Outcome Deliverables

Task	Response	Additional Comments
What is the task?	Complete areas of substantial unemployment calculations	
What is the desired Outcome?	To appropriately allocate funding to boards	
What is the deadline?	Due by May 8, 2020	
What do you need to complete the task?	Data from unemployment estimates, UI Claims, mapping software, Excel	
What hinders your productivity?	Unexpected administrative interruptions & new unrelated directives requiring my attention	
What would help you complete this task?	Having the necessary resources to make my job more efficient. Ex: new mapping software which saves time from the manual process we did before.	
How can we measure the outcome?	The assignment is delivered on time by the due date with no revisions required.	