

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Fiscal Years Ended June 30, 2019 and 2018

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report	1
Financial Statements:	
Comparative Statement of Net Position	3
Comparative Statement of Changes in Net Position	4
Comparative Statement of Cash Flows	5
Notes to Financial Statements:	
General Information	7
Summary of Significant Accounting Policies	7
Cash and Investments	9
Capital Assets	9
Unearned Revenue	11
Transportation Development Act Compliance Requirements	11
Organization Paid Fares	13
Restrictions	13
Transfers In/Out	13
Contingencies	14
Prior Period Adjustment	14
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	15



Board of Commissioners
Ventura County Transportation Commission
Ventura, California

INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the Transportation Development Act ("TDA") Article 4, Section 99260 and Article 8, Section 99400(c) funds ("TDA Fund") of the City of Thousand Oaks, California (the "City"), as of and for the fiscal years ended June 30, 2019 and 2018, and the related notes to the financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matters

As discussed in Note 1, the financial statements present only the TDA Fund of the City and do not purport to, and do not present fairly, the financial position of the City as of June 30, 2019 and 2018, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the TDA Fund of the City, as of June 30, 2019 and 2018, and the change in financial position of the TDA Fund of the City for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated November 13, 2019 on our consideration of the City's internal control over financial reporting for the TDA Fund and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Lake Forest, California
November 13, 2019

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99620 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Comparative Statement of Net Position

June 30, 2019 and 2018

<u>Assets</u>	2019	2018
Current assets:		
Cash and investments (Note 3 & 11)	\$ 4,874,745	\$ 6,813,909
Interest receivable	25,921	18,918
Due from other governments	2,055,860	573,885
Other receivables	53,648	82,419
Total current assets	7,010,174	7,489,131
Capital assets (Note 4):		
Property and equipment, at cost	9,467,792	6,934,621
Less: accumulated depreciation	(3,576,668)	(2,983,380)
Total capital assets	5,891,124	3,951,241
Total assets	12,901,298	11,440,372
Deferred outflow of resources:		
Deferred pension items	182,342	213,982
Deferred OPEB items	40,363	27,531
Total deferred outflow of resources	222,705	241,513
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	753,653	564,702
Compensated absences	34,107	30,880
Unearned revenue (Note 5 & 11)	5,432,416	6,507,521
Total current liabilities	6,220,176	7,103,103
Non-current liabilities:		
Compensated absences	31,530	24,106
Net pension liability	831,467	442,035
Net OPEB liability (Note 11)	108,770	59,265
Total non-current liabilities	971,767	525,406
Total liabilities	7,191,943	7,628,509
Deferred inflow of resources:		
Deferred pension items	36,198	4,748
Deferred OPEB items	5,286	4,807
Total deferred inflow of resources	41,484	9,555
<u>Net Position</u>		
Invested in capital assets	5,891,124	3,951,241
Restricted	(548)	92,580
Total net position	\$ 5,890,576	\$ 4,043,821

See accompanying notes to financial statements

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99620 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Comparative Statement of Changes in Net Position

For the Fiscal Years Ended June 30, 2019 and 2018

	2019	2018
Operating revenues:		
Passenger fares for transit services	\$ 282,955	\$ 320,505
Organization paid fares (Note 7)	7,366	-
Other revenues	38,841	13,812
Total operating revenues	329,162	334,317
Operating expenses:		
Operations	5,219,537	4,826,509
Depreciation expense	593,288	584,405
Total operating expenses	5,812,825	5,410,914
Operating income (loss)	(5,483,663)	(5,076,597)
Non-operating revenues (expenses):		
Local transportation allocation, Article 4	4,587,226	3,408,859
Local transportation allocation, Article 8(c)	-	-
Federal Transit Administration federal grants	2,433,982	1,094,438
Interest income	129,025	69,359
Other income	46,759	44,903
Total non-operating revenue	7,196,992	4,617,559
Income (Loss)	1,713,329	(459,038)
Transfers in from other city funds (Note 9)	133,426	42,070
Change in net position	1,846,755	(416,968)
Net position at beginning of year, as previously restated	4,043,821	4,575,334
Prior-period adjustment (Note 11)	-	(114,545)
Net position at beginning of year, as stated	4,043,821	4,460,789
Net position at end of year	\$ 5,890,576	\$ 4,043,821

See accompanying notes to financial statements.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99620 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Comparative Statement of Cash Flows
For the Fiscal Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Cash flow from operating activities:		
Cash received from transit services	\$ 290,321	\$ 320,505
Cash received from other operating income	38,841	13,812
Cash paid for operating costs	<u>(4,530,261)</u>	<u>(4,748,433)</u>
Net cash provided (used) for operating activities	<u>(4,201,099)</u>	<u>(4,414,116)</u>
Cash flow from noncapital financing activities:		
Cash received from local transportation fund, Article 4	-	4,435,771
Cash received from local transportation fund, Article 8(c)	3,512,121	-
Cash received from FTA federal grant	980,778	1,072,169
Transfers in from other City funds (Note 9)	133,426	42,070
Transfers out to other City funds (Note 11)	-	(36,453)
Cash received from other	<u>46,759</u>	<u>44,903</u>
Net cash provided (used) by noncapital financing activities	<u>4,673,084</u>	<u>5,558,460</u>
Cash flow from capital and related financing activities:		
Net sale (purchase) of capital assets	<u>(2,533,171)</u>	<u>(276,952)</u>
Net cash provided (used) for capital and related financing activities	<u>(2,533,171)</u>	<u>(276,952)</u>
Cash from investing activities:		
Cash received from interest received from investments	<u>122,022</u>	<u>58,607</u>
Net cash provided (used) by investing activities	<u>122,022</u>	<u>58,607</u>
Net increase in cash and investments	(1,939,164)	925,999
Cash and investments, beginning of year	<u>6,813,909</u>	<u>5,887,910</u>
Cash and investments, end of year	<u>\$ 4,874,745</u>	<u>\$ 6,813,909</u>

See accompanying notes to the financial statements.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
 Article 4, Section 99620 Public Utilities Code and
 Article 8, Section 99400(c) Public Utilities Code

Comparative Statement of Cash Flows
 For the Fiscal Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Reconciliation of operating loss to net cash used for operating activities:		
Operating income (loss)	<u>\$ (5,483,663)</u>	<u>\$ (5,076,597)</u>
Adjustments to reconcile operating income (loss) to net cash used for operating activities:		
Depreciation expense	593,288	584,405
Changes in operating assets and liabilities:		
Decrease/(increase) in OPEB assets, net	-	17,578
Increase/(decrease) in accounts payable	188,951	100,412
Increase/(decrease) in net pension liability, net of deferred outflows/inflows	452,522	(8,148)
Increase/(decrease) in net OPEB liability, net of deferred outflows/inflows	37,152	(41,551)
Increase/(decrease) in compensating absences	<u>10,651</u>	<u>9,785</u>
Total adjustments	<u>1,282,564</u>	<u>662,481</u>
Net cash used for operating activities	<u>\$ (4,201,099)</u>	<u>\$ (4,414,116)</u>

Noncash investing, capital, and financing activities:

The local transportation development act fund had no non-cash financing activity in fiscal years 2018-19 and 2017-18.

See accompanying notes to the financial statements.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(1) **General Information**

The financial statements are intended to reflect the financial position and changes in financial position for the Article 4, Section 99260 and Article 8, Section 99400(c) Transportation Development Act Local Transportation Fund (“TDA Fund”) of the City of Thousand Oaks, California (the “City”) only.

Pursuant to Section 99260 and Section 99400(c) of the California Public Utilities Code, Article 4 and 8 monies may be used only for facilities provided for the exclusive use of transportation services, including the planning, acquisition of real property, construction of facilities and buildings, purchase and replacement of vehicles, and system operation, maintenance, and repair. Funding for this program was authorized by the Ventura County Transportation Commission (“VCTC”).

(2) **Summary of Significant Accounting Policies**

Fund Accounting

The accounts of the City are organized on the basis of funds and account groups. A fund is defined as an independent fiscal and accounting entity wherein operations of each fund are accounted for in a separate set of self-balancing accounts that record resources, related liabilities, obligations, reserves, and equity segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The City accounts for the activity of the Article 4, Section 99260 and Article 8, Section 99400(c) funds in its Transportation Development Fund, which is an Enterprise Fund. Enterprise Funds are used to account for “business-type activities” similar to those found in the private sector such as services primarily funded through user charges.

Measurement Focus and Basis of Accounting

Enterprise Funds are accounted for using the accrual basis of accounting. The revenues are recognized in the accounting period when they are earned, and expenses are recognized in the accounting period in which the liability is incurred.

The Fund applies pronouncements of the Financial Accounting Standards Board (“FASB”) issued on or before November 30, 1989 that are not in conflict with applicable Governmental Accounting Standards Board (“GASB”) pronouncements.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(2) **Summary of Significant Accounting Policies (Continued)**

Revenue Recognition

Recognition of revenues arising from non-exchange transactions, which include revenues from taxes, certain grants, and contributions, is based on the primary characteristic from which the revenues are received by the City.

For the City, funds received under Transportation Development Act (“TDA”) Article 4, Section 99260 and Article 8, Section 99400(c) of the Public Utilities Code possess the characteristic of a voluntary non-exchange transaction similar to a grant. Revenues under TDA Article 4, Section 99260 and Article 8, Section 99400(c) are recognized when related costs have been incurred. An unearned revenue arises when grant receipts are collected in excess of reimbursable costs incurred.

Fund operating revenues, such as passenger fares, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values.

Net Position

The components of net position reflect the component classifications described below.

- *Net Investment in Capital Assets* – this includes capital assets net of depreciation reduced by the outstanding balances of bonds and notes, if any, that are attributable to the acquisition, construction, or improvement of those assets. Applicable deferred outflows of resources and deferred inflows of resources, if any, should also be included in this component of net position.
- *Restricted* – this includes assets, mainly cash and investments, bound by constraints on resources that are externally imposed by creditors, grantors, contributors, or laws and regulations of other governments.
- *Unrestricted* – this includes the remaining balance of the net amount of assets, deferred outflows of resources that are not included in the determination of net investment in capital, or the restricted components of net position.

It is the City’s policy that restricted resources will be applied first, followed by unrestricted resources.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(2) **Summary of Significant Accounting Policies (Continued)**

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

(3) **Cash and Investments**

The City has pooled its cash and investments in order to achieve a higher return on investments while facilitating management of cash. The balance in the pool account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other investments for varying terms. The Transportation Development Fund's cash and investments as of June 30, 2019 and 2018 were \$4,874,745 and \$6,813,909, respectively.

The Transportation Development Fund's cash is deposited in the City's internal investment pool, which is reported at fair value. Interest income is allocated on the basis of average cash balances. Investment policies and associated risk factors applicable to the Transportation Development Fund are those of the City and are included in the City's basic financial statements.

See the City's basic financial statements for disclosures related to cash and investments, including those disclosures relating to interest rate risk, credit rate risk, custodial credit risk, and concentration risk.

(4) **Capital Assets**

Capital assets are recorded at cost and depreciated over their estimated useful lives. The purpose of depreciation is to spread the cost of capital assets over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(4) Capital Assets (Continued)

Depreciation of all capital assets is charged as an expense against operations each year, and the total amount of depreciation taken over the years, called accumulated depreciation, is reported on the balance sheet as a reduction in the book value of the capital assets.

Depreciation of capital assets in service is provided using the straight-line method which means the cost of the asset is divided by its expected useful life in years, and the result is charged to expense each year until the asset is fully depreciated. The City assigned the useful lives listed below to capital assets.

Buildings and improvements	0-50 years
Equipment	3-15 years
Intangibles	2-50 years

Capital assets consisted of the following June 30, 2019:

	Balance at July 1, <u>2018</u>	<u>Additions</u>	<u>Retirements</u>	Balance at June 30, <u>2019</u>
Capital assets not being depreciated:				
Construction-in-progress	\$ 97,603	\$ 173,180	\$ (8,418)	\$ 262,365
Total capital assets not being depreciated	<u>97,603</u>	<u>173,180</u>	<u>(8,418)</u>	<u>262,365</u>
Capital assets being depreciated:				
Buildings	97,814	-	-	97,814
Equipment	3,931,085	2,359,991	-	6,291,076
Improvements other than buildings	<u>2,808,119</u>	<u>8,418</u>	-	<u>2,816,537</u>
Total capital assets being depreciated	<u>6,837,018</u>	<u>2,368,409</u>	<u>-</u>	<u>9,205,427</u>
Less accumulated depreciation for:				
Buildings	(13,205)	(1,957)	-	(15,162)
Equipment	(2,442,703)	(453,705)	-	(2,896,408)
Improvements other than buildings	<u>(527,472)</u>	<u>(137,626)</u>	-	<u>(665,098)</u>
Total accumulated depreciation	<u>(2,983,380)</u>	<u>(593,288)</u>	<u>-</u>	<u>(3,576,668)</u>
Net capital assets	<u>\$ 3,951,241</u>	<u>\$ 1,948,301</u>	<u>\$ (8,418)</u>	<u>\$ 5,891,124</u>

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(5) Unearned Revenue

TDA funds allocated to the City by VCTC for transportation services are considered earned when they are properly spent for the specific projects authorized. Allocations and any interest received but not used are recorded as unearned revenue. In addition, unearned revenue includes amounts due from VCTC, if any, that were not collected within the City’s availability period. The balance of unearned revenue as of June 30, 2019, consists of the following:

	<u>Article 4</u>	<u>Article 8(c)</u>	<u>Totals</u>
Unearned revenue at July 1, 2018	\$ 6,507,521	\$ -	\$ 6,507,521
Grant receipts from VCTC	-	3,512,121	3,512,121
Revenue recognized	<u>(4,587,226)</u>	<u>-</u>	<u>(4,587,226)</u>
Unearned revenue as of June 30, 2019	<u>\$ 1,920,295</u>	<u>\$ 3,512,121</u>	<u>\$ 5,432,416</u>

(6) Transportation Development Act Compliance Requirements

The Local Transportation Development Act Fund is subject to the provisions pursuant to Sections 6633.2 and 6634 of the California Code of Regulation and Section 99268.5(c) of the Public Utilities Code.

A. Section 6634

Pursuant to Section 6634, a transit claimant is precluded from receiving monies from the Local Transportation Development Act Fund under Article 4 and State Transit Assistance Fund in an amount which exceeds the claimant’s capital and operating costs less the actual amount of fares received, the amount of local support required to meet the fare ratio, the amount of federal operating assistance, and the amount received during the year from a city or county to which the operator has provided services beyond its boundaries.

During the fiscal year 2018-19, the City did not receive TDA 4 and State Transit Assistance Funds.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(6) Transportation Development Act Compliance Requirements (Continued)

B. Section 6633.2 and 99268.5

Section 6633.2 indicates that an operator in providing transit services in urbanized areas shall be eligible for Local Transportation Funds if it maintains for the fiscal year ratio of fare revenue to operating costs at least equal to 20.00%.

Section 99268.5 indicates that an operator providing specialized service for elderly and handicapped persons and regular public transportation shall be eligible for Local Transportation Funds if it maintains for the fiscal year ratio of fare revenue to operating costs at least equal to 10.00%. During the year ended June 30, 2019, the City's farebox recovery ratio was collected as follows:

	<u>Regular Public Transportation</u>	<u>Specialized Services</u>
Passenger fares (Note 1)	\$ 135,590	\$ 154,731
Rent revenues (Note 1)	46,759	-
Other local funds (Note 1)	<u>267,080</u>	<u>53,032</u>
Total	<u>449,429</u>	<u>207,763</u>
Operating Expenses (Note 2)	4,783,840	2,280,117
Less: Excluded costs (Note 3)	<u>(2,538,974)</u>	<u>(202,487)</u>
Net adjusted operating expenses	<u>\$ 2,244,866</u>	<u>\$ 2,077,630</u>
Total fare ratio	<u>20.02%</u>	<u>10.00%</u>
Total fare ratio pursuant to PUC section 99268.5(5)	<u>20.00%</u>	<u>10.00%</u>

Note 1: Revenues reported include farebox revenue, rent revenue (paid by MV Transportation for renting the City's transit building), miscellaneous receipts (e.g. canteen revenue), and any shortfall transfer in from the City's Air Quality Developer Fees. Certain amounts differ from the Statement of Changes in Net Position as they are not included in the farebox recovery calculation, such as state/federal grants, transfers in from other funds, etc. No monies from outside entities are included in the farebox recovery calculation.

Note 2: Operating Expenses do not include depreciation expense and only include expenses related to regular public transportation and specialized services.

Note 3: Excluded costs include capital expenses.

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
Article 4, Section 99260 Public Utilities Code and
Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(6) Transportation Development Act Compliance Requirements (Continued)

The fare ratio requirement was met. For purposes of the fare ratio calculation, only the expenses of the City's regular public transportation and specialized services were included in the operating expenses.

(7) Organization Paid Fares

Implemented in Fiscal Year 2018/2019, the College Easy Ride Pass Pilot Program allows students from Moorpark, Oxnard and Ventura Colleges, Cal State University Channel Islands and Cal Lutheran University to ride the bus for free during the school year. This program is funded by the Low Carbon Transit Operations Program. These funds are used to reimburse the bus transit provider for the rides taken by the students.

(8) Restrictions

Funds received pursuant to the California Public Utilities Code §99260 (TDA Article 4) and §99400(c) (TDA Article 8(c)) may only be used for transportation services, including the planning, acquisition of real property, construction of facilities and buildings, purchase and replacement of vehicles, and system operation, maintenance, and repair.

During the fiscal year 2018-19 the following agencies used TDA funds to pay the City for system operation, maintenance, and repair:

County of Ventura:	\$ 524,567 (a)
City of Moorpark:	\$ 107,477 (b)

Notes

- (a) The County of Ventura claims its TDA funds through the Gold Coast Transit District.
- (b) The City of Moorpark used TDA Article 8c funds.

(9) Transfers In/Out

At June 30, 2019, the City made various interfund transfers between Fund 651 (Transportation), Fund 652 (Transportation - Other), Fund 121 (ECTA), and Fund 537 (Air Quality Developer Fee). Fund 121 and Fund 652 must be net cost zero at year end. If revenues exceed expenses, additional administrative and overhead costs must be

CITY OF THOUSAND OAKS, CALIFORNIA

Transportation Development Act Local Transportation Fund
 Article 4, Section 99260 Public Utilities Code and
 Article 8, Section 99400(c) Public Utilities Code

Notes to Financial Statements

Fiscal Years Ended June 30, 2019 and 2018

(9) Transfers In/Out (Continued)

transferred in from Fund 651. If expenses exceed revenues, administrative and overhead must be transferred out to Fund 651 or additional revenue transferred in from Fund 651. In addition, there were transfers in from Fund 537 to Fund 651 to subsidize farebox shortfall to meet the required 20 percent bus match. A summary of transfers in and out is as follows:

<u>Transfers Out</u>	<u>Transfers In</u>			
	<u>Fund 651</u>	<u>Fund 652</u>	<u>Fund 121</u>	<u>Total</u>
Fund 651 - Transportation	\$ -	\$ 781,198	\$ 115,054	\$ 896,252
Fund 652 - Transportation - Other	560,025	-	-	560,025
Fund 121 - ECTA	212,551	-	-	212,551
Fund 537 - Air Quality Developer Fee	<u>257,102</u>	<u>-</u>	<u>-</u>	<u>257,102</u>
Total	<u>\$ 1,029,678</u>	<u>\$ 781,198</u>	<u>\$ 115,054</u>	<u>\$ 1,925,930</u>

Net transfers in to Fund 651 (Transportation) is \$133,426, which is total transfers in of \$1,029,678 less transfers out in the amount of \$896,252.

(10) Contingencies

See the City's basic financial statements for disclosures related to contingencies including those relating to various legal actions, administrative proceedings, or claims in the ordinary course of operations.

(11) Prior-Period Adjustment

The net position at June 30, 2017 was restated to reflect a decrease of \$36,453 related to a reclassification of expenses from the Transportation Fund to the ECTA Fund applicable to fiscal year 2016-17 and a decrease of \$78,092 to the beginning net position, which occurred as a result of the implementation of GASB 75 and the recognition of the net Other Postemployment Benefits ("OPEB") liability for the City's OPEB plan.



Board of Commissioners
Ventura County Transportation Commission
Ventura, California

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the Article 4 and Article 8, Section 8(c) Transportation Development Fund of the City of Thousand Oaks, California (the "City"), as of and for the fiscal years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the City's Transportation Development Fund financial statements, and have issued our report thereon dated November 13, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of the Transportation Development Fund of the City are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including §6666 of Part 21 of the California Code of Regulations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit; and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, including §6666 of Part 21 of the California Code of Regulations.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Lake Forest, California
November 13, 2019