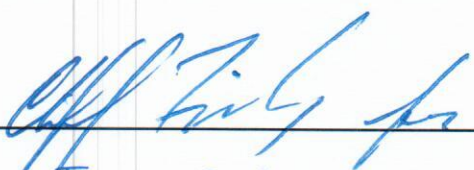
Any notice required to be given in writing under this Agreement, or other notifications, shall be given to the parties at the following addresses:

Darren Kettle  
VCTC  
Executive Director  
950 County Square Drive, #207  
Ventura, CA 93003

In witness whereof, the parties hereto have executed this Agreement on the dates stated below.

By:   
DARREN KETTLE, Executive Director

Date: 6-12-2015

By:   
Name: JAY T. SPURGIN

Date: 6-2-15

Agency: CITY OF THOUSAND OAKS

# ATTACHMENT A

