



**VENTURA COUNTY TRANSPORTATION COMMISSION
Transit Operators Advisory Committee
(TRANSCOM)**

AGENDA

The meeting will be via ZOOM Webinar

<https://us02web.zoom.us/j/82380721454?pwd=QQJwSUphSHNsUkg3aGhRNS93a1prQT09>

**THURSDAY, November 12, 2020
1:30 PM**

In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the Guidance for Gatherings issued by the California Department of Public Health committee panelists will participate in the meeting from individual remote locations, which is in accordance with the Governor's Executive Order. Members of the public are encouraged to attend the meeting remotely. Persons who wish to address the TRANSCOM committee on an item to be considered at this meeting are asked to submit comments in writing to the committee at vvega@goventura.org by 4:30PM, Wednesday November 11, 2020. Due to the current circumstances if you would like to participate in a verbal public comment on any item on the agenda during the meeting, please email your public comment to vvega@goventura.org. Any public comment received will be read into the record during the public comment portion of this meeting. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the TRANSCOM meeting, please contact VCTC staff (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

- ITEM 1 CALL TO ORDER**
- ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS**
- ITEM 3 PUBLIC COMMENTS**
- ITEM 4 AGENDA ADJUSTMENTS**
- ITEM 5 APPROVAL OF MINUTES – For Action**
Waive the reading and approve the minutes of the September 10, 2020 meeting.
- ITEM 6 ADA CERTIFICATION SERVICES PROGRAM – Update**
- ITEM 7 TRANSCOM MEETING DATE CHANGE TO WEDNESDAY – For Information**
 - *TRANSCOM meetings will be taking place on the second Wednesday of each month beginning in January 2021*
- ITEM 8 MOBILE TICKETING AND ADVANCED FARE COLLECTION SYSTEM – Verbal Update**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- ITEM 9 2020 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 LARGE URBANIZED AREA (SENIORS AND DISABLED) FUNDS AND SECTION 5307 JOBS ACCESS/REVERSE COMMUTE (JARC) FUNDS CALL-FOR-PROJECTS SELECTION – For Action**
- *Approve programming \$1,344,616 in Federal Transit Administration (FTA) Section 5310 Large Urbanized Area funds (Seniors and Disabled) and \$719,856 in FTA Section 5307 Jobs Access/Reverse Commute (JARC) funds for a total of \$2,064,472 for projects listed in Attachment A.*
 - *Approve the FY20/21 Program of Projects listed in Attachment B.*
- ITEM 10 AVAILABILITY OF CONGESTION MITIGATION AND AIR QUALITY (CMAQ) AND TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 FUNDS – For Action**
- *Request agency information by December 15th regarding projects to use \$15,675,396 in unprogrammed CMAQ and TDA Article 3 balances, to projects meeting the following criteria: (1) Cost increases for previous competitively-selected bicycle/pedestrian or transit projects, without supplanting previously-committed local match; (2) Transit vehicle replacements scheduled for 20/21 or 21/22 in an approved asset management plan; or (3) Required match for competitive state or federal grants for bicycle/pedestrian or transit projects.*
- ITEM 11 TRANSIT AGENCIES RESPONSE TO COVID-19 IMPACTS ON TRANSIT – Verbal Update**
- ITEM 12 FUTURE AGENDA ITEMS**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
Thursday, September 10, 2020
1:30 p.m.**

**MEETING HELD REMOTELY VIA-ZOOM
Meeting Minutes**

**MEMBERS
PRESENT:**

Sergio Albarran, City of Ventura (Chair)
Matt Miller, Gold Coast Transit District (Vice Chair)
Philip Pulley, City of Ojai
Pete Wessell, City of Oxnard
Ben Gonzales, City of Simi Valley
Mike Houser, City of Thousand Oaks
Treena Gonzalez, County of Ventura
Martin Erickson, VCTC InterCity Bus

Magdalena Domingo, CSU Channel Islands (ex-officio)

**MEMBERS
ABSENT:**

City of Camarillo
City of Fillmore
City of Moorpark
City of Port Hueneme
City of Santa Paula

Caltrans District 7 (ex-officio)
VCAPCD (ex-officio)

**VCTC STAFF
PRESENT:**

Aaron Bonfilio, Program Manager, Transit Services
Claire Grasty, Program Manager, Regional Transit Planning
Heather Miller, Program Manager

- ITEM 1 CALL TO ORDER**
Chair Albarran called the regular TRANSCOM meeting to order at 1:31pm VIA-ZOOM.
- ITEM 2 INTRODUCTIONS & ANNOUNCEMENT**
None.
- ITEM 3 PUBLIC COMMENT**
None.
- ITEM 4 AGENDA ADJUSTMENTS**
None.
- ITEM 5 APPROVAL OF AUGUST MINUTES**

ACTION

Gonzales moved Albarran seconded, that the Committee approve the August 13, 2020 meeting minutes. The motion passed with no objections.

ITEM 6 ADA CERTIFICATION SERVICES

Mr. Mike Culver, Mobility Management Partners (MMP), provided an update on the ADA Certification Services for the month of August (please see attached report).

ITEM 7 101 COMMUNITIES CONNECTED FINAL DRAFT

Ms. Caitlin Brooks, VCTC, provided information and a presentation on the Final Draft of 101 Communities Connected (US-101 Multimodal Corridor Study). She noted, VCTC received numerous comments from TTAC, TRANSCOM, and the general public and these comments were incorporated into the attached Study. She also thanked the committee members for their feedback and requested any additional comments on the attached Study please be submitted to VCTC staff by September 18, 2020.

ITEM 8 SOUTHERN CALIFORNIA ASSOCIATIONS GOVERNMENT (SCAG) AMERICANS WITH DISABILITIES ACT (ADA) DEMAND TOOL

Valerie Mackintosh, AMMA, provided a study overview and presentation on the ADA Paratransit Demand Tool.

ITEM 9 FUTURE AGENDA ITEMS – For Information

- *Gold Coast Fleet Management Plan*
- *Organizational Fares for Paratransit Seniors (beyond requirements)*
- *Proposed State Legislation Mandate Free Fares*

ITEM 10 ADJOURNMENT

Chair Albarran adjourned the meeting at 2:38 pm



November 12, 2020

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: AARON BONFILIO, PROGRAM MANAGER

SUBJECT: ADA CERTIFICATION SERVICES PROGRAM UPDATE

RECOMMENDATION:

- Receive and file the monthly ADA Certification services report(s) and program update.

DISCUSSION:

Mobility Management Partners (MMP) is VCTC's service provider for ADA Paratransit Eligibility Certification services.

Attached is the ADA Paratransit Certification Services Report from MMP for review at the TRANSCOM meeting. This report covers the period of *September and October 2020*.



[This page intentionally left blank.]

Oct-20							
		Oct.	Sept.	Aug.	July	June	May
Call Center	Inbound ADA Calls	188	194	220	144	168	107
	Outbound ADA calls	225	230	266	254	247	256
	Average hold time (in seconds)	1.1	1.2	1.4	1.4	0.18	0.18
	Outbound Area Transmittals	7	7	6	1	2	4
	Inbound Area Transmittals	7	6	1	2	5	4
Applications Received	Recertification	73	76	91	85	89	97
	New Applications	27	26	27	28	22	15
Applications Received by Service Area	Camarillo Area	7	8	9	6	12	9
	Gold Coast Area	38	38	36	46	42	43
	Valley Express Area	0	4	4	2	6	4
	Moorpark Area	5	4	7	6	3	4
	Simi Valley Area	27	24	21	31	23	21
	Thousand Oaks	23	24	40	22	23	28
	Out of County	0	0	1	0	2	3
Completed Determinations by Evaluation Type	Complete, with Functional Evaluation	0	0	0	0	0	0
	Complete, Interview w/o Functional Evaluation	0	0	0	0	0	0
	Complete, Special Circumstance (no Interview)	13	13	17	13	13	11
	Complete, Over 85+	1	4	5	7	5	3
	Complete, Phone Interview	17	8	6	8	5	7
	Complete, Short-term Certification (60 days)	0	0	0	0	0	0
	Complete, Recertifications	70	71	85	83	87	93
	Completed Determinations	101	96	113	111	110	114
Delays in Processing (Cumulative)	Due to incomplete application by client	5	0	1	3	2	0
	Pending Professional Evaluation (PE)	4	6	5	3	1	1
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting in-person interviews	0	0	0	0	0	0
Assessments	Assessment Categories	Total	CAM	VCTC	SIMI	T.O.	MPK
	With Physical Assessment	0	0	0	0	0	0
	With Cognitive Assessment	0	0	0	0	0	0
	Interview only (at assessment sites)	0	0	0	0	0	0
	No Shows	0	0	0	0	0	0
	Total in-person interviews scheduled	0	0	0	0	0	0
Determinations by Eligibility							
Unconditional (including S.C., Over 85+ , Phone interviews,short-term)				84	83%		
Conditional				3	3%		
Temporary				14	14%		
Denials				0	0%		
Short Term				0	0%		

As of March 17th MMP closed their Camarillo office and began working remotely due to COVID-19 restrictions.

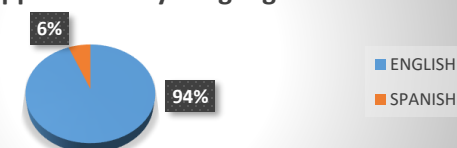
Riders requesting service outside of Ventura County

Riders requesting service into Ventura County

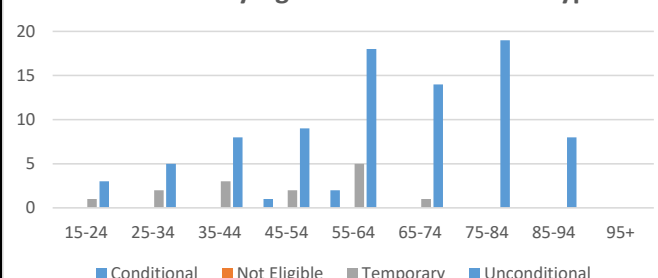
Total applications received: 100

Online Applications Received: 1 (1%)

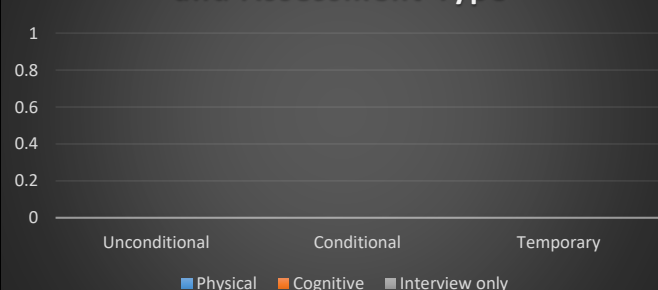
Applications by Language



Evaluations by Age and Determination Type



In-person Interviews by Eligibility and Assessment Type



Oct-20				
Applications Received - GCT Area Cities	Oct.	Sept.	August	July
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	2	4	3	0
Oak View	1	0	1	3
Oxnard	28	15	17	23
Saticoy	0	0	0	0
Port Hueneme	1	0	3	3
Ventura	6	19	12	17
Applications Received-Valley Express Area Cities				
Fillmore	0	2	0	2
Piru	0	0	0	0
Santa Paula	0	2	0	0

Monthly Queue Call Report (September)

	Call Count	Queue Size	Answered	Abandoned	Redirected	Disconnected	Call Count			Hold Time			To VoiceMail	Service Level
	Total In	Max	Total	Total	Total	Total	In	Out	Total	Min	Max	Avg	Σ	
Grand Total	189	1	135	10	44	0	189	0	189	0	77	0.57	44	64.55%
Sunday	1	0	0	0	1	0	1	0	1	0	0	0.00	1	0.00%
Monday	28	1	19	0	9	0	28	0	28	0	0	0.00	9	64.29%
Tuesday	47	1	36	1	10	0	47	0	47	0	0	0.00	10	65.96%
Wednesday	47	1	27	8	12	0	47	0	47	0	0	0.00	12	55.32%
Thursday	32	1	28	1	3	0	32	0	32	0	0	0.00	3	71.88%
Friday	34	1	25	0	9	0	34	0	34	0	77	3.08	9	70.59%

Monthly Queue Call Report (October)

	Call Count	Queue Size	Answered	Abandoned	Redirected	Disconnected	Call Count			Hold Time			To VoiceMail	Service Level
	Total In	Max	Total	Total	Total	Total	In	Out	Total	Min	Max	Avg		
Grand Total	188	2	149	6	33	0	188	0	188	0	0	0.00	33	75.53%
Sunday	1	0	0	0	1	0	1	0	1	0	0	0.00	1	0.00%
Monday	38	2	30	0	8	0	38	0	38	0	0	0.00	8	71.05%
Tuesday	25	1	18	3	4	0	25	0	25	0	0	0.00	4	72.00%
Wednesday	30	2	24	2	4	0	30	0	30	0	0	0.00	4	76.67%
Thursday	39	1	38	0	1	0	39	0	39	0	0	0.00	1	94.87%
Friday	49	1	39	1	9	0	49	0	49	0	0	0.00	9	75.51%
Saturday	6	0	0	0	6	0	6	0	6	0	0	0.00	6	0.00%



November 12, 2020

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
FROM: MARTIN R. ERICKSON, PUBLIC TRANSIT DIRECTOR
SUBJECT: TRANSCOM MEETING DATE CHANGE BEGINNING IN JANUARY

INFORMATION ITEM:

- TRANSCOM meetings will be taking place on the second Wednesday of each month beginning in January 2021

BACKGROUND:

VCTC has moved to its new offices in Camarillo at 751 Daily Drive, Suite 420 and has a conference room that can accommodate the TRANSCOM meetings. For the foreseeable future however, the committee will continue to conduct meetings remotely, per the Governor's Executive Order.

After conferring with the Chair and Vice Chair, VCTC is changing the date of the monthly TRANSCOM meetings to Wednesday to accommodate the option for VCTC staff to potentially work remotely on Tuesdays and Thursdays. TRANSCOM will meet on second Wednesday of each month at 1:30 pm with the first meeting scheduled for Wednesday, January 13, 2021.

Once COVID-19 public health restrictions are lifted, the TRANSCOM meetings will take place in the new VCTC Conference room.



[This page intentionally left blank.]



DATE: November 12, 2020

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: HEATHER MILLER, PROGRAM MANAGER

SUBJECT: 2020 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 LARGE URBANIZED AREA (SENIORS AND DISABLED) FUNDS AND SECTION 5307 JOBS ACCESS/REVERSE COMMUTE (JARC) FUNDS CALL-FOR-PROJECTS PROJECT SELECTION

RECOMMENDATION:

- Approve programming \$1,344,616 in Federal Transit Administration (FTA) Section 5310 Large Urbanized Area funds (Seniors and Disabled) and \$719,856 in FTA Section 5307 Jobs Access/Reverse Commute (JARC) funds for a total of \$2,064,472 for projects listed in Attachment A.
- Approve the FY20/21 Program of Projects listed in Attachment B.

BACKGROUND:

The Ventura County Transportation Commission is the designated recipient of the FTA's annual apportionment of Section 5310 and 5307/JARC funds for the large urbanized areas in Ventura County including the Oxnard/Ventura and Thousand Oaks/Moorpark Urbanized Areas.

- FTA Section 5310: The goal of the 5310 program is to enhance mobility for seniors and persons with disabilities by providing funds that support the special needs of seniors beyond traditional public transportation services and for those with disabilities beyond that required by the Americans with Disabilities Act (ADA).
- FTA Section 5307 JARC: The goal of the JARC program is to improve access to employment and employment related activities for eligible low-income individuals and to transport residents of urbanized areas and non-urbanized areas to suburban employment opportunities. FTA 5307/JARC funds may also be used as regular Section 5307 funds for other types of transit capital, operating and mobility management projects implemented by public agencies.

Both the FTA Section 5310 funds and FTA 5307/JARC funds are the primary funding source to support projects and strategies identified in VCTC's Coordinated Public Transit-Human Services Plan.

Funds are allocated by VCTC for these programs on a competitive basis through a Call-for-Projects.

DISCUSSION:

2020 Competitive Call-for-Projects: On July 10, 2020, VCTC approved the guidelines and schedule for the 2020 Competitive Call-for-Projects to allocate FY20/21 and FY21/22 FTA Section 5310 funds and 5307/JARC funds.

Funding Availability: Table 1 shows the breakdown of Section 5310 and JARC funds available for the two large urbanized areas in Ventura County for FY20/21 and FY21/22 as well as 2020 JARC funds provided under the Coronavirus Aid, Relief, and Economic Security (CARES) Act for projects that respond to COVID-19. This amount includes prior year carryover of 5310 funds. Section 5310 allows 10% of the apportionment to be used for administration and this amount has been subtracted from the Section 5310 amounts shown below. In accordance with FTA rules, not less than fifty-five percent (55%) of the 5310 funds are required to be available for Traditional Section 5310 projects, which primarily includes capital projects.

Table 1: 2020 JARC/5310 Call-for-Projects				
Urbanized Area	JARC	JARC CARES	FTA 5310 Traditional*	FTA 5310 Expanded
Oxnard/Ventura	\$456,000	\$647,000	\$553,562	\$207,000
T.O./Moorpark	\$113,000	\$161,000	\$273,405	\$134,000
TOTAL	\$569,000	\$808,000	\$826,967	\$341,000

Applications Received: The 2020 FTA 5310 and JARC Call-for-Projects was issued on July 23, 2020. Thirteen (13) applications were received requesting a total of \$2,064,472 in funding.

Eligibility Screening: Staff screened the applications for eligibility. Criteria included: project eligibility, planning consistency and financial feasibility. All project applications were determined to be eligible for funding.

Prioritizing Projects: A subcommittee, appointed by TRANSCOM, including two members of TRANSCOM and a VCTC staff member reviewed the project applications utilizing the adopted criteria:

1. **Goals and Objectives** (20 points or 25 points for CARES Act Project)
2. **Project Implementation Plan** (30 points or 35 for CARES Act Project)
3. **Program Performance Indicators** (20 points)
4. **Communication and Outreach** (20 points)
5. **Emergency Planning and Preparedness** (5 points or 0 points for CARES Act Project)
6. **Matching Funds** (5 points) Note: Private nonprofit organizations were automatically awarded five (5) points for match; CARES Act Projects awarded 0 points.
7. **Bonus Points** for Non-Transit Operator Applicants (5 points)

Each project received a final score based upon the average of the subcommittee's individual scores. The projects were then ranked by funding type (FTA 5307/JARC, FTA 5310 Traditional and FTA 5310 Non-Traditional) and each Urbanized Area's population share (Thousand Oaks/ Moorpark and Oxnard/Ventura) with the goal of funding as many of the highest-ranking projects as possible.

With the addition of \$808,000 in JARC CARES Act funding and the determination that all projects in the 2020 Call for Projects are eligible for funding and scored positively in the TRANSCOM subcommittee's review process, VCTC is recommending the full \$2,064,472 funding request for these projects. Project details are provided in Attachment A.

Overview of Recommended Projects:

The City of Thousand Oaks requested a total of \$80,000 funding for both Saturday and Sunday East County Transit Alliance (ECTA) Senior and ADA Intercity Dial-A-Ride Service (CONNECT). Saturday service is a continuation of current service while Sunday service will be a new addition. Additionally, VCTC recommends \$150,000 in Traditional 5310 funding to allow ECTA to lease seven (7) vehicles from the contracted service provider for the CONNECT service. The City of Thousand Oaks also requested a total of \$166,00 to support the City's participation in CONNECT weekday and weekend service.

The City of Thousand Oaks requested funding for two additional projects including purchasing two (2) replacement vans for the city's Rideshare Program with \$35,000 in JARC funds with a 100% match; and \$150,000 to fund Thousand Oak's Transit Free Senior Nutrition Rideshare program that provides

transportation to seniors participating in Senior Nutrition Program at the Thousand Oak's Goebel Adult Community Center.

GCTD requested funding totaling \$628,153 for three (3) pilot projects. The "Web-based Portal for Self-Serve Demand Response Scheduling" Project allows demand response patrons to reserve their trips online. The "South Oxnard Micro-Transit Demonstration Project" connects residents in newly built affordable housing in South Oxnard to jobs in the central Oxnard industrial district. The "Late Night Safe Rides" project responds to reduced GCTD fixed route service hours due to the COVID pandemic by providing on demand service for transit riders, including low income and essential workers, returning home from work in the late evening hours, funded by CARES Act JARC funds.

Countywide, VCTC recommends continued funding for the two highest scorers, County of Ventura Human Service Agency's RAIN TLC Work Reliability Project with \$150,000 in JARC funds and Ventura County Area Agency on Aging's (VCAAA) ELDERHELP Transportation Program with \$500,000 in 5310 Expanded and 5307/JARC CARES funds. Although the ELDERHELP project does not provide access to jobs, the project is eligible for funding under the regular FTA 5307 program guidelines. Additionally, Interface 211 will maintain and continue to develop the One-Call/One-Click project with \$205,319 in Traditional 5310 funds.

Recommended Project Funding: Staff recommends TRANSCOM approve the programming of \$1,344,616 in Federal Transit Administration (FTA) Section 5310 Large Urbanized Area funds (Seniors and Disabled) and \$719,856 in FTA Section 5307 Jobs Access/Reverse Commute (JARC) funds for a total of \$2,064,472 for the projects listed in Attachment A.

Next Steps: The TRANSCOM recommendation will be presented to the Ventura County Transportation Commission at the December 4, 2020 meeting. Staff is also including the approved projects in the FY20/21 Program of Projects (POP) recommended for approval by TRANSCOM and provided in Attachment B. The POP will also be brought to the Commission in December.

Funds approved through this call for projects will not become available for reimbursement until after FTA approval of the grants, which will likely occur this coming spring. Once the grants are approved, FTA regulations allow project sponsors to receive reimbursement of eligible costs dated back to the VCTC Commission approval of the program. However, although VCTC staff has made every effort to accurately evaluate project feasibility based on FTA's requirements, there can be no guarantee of FTA approval of these projects until FTA awards the grants.



[This page intentionally left blank.]

**Item 9
Attachment A**

PROJECTS RECOMMENDED FOR FUNDING 2020 FTA 5310 AND FTA 5307/JARC CALL-FOR-PROJECTS										
UZA	AGENCY	PROJECT NAME	5307 (JARC)	5310	Match	Total Project Cost	Match %	5310 Traditional Program Category	AVERAGE SCORE	Recommended Funding Amount
THOUSAND OAKS	City of Thousand Oaks (on behalf of East County Transit Alliance (ECTA))	Saturday East County Transit Alliance Senior and ADA Intercity Service (5310)	\$ 40,000		\$ 10,000	\$ 50,000	25%	No	84	\$ 40,000
	City of Thousand Oaks (on behalf of East County Transit Alliance (ECTA))	Sunday East County Transit Alliance Senior and ADA Intercity Service (5310)	\$ 40,000		\$ 10,000	\$ 50,000	25%	No	81	\$ 40,000
	City of Thousand Oaks (on behalf of East County Transit Alliance (ECTA))	East County Alliance Senior and ADA Dial-a-Ride Intercity Service Vehicle Lease (5310)		\$ 150,000	\$ 37,500	\$ 187,500	25%	YES	86	\$ 150,000
	City of Thousand Oaks	Purchase two replacement Ridehare Vans	\$ 35,000		\$ 35,000	\$ 70,000	100%	No	81	\$ 35,000
	City of Thousand Oaks	Thousand Oaks Transit Free Senior Nutrition Rideshare Program	\$ 16,000	\$ 134,000	\$ 37,500	\$ 187,500	25%	No	83	\$ 150,000
	City of Thousand Oaks	Senior ECTA Dial-a-Ride Intercity Weekday Service for Thousand Oaks Residents (5310)	\$ 150,000		\$ 37,500	\$ 187,500	25%	No	80	\$ 150,000
	City of Thousand Oaks	Senior ECTA Dial-a-Ride Intercity Weekend Service for Thousand Oaks Residents (5310)	\$ 16,000		\$ 4,000	\$ 20,000	25%	No	78	\$ 16,000
OXNARD/VENTURA	Gold Coast Transit District (GCTD)	Web-based Portal for Self-Serve Demand Response Scheduling		\$ 93,297	\$ 23,325	\$ 116,622	25%	YES	86	\$ 93,297
	Gold Coast Transit District (GCTD)	South Oxnard Micro-Transit Demonstration Project	\$ 298,400		\$ 74,600	\$ 373,000	25%	No	89	\$ 298,400
	Gold Coast Transit District (GCTD)	Late Night Safe Rides Demonstration Project	\$ 236,456		\$ 59,114	\$ 295,570	25%	No	90	\$ 236,456
COUNTYWIDE	Interface Children & Family Services	One Call/One Click Transit Information and Mobility Management Project for Ventura County		\$ 205,319	\$ -	\$ 205,319	0%	YES	93	\$ 205,319
	Ventura County Area Agency on Aging (AAA)	VCAAA'S Elderhelp Transportation Program	\$ 318,000	\$ 182,000	\$ 100,000	\$ 600,000	20%	No	94	\$ 500,000
	County of Ventura Human Services Agency	RAIN TLC Work Reliability Transport Project	\$ 78,456	\$ 71,544	\$ 30,000	\$ 180,000	20%	No	97	\$ 150,000
		COUNTY TOTAL	\$ 1,228,312	\$ 836,160	\$ 458,539	\$ 2,523,011				\$ 2,064,472

Supplemental Program of Projects			
<p>The Ventura County Transportation Commission (VCTC) will hold a public hearing on the Program of Projects (POP) for the Oxnard, Thousand Oaks, Camarillo and Simi Valley Urbanized Areas (UAs) for additional projects to be funded with Federal Transit Administration funds in the 2020/21 Fiscal Year (FY 2021). The funds available in FY 2021 are estimated to be \$524,000 in Section 5310 funds and \$57,400,000 in other funds for the Oxnard UA, \$253,000 in Section 5310 funds and \$25,150,000 in other funds for the Thousand Oaks UA, based on anticipated FY 2020 funds, prior year carry-over funds, and federal discretionary funds. The public hearing will be held at 9:00 a.m. on Friday, December 4, 2020. Persons wishing to make a verbal comment at the hearing must no later than 4:30 p.m., Thursday, December 3, 2020, email the comment to ribbana@goventura.org or provide the comment via telephone at 805-642-1591, extension 101, and that comment will be read into the record during the hearing. The hearing can be viewed at _____</p> <p>The POP is available for public inspection at 751 E. Daily Drive, Suite 420, Camarillo, CA 93010. Unless a subsequent list is published, this list will become the final Program of Projects for inclusion in the Southern California Association of Governments Federal Transportation Improvement Program.</p>			
FY 20/21 SUPPLEMENTAL PROGRAM OF PROJECTS			
	Total Cost	Federal Share	Local Share & Other
OXNARD/VENTURA URBANIZED AREA			
<u>Operating Assistance</u>			
Gold Coast Transit South Oxnard Micro-Transit (JARC Funds)	\$ 31,250	\$ 25,000	\$ 6,250
Gold Coast Late Night Safe Rides Project (CARES Funds)	\$ 236,456	\$ 236,456	\$ -
Area Agency on Aging MediRide Program (CARES Funds)	\$ 318,000	\$ 318,000	\$ -
Ventura County Human Services Agency RAIN TLC Work Reliability Transport (CARES Funds)	\$ 87,544	\$ 87,544	\$ -
TOTAL	\$ 673,250	\$ 667,000	\$ 1,340,250
TOTAL INCLUDING PREVIOUSLY APPROVED PROJECTS	\$ 58,072,316	\$ 55,681,737	\$ 5,724,579
THOUSAND OAKS/MOORPARK URBANIZED AREA			
<u>Operating Assistance</u>			
East County Transit Alliance Saturday Senior/ADA Service	\$ 25,000	\$ 20,000	\$ 5,000
East County Transit Alliance Sunday Senior/ADA Service	\$ 25,000	\$ 20,000	\$ 5,000
Thousand Oaks Senior Intercity Weekday Service (CARES Act)	\$ 150,000	\$ 150,000	\$ -
Thousand Oaks Senior Intercity Weekend Service (CARES Act)	\$ 16,000	\$ 16,000	\$ -
TOTAL	\$ 216,000	\$ 206,000	\$ 10,000
TOTAL INCLUDING PREVIOUSLY APPROVED PROJECTS	\$ 26,693,172	\$ 29,796,402	\$ 1,938,911
FY 20/21 SECTION 5310 PROGRAM OF PROJECTS			
	Total Cost	Federal Share	Local Share & Other
OXNARD/VENTURA URBANIZED AREA			
<u>Planning Assistance</u>			
Program Administration	\$ 29,734	\$ 28,734	\$ -
<u>Capital Assistance</u>			
Gold Coast Transit Web-based Portal for Self-Serve Scheduling	\$ 116,621	\$ 93,297	\$ 23,324
TOTAL	\$ 146,355	\$ 122,031	\$ 23,324
THOUSAND OAKS/MOORPARK URBANIZED AREA			
<u>Planning Assistance</u>			
Program Administration	\$ 19,372	\$ 19,372	\$ -
<u>Operating Assistance</u>			
Thousand Oaks Free Senior Nutrition Rideshare	\$ 93,750	\$ 75,000	\$ 18,750
<u>Capital Assistance</u>			
ECTA Intercity Senior ADA Service Vehicle Lease	\$ 93,750	\$ 75,000	\$ 18,750
TOTAL	\$ 206,872	\$ 169,372	\$ 37,500



November 12, 2020

**MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE
 TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: AVAILABILITY OF CMAQ AND TDA ARTICLE 3 FUNDS

RECOMMENDATION:

- Request agency information by December 15th regarding projects to use \$15,675,396 in unprogrammed CMAQ and TDA Article 3 balances, to projects meeting the following criteria: (1) Cost increases for previous competitively-selected bicycle/pedestrian or transit projects, without supplanting previously-committed local match; (2) Transit vehicle replacements scheduled for 20/21 or 21/22 in an approved asset management plan; or (3) Required match for competitive state or federal grants for bicycle/pedestrian or transit projects.

BACKGROUND:

VCTC's most recent CMAQ call for projects was in 2017. At that time, the Commission for the first time combined TDA Article 3 Bicycle and Pedestrian Funds with CMAQ in a single call for projects, with the goal of better focusing the TDA funds on a limited number of more transformative projects that would also benefit from having state funds rather than federal.

In 2018, VCTC approved additional CMAQ for projects that could obligate the balance quickly to avoid a rescission scheduled for September, 2019. By taking this step, VCTC programmed nearly all of the remaining CMAQ money authorized through FY 2019/20, the final year of the FAST Act. However, VCTC never allocated the FY 2019/20 TDA Article 3 Bicycle and Pedestrian funds, with the exception of the 25% of the apportionment which by VCTC policy goes to bicycle path maintenance, plus \$250,000 that was provided for the Ojai Avenue / Maricopa Highway Pedestrian and Bicycle Improvements project as a "swap" for previously-committed CMAQ funds.

Last month as part of federal legislation to extend government operations beyond the fiscal year end, the FAST Act funding authorization was extended by one fiscal year, through FY 2020/21. As a result, VCTC now has one year of authorized CMAQ funds which it has not programmed. In addition, VCTC has yet to program the FY 2020/21 TDA Article 3 Bicycle & Pedestrian funds.

The total unprogrammed CMAQ balance, including prior-year carryover plus FY 2020/21 funds, is \$15,083,154. Available TDA Article 3 funds, including the prior-year carryover plus 75% of the FY 2020/21 estimate, is \$592,242. As a result, the total unprogrammed balance for the two programs is \$15,675,396.

DISCUSSION:

VCTC has generally held a CMAQ call for projects when there are multiple years of authorized CMAQ funds available, typically following the passage of a multi-year federal authorization law such as the FAST Act. Staff does not recommend starting a call for projects given the current situation with slightly more than one year's worth of available funds. In past similar situations with less than two years' worth of available funds, VCTC has focused on assisting previously-committed projects which are short of funds due to unanticipated cost increases. Staff recommends that local agencies again be asked the amount of funds required for such projects. In the past VCTC has not included scheduled bus replacements or state/federal grant match commitments in distributing smaller funding amounts, but the situation is now different in that transit operators are aware of significant immediate needs for transit bus replacements, and due to the significantly increased number of state and federal competitive grant programs there are more likely to be unfunded match needs. In addition, based on the information currently available to staff it appears unlikely that the available funds will be fully utilized for project cost increases alone.

The following is the anticipated schedule for approval of CMAQ and Article 3 funds:

Notice to Agencies:	November 20, 2020
Deadline for Agencies Response:	December 15
TRANSCOM Approval:	January 14, 2021
TTAC Approval:	January 21
VCTC Approval:	February 5
TIP Amendment Approval for CMAQ:	May 1

Subsequent to receiving feedback from TRANSCOM and TTAC, VCTC anticipates sending a notice to public works directors on November 20th, to provide direction on how to submit projects for additional CMAQ or TDA Article 3 funds.

It is possible that should there be insufficient projects under these criteria to use the entire unprogrammed balance, that a few other projects could be considered. For example, the Shelf List approved from the 2017 call for projects included \$2,840,000 for bicycle and pedestrian projects that have not yet been funded. However, the policy for the Shelf List has been to fund those projects if necessary to avoid a loss of funds to the county, which is not currently a concern. Such additional projects might be considered after receiving the initial response from the agencies.