



TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

Camarillo City Hall, Administrative Conference Room

601 Carmen Drive, Camarillo, CA

Thursday, January 10, 2019

1:30 p.m.

AGENDA

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

ITEM 3 PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 APPROVAL OF MINUTES – For Action

Waive the reading and approve the minutes of the November 8, 2018 meeting.

ITEM 6 ELECTION OF OFFICERS – CHAIR AND VICE CHAIR

ITEM 7 2019 MEETING SCHEDULE – Receive and File

ITEM 8 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – For Information

ITEM 9 PUBLIC TRANSPORTATION SAFETY PLAN – Receive And File

ITEM 10 REVISION TO PROPOSITION 1B TRANSIT CAPITAL PROGRAM – For Action

ITEM 11 REVISION TO PROPOSITION 1B TRANSIT SECURITY CAPITAL PROGRAM – For Action

ITEM 12 REVISION TO CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROGRAM – For Action

ITEM 13 STATUS OF FEDERAL CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROJECTS – For Action

ITEM 14 FTA SAFETY PLAN RULE – Receive And File

ITEM 15 AB 2034 (KALRA) – Receive And File

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

ITEM 16 FUTURE AGENDA ITEMS – For Information

- Micro-Transit/Alternative Transportation Services
- One-Call, One-Click Program

ITEM 17 ADJOURNMENT

In consideration of City of Camarillo staff, please use the exit door directly to the parking lot.



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, November 8, 2018
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Tyler Nestved, City of Camarillo
Shaun Kroes, City of Moorpark
Ellen Deboard, City of Ojai
Michelle Woomer, City of Thousand Oaks
Thai Chau, City of Santa Paula
Ben Gonzales, City of Simi Valley
Treena Gonzalez, County of Ventura (Chair)
Vanessa Rauschenberger, Gold Coast Transit District

Ray Porras, CSU Channel Islands (ex-officio)
Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Oxnard
City of Port Hueneme
City of Ventura
Caltrans District 7 (ex-officio)

VCTC STAFF PRESENT:

Martin Erickson, Public Transit Director
Peter De Haan, Programming Director

ITEM 1

CALL TO ORDER

Chair Gonzalez, called the meeting to order at 1:30 p.m.

ITEM 2

INTRODUCTIONS & ANNOUNCEMENTS

Mr. Tyler Nestved, City of Camarillo, made a brief announcement that they will be requesting at their upcoming City Council meeting to adjust their Trolley service hours.

Ms. Michelle Woomer, City of Thousand Oaks, made a few brief announcements, with the tragedy that occurred last night in Thousand Oaks, their bus fare collections have been suspended for the day. She also mentioned, Thousand Oaks will be providing free bus service and Dial-A-Ride service to local blood banks within the City of Thousand Oaks. Also, there will be a Memorial service tonight at 6pm at the Thousand Oaks Civic Arts Center and shuttle service will be provided at no charge.

Mr. Martin Erickson, VCTC, made a brief reminder that each Agency please submit their data collection for the College Ride Pilot Program, allowing staff to provide a comprehensive update at the next Commission meeting.

ITEM 3 PUBLIC COMMENT

None.

ITEM 4 AGENDA ADJUSTMENTS

None.

ITEM 5 APPROVAL OF MINUTES

ACTION

Kroes moved, Gonzales seconded, that the Committee approve the October 11, 2018 meeting minutes. The motion passed with no objections.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM

Mr. Peter De Haan, VCTC provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 7 REVISION TO CONGESTION MITIGATION AND AIR QUALITY PROGRAM (CMAQ)

Mr. De Haan, requested that the Committee make the recommendation to VCTC approving the reprogramming of \$348,674 in unexpected balances from completed CMAQ in Oxnard, Moorpark, and Ojai, to cover a shortfall in the Thousand Oaks Municipal Service Center Expansion project.

ACTION

Kroes moved, seconded by Nestved, that the Committee approve the recommendation as proposed. The motion passed with no objections.

ITEM 8 PROGRAMMING OF CONGESTION MITIGATION AND AIR QUALITY PROGRAM OF PROJECTS (CMAQ)

*Mr. De Haan, recommended that the committee take the following actions:
1) Programming of three additional project cost increases, for VCTC and Oxnard, for a total of \$671,371 and 2) Recommend VCTC approve a loan of \$1,500,000 in CMAQ apportionment to the San Bernardino County Transportation Authority, with repayment after the FY 2019/20 apportionment becomes available, and with the proviso that staff could later loan more CMAQ funds should the opportunity remain available and unanticipated changes cause the forecasted September 30, 2019 unobligated balance to remain above \$0.*

ACTION

Nestved moved, seconded by Rauschenberger, that the Committee approve the programming of the three additional project cost increases, for VCTC and Oxnard, for a total of \$671,371 and approve the loan of \$1,500,00 in CMAQ apportionment to the San Bernardino County Transportation Authority, with repayment after the FY 2019/20 apportionment becomes available, and with the proviso that staff could later loan more CMAQ funds should the opportunity remain available and unanticipated changes cause the forecasted September 30,

2019 unobligated balance to remain above \$0. The motion passed with no objections.

ITEM 9

APPROVE 2018/19 FINAL PROGRAM OF PROJECTS (POP)

Mr. De Haan, reviewed with the Committee that staff recommend programming of \$671,371 for additional CMAQ projects to avoid a rescission of apportionment balances. These projects must be obligated or, in the case of transit projects, have FTA transfers approved by the end of Federal FY 2018/19 to reduce the CMAQ balance.

ACTION

Rauschenberger moved, seconded by Kroes, that the Committee approve the final Program of Projects for federal transit operating, planning, and capital assistance for Fiscal Year 2018-19. The motion passed with no objections.

ITEM 10

ADA CERTIFICATION SERVICES CONTRACT EXTENSION

Mr. De Haan, reviewed with the Committee to exercise the contract option with Mobility Management Partners, Inc., (MMP) to extend the contract by one year through June 30, 2020 at a cost not to exceed \$303,664 for the extension period, as specified in the option.

ACTION

Nestved moved, seconded by Gonzales, that the Committee approve the recommendation as proposed. The motion passed with no objections.

ITEM 11

FUTURE AGENDA ITEMS – For Information

- *Dial-A-Ride Policies and Procedures*
- *Human Trafficking Training*
- *Mileage Reimbursement Program Expansion*
- *Public Transit Agency Safety Plan*

ITEM 12

ADJOURNMENT

Chair Gonzalez adjourned the meeting at 2:25 p.m.



DATE: JANUARY 10, 2019
MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE
FROM: MARTIN ERICKSON, TRANSIT DIRECTOR
SUBJECT: ELECTION OF OFFICERS

RECOMMENDATION

- That the Committee nominate and elect officers to the Committee.

BACKGROUND

The Chair and Vice Chair shall be elected from among the Transportation Operators Advisory Committee representatives by majority vote. Nomination and selection of the new officers will occur during this meeting.

Below is a recent history of officers.

2018

Chair – Treena Gonzalez, County of Ventura
Vice Chair – Bill Golubics, City of Camarillo

2017

Chair – Shaun Kroes, City of Moorpark
Vice Chair – Treena Gonzalez, County of Ventura

2016

Chair – Mike Houser, City of Thousand Oaks
Vice Chair – Shaun Kroes, City of Moorpark

2015

Chair – Vanessa Rauschenberger, Gold Coast Transit District
Vice Chair – Mike Houser, City of Thousand Oaks



DATE: JANUARY 10, 2019
MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
FROM: MARTIN ERICKSON, TRANSIT DIRECTOR
SUBJECT: 2019 MEETING SCHEDULE

RECOMMENDATION:

That the Committee approve the 2019 TRANSCOM meeting schedule with meetings to be held at 1:30 p.m. on the second Thursday of every month in the Camarillo City Hall Administrative Conference Room with the exception of August.

DISCUSSION:

The following is the proposed 2019 Meeting Schedule for the Committee's consideration. This schedule will continue the practice of meeting the second Thursday of the month:

January 10	July 11
February 14	August – No meeting
March 14	September 12
April 11	October 10
May 19	November 14
June 13	December 12



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM UPDATE

RECOMMENDATION:

- Receive and file the monthly ADA Certification services report and Mileage Reimbursement Program update.

DISCUSSION:

Attached are the November and December 2018 ADA Certification Services Reports from Mobility Management Partners (MMP) for review at the TRANSCOM meeting.

MMP received Section 5310 funding to expand its services to include the development and implementation of a pilot volunteer driver mileage reimbursement program in cooperation with the Area Agency on Aging and other agencies serving the needs of the county's senior population. The November and December 2018 updates on the Mileage Reimbursement Program (MRP) are attached.



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: CLAIRE GRASTY, PROGRAM MANAGER

SUBJECT: PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

RECOMMENDATION:

- Information only

BACKGROUND:

The Public Transportation Agency Safety Program (PTASP) final rule requires recipients and sub-recipients of 5307 funds that operates a public transit system to develop Public Transportation Safety Plans, which include the processes and procedures necessary for implementing Safety Management Systems (SMS).

The rule becomes effective on 7/19/19 and operators are required to meet the requirements by 7/20/20.

For small operators (those operating less than 100 vehicles in revenue service), the State (Caltrans) is required to develop plans on behalf of small operators or they can elect to do it themselves.

DISCUSSION:

Below are requirements of the program.

Transit agencies must set their targets on the criteria below and send them to the MPO. National Public Transportation Safety Plan (NSP) performance measures:

- Fatalities
- Injuries
- Safety Events
- System Reliability (State of Good Repair)

Plans must include:

- An approval by the agency's Accountable Executive and Board of Directors (or equivalent)
- Designation of the Chief Safety Officer (for small agencies, can have other functions)
- The documented process of the agency's SMS, including the agency's Safety Management Policy and processes for Safety Risk Management, Safety Assurance and Safety Promotion
- An employee reporting program
- Performance targets based on the safety performance measures established in FTA's National Public Transportation Safety Plan (NSP)
- A process and timeline for conducting an annual review and update of the safety plan
- Include or incorporate by reference an emergency preparedness and response plan or procedures

SMS Components of Safety Plan:

Safety Management Policy

- Safety objectives
- Confidential employee reporting program
- Organizational accountabilities and safety responsibilities
- Designation of a Chief Safety Officer

Safety Risk Management

- Process for hazard identification
- Risk assessment
- Mitigation development

Safety Assurance

- Process for safety performance monitoring and measurement

Safety Promotion

- Comprehensive safety training program
- Safety communication

Relationship to Transit Asset Management

- A transit agency should consider the results of its asset condition assessments while performing safety risk management and safety assurance activities
- The results of the condition assessments and subsequent SMS analysis should inform an operator's investment priorities

Documentation and record keeping

- Maintain documents set forth in safety plan
- Must be made available upon request by the FTA
- Keep docs for 3 years



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: JUDITH JOHNDUFF, PROGRAM MANAGER

SUBJECT: REVISION TO PROPOSITION 1B TRANSIT CAPITAL PROGRAM

RECOMMENDATION:

- Approve reprogramming \$192,177 from the Ventura County Transportation Commission (VCTC) Heritage Valley Bus Purchase Project and \$11,606 from the East-West Connector Bus Purchase Project, plus any accrued interest, to Gold Coast Transit for the Gold Coast Transit Operations Center.

BACKGROUND

Proposition 1B, approved by the voters in 2006, included \$3.6 billion statewide for transit capital projects, which was distributed to transit operators and regional agencies by formula. The Ventura County Transportation Commission's (VCTC) total apportionment was approximately \$39.5 million. Much of this funding was programmed through recommendations from the VCTC Transit Investment Study and the selection criteria recommended by the study. To date, Proposition 1B Transit grants have funded approximately \$3.8 million in rail and rail station improvements and \$35.7 million in bus, paratransit, and transportation facility projects. Local agencies are currently working on completing and closing out all projects.

DISCUSSION:

The Heritage Valley Bus Purchase Project and the East-West Connector Bus Purchase Project have been completed with a small remaining balance of unexpended funds.

Heritage Valley Bus Purchase Project: VCTC approved programming \$1,925,000 of Proposition 1B Transit Capital funds to purchase fifteen (15) buses for the Heritage Valley transit service and to install a replacement engine to extend the useful life of a Camarillo Healthcare District Van. The Heritage Valley buses were received and have been in use since 2015. Additionally, the new engine

for the Healthcare District Van was installed in 2016 allowing the District to continue to use the vehicle for medical appointments and other necessary trips. This project was completed with a balance of \$192,177 of PTMISEA funds along with accumulated interest.

East-West Connector Bus Purchase Project: In 2016, VCTC approved programming \$148,804 to purchase a bus for the VCTC Intercity Transit Service. The bus has been purchased and East-West Connector Service has been operating since the fall of 2017. The project has been completed with a balance of \$11,606.

Recommendation: The Proposition 1B Transit Capital Program is coming to an end and agencies are working to complete and closeout projects. Gold Coast Transit District has notified staff that additional funds are needed for the construction of the new Gold Coast Transit Operations Center which is well underway and nearing completion. Therefore, staff recommends reprogramming the remaining project balances of the Heritage Valley Bus Purchase Project and the East-West Connector Bus Purchase Project totaling \$203,783 along with any accumulated interest for security improvements at the new Gold Coast Transit Operations Center.



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: JUDITH JOHNDUFF, PROGRAM MANAGER

SUBJECT: REVISION TO PROPOSITION 1B TRANSIT SECURITY CAPITAL PROGRAM

RECOMMENDATION:

- Approve reprogramming \$15,500 and any accumulated interest from the Ventura County Transportation Commission (VCTC) Bus Security Cameras Project to provide safety and security improvements at the new Gold Coast Transit Operations Center.

BACKGROUND

The Proposition 1B California Transit Security Grant Program (CTSGP) has allocated \$1 billion of bond funds statewide for security related transit capital projects since 2006. As with all bond measures the funds were authorized by the voters on a one-time basis. The final year of allocation of new funds was 2016 and local agencies are currently working on completing and closing out all projects.

DISCUSSION:

On October 4, 2013, VCTC approved programming \$469,972 of Proposition 1B California Transit Security Grant Program (CTSGP) funds for security cameras on VCTC buses. The cameras were purchased (8 per bus) and installed, however following installation and deployment, through regular use staff identified a "blind spot" in the rear of the buses. It was determined an additional camera (9 per bus) was needed as well as Digital Video Recorders (DVR) with more camera channels to accommodate the ninth camera. The additional cameras and new DVR equipment was purchased and installed and is currently in use. Following completion of the project, VCTC received a refund of \$15,500 for the return of the initial thirty-one (31) 8-camera DVR's (\$500 per unit).

Gold Coast Transit District has notified staff that additional funds are needed for security improvements at the new Gold Coast Transit Operations Center. These improvements include security fencing, cameras, gates, lighting and monitoring equipment. Therefore, staff recommends

reprogramming the \$15,500 and any accumulated interest to provide safety and security improvements at the new Gold Coast Transit Operations Center.



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: REVISION TO CMAQ PROGRAM

RECOMMENDATION:

- Recommend VCTC approve reprogramming a total for \$67,107 in unexpended balance from the Heritage Valley Bus Stop Improvement project to the East/West Intercity Bus project.

BACKGROUND:

In the 2014 CMAQ call for projects, VCTC approved an application from Santa Paula, Fillmore, and County of Ventura Unincorporated for \$82,500 for Heritage Valley Bus Stop Improvements. Santa Paula then moved forward with implementing improvements within that city, and was reimbursed a federal share of \$15,393. Santa Paula staff then indicated in writing that it there would not use any more of the funds, so the remainder of \$67,108 was available to the other two agencies. Shortly afterward, County Public Works stated in writing that it would not use any of the funds, and recently Fillmore did the same.

For transit CMAQ projects the unexpended balances can only be applied to other projects included in the same grant. Commission staff has reviewed the grant and concluded that another project in the grant that can use the money is the East/West Intercity Bus demonstration service which, as has previously been discussed, is in need additional funds beyond what was originally approved, due to with the higher costs of VCTC's new operations contract with RATP-DEV. Staff therefore recommends the Committee approve shifting the \$67,108 unexpended balance from Heritage Valley Bus Stop Improvement project to the East/ West Intercity Bus Service project.



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: STATUS OF FEDERAL CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROJECTS

RECOMMENDATION:

- Review and update project schedules.

DISCUSSION:

Under federal law, CMAQ funds apportioned to California lapse if they are not used within three years. AB 1012 applies the three-year lapsing rule to CMAQ funds in each county. It is important for VCTC to have an accurate schedule of CMAQ projects to ensure that the region does not lose funds. VCTC also uses this project schedule to ensure that the Federal Transportation Improvement Program (FTIP) includes all of the projects which are ready-to-go, and to manage the county's Obligational Authority (OA).

An additional issue for FY 2018/19 is that the federal FAST Act provides for a rescission based on the unobligated CMAQ apportionment balance at the end of FY 2018/19. As a result, TTAC and TRANSCOM have approved additional projects that can use the funds in FY 2018/19 to reduce the end-of-year balance to nearly \$0. In addition, TRANSCOM and TTAC approved a loan of the remaining CMAQ balance, estimated to be \$2.8 million, to the San Bernardino County Transportation Authority, with repayment at the beginning of FY 2019/20. Due to the cancellation of the December VCTC meeting, the final action on the new CMAQ projects, as well as the loan to San Bernardino County, is on the January 11th Commission agenda for approval.

Based on these recommended actions relative to the CMAQ funding, staff has prepared the attached tables showing the status of programmed projects. The Committee is asked to review the table to ensure the information is correct. It will be important this year to make the FY 2018/19 table as accurate as possible to draw the balance down to \$0, and thus avoid a rescission, while not going negative with the result of projects being delayed to the following fiscal year. Should any changes occur in project status, VCTC staff must be notified immediately so that adjustments can still be made if possible.

CMAQ PROJECTS FY 2018/19

Beginning Balance as of 9/30/2018

\$ 18,897,808

Project Title	Agency	TIP ID	Planned Obligation (E-76 date)	Amount	Current Project Status	FTIP Status
Ojai Ave / Maricopa Ped Impr (Pedestrian and Bike Safety Improvements) PE	Ojai	VEN150620 (VEN170113)	Dec-18	\$100,000	Project Combined with ATP Project under new FTIP Number VEN170113.	Currently in 2017 and draft 2019 FTIP
Santa Paula Branch ROW Bike/Ped	Santa Paula		Dec-18	-\$284,000	Unexpended balance of completed project	
West LA Avenue Bike Lanes	Simi Valley	VEN170416	Jan-19	\$1,239,420		Currently in draft 2019 FTIP
Ventura Road Bus Line	Gold Coast Transit	VEN151101	Jan-19	\$3,211,492	2017	included in 2019 FTIP
Las Posas Road PE Increase	Camarillo	VEN150614	Jan-19	\$100,000		Admin TIP Amendment submitted
Pleasant Valley Road PE Increase	Camarillo	VEN160103	Jan-19	\$400,000		Admin TIP Amendment submitted
Central Avenue Ped Impr PE Incr	County	VEN171008	Jan-19	\$150,000		Admin TIP Amendment submitted
Pedestrian Crossing Beacons	Oxnard	VEN150901	Feb-19	\$365,490	Plans and Specs beign reviewed. CON authorization estimated early 2019.	Currently in 2017 FTIP - Amendment required to 2019 FTIP
Wells Road Bus Stop Impr Con	S.B. Ventura	VEN171006	Mar-19	\$243,455	In design, completing Env, RFA submittal December 2018	Currently in 2017 and draft 2019 FTIP
San Bernardino County Loan			Apr-19	\$2,800,000		
Regional Ridesharing	VCTC	VEN93017	Apr-19	\$443,000	FOR 19/20	Currently in 2017 and draft 2019 FTIP
Countywide Transit Outreach	VCTC	VEN54070	Apr-19	\$600,000	FOR 19/20	Currently in 2017 and draft 2019 FTIP
Camarillo Heights Elem Increase	County	VEN150621	Apr-19	\$341,000		TIP Amendment needed
Rio Real Ped PE Increase	County	VEN160105	Apr-19	\$23,000		TIP Amendment needed
Ventura Road Bus Stops Incr	Oxnard	VEN180301	May-19	\$77,571		TIP Amendment needed
Rancho Road Bike Path	Thousand Oaks	VEN150616	May-19	\$1,552,989		TIP Amendment needed
TOTC Transit Center Improvements	Thousand Oaks	VEN120420	May-19	\$825,000		TIP Amendment needed
East/West Bus Cost Increase	VCTC	VEN150608	May-19	\$500,000		TIP Amendment needed
CNG Fuel System Upgrade	Simi Valley		May-19	\$1,400,000		TIP Amendment needed
Springville Bikepath Design	Camarillo		May-19	\$400,000		TIP Amendment needed
Central Avenue Ped Impr Con	County	VEN171008	May-19	\$796,770	PE Obligated; PES Package submitted 12-20-17; Environmental underway; expected Env Clearance Dec-18	Currently in 2017 and draft 2019 FTIP
Potrero Road Bike Lanes	County	VEN171007	May-19	\$1,394,217	PES Package submitted Jan-18; Enviornmental underway; expected Env Clearance Jan-18	Currently in 2017 and draft 2019 FTIP
Bus Rehabilitation	Gold Coast Transit	VEN171004	Jun-19	\$1,451,095		Requires TIP amendment.
Fox Canyon Barranca Bike Bridge	Ojai	VEN130601		\$62,975	Engineering (\$40K) obligated in November, Con in 18/19.	Currently in 2017 and draft 2019 FTIP
Pleasant Valley Rd / E Fifth Str Impr PE	County	VEN130104	Sep-18	\$640,000	PES Package to be submitted by 01-15-2019.	Currently in 2017 and draft 2019 FTIP

Total obligations in FY 18/19
Remaining balance
Potential Lapse

\$18,833,474
\$64,334 Subject to inclusion in FAST rescission 9/30/3019
\$1,113,349

FY 2016/17	\$1,113,349	Lapses October 1, 2019
FY 2017/18 (estimated)	\$8,451,877	Lapses October 1, 2020
FY 2018/19 (estimated)	\$9,332,582	Lapses October 1, 2021
TOTAL	\$18,897,808	

FY 19/20 and Beyond

Conejo School Road / Willow Lane Sidewalk / Bike Lanes	Thousand Oaks	VEN171005	Oct-19	\$1,709,150	City to submit Request for ATP Time extension and move CON to 19/20.	Currently in 2017 and draft 2019 FTIP
Sespe Street Bike Lanes	County	VEN190111	Nov-19	\$567,418	Design in Progress - PES Package to be submitted in October of 2018	included in 2019 FTIP
Casitas Vista Bike Lanes	County	VEN190112	Nov-19	\$488,686	Design in Progress - PES Package to be submitted in October of 2018	included in 2019 FTIP
Hwy 126 Bike Path Gap Closure CON	S.B. Ventura	VEN031230	Dec-19	\$796,770	ROW acquired, PE being kicked off. RFP submittal Oct 2019	Currently in 2017 and draft 2019 FTIP
Bike facilities for NECSP	Oxnard	VEN130101	Dec-19	\$585,360	PS&E Consultant selection 2019. RFA for Con in 2019.	Currently in 2017 FTIP
C Street Bike Facilities	Oxnard	VEN130102	Dec-19	\$278,250	PS&E Consultant selection 2019. CON RFA in 2019.	Currently in 2017 and draft 2019 FTIP
Oxnard Blvd Bike/Ped Facility	Oxnard	VEN150907	Jan-20	\$1,379,900	Design RFP submitted 12/2019, CON RFA in 2019.	Currently in 2017 FTIP (CTC Time Extension Approved for Design)
Ojai Ave / Maricopa Ped Impr (Pedestrian and Bike Safety Improvements) PE	Ojai	VEN150620 (VEN170113)	20/21	\$400,000	Project Combined with ATP Project under new FTIP Number VEN170113.	Currently in 2017 and draft 2019 FTIP
Sheridan Way/Ventura River Bike Trail	S.B. Ventura	VEN110304		\$221,321	Needs to be rescoped.	Currently in 2017 and 2019 draft FTIP (needs toll credits added)
Las Posas Road Bike Lanes	Camarillo	VEN150614		\$460,773	PE Underway	Currently in 2017 and draft 2019 FTIP
Pleasant Valley Rd Bike Lanes	Camarillo	VEN160103		\$1,713,250	PE Underway	Currently in 2017 and draft 2019 FTIP



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: FTA SAFETY PLAN RULE

RECOMMENDATION:

- Receive and file.

BACKGROUND:

This past July FTA released its Safety Plan Rule which requires preparation of safety plans covering all transit operators funded with Section 5307 funds. The Rule requires that plans must be complete by July 1, 2020. However, State DOTs are required to prepare the plans on behalf of bus operators with fewer than 100 peak-hour buses, unless a bus operator volunteers to prepare their own plan. Regardless of who prepares the plan, each transit agency will be required to implement the provisions of the applicable plan.

According to the Rule, a Safety Plan must include the following elements:

- Establishment of quantitative safety targets.
- Safety Management Policy statement
- Employee Safety Reporting Guidelines
- Safety Risk Management Process
- Safety assurance procedures
- Safety promotion measures

As of yet there has been no information provided by Caltrans regarding its plans for fulfilling the requirement that it prepare the document covering smaller bus operators. Generally, in the past Caltrans has opted to only prepare federal documents for transit operators that are its subrecipients, but in this case the federal regulation appears to give Caltrans no discretion to leave

out a small bus operator that is not a Caltrans subrecipient, unless that operator volunteers to do its own. However, there may be valid reasons for a small transit operator to not want Caltrans to promulgate these items on their behalf.

FTA has setup a website on the new Safety Rule, located at <https://www.transit.dot.gov/PTASP>. This website includes an optional sample Plan template, at <https://www.transit.dot.gov/regulations-and-guidance/safety/public-transportation-agency-safety-program/guidance-and-templates>.



DATE: JANUARY 10, 2019

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: AB 2034 (KALRA)

RECOMMENDATION:

- Receive and file.

BACKGROUND:

This past year the Legislature passed AB 2034, Kalra, to require transit operators to provide, no later than January 1, 2021, employee training on how to address human trafficking. The law specifically applies to a “business that operates” either “intercity passenger rail or light rail stations” or “bus stations.” The required training shall be for at least 20 minutes and shall be provided to all employees who may interact with, or come into contact with, a victim of human trafficking, or who are likely to receive a report from another employee about suspected human trafficking. The training is to address how to recognize the signs of human trafficking and how to report those signs to the appropriate law enforcement agency.

Based on the staff analysis of AB 2034 prior to its passage, the intent is that this training requirement will apply to all transit agencies operating intercity rail, light rail or bus stations. It is likely that the requirement applies to all bus drivers and supervisors, although the law could also be interpreted as applying only to transit employees who work in a station (such as a bus transit center) and interface with the public, or supervise those who do.

The required training is required to cover the following points:

- (1) The definition of human trafficking, including sex trafficking and labor trafficking.
- (2) Myths and misconceptions about human trafficking.
- (3) Physical and mental signs to be aware of that may indicate that human trafficking is occurring.
- (4) Guidance on how to identify individuals who are most at risk for human trafficking.

(5) Guidance on how to report human trafficking, including, but not limited to, national hotlines (1-888-373-7888 and text line 233733) and contact information for local law enforcement agencies that an employee may use to make a confidential report.

(6) Protocols for reporting human trafficking when on the job.

The law provides for noncompliance fines of \$500 for the first offense and \$1,000 for each subsequent offense. The law also specifies that the failure of an employee to report human trafficking shall not, but itself, result in the liability of the business.