



VENTURA COUNTY TRANSPORTATION COMMISSION
Transportation Technical Advisory Committee (TTAC)

AGENDA

The meeting will be via ZOOM Webinar

<https://us02web.zoom.us/j/82114177551?pwd=TWNpeTZkZjRzaTVBVmVqVE5JeFRHUT09>

THURSDAY, MAY 21, 2020

9:00 AM

In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the Guidance for Gatherings issued by the California Department of Public Health committee panelists will participate in the meeting from individual remote locations, which is in accordance with the Governor's Executive Order. Members of the public are encouraged to attend the meeting remotely. Persons who wish to address the TTAC committee on an item to be considered at this meeting are asked to submit comments in writing to the committee at vvega@goventura.org by 4:30PM, Wednesday May 20, 2020. Due to the current circumstances if you would like to participate in a verbal public comment on any item on the agenda during the meeting, please email your public comment to vvega@goventura.org. Any public comment received will be read into the record during the public comment portion of this meeting. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the TTAC meeting, please contact VCTC staff (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

- ITEM 1** **CALL TO ORDER**

- ITEM 2** **INTRODUCTIONS & ANNOUNCEMENTS**

- ITEM 3** **PUBLIC COMMENTS:** *Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.*

- ITEM 4** **AGENDA ADJUSTMENTS**

- ITEM 5** **APPROVAL OF FEBRUARY MINUTES**

- ITEM 6** **CALTRANS LOCAL ASSISTANCE UPDATES**

- ITEM 7** **SENATE BILL 743 IMPLEMENTATION IN VENTURA COUNTY – Update**

- ITEM 8** **ACTIVE TRANSPORTATION PROGRAM (ATP) – 2020 INTERIM TIMELY USE OF FUNDS POLICY – For Information**

- ITEM 9** **ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 5 – REGIONAL PROJECT SCORING SELECTION CRITERIA FOR THE MPO COMPONENT – For Information/Discussion**

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ITEM 10

FUTURE AGENDA ITEMS

- Congestion Management Program
- Periodic Highway Construction Updates
- Regional Transportation Funding & Planning
- SCAG Go Human Program

ITEM 11

ADJOURNMENT



VENTURA COUNTY TRANSPORTATION COMMISSION

Transportation Technical Advisory Committee (TTAC)

City of Camarillo

Administrative Conference Room

601 Carmen Drive, Camarillo, CA

Thursday, February 20, 2020

9:00 a.m.

MEETING MINUTES

MEMBERS PRESENT: Justin Link, City of Simi Valley (Vice Chair)
Dave Klotzle, City of Camarillo
Sean Corrigan, City of Moorpark
Don Villafana, City of Port Hueneme
Tai Chau, City of Santa Paula
Mike Tohidian, City of Thousand Oaks
Jeff Hereford, City of Ventura
Dave Fleisch, County of Ventura

Robert Wong, Caltrans

MEMBERS ABSENT: City of Fillmore
City of Ojai
City of Oxnard
Port of Hueneme

VCTC STAFF PRESENT: Judith Johnduff, Program Manager
Caitlin Brooks, Program Manager, Transportation Planning
Peter De Haan, Programming Director

ITEM 1 CALL TO ORDER
Vice Chair Link called the meeting together at 9:05 a.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS
None.

ITEM 3 PUBLIC ANNOUNCEMENTS
None.

ITEM 4 AGENDA ADJUSTMENTS
None.

ITEM 5 APPROVAL OF JANUARY MINUTES

ACTION:

Fleisch moved, seconded by Tohidian, that the Committee approve the January meeting minutes as amended. The motion passed unanimously.

ITEM 6 CALTRANS LOCAL ASSISTANCE UPDATE
Mr. Robert Wong, Caltrans, made a brief announcement, they will most likely host additional project workshops in the month of April, and dates will be provided in the next week.

ITEM 7 101 COMMUNITIES CONNECTED STUDY

Ms. Caitlin Brooks, VCTC, provided a brief update on 101 Communities Connected (multimodal transportation study of the U.S. 101 corridor). She mentioned in January, VCTC initiated public outreach for 101 Communities connected and hosted two public workshops on January 28th and 30th. She also noted VCTC released an online survey, and received more than 200 responses to date. Workshops will also be held in May in Oxnard and Thousand Oaks to share the draft study and to receive public feedback (VCTC Staff is planning to present an overview of the public outreach findings, future condition of the corridor and final project list to TTAC in March 2020).

Mr. Vigen Davidian, Iteris Incorporation, made a presentation on 101 Communities Connected (US-101 Multi-Modal Corridor Study).

ITEM 8 DRAFT 2020 SHOPP PROJECT LIST

Ms. Judith Johnduff, VCTC, provided an update on the State Highway Operation and Protection Program (SHOPP). She mentioned the 2020 SHOPP is scheduled for adoption by the California Transportation Commission (CTC) at their May 2020 meeting.

ITEM 9 CONGESTION MITIGATION AIR QUALITY (CMAQ) SURFACE TRANSPORTATION PROGRAM (STP) STATUS REPORT

Mr. Peter De Haan, VCTC, provided a brief update on the status of the Surface Transportation Program (STP) and Congestion Mitigation Air Quality (CMAQ) projects. He reminded the Committee the importance for VCTC to have an accurate schedule of STP and CMAQ projects (please continue to provide staff with any updates as changes occur).

ITEM 10 RICE AVENUE AND FIFTH STREET GRADE SEPARATION (ORAL PRESENTATION)

Mr. Matt Maechler, Ventura County Public Works, made a presentation on the Rice Avenue Grade Separation Project.

ITEM 11 FUTURE AGENDA ITEMS

- *Congestion Management Program – New VMT Standard (March meeting).*
- *Periodic Highway Construction Updates*
- *Regional Transportation Funding & Planning*
- *SCAG Go Human Program (April).*

ITEM 12 ADJOURNMENT

Vice Chair Link adjourned the meeting at 10:34 a.m.



Item 7

May 21, 2020

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: AMANDA FAGAN, DIRECTOR OF PLANNING AND POLICY

SUBJECT: SENATE BILL 743 IMPLEMENTATION IN VENTURA COUNTY

RECOMMENDATION:

- Receive a presentation on implementation of Senate Bill (SB) 743 by VCTC and Ventura County jurisdictions.

BACKGROUND:

In 2013, the California State Legislature passed Senate Bill (SB) 743, which prohibits use of automobile delay (measured by Level of Service) in analysis of transportation impacts under the California Environmental Quality Act (CEQA). Local agencies have until July 1, 2020 to implement SB 743. The intent of SB 743 is to “more appropriately balance the needs of congestion management with statewide goals related to infill development, promotion of public health through active transportation, and reduction of greenhouse gas emissions.”

SB 743 also requires the Governor’s Office of Planning and Research (OPR) to identify new metrics for identifying and mitigating transportation impacts within CEQA. In December 2018, OPR issued a Technical Advisory containing its recommendations for a shift from LOS to Vehicle Miles Travelled (VMT), and the Department of Natural Resources issued updated CEQA guidelines for analysis of transportation impacts on the environment.

For transportation projects, lead agencies for roadway capacity projects have discretion, consistent with CEQA and planning requirements, to choose which metric to use to evaluate transportation impacts. Caltrans selected VMT as its metric as well. Caltrans guidance documents, including Transportation Analysis Framework (TAF) and Transportation Analysis under CEQA (TAC), are currently available for public review and comment through June 15, 2020.

DISCUSSION:

VCTC’s Director of Planning & Policy, Amanda Fagan, will present a brief overview of SB 743 and the status of implementation efforts by VCTC and jurisdictions across Ventura County.



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Item 8

May 21, 2020

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: JUDITH JOHNDUFF, PROGRAM MANAGER

SUBJECT: ACTIVE TRANSPORTATION PROGRAM - 2020 INTERIM TIMELY USE OF FUNDS POLICY

RECOMMENDATION:

- Information

BACKGROUND AND DISCUSSION:

The California Transportation Commission (CTC) has adopted an Interim Timely Use of Funds Policy to address impacts to project delivery as a result of the COVID-19 pandemic. The Interim Policy includes:

Project Allocations--the deadline to request an allocation for projects programmed in FY19-20 has been extended to the December 2020 Commission meeting. This will be automatic and no additional action by the agency is necessary.

Construction Contract Award--The period to award contracts for projects that receive a construction allocation through December 2020 has been extended to 12-months. This extension also includes projects that received an allocation in October 2019, December 2019, January 2020. Caltrans will bring this action before the CTC and no action is required on the agency's part.

Final Invoice--For allocations with the 180-day deadline for final invoicing expiring in May 2020 through December 2020, the deadline has been extended for an additional 180 days. This will be automatic, and no action is required from the agency.

Preconstruction Expenditures--For projects needing an extension for the expenditure of preconstruction funds, a normal expenditure deadline time extension **is** required and the agency must request the time extension through the normal process.

Request for Time Extensions-- The maximum time extension for the following milestones: expenditure, construction contract award and project completion has been extended from 12

months to 20-months. A one-time time extension amendment will be considered for projects with an approved time extension that expires in May 2020 through December 2020 to extend the period of the time extension to up to 20-months. The CTC will consider extending the deadline beyond the 20-months for current time extensions that are expiring March 2020 to February 2021 and the agency will need to submit a time-extension request.

The timely use of funds provisions are intended for the period of delay directly attributed to COVID-19. The Interim Timely Use of Funds Policy expires December 31, 2020.



MAY 21, 2020

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: JUDITH JOHNDUFF, PROGRAM ANALYST

SUBJECT: ACTIVE TRANSPORTATION PROGRAM CYCLE 5 – REGIONAL PROJECT SELECTION CRITERIA FOR THE MPO COMPONENT

RECOMMENDATION:

- Information and Discussion

BACKGROUND AND DISCUSSION:

The CTC has extended the due date for the Active Transportation Program (ATP) Cycle 5 Project Applications. The new application due dates are:

- Quick-Build Project applications deadline (postmark date) – July 15, 2020
- All other project applications deadline (postmark date) – September 15, 2020

A Fact Sheet is attached (Attachment 1) with background information on the Cycle 5 ATP program including project eligibility, funding estimates, and links to helpful application resources.

Letters of Support for Cycle 5 Projects: If an agency is requesting a letter of support from VCTC to submit with their application, the project will be reviewed for consistency with the local and regional plans and the initial work schedule will be reviewed for feasibility in relation to the time constraints of the ATP Program.

MPO COMPONENT

Regional Project Selection:

The Cycle 5 ATP funding estimates for the SCAG region is \$93.4 million, of which the Ventura County share is estimated to be \$3.9 million. The impact of Covid-19 on the program has not yet been determined.

VCTC's role in the regional project selection process:

- The SCAG guidelines allow VCTC to develop a methodology to prioritize local projects for funding that flows through SCAG. As a means of prioritizing projects, Counties can add up to twenty (20) points to supplement the CTC scores,
- The Commission is required to adopt the final recommended project list for the County, and
- This year staff is also recommending VCTC adopt a Contingency List of Projects that will allow VCTC to substitute unfunded projects that are ready to proceed in case not enough funds are available to allow the threshold project to advance or if funds are made available through project cancellations or savings (subject to CTC approval).

Recommended 20 Point Methodology:

In Cycle 4, VCTC has awarded points based on two criteria:

1. Ten (10) points if a project was identified in an adopted plan listed in Attachment 2 and,
2. Ten (10) points If the project was a Safe Routes to Schools Project.

This year staff supports eliminating the Capital Improvement Program as a qualifying plan since it does not take the place of an adopted plan which goes through a city-wide/county-wide assessment and prioritization of needs and project recommendations with public input. Staff also supports requiring plans to be no more than 10 years old.

This item will be brought back to TTAC for consideration in June. Staff is requesting that agencies review the list of Plans in Attachment 2 and provide input on additions/deletions to the list of plans.

SCAG Regional Disadvantaged Communities (DAC) Definition: Per the Statewide Guidelines, MPO's have the option to use different criteria for determining which projects benefit disadvantaged communities. The SCAG Regional DAC definition includes Environmental Justice Areas and Communities of Concern. These criteria can be used in addition to the existing SB 535 criteria in the application.

- Environmental Justice Areas: Environmental Justice Areas are reflected in Transportation Analysis Zones that show a higher share of minority population or households in poverty than is seen in the great region as a whole.
- Communities of Concern: Communities of Concern are Census Designated Places or city of Los Angeles Community Planning Ares that fall in the upper third for their concentration of minority population households in poverty. This designation is significant in severity due to the degree of poverty

Non-Infrastructure Projects: SCAG will again be reserving 5% off the top of the ATP MPO program funds for Planning and Non-Infrastructure Projects. As in previous cycles, the pool of projects considered for this funding in this category include projects that are submitted through the CTC's Statewide ATP Call for Projects using the state's planning application, as well as, planning and non-infrastructure projects submitted through SCAG's Sustainable Communities Program (SCP) program. Planning Project awards will be capped at \$500,000. Non-infrastructure and quick build projects awards will be capped at \$900,000.

Active Transportation Program Cycle 5 Fact Sheet

ATP Program Goals:

The Active Transportation Program (ATP) was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and by Assembly Bill 101 (Chapter 354, Statutes of 2013) to fund projects that increase and promote bicycle and pedestrian trips.

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve greenhouse gas reduction goals,
- Enhance public health,
- Ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Eligible Applicants:

- Local, Regional or State Agencies
- California Department of Transportation (Caltrans)
- Transit Agencies
- Public Schools and School Districts
- Public land and Natural Resource Agencies including Park Districts
- Tribal governments
- Non-profits eligible for Recreational Trail Program funds for projects that benefit the general public

Eligible Projects:

- Bicycle and Pedestrian infrastructure projects
- Non-infrastructure projects - including education, encouragement, enforcement, and Safe Route to Schools Programs.
- Active Transportation Plans

Cycle 5 Funding Estimate:

The budget for Cycle 5 is anticipated to be approximately \$445.5M and will cover fiscal years 2021/22, 2022/23, 2023/24, and 2024/2025.

Funding Breakdown:

According to the ATP Guidelines, funding is segregated into three components and is distributed as follows:

- 50% to the state for the statewide competitive program
- 10% to small urban and rural regions with populations under 200,000
- 40% to Metropolitan Planning Organizations (MPO) with populations over 200,000.
 - SCAG is the MPO for Ventura County
 - SCAG estimates indicates approximately \$93.4 million will be available for the SCAG region
 - Ventura County's population-based share is roughly \$3.9 million

Note: Funding estimates will be refined at a future date to reflect COVID-19 budget impacts.

Schedule:

- March 26, 2020 -- Call-for-Projects Issued
- July 15, 2020 -- Quick Build Applications Due
- September 15, 2020 – All other Project Applications Due
- March 2021-- California Transportation Commission (CTC) Adopts the Statewide and Small Urban and Rural Portions of the program
- March 2021 -- Projects not Programmed by the CTC are distributed to the large MPOs for Consideration under the MPO Portion of the Program
- April 2021 -- MPO's Submit Draft Project Recommendations to the CTC
- June 2021 – CTC Adopts the MPO Selected Projects

Summary of how projects are selected for funding:

Applications are due to Caltrans /CTC on September 15, 2020. Caltrans/CTC reviews all ATP project applications and scores are assigned to each project application based on the Caltrans/CTC Scoring Rubric. Applications can receive a maximum of 100 points.

Statewide Competitive Program (50% of funding): Once the applications are scored by Caltrans/CTC, the projects are ranked. Those projects with the highest ranking that can be funded with the approximately \$222 million available will receive funding through the statewide competitive program.

Regional Program: Those projects that don't make the cut-off for the statewide competitive program are forwarded to the MPO's for consideration under the Regional Program.

ATP Cycle 5 Guidelines and Scoring Rubrics: The adopted ATP Cycle 5 Guidelines and Scoring Rubrics for each application are posted on the CTC website at:

<https://catc.ca.gov/programs/active-transportation-program>

ATP Cycle 5 Applications and Supporting Documents can be found on the Caltrans Website at: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle5>

Application Training Opportunities:

The Caltrans Active Transportation Resource Center (ARTC) has helpful resources for preparing applications:

- The ARTC website has a Link to ATP Street Story – a community engagement tool <http://caatpresources.org/1494>
- ARTC has Flash Trainings (short recorded training modules) available on their website to help ATP applicants navigate the application and program requirements

ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 4 LOCAL PRIORITIZATION METHODOLOGY

Proposed 20 Point Award Consideration for Infrastructure Projects

<p>10 points awarded if project is identified in 1 or more of the following plans:</p>	<ul style="list-style-type: none"> • Adopted 5-Year Capital Improvement Plans – Unfunded Projects
	<ul style="list-style-type: none"> • City of Camarillo Bikeway Master Plan (2017) • Camarillo Commons Strategic Plan (2007)
	<ul style="list-style-type: none"> • Fillmore Business Park Master Plan (2008) • Heritage Valley Parks Specific Plan, Fillmore CA (2002)
	<ul style="list-style-type: none"> • Moorpark College Facilities Master Plan (2015) • Moorpark Master Bicycle Transportation Plan (2008)
	<ul style="list-style-type: none"> • City of Ojai Bicycle and Pedestrian Master Plan (1999) • Ojai Complete Streets Master Plan (2017)
	<ul style="list-style-type: none"> • City of Oxnard Bicycle and Pedestrian Master Plan (2011) • Oxnard Corridor Transportation Improvement Plan – A Livable Oxnard (2016)
	<ul style="list-style-type: none"> • City of Port Hueneme Bicycle Master Plan
	<ul style="list-style-type: none"> • Santa Clara River Trail Master Plan (2011)
	<ul style="list-style-type: none"> • City of Simi Valley Bicycle Master Plan (2008) • Simi Valley Green Community Action Plan (2010)
	<ul style="list-style-type: none"> • City of Thousand Oaks Bicycle Master Plan (2010) • Thousand Oaks Boulevard Specific Plan (2012) • ADA Transition Plan (2016) • Missing Sidewalk Priority List (2017)
	<ul style="list-style-type: none"> • City of Ventura Bicycle Master Plan (2011)
	<ul style="list-style-type: none"> • Ventura County Bike Plan (2007) • County of Ventura Transportation Strategic Master Plan (2012) • Ventura County Prioritized List for Construction of Category B Bike Lanes (2017)
	<ul style="list-style-type: none"> • Santa Paula Branch Line Recreational Trail Compatibility Survey (2015) • VCTC Bicycle Wayfinding Plan (2017)
	<p>10 points awarded if:</p>

Proposed 20 Point Award Consideration for Planning Projects

<p>10 points awarded if:</p>	<p>the proposed project will develop a community wide or area wide Active Transportation Plan</p>
<p>10 points awarded if:</p>	<p>The project is identified in the ATP Cycle 4 Application as a Safe Routes to School Project</p>