

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT FUND  
ARTICLE 4, SECTION 99260(A) OF  
THE PUBLIC UTILITIES CODE**

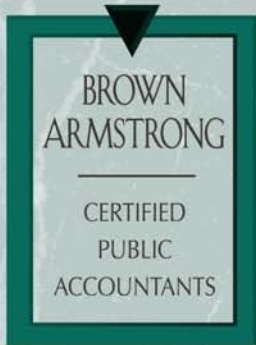
**INDEPENDENT AUDITOR'S REPORTS,  
FINANCIAL STATEMENTS, AND  
SUPPLEMENTARY INFORMATION**

**FOR THE FISCAL YEARS ENDED  
JUNE 30, 2019 AND 2018**

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT FUND  
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

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# BROWN ARMSTRONG

*Certified Public Accountants*

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Supervisors  
of the City of Oxnard  
Oxnard, California

### Report on the Financial Statements

We have audited the financial statements of the Transportation Development Act (TDA) Article 4, Section 99260(a) fund (TDA Fund) of the City of Oxnard, California (City), which comprise the balance sheets as of June 30, 2019 and 2018; the related statements of revenues, expenditures, and changes in fund balance for the fiscal years then ended; and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relating to the TDA Fund relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control relating to the TDA Fund. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the TDA Fund of the City, as of June 30, 2019 and 2018, and the respective changes in financial position, for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

## Emphasis of Matter

As discussed in Note 1, these financial statements present only the TDA Fund and do not purport to, and do not, present fairly the financial position of the City as of June 30, 2019 and 2018, or the changes in its financial position for the fiscal years then ended, in conformity with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 8 through 9 and Schedules of Project Status on page 10 be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion and analysis (MD&A) that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statements. Such missing information, although not a part of the financial statements, is required by the GASB who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. Our opinion on the financial statements is not affected by this missing MD&A.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2020, on our consideration of the City's internal control over financial reporting relating to the TDA Fund and on our tests of the City's compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance relating to the TDA Fund.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

Bakersfield, California  
February 18, 2020

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT – ARTICLE 4  
TRANSPORTATION DEVELOPMENT ACT FUND  
BALANCE SHEETS  
JUNE 30, 2019 AND 2018**

	Article 4	
	2019	2018
<b>ASSETS</b>		
Current assets:		
Cash and investments	\$ 489,591	\$ 430,276
Due from other governments	17,459	17,186
Total current assets	\$ 507,050	\$ 447,462
<b>LIABILITIES AND FUND BALANCE</b>		
Current liabilities:		
Accounts payable and accrued expenses	\$ 100,135	\$ 44,352
Unearned revenue	12,745	-
Total current liabilities	112,880	44,352
Fund balance:		
Restricted for TDA Article 4 expenditures	394,170	403,110
Total fund balance	394,170	403,110
Total liabilities and fund balance	\$ 507,050	\$ 447,462

The accompanying notes are an integral part of these financial statements.

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT – ARTICLE 4  
TRANSPORTATION DEVELOPMENT ACT FUND  
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

	Article 4	
	2019	2018
<b>REVENUES</b>		
Local Transportation Fund allocation	\$ 535,351	\$ 520,258
Lease revenue	228,777	236,851
Interest earnings	14,614	3,345
Other revenue	-	1,643
	778,742	762,097
<b>EXPENDITURES</b>		
Operating	723,087	625,787
Capital	64,595	-
	787,682	625,787
Changes in fund balance	(8,940)	136,310
Fund balance, beginning	403,110	266,800
Fund balance, ending	\$ 394,170	\$ 403,110

The accompanying notes are an integral part of these financial statements.

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT FUND  
ARTICLE 4, SECTION 99260(A) OF THE PUBLIC UTILITIES CODE  
NOTES TO THE FUND FINANCIAL STATEMENTS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

**NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

General Information

The accompanying financial statements are intended to reflect the financial position and changes in financial position for the Transportation Development Act (TDA) Article 4, Section 99260(a) fund (TDA Fund) of the City of Oxnard, California (City) only and are not intended to present fairly the financial position and results of operations of the City in accordance with accounting principles generally accepted in the United States of America.

Pursuant to Section 99260(a) of the California Public Utilities Code, Article 4 monies are used only for public transportation. Funding for this program is authorized by the County of Ventura and is paid to the City on behalf of the Gold Coast Transit District.

Governmental Fund Financial Statements

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity wherein operations of each fund are accounted for in a separate set of self-balancing accounts that record resources, related liabilities, obligations, reserves and equity segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City accounts for the activity of the Article 4, Section 99260(a) fund in its TDA Fund, which is a Special Revenue Fund that is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.

Measurement Focus and Basis of Accounting

Special Revenue Funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are available if they are collected within 60 days of the end of the fiscal period. Expenditures generally are recorded when a liability is incurred.

Revenue Recognition

Recognition of revenues arising from nonexchange transactions, which include revenues from taxes, certain grants and contributions, is based on the primary characteristic from which the revenues are received by the City. For the City, funds received under TDA Article 4, Section 99260(a) of the Public Utilities Code possess the characteristic of a voluntary nonexchange transaction similar to a grant. Revenues under TDA Article 4, Section 99260(a) are recognized in the period when all eligibility requirements have been met.

The lease revenue comprises rents from transit related facilities including space, cell site, and share of facilities.

Unavailable revenue arises when potential revenues do not meet both the measurable and availability criteria for recognition in the current period. Unavailable revenues also arise when the City receives resources before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualified expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for unavailable revenue is removed from the balance sheet and revenue is recognized.

**NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
(Continued)

Fund Balance

As prescribed by the Governmental Accounting Standards Board (GASB) Statement No. 54, governmental funds report fund balance in classifications based primarily on the extent to which the entity is bound to honor constraints on the specific purposes for which amounts in the fund can be spent. As of June 30, 2019 and 2018, the fund balance for the TDA Fund of the City is Restricted.

Restricted fund balance includes amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions enabling legislation. Restrictions may effectively be changed or lifted only with the consent of the resource providers.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported changes in fund balance during the reporting period. Actual results could differ from those estimates.

**NOTE 2 – CASH AND INVESTMENTS**

The City has pooled its cash and investments in order to achieve a higher return on investments while facilitating management of cash. The balance in the pool account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other investments for varying terms. The TDA Fund's cash and investments balance as of June 30, 2019 and 2018, was \$489,591 and \$430,276, respectively.

The TDA Fund's cash is deposited in the City's internal investment pool, which is reported at fair value. Interest income is allocated on the basis of average cash balances. Investment policies and associated risk factors applicable to the TDA Fund are those of the City and are included in the City's basic financial statements.

**NOTE 3 – RESTRICTIONS**

Funds received pursuant to Section 99260(a) of the Public Utilities Code may only be used for public transportation activities.

**NOTE 4 – COMMITMENTS AND CONTINGENCIES**

As of June 30, 2019, in the opinion of the City administration, there were no outstanding matters which would have a significant effect on the financial position of these financial statements.

**NOTE 5 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

As of June 30, 2019, expenditures exceeded appropriations as follows:

<u>Appropriations Category</u>	<u>Excess Expenditures</u>
Capital outlay	\$ 64,595



**NOTE 6 – SUBSEQUENT EVENTS**

The date to which events occurring after June 30, 2019, have been evaluated for possible adjustments to the financial statements or disclosures is February 18, 2020, which is the date that the financial statements were available to be issued. There were no events brought to our attention that were deemed to be reportable at that time.

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT FUND – ARTICLE 4  
TRANSPORTATION DEVELOPMENT ACT FUND  
BUDGETARY COMPARISON SCHEDULE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	<u>Original Budget</u>	<u>Actual</u>	<u>Variance With Final Budget</u>
<b>REVENUES</b>			
Local Transportation Fund allocation	\$ 535,351	\$ 535,351	\$ -
Lease revenue	224,191	228,777	4,586
Interest earnings	2,363	14,614	12,251
Other revenue	74,509	-	(74,509)
	<u>836,414</u>	<u>778,742</u>	<u>(57,672)</u>
<b>EXPENDITURES</b>			
Operating	777,958	723,087	54,871
Capital outlay	-	64,595	(64,595)
	<u>777,958</u>	<u>787,682</u>	<u>(9,724)</u>
Total expenditures			
Changes in fund balance	<u>\$ 58,456</u>	(8,940)	<u>\$ (67,396)</u>
Fund balance, beginning		<u>403,110</u>	
Fund balance, ending		<u>\$ 394,170</u>	

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT FUND – ARTICLE 4  
TRANSPORTATION DEVELOPMENT ACT FUND  
BUDGETARY COMPARISON SCHEDULE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	Original Budget	Actual	Variance With Final Budget
<b>REVENUES</b>			
Local Transportation Fund allocation	\$ 520,258	\$ 520,258	\$ -
Lease revenue	191,830	236,851	45,021
Interest earnings	2,198	3,345	1,147
Other revenue	73,048	1,643	(71,405)
 Total revenues	 787,334	 762,097	 (25,237)
<b>EXPENDITURES</b>			
Operating	590,686	625,787	(35,101)
Capital outlay	64,595	-	64,595
 Total expenditures	 655,281	 625,787	 29,494
 Changes in fund balance	 \$ 132,053	 136,310	 \$ 4,257
 Fund balance, beginning		 266,800	
 Fund balance, ending		 \$ 403,110	

**CITY OF OXNARD  
TRANSPORTATION DEVELOPMENT ACT FUND – ARTICLE 4  
TRANSPORTATION DEVELOPMENT ACT FUND  
SCHEDULES OF PROJECT STATUS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

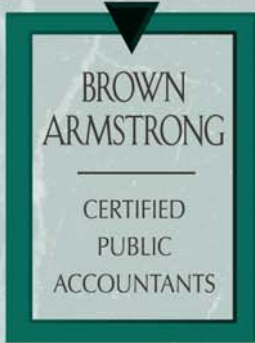
For the fiscal year ended June 30, 2019:

Project Description	Beginning Balance	Local Transportation Fund Allocation	Other Local Revenue	Allocation Adjustments	Interest Earnings Allocation	Expenditures	Ending Balance
Operating:							
Oxnard Transit Center	\$ 132,965	\$ 481,851	\$ 228,777	\$ -	\$ 14,614	\$ 723,087	\$ 135,120
Bus stop maintenance	-	53,500	-	-	-	-	53,500
Total operating	132,965	535,351	228,777	-	14,614	723,087	188,620
Capital:							
Oxnard Transit Center roof repair and other improvements	-	-	-	-	-	-	-
Relocate Bus Stop at Victoria & Gonzales	57,700	-	-	6,895	-	64,595	-
Bus Stop Capital Improvement program	212,445	-	-	(6,895)	-	-	205,550
Total capital	270,145	-	-	-	-	64,595	205,550
Total	\$ 403,110	\$ 535,351	\$ 228,777	\$ -	\$ 14,614	\$ 787,682	\$ 394,170

For the fiscal year ended June 30, 2018:

Project Description	Beginning Balance	Local Transportation Fund Allocation	Other Local Revenue	Allocation Adjustments	Interest Earnings Allocation	Expenditures	Ending Balance
Operating:							
Oxnard Transit Center	\$ -	\$ 467,758	\$ 238,494	\$ -	\$ -	\$ 573,287	\$ 132,965
Bus stop maintenance	-	52,500	-	-	-	52,500	-
Total operating	-	520,258	238,494	-	-	625,787	132,965
Capital:							
Oxnard Transit Center roof repair and other improvements	266,800	-	-	(268,889)	2,089	-	-
Relocate Bus Stop at Victoria & Gonzales	-	-	-	57,700	-	-	57,700
Bus Stop Capital Improvement program	-	-	-	211,189	1,256	-	212,445
Total capital	266,800	-	-	-	3,345	-	270,145
Total	\$ 266,800	\$ 520,258	\$ 238,494	\$ -	\$ 3,345	\$ 625,787	\$ 403,110

## **OTHER REPORTS**



# BROWN ARMSTRONG

*Certified Public Accountants*

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Board of Supervisors  
of the City of Oxnard  
Oxnard, California

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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the balance sheet of the Transportation Development Act (TDA) Article 4, Section 99260(a) fund (TDA Fund) of the City of Oxnard, California (City) as of June 30, 2019; the related statement of revenues, expenditures, and changes in fund balance for the fiscal year then ended; and the related notes to the financial statements, which collectively comprise the TDA Fund of the City, and have issued our report thereon dated February 18, 2020.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting (internal control) as it relates to the TDA Fund as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting relating to the TDA Fund. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting relating to the TDA Fund.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the TDA Fund of the City are free from material misstatement, we performed tests of the City's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

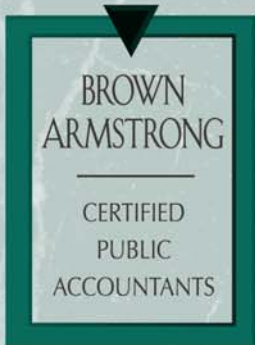
The purpose of this report is solely to describe the scope of our testing of internal control and compliance relating to the TDA Fund and the results of that testing, and not to approve an opinion on the effectiveness of the City's internal control or on compliance relating to the TDA Fund. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong  
Accountancy Corporation*

Bakersfield, California  
February 18, 2020





# BROWN ARMSTRONG

*Certified Public Accountants*

## INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

To the Board of Directors  
Gold Coast Transit District  
Ventura, California

To the City Council  
City of Oxnard  
Oxnard, California

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### Report on Compliance with Transportation Development Act Requirements

We have audited the City of Oxnard, California's (City) compliance with Transportation Development Act (TDA) requirements that funds allocated to and received by the City were expended in conformance with applicable statutes, rules, and regulations of the TDA and the allocation instructions and resolutions of the Gold Coast Transit District as required by Sections 6666 and 6667 of Title 21, Division 3, Chapter 2, Article 5.5 of the California Code of Regulations during the fiscal year ended June 30, 2019.

### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the applicable statutes, rules, and regulations of the TDA.

### Auditor's Responsibility

Our responsibility is to express an opinion on each of the City's compliance requirements referred to above. We have conducted our audit of compliance in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the TDA Fund, allocated for non-transit purposes, occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

### Opinion on Transportation Development Act Compliance

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that are applicable to the City for the fiscal year ended June 30, 2019.

**Purpose of this Report**

The purpose of this report on compliance is solely to describe the scope of our testing of compliance and the results of that testing. Accordingly, this report is not suitable for any other purpose.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong  
Accountancy Corporation*

Bakersfield, California  
February 18, 2020