



**VENTURA COUNTY TRANSPORTATION COMMISSION**  
Transportation Technical Advisory Committee (TTAC)

**AGENDA**

**The meeting will be via ZOOM Webinar**

<https://us02web.zoom.us/j/82485287795?pwd=US9UZXdwdE5xZ1IPOWVpV0dJZG5SUT09>

**THURSDAY, November 19, 2020**

**9:00 AM**

*In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the Guidance for Gatherings issued by the California Department of Public Health committee panelists will participate in the meeting from individual remote locations, which is in accordance with the Governor's Executive Order. Members of the public are encouraged to attend the meeting remotely. Persons who wish to address the TTAC committee on an item to be considered at this meeting are asked to submit comments in writing to the committee at [vvega@goventura.org](mailto:vvega@goventura.org) by 4:30PM, Wednesday November 18, 2020. Due to the current circumstances if you would like to participate in a verbal public comment on any item on the agenda during the meeting, please email your public comment to [vvega@goventura.org](mailto:vvega@goventura.org). Any public comment received will be read into the record during the public comment portion of this meeting. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the TTAC meeting, please contact VCTC staff (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

- ITEM 1      CALL TO ORDER**
- ITEM 2      INTRODUCTIONS & ANNOUNCEMENTS**
- ITEM 3      PUBLIC COMMENTS**
- ITEM 4      AGENDA ADJUSTMENTS**
- ITEM 5      APPROVAL OF MINUTES – For Action**  
*Waive the reading and approve the minutes of the August 20, 2020 meeting.*
- ITEM 6      CALTRANS LOCAL ASSISTANCE UPDATE**
- ITEM 7      TTAC MEETING DATE CHANGE TO WEDNESDAY – For Information**
  - *TTAC meetings will be taking place on the third Wednesday of each month beginning in January 2021*
- ITEM 8      DISTRIBUTION OF TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 MAINTENANCE FUNDS – For Action**

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- *Approve the allocation of Fiscal Year 2020/2021 Transportation Development Act (TDA) Article 3 Bike Path Maintenance Funds totaling \$125n307 as shown in the attached table.*

**ITEM 9 POLICY FOR DISTRIBUTING NEW CONGESTION MITIGATION AND AIR QUALITY (CMAQ) AND TDA ARTICLE 3 FUNDS**

- *Request agency information by December 15<sup>th</sup> regarding projects to use \$15,675,396 in unprogrammed CMAQ and TDA Article 3 balances, to projects meeting the following criteria: (1) Cost increases for previous competitively-selected bicycle/pedestrian or transit projects, without supplanting previously-committed local match; (2) Transit vehicle replacements or related infrastructure scheduled for 20/21 or 21/22 in an approved asset management plan; or (3) Required match for competitive state or federal grants for bicycle/pedestrian or transit projects.*

**ITEM 10 CONGESTION MITIGATION AND AIR QUALITY (CMAQ) / SURFACE TRANSPORTATION PROGRAM (STP) STATUS REPORT**

- *Receive and File*

**ITEM 11 FUTURE AGENDA ITEMS**

- *Congestion Management Program – New VMT Standard*
- *Periodic Highway Construction Updates*
- *Regional Transportation Funding & Planning*

**ITEM 12 ADJOURNMENT**



**VENTURA COUNTY TRANSPORTATION COMMISSION**  
**Transportation Technical Advisory Committee (TTAC)**  
*Thursday, August 20, 2020*  
**9:00 a.m.**

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**MEETING HELD REMOTELY VIA-ZOOM**  
**MEETING MINUTES**

**MEMBERS PRESENT:** Ken Matsuoka, City of Camarillo (Chair)  
Justin Link, City of Simi Valley (Vice Chair)  
Sean Corrigan, City of Moorpark  
Charles Cable, City of Port Hueneme  
Tai Chau, City of Santa Paula  
Mike Tohidian, City of Thousand Oaks  
Jeff Hereford, City of Ventura  
Glenn Derossett, County of Ventura  
Cameron Spencer, Port of Hueneme

Robert Wong, Caltrans  
Ben Cacatian, Ventura County Air Pollution Control District (VCAPD)

**MEMBERS ABSENT:** City of Fillmore  
City of Ojai  
City of Oxnard

**VCTC STAFF PRESENT:** Amanda Fagan, Planning and Policy Director  
Caitlin Brooks, Program Manager, Transportation Planning  
Darrin Peschka, Public Information Officer  
Peter De Haan, Programming Director

**ITEM 1 CALL TO ORDER**

*Chair Matsuoka called the regular TTAC meeting to order at 9:04 am VIA-ZOOM.*

**ITEM 2 INTRODUCTIONS & ANNOUNCEMENT**

*Mr. Peter De Haan, VCTC, made a couple of announcements, he mentioned at the last Regional Transit Agencies meeting, there was an announcement on a policy At-Risk Preliminary Engineering (PE) has been released. This is a policy whereby a local agency can proceed to work on the preliminary engineering for a project without having the environmental hearing, (allowing for work to proceed without having Caltrans NEPA approval), thus saving time in project delivery. He mentioned for each agency to review this policy. Also, he said, it was mentioned by CTC staff, due to the Covid-19 emergency, they have been doing research on potentially suspending the maintenance effort requirement for SB1 Local Streets and Roads Funds, with the drop in tax revenue, at this time, this requirement is no longer reasonable to meet and CTC is looking into requesting an emergency hearing for state legislation to suspend this part of the law.*

**ITEM 3 PUBLIC ANNOUNCEMENTS**

*None.*

**ITEM 4 AGENDA ADJUSTMENTS**

*None.*

**ITEM 5 APPROVAL OF JUNE MINUTES**

**ACTION:**

**Link moved, seconded by Corrigan that the Committee approve the June 18, 2020 meeting minutes. The motion passed unanimously.**

**ITEM 6 CALTRANS LOCAL ASSISTANCE UPDATE**

*Mr. Robert Wong, Caltrans, made a brief announcement, for project delivery, the applications deadline for local agencies to submit request to Caltrans, is August 24th. He also mentioned there is a tentative project workshop scheduled for Friday, Aug. 28th from 1pm – 3pm.*

**ITEM 7 101 COMMUNITIES CONNECTED DRAFT STUDY**

*Ms. Caitlin Brooks, VCTC, provided information and a presentation on the Final Draft of 101 Communities Connected (US-101 Multimodal Corridor Study). She noted, VCTC received numerous comments from TTAC, TRANSCOM, and the general public and these comments were incorporated into the attached Study. She also thanked the committee members for their feedback and requested any additional comments on the attached Study please be submitted to VCTC staff by September 18, 2020.*

**ITEM 8 US 101 PROJECT APPROVAL / ENVIRONMENTAL DOCUMENT (PAED) STATUS REPORT**

*Mr. Steven Yoshizumi, WSP, provided an update and a presentation on the US 101 Project Approval/ Environmental Document (PAED) work, and is the same presentation presented at the last Commission meeting, (staff report from the July Commission meeting was made available).*

**ITEM 9 FUTURE AGENDA ITEMS**

- *Congestion Management Program – New VMT Standard*
- *Periodic Highway Construction Updates*
- *Regional Transportation Funding & Planning*
- *SCAG Go Human Program*

**ITEM 10 ADJOURNMENT**

*Chair Matsuoka adjourned the meeting at 10:02 a.m.*



**November 19, 2020**

**MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**  
**FROM: PETER DE HAAN, PROGRAMMING DIRECTOR**  
**SUBJECT: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING DATE CHANGE BEGINNING IN JANUARY**

**INFORMATION ITEM:**

- TTAC meetings will be taking place on the third Wednesday of each month beginning in January 2021

**BACKGROUND:**

VCTC has moved to its new offices in Camarillo at 751 Daily Drive, Suite 420 and has a conference room that can accommodate the TTAC meetings. For the foreseeable future however, the committee will continue to conduct meetings remotely, per the Governor's Executive Order.

After consulting with the Chair, VCTC is changing the date of the monthly TTAC meetings to Wednesday to accommodate the option for VCTC staff to potentially work remotely on Tuesdays and Thursdays. TTAC will meet on the third Wednesday of each month at 9:00 am with the first meeting scheduled for Wednesday, January 20, 2021.

Once COVID-19 public health restrictions are lifted, the TTAC meetings will take place in the new VCTC Conference room.



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November 19, 2020

**MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**  
**FROM: HEATHER MILLER, PROGRAM MANAGER**  
**SUBJECT: ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT (TDA) FISCAL YEAR (FY) 2020/21 ARTICLE 3 BIKE PATH MAINTENANCE FUNDS**

**RECOMMENDATION:**

- Approve the allocation of Fiscal Year 2020/2021 Transportation Development Act (TDA) Article 3 Bike Path Maintenance Funds totaling \$125,307 as shown in the attached Table.

**BACKGROUND:**

Pursuant to California PUC Section 99233.3, two percent (2%) of Transportation Development Act (TDA) Local Transportation Funds are set aside for planning, constructing and maintaining bicycle and pedestrian facilities. In Ventura County 25% of the TDA Article 3 Bicycle/Pedestrian funds are set aside for maintenance of Class I pathways based upon the proportional share of pathway miles within each jurisdiction. The remainder of the annual TDA Article 3 Bicycle/Pedestrian funding is allocated on a competitive basis for projects that foster an increase in bicycling and walking.

**DISCUSSION:**

This year there is an estimated \$125,307 (25%) of FY20/21 Article 3 funds available for distribution to local jurisdictions for Class I Bike Path maintenance. Agencies were asked to review and update the mileage information for their jurisdictions. The attached table provides a breakdown of Class I Bicycle Path mileage reported by each jurisdiction and their recommended proportional share of the FY20/21 TDA Article 3 maintenance funds.

The \$125,307 in available funding this year is a decline of approximately 31% from last year's funding due to declines in economic activity. TDA revenue in Ventura County is sales tax revenues equal to ¼% of taxable sales (out of a state sales tax of 7¼%). When the economy contracts, sales tax revenue contracts, TDA revenue contracts, and in turn, Bike Path Maintenance funding contracted.



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ATTACHMENT A

<b>Recommended Allocations for FY 20/21 TDA Article 3 Maintenance Funding</b>			
<b>City</b>	<b>Existing Class I Mileage</b>	<b>Class I Maintenance Allocation</b>	<b>%</b>
Simi Valley	13.6	\$19,913	16%
Oxnard	4.74	\$6,940	6%
Ojai	0.4	\$586	0%
San Buenaventura	32.2	\$47,148	38%
Thousand Oaks	3.1	\$4,539	4%
County	13	\$19,035	15%
Port Hueneme	5.1	\$7,467	6%
Camarillo	4.4	\$6,443	5%
Santa Paula	1.8	\$2,636	2%
Fillmore	4.84	\$7,087	6%
Moorpark	2.4	\$3,514	3%
<b>TOTAL</b>	<b>85.58</b>	<b>\$125,307</b>	<b>100%</b>



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**November 19, 2020**

**MEMO TO:       TRANSIT OPERATORS ADVISORY COMMITTEE  
                  TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

**FROM:           PETER DE HAAN, PROGRAMMING DIRECTOR**

**SUBJECT:        AVAILABILITY OF CMAQ AND TDA ARTICLE 3 FUNDS**

**RECOMMENDATION:**

- Request agency information by December 15<sup>th</sup> regarding projects to use \$15,675,396 in unprogrammed CMAQ and TDA Article 3 balances, to projects meeting the following criteria: (1) Cost increases for previous competitively-selected bicycle/pedestrian or transit projects, without supplanting previously-committed local match; (2) Transit vehicle replacements or related infrastructure scheduled for 20/21 or 21/22 in an approved asset management plan; or (3) Required match for competitive state or federal grants for bicycle/pedestrian or transit projects.

**BACKGROUND:**

VCTC's most recent CMAQ call for projects was in 2017. At that time, the Commission for the first time combined TDA Article 3 Bicycle and Pedestrian Funds with CMAQ in a single call for projects, with the goal of better focusing the TDA funds on a limited number of more transformative projects that would also benefit from having state funds rather than federal.

In 2018, VCTC approved additional CMAQ for projects that could obligate the balance quickly to avoid a rescission scheduled for September, 2019. By taking this step, VCTC programmed nearly all of the remaining CMAQ money authorized through FY 2019/20, the final year of the FAST Act. However, VCTC never allocated the FY 2019/20 TDA Article 3 Bicycle and Pedestrian funds, with the exception of the 25% of the apportionment which by VCTC policy goes to bicycle path maintenance, plus \$250,000 that was provided for the Ojai Avenue / Maricopa Highway Pedestrian and Bicycle Improvements project as a "swap" for previously-committed CMAQ funds.

Last month as part of federal legislation to extend government operations beyond the fiscal year end, the FAST Act funding authorization was extended by one fiscal year, through FY 2020/21. As a result, VCTC now has one year of authorized CMAQ funds which it has not programmed. In addition, VCTC has yet to program the FY 2020/21 TDA Article 3 Bicycle & Pedestrian funds.

The total unprogrammed CMAQ balance, including prior-year carryover plus FY 2020/21 funds, is \$15,083,154. Available TDA Article 3 funds, including the prior-year carryover plus 75% of the FY 2020/21 estimate, is \$592,242. As a result, the total unprogrammed balance for the two programs is \$15,675,396.

**DISCUSSION:**

VCTC has generally held a CMAQ call for projects when there are multiple years of authorized CMAQ funds available, typically following the passage of a multi-year federal authorization law such as the FAST Act. Staff does not recommend starting a call for projects given the current situation with slightly more than one year's worth of available funds. In past similar situations with less than two years' worth of available funds, VCTC has focused on assisting previously-committed projects which are short of funds due to unanticipated cost increases. Staff recommends that local agencies again be asked the amount of funds required for such projects. In the past VCTC has not included scheduled bus replacements or state/federal grant match commitments in distributing smaller funding amounts, but the situation is now different in that transit operators are aware of significant immediate needs for transit bus replacements, and due to the significantly increased number of state and federal competitive grant programs there are more likely to be unfunded match needs. In addition, based on the information currently available to staff it appears unlikely that the available funds will be fully utilized for project cost increases alone.

The following is the anticipated schedule for approval of CMAQ and Article 3 funds:

Notice to Agencies:	November 20, 2020
Deadline for Agencies Response:	December 15
TRANSCOM Approval:	January 14, 2021
TTAC Approval:	January 21
VCTC Approval:	February 5
TIP Amendment Approval for CMAQ:	May 1

Subsequent to receiving feedback from TRANSCOM and TTAC, VCTC anticipates sending a notice to public works directors on November 20<sup>th</sup>, to provide direction on how to submit projects for additional CMAQ or TDA Article 3 funds.

It is possible that should there be insufficient projects under these criteria to use the entire unprogrammed balance, that a few other projects could be considered. For example, the Shelf List approved from the 2017 call for projects included \$2,840,000 for bicycle and pedestrian projects that have not yet been funded. However, the policy for the Shelf List has been to fund those projects if necessary to avoid a loss of funds to the county, which is not currently a concern. Such additional projects might be considered after receiving the initial response from the agencies.

**REMAINING CMAQ / TDA ARTICLE 3 SHELF LIST FROM 2017**

Project Name	Agency	CMAQ or TDA Article 3 Funds
Springville Bike Trail Phase 2	Camarillo	972,215
Los Feliz Drive Sidewalk	Thousand Oaks	711,780



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November 19, 2020

**MEMO TO:     TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**  
**FROM:         PETER DE HAAN, PROGRAMMING DIRECTOR**  
**SUBJECT:      STATUS OF FEDERAL SURFACE TRANSPORTATION PROGRAM (STP)**  
**AND CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROJECTS**

**RECOMMENDATION:**

- Review and file.

**DISCUSSION:**

Under federal law, STP and CMAQ funds apportioned to California lapse if they are not used within three years. AB 1012, which became law in October 1999, applies the three-year lapsing rule to CMAQ and STP funds in each county. It is important for VCTC to have an accurate schedule of STP and CMAQ (Attachments 1 and 2, respectively) projects to ensure that our region does not lose funds. VCTC also uses this project schedule to ensure that the Federal Transportation Improvement Program (FTIP) includes all of the projects which are ready-to-go and to manage the county's Obligational Authority (OA).

Attached is the anticipated schedule for obligation of projects during the current Federal Fiscal Year (FFY). As TTAC is aware, VCTC's policy is to build a balance of STP for future state highway improvements, with the 101 project being the priority; however there are a few old projects remaining from when STP went to local projects. CMAQ funds are programmed in periodic calls for projects. This agenda includes an item to consider a policy for programming funds authorized through the one-year extension of the FAST Act.

At the Committee's request, staff emailed the agencies requesting review of these tables, and the information has been updated based on the feedback provided. The Committee is requesting to continue to provide staff with any updates as changes occur.



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STP Project Obligation Statuses

**STP PROJECTS FY 2020/21**

Balance as of 10/1/2020	\$18,039,091
2020/21 Apportionment	<u>\$11,699,042</u>
TOTAL	\$29,738,133

Project Title	Agency	Planned Obligation (E-76 date)	TIP ID	Amount	Current Project Status	FTIP Status
Route 101/23 Cost Increase	VCTC	Oct-20	07-VEN011205	\$2,300,000	Funding Request Submitted	Funds to be obligated as post-programming cost increase.
Route 101 PAED Admin Cost	VCTC	Dec-20	07-VEN131201	\$328,000		In current FTIP
Pavement Rehabilitation	Port Hueneme		07-VEN54032	\$200,000		Currently Programmed in FY 19/20 in the 2019 FTIP
Princeton Avenue Improvements	Moorpark		SCAG015	\$200,000	Plans in 3rd plan check. Remaining Caltrans work is ROW certification'	Currently in the 2019 FTIP -- Under HSIP

<b><u>Total to be obligated by 10/1/2020</u></b>	<b>\$3,028,000</b>
<b><u>Balance</u></b>	<b>\$26,710,133</b>
<b><u>Potential Lapse (AB1012)</u></b>	<b>\$0</b>

FY 2018/19 apportionment	\$3,223,576	Lapses October 1, 2021
FY 2019/20 apportionment	\$16,054,614	Lapses October 1, 2022
FY 2020/21 apportionment	<u>\$11,699,042</u>	Lapses October 1, 2023
TOTAL	\$30,977,232	

**FY 2020/21 and beyond**

Route 118 - Moorpark to e/o Spring	Moorpark		07-VEN34089	\$796,770	Design and ROW acquisition in progress	CON - Currently Programmed in FY 19/20 in the 2019 FTIP
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STP Project Obligation Statuses

Route 23 Widening High/Third	Moorpark		07-VEN051213	\$1,500,000	Prelim. Design and ROW needs in progress. PSR must be updated. Work will involve Caltrans and Metrolink yard/switch.	Currently Programmed in FY 19/20 in the 2019 FTIP
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NOTE: STP balance includes Highway Improvement Program funds appropriated in federal FY 2017/18 & FY 2018/19 budgets.

**CMAQ PROJECTS FY 2020/21**

Balance as of 9/30/2020	\$	7,971,103
Loan Repayment	\$	2,762,000
20/21 Apportionment	\$	9,276,890
<b>Total Available</b>	\$	<b>20,009,993</b>

Project Title	Agency	TIP ID	Planned Obligation (E-76 date)	Amount	Current Project Status	FTIP Status
C Street Bike Facilities	Oxnard	VEN130102	Oct-20	\$278,250	95% PS&E under review. NEPA Revalidated, R/W Certified. RFA for CON being drafted for October submittal.	CON Programmed in 20/21 in 2019 FTIP
Sheridan Way/Ventura River Bike Trail	S.B. Ventura	VEN110304	Nov-20	\$221,321	Project has been rescoped.	CON Programmed in 20/21 in 2019 FTIP
Oxnard Blvd Bike/Ped Facility	Oxnard	VEN150907	Dec-20	\$1,279,900	Design RFP submitted 12/2019, CON RFA in 2019.	CON Programmed in 20/21 in 2019 FTIP
Bike facilities for NECSP	Oxnard	VEN130101	Dec-20	\$585,360	65% PS&E under review. NEPA revalidated. R/W submittal expected in fall. RFA for CON expected by December 2020.	CON Programmed in 20/21 in 2019 FTIP
Ojai Ave / Maricopa Ped Impr (Pedestrian and Bike Safety Improvements)	Ojai	VEN170113	Mar-21	\$150,000	Project Combined with ATP Project under new FTIP Number VEN170113.	CON Programmed in 20/21 in 2019 FTIP Engineering (\$100,000) - Obligated. Construction (\$150,000) Obligation planned in FY 21/22
Fox Canyon Barranca Bike Bridge (Env Review Needed)	Ojai	VEN130601	20/21	\$62,975	Engineering (\$40K) obligated in November, Con in 20/21.	ENG and CON Programmed in 18/19 in 2019 FTIP

**Total obligations in FY 19/20**      **\$2,577,806**  
**Remaining balance**      **\$17,432,187**  
**Potential Lapse (AB1012)**      **\$0**

<b>FY 2018/19</b>	<b>\$0</b>	<b>Lapses October 1, 2021</b>
<b>FY 2019/20</b>	<b>\$7,971,103</b>	<b>Lapses October 1, 2022</b>
<b>FY 2020/21</b>	<b>\$12,038,890</b>	<b>Lapses October 1, 2023</b>
<b>TOTAL</b>	<b>\$20,009,993</b>	

**FY 21/22 and Beyond**

Pleasant Valley Rd Bike Lanes	Camarillo	VEN160103	21/22	\$2,349,033	PE Underway PES form has been signed. Working on PES studies.	ROW Programmed in 21/22 CON Programmed in 21/22
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