



June 24, 2020

Brian C. Travis
Senior Transportation Planner
RTAP and Legislative Management
Caltrans Division of Rail and Mass Transportation
Email: brian.travis@dot.ca.gov

Re: The Ventura County Transportation Commission (VCTC) “Opting Out” of the State Agency Safety Plan Developed by Caltrans, California’s Department of Transportation

Dear Mr. Travis:

The Federal Transit Administration (FTA) and the Public Transportation Agency Safety Plan regulation, at 49 CFR Part 673, requires State Departments of Transportation (DOTs) to draft and certify Agency Safety Plans (ASPs) on behalf of small public transportation providers. However, a State DOT is not required to draft an ASP for a small public transportation provider if the small transit provider notifies the State that it will draft its own plan.

This letter serves to notify the Caltrans, the California Department of Transportation, that VCTC is a small public transportation provider and will draft (and self-certify) its own ASP to address Part 673 requirements. The ASP will be approved by the VCTC Board of Directors on July 10, 2020 and signed by the Accountable Executive, Darren Kettle, the VCTC’s Executive Director.

If you have any questions or concerns regarding this letter, please feel free to call me or respond back by email.

Respectfully,

Darren Kettle
Executive Director
Ventura County Transportation Commission
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