VCTC Intercity Services

Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

VCTC Intercity Services

Fiscal Years Ended June 30, 2019 and 2018

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Board of Commissioners Ventura County Transportation Commission Ventura, California

INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the Ventura County Transportation Commission's ("VCTC's") Intercity Fund, which is funded by Transportation Development Act Article 6.5, the Local Transportation Development Act Article 3 Local Transportation Fund, and Greenhouse Gas Reduction Fund – Low Carbon Transit Operations Program funds ("VCTC Intercity Fund"), as of and for the fiscal years ended June 30, 2019 and 2018, and the related notes to the financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Board of Commissioners Ventura County Transportation Commission Ventura, California

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matters

As discussed in Note 1, the financial statements present only the VCTC Intercity Fund of VCTC and do not purport to, and do not present fairly, the financial position of VCTC as of June 30, 2019 and 2018, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of VCTC Intercity Fund of VCTC, as of June 30, 2019 and 2018, and the change in financial position of VCTC Intercity Fund of VCTC for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated November 25, 2019 on our consideration of VCTC's internal control over financial reporting for the VCTC Intercity Fund and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering VCTC's internal control over financial reporting and compliance.

Convad LLP

Lake Forest, California

November 25, 2019

VCTC Intercity Services

Comparative Statement of Net Position

June 30, 2019 and 2018

<u>Assets</u>		2019	 2018
Cash and investments (Note 3) Accounts receivable Due from other funds Interest receivable Due from other governments (Note 4)	\$	536,120 3,450 187,205 3,348 136,577	\$ 626,472 2,624 151,935 - 681,250
Prepaids Total current assets	_	800 867,500	800 1,463,081
Non-current Assets: Capital assets, net (Note 5)		9,412,537	 8,323,629
Total assets	1	0,280,037	 9,786,710
Deferred Outflows of Resources Deferred outflows of resources - pensions Deferred outflows of resources - OPEB Total deferred outflows of resources		48,532 9,833 58,365	 50,894 7,411 58,305
<u>Liabilities</u>		_	_
Current liabilities: Accounts payable Unearned revenue (Note 6) Accrued vacation Total current liabilities		769,110 98,390 8,719 876,219	 1,419,677 43,404 8,401 1,471,482
Non-current liabilities: Net pension and OPEB liability Total non-current liabilities		158,116 158,116	 164,053 164,053
Total liabilities		1,034,335	 1,635,535
<u>Deferred Inflows of Resources</u> Deferred inflows of resources - pensions Deferred inflows of resources - OPEB		7,946 2,354	17,134 2,096
Total deferred inflows of resources		10,300	 19,230
Net Position			
Net investment in capital assets Restricted for transportation (deficit)		9,412,537 (118,770)	 8,323,629 (133,379)
Total net position	\$	9,293,767	\$ 8,190,250

See accompanying notes to financial statements.

VCTC Intercity Services

Comparative Statement of Revenues, Expenses, and Changes in Net Position

Fiscal Years Ended June 30, 2019 and 2018

Operating revenues: \$907,271 \$963,912 Organization paid fares (Note 8) 178,476 - Passenger route guarantee 1,289,784 1,241,596 Total operating revenues 2,375,531 2,205,508 Operating expenses: 0perations 10,993,096 10,208,470 Total operating expenses 10,993,096 10,208,470 Operating loss (8,617,565) (8,002,962) Non-operating revenues: FTA grants 4,528,039 3,409,662 LCTOP funds 884,959 572,303 Local Transit Fund 63,915 - State transit assistance funds 4,187,205 2,884,461 Interest income 21,541 1,029 Other income 35,423 62,871 Total non-operating revenues 9,721,082 6,930,326 Non-operating expenses: - - - Capital expenses - - -
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Capital expenses
Total non-operating expenses
Change in net position 1,103,517 (1,072,636)
Net position at beginning of year 8,190,250 9,285,378
Adjustment due to change in accounting principle - (22,492)
Net position at end of year \$ 9,293,767 \$ 8,190,250

See accompanying notes to financial statements.

VCTC Intercity Services

Comparative Statement of Cash Flows

For the Fiscal Years Ended June 30, 2019 and 2018

	2019	2018
Cash flow from operating activities:		
Cash received from passenger fares	\$ 906,445	\$ 963,259
Cash received from organization paid fares	178,476	-
Cash received from route guarantee	1,289,784	1,241,596
Cash paid for operating costs, net of support	(10,630,355)	(8,329,187)
Net cash used for operating activities	(8,255,650)	(6,124,332)
Cash flow from non-capital financing activities:		
Cash received from FTA grants	4,842,830	3,399,709
Cash received from local transportation fund	63,915	-
Cash received from state transit assistance funds	4,151,935	2,231,519
Cash received from state grants	884,959	572,303
Cash received from local contribution revenues	247,706	(105,935)
Cash to other	72,585	149,017
Net cash provided by non-capital financing activities	10,263,930	6,246,613
Cash flow from capital financing activities:		
Acquisition and purchase of capital assets	(2,116,825)	
Net cash used by capital financing activities	(2,116,825)	
Cash flow from investing activities:		
Cash received from interest received from investments	18,193	1,029
Net cash provided by investing activities	18,193	1,029
Net increase (decrease) in cash and investments	(90,352)	123,310
Cash and investments, beginning of year	626,472	503,162
Cash and investments, end of year	\$ 536,120	\$ 626,472

See accompanying notes to the financial statements.

VCTC Intercity Services

Comparative Statement of Cash Flows

For the Fiscal Years Ended June 30, 2019 and 2018

	2019	2018
Reconciliation of operating loss to net cash used for operating activities:		
Operating loss	\$ (8,617,565)	\$ (8,002,962)
Adjustments to reconcile operating loss to net cash provided by (used for) operating activities: Depreciation expense Adjustment due to change in accounting principle	1,027,917 -	1,049,496 (22,492)
Changes in operating assets and liabilities:		
Increase in accounts receivable	(826)	(653)
Increase in prepaids Increase in deferred outflows of resources	(60)	(800) (33,644)
Increase/(decrease) in accounts payable	(650,567)	807,447
Increase in non-current liabilities due within one-year	318	338
Increase/(decrease) in deferred inflows of resources	(8,930)	1,515
Increase/(decrease) in pension liability	(5,937)	77,423
Total adjustments	361,915	1,878,630
Net cash used for operating activities	\$ (8,255,650)	\$ (6,124,332)

Non-cash investing, capital, and financing activities:

VCTC Intercity Services fund had no non-cash financing activity in fiscal years 2018-19 and 2017-18.

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(1) General Information

The financial statements are intended to reflect the financial position and changes in financial position for the VCTC Intercity Services ("VCTC Intercity Fund") of the Ventura County Transportation Commission ("VCTC") only.

Pursuant to Section 99313.3 of the California Public Utilities Code, State Transit Assistance Fund moneys may be used for public transportation purposes, including community transit services.

(2) <u>Summary of Significant Accounting Policies</u>

Fund Accounting

The accounts of VCTC are organized on the basis of funds and account groups. A fund is defined as an independent fiscal and accounting entity wherein operations of each fund are accounted for in a separate set of self-balancing accounts that record resources, related liabilities, obligations, reserves, and equity segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. VCTC accounts for the activity of the VCTC Intercity Fund in an Enterprise Fund.

Measurement Focus and Basis of Accounting

Enterprise Funds are accounted for using the accrual basis of accounting. The revenues are recognized in the accounting period when they are earned, and expenses are recognized in the accounting period in which the liability is incurred.

VCTC applies pronouncements of the Financial Accounting Standards Board ("FASB") issued on or before November 30, 1989 that are not in conflict with applicable GASB pronouncements.

Capitalization Policy

The VCTC Intercity Fund capitalizes and depreciates assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized.

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(2) <u>Summary of Significant Accounting Policies (Continued)</u>

<u>Deferred Outflows/Inflows of Resources</u>

VCTC has adopted GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* that was issued in June 2011. Deferred outflows of resources represent a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense) until then. Deferred inflows of resources represent an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time.

Revenue Recognition

Recognition of revenues arising from nonexchange transactions, which include revenues from taxes, certain grants, and contributions, is based on the primary characteristic from which the revenues are received by VCTC.

For VCTC, funds received under Transportation Development Act Article 6.5, Section 99312(c) of the Public Utilities Code possess the characteristic of a voluntary nonexchange transaction similar to a grant. Revenues under TDA Article 6.5, Section 99313 and 99314, TDA Article 3, and revenues under Proposition 1B are recognized when related costs have been incurred. An unearned revenue arises when grant receipts are collected in excess of reimbursable costs incurred.

Fund operating revenues, such as passenger fares, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values.

Net Position

The components of net position reflect the component classifications described below.

- Net Investment in Capital Assets this includes capital assets, net of depreciation, reduced by the outstanding balances of bonds and notes, if any, that are attributable to the acquisition, construction, or improvement of those assets. Applicable deferred outflows of resources and deferred inflows of resources, if any, should also be included in this component of net position.
- Restricted this includes assets, mainly cash and investments, bound by constraints on resources that are externally imposed by creditors, grantors, contributors, or laws and regulations of other governments.

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(2) Summary of Significant Accounting Policies (Continued)

Unrestricted – this includes the remaining balance of the net amount of assets, deferred
outflows of resources that are not included in the determination of net investment in capital,
or the restricted components of net position.

It is VCTC's policy that restricted resources will be applied first, followed by unrestricted resources, in the absence of a formal policy adopted by the Board of Directors.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

(3) Cash and Investments

VCTC has pooled its cash and investments in order to achieve a higher return on investments while facilitating management of cash. The balance in the pool account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other investments for varying terms. The VCTC Intercity Fund's cash and investments as of June 30, 2019 and 2018 were \$536,120 and \$626,472, respectively.

The VCTC Intercity Fund's cash is deposited in VCTC's internal investment pool, which is reported at fair value. Interest income is allocated on the basis of average cash balances. Investment policies and associated risk factors applicable to VCTC Intercity Fund are those of VCTC and are included in VCTC's basic financial statements.

See VCTC's basic financial statements for disclosures related to cash and investments including those disclosures relating to interest rate risk, credit rate risk, custodial credit risk, and concentration risk.

(4) Due from Other Governments

Due from other governments consists of amounts due from the Federal Transit Administration, the Santa Barbara County Association of Governments, and the LOSSAN Rail Corridor Agency, totaling \$136,577 and \$681,250, respectively, for years ended June 30, 2019 and 2018.

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(5) Capital Assets

Capital assets are recorded at cost and are depreciated over their estimated useful lives. The purpose of depreciation is to spread the cost of capital assets over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

Depreciation of all capital assets is charged as an expense against operations each year, and the total amount of depreciation taken over the years, called accumulated depreciation, is reported on the balance sheet as a reduction in the book value of the capital assets.

Depreciation of capital assets in service is provided using the straight-line method which means the cost of the asset is divided by its expected useful life in years, and the result is charged to expense each year until the asset is fully depreciated. VCTC assigned the useful lives listed below to capital assets.

Bus, vehicle, and equipment 5-12 years

Capital assets consisted of the following as of June 30, 2019:

	Balance at July 1, 2018	Additions / <u>Transfers</u>	Retirements	Balance at June 30, 2019
Capital assets being depreciated: Vehicles and equipment Total capital assets being depreciated	\$ 11,562,789 11,562,789	\$ 2,116,825 2,116,825	\$ -	\$ 13,679,614 13,679,614
Less accumulated depreciation for:	11,002,700	2,110,020		10,070,014
Vehicles and equipment Total accumulated depreciation	(3,239,160) (3,239,160)	(1,027,917) (1,027,917)		(4,267,077) (4,267,077)
Capital assets, net	\$ 8,323,629	\$ 1,088,908	\$ -	\$ 9,412,537

(6) Unearned Revenue

The balance of unearned revenue as of June 30, 2019 and 2018 consisted of California State University Channel Islands ("CSUCI") funds and a credit from Roadrunner Management Services in the amount of \$98,390 and \$43,404, respectively.

(7) <u>Transportation Development Act Compliance Requirements</u>

VCTC Intercity Services is subject to the provisions pursuant to Section 6634 of the California Code of Regulations and Section 99268.3 of the Public Utilities Code.

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(7) <u>Transportation Development Act Compliance Requirements (Continued)</u>

A. Section 6634

Pursuant to Section 6634, a transit claimant is precluded from receiving moneys from the State Transit Assistance Fund in an amount which exceeds the claimant's capital and operating costs less the actual amount of fares received, the amount of local support required to meet the fare ratio, the amount of federal operating assistance, and the amount received during the year from a city or county to which the operator has provided services beyond its boundaries.

During the Fiscal Year 2018/19 the funds received from the State Transit Assistance Fund complied with the above provision.

B. <u>Section 99268.3</u>

Section 99268.3 indicates that an operator in Ventura County providing regular public transportation shall be eligible for TDA funds if it maintains for the fiscal year, ratio of fare revenue to operating costs at least equal to 20%.

Farebox revenue*: Farebox revenue Route guarantee – Santa Barbara County	\$ 1,085,747
Association of Governments	850,000
Route guarantee – CSU Channel Islands	429,784
Route guarantee – Moorpark College	10,000
Less new/extended route revenue**	(55,563)
Total farebox revenue	\$ 2,319,968
Operating expenses:	\$ 13,109,922
Less depreciation	(1,027,917)
Less capital planning expense	-
Less vehicle leases	(3,416,581)
Less new/extended route expenses**	(1,336,423)
Net adjusted operating expenses	<u>\$ 7,329,001</u>
Fare ratio	<u>31.65%</u>
Required fare ratio pursuant to PUC Section 99268.3	<u>20%</u>

^{*} VCTC includes a portion of the local contribution as a route guarantee.

^{**} Revenue/Costs associated with new demonstration routes: Oxnard-Camarillo (96) and East-West (77) routes, launched in 2016 and 2017, respectively.

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(7) <u>Transportation Development Act Compliance Requirements (Continued)</u>

During the Fiscal Year 2018/19, VCTC maintained a ratio of fare revenues to operating costs of 31.65%. Since the ratio exceeded the minimum ratio of 20%, VCTC is in compliance with PUC Section 99268.3.

C. Section 99314.6

Section 99314.6 states that funds shall be allocated for operating or capital purposes pursuant to Sections 99313 and 99314 to an operator if the operator meets an efficiency standard for either of two alternate measurement periods. The operator may use its entire allocation for operating purposes if the current period's total operating cost per revenue vehicle hour ("operating rate") does not exceed the preceding period's operating rate plus an amount equal to the percentage change in the regional Consumer Price Index ("CPI") multiplied by the preceding operating rate. The two alternate measurement methods are (1) the current year ("CY") compared to the prior year ("PY") and (2) the CY 3 year average (consecutive 3 years ending with the prior year).

During the Fiscal Year 2018/19, VCTC did not meet the efficiency standard for either measurement method. The calculation under the 2 methods are illustrated below.

		3 Year
	Single Year	<u>Average</u>
CY Operating Rate	\$ 130.47	\$ 124.08
PY Operating Rate	124.21	119.18
CPI Change %	3.34%	3.18%
CY Target Operating Rate	\$ 128.36	\$ 122.97
CY Operating Rate Over Target	\$ 2.11	\$ 1.11
CY Over Target %	1.64%	0.90%

If the operator fails to meet this standard, the funds shall be allocated for both operations and capital purposes. The allocation for operations is the total allocation reduced by the lower of the two percentages in which the operator exceeded the target operating rate. The remaining amount must be used for capital purposes.

State Transit Assistance funds	\$ 4	,187,205
Allocation restricted to capital expenditure (0.90%)	\$	37,658

VCTC Intercity Services

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(7) <u>Transportation Development Act Compliance Requirements (Continued)</u>

VCTC allocated \$242,799 in State Transit Assistance funds for capital additions during Fiscal Year 2018/19, exceeding the required capital expenditure amount of \$37,658. Therefore, VCTC is in compliance with PUC Section 99314.6.

(8) Organization Paid Fares

Implemented in Fiscal Year 2018-2019, the College Easy Ride Pass Pilot Program allows students from Moorpark, Oxnard and Ventura Colleges, Cal State University Channel Islands, and Cal Lutheran University to ride the bus for free during the school year. This program is funded by the Low Carbon Transit Operations Program. These funds are used to reimburse the bus transit provider for the rides taken by the students. The organization paid fares received for fiscal year ended June 30, 2019 was \$178,476.

(9) Restrictions

Funds received pursuant to the Transportation Development Act of the State of California may only be used for public transportation and transit.

(10) <u>Contingencies</u>

See VCTC's basic financial statements for disclosures related to contingencies including those relating to various legal actions, administrative proceedings, or claims in the ordinary course of operations.



Board of Commissioners Ventura County Transportation Commission Ventura, California

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the Ventura County Transportation Commission's ("VCTC's") Intercity Fund, which is funded by Transportation Development Act Article 6.5, the Local Transportation Development Act Article 3 Local Transportation Fund, and Greenhouse Gas Reduction Fund – Low Carbon Transit Operations Program funds ("VCTC Intercity Fund"), as of and for the fiscal years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise VCTC Intercity Fund financial statements, and have issued our report thereon dated November 25, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered VCTC's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of VCTC's internal control. Accordingly, we do not express an opinion on the effectiveness of VCTC's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the VCTC Intercity Fund are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including §6667 of Part 21 of the California Code of Regulations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, including §6667 of Part 21 of the California Code of Regulations.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lake Forest, California November 25, 2019

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