



AGENDA

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, NOVEMBER 13, 2018 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice
Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

- 1. CALL TO ORDER**
- 2. SELF INTRODUCTIONS**
- 3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- 4. APPROVAL OF 10/16/18 MEETING SUMMARY -PG. 2**
- 5. PROPOSITION 6 RESULTS – PG.4**
- 6. 101 PROJECT UPDATE – PG.5**
- 7. APPROVE FY 2018/19 MEETING SCHEDULE – PG.6**
- 8. REVIEW OF CTAC/SSTAC OPERATING RULES – PG.7**
- 9. CHAIRMAN'S REPORT**
- 10. COMMITTEE MEMBER REPORTS**
- 11. ADJOURN TO JANUARY 8, 2019**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Item #4

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, OCTOBER 16, 2018 -- 1:30 PM – 3:30 PM

County Government Center
Hall of Administration Atlantic Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER

2. SELF INTRODUCTIONS

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Curtis Adler, Camarillo resident came to observe the meeting. He attended VCTC's VC Future Leaders Summit, held earlier in the month for Ventura County College Students. He is a rookie entrepreneur with current intentions of starting up a non-profit and distant intentions of furthering his education. He voiced his concern that he feels our bus stops are in disrepair.

4. FY 2018/19 ELECTION OF CHAIR AND VICE CHAIR

Susan Leech nominated Miranda Patton for Chair and Deuk Perrin for Vice Chair. Both accepted the nominations. The nomination was seconded by Todd Oberson and passed unanimously.

5. SB 1 UPDATE

Peter DeHaan provided information on the impacts to Ventura County should Proposition 6 be approved by the voters.

6. APPROVAL OF 5/8/18 MEETING SUMMARY

Deuk Perrin made a motion to approve the summary. The motion was seconded by Susan Leech and passed unanimously.

7. APPROVE FY 18/19 UNMET TRANSIT NEEDS PUBLIC HEARING SCHEDULE, PROCEDURES, AND DEFINITIONS OF "UNMET TRANSIT NEEDS" AND "REASONABLE TO MEET"

Chaise Rasheed made a motion to approve the FY 18/19 Unmet Transit Needs Hearing Schedule, Procedures and Definitions. The motion was seconded by Sandra Aldana and passed unanimously.

8. DISCUSSION OF ITEMS FOR FUTURE AGENDAS

Topics discussed to be included on FY 18/19 agendas are:

- Discussion of CTAC/SSTAC Operating Rules
- Student Pass Update
- A Presentation from the Association for Retarded Citizens (ARC) about Barriers and Walkways
- Cities CMAQ Project Status
- Rice Road Project Update
- Ojai Active Transportation Projects
- Freeway Service Patrol

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9. CHAIRMAN'S REPORT

Miranda Patton reported that she attends the VCTC meetings on a regular basis to keep informed on transportation issues.

10. COMMITTEE MEMBER REPORTS

Susan Leech commented that there will be a public hearing in the City of Ojai tonight to approve their Active Transportation Projects.

11. ADJOURN TO NOVEMBER 13, 2018



Item #5

November 13, 2018

**MEMO TO: CITIZENS ADVISORY COMMITTEE / SOCIAL SERVICE TRANSPORTATION
ADVISORY COMMITTEE**

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: PROPOSITION 6 UPDATE

RECOMMENDATION:

- Receive and file.

BACKGROUND:

This agenda was printed before election results were available. A brief update will be provided on the results of Proposition 6, an initiative on the November ballot which would repeal SB 1, the Road Repair and Accountability Act (SB 1), which passed in April, 2017.



Item #6

November 13, 2018

**MEMO TO: CITIZENS ADVISORY COMMITTEE / SOCIAL SERVICE TRANSPORTATION
ADVISORY COMMITTEE**

FROM: STEVE DEGEORGE, PLANNING DIRECTOR

**SUBJECT: U.S. 101 HOV PROJECT APPROVAL / ENVIRONMENTAL DOCUMENT (PAED)
UPDATE**

RECOMMENDATION:

- Receive and file presentation.

BACKGROUND:

In January 2014, Caltrans completed a Project Study Report (PSR) for widening U.S. 101 roughly between State Route 23 in Thousand Oaks and State Route 33 in San Buenaventura. The PSR is a broad preliminary report suggesting a range of alternatives that could relieve congestion on U.S. 101. The PSR recommended alternatives that included up to two High Occupancy Vehicle (HOV) Lanes, auxillary lanes and a number of bridge or other structure widenings.

Continuing to move the project forward, VCTC adopted a series of funding agreements that would allow VCTC to take full ownership of the 101 widening and manage the project in partnership with Caltrans. In June of 2018 after a lengthy Request for Proposal (RFP) and contracting process, the VCTC entered into an agreement with WSP USA Inc. to conduct the U.S. 101 HOV Project Approval/Environmental Document (PAED) Phase to widen U.S. 101. The PAED phase of the widening will narrow the project alternatives, select a preferred alternative and complete the the environmental documentation for the project.

VCTC staff will present an overview of the project and the PAED process. As the project moves forward staff will bring periodic updates to the CTAC and keep it apprised as to the project development and opportunities for public input.



Item #7

November 13, 2018

TO: CTAC/SSTAC
FROM: DONNA ZIMMERMANN, VCTC STAFF
SUBJECT: FY 18/19 CTAC/SSTAC MEETING SCHEDULE

Unless otherwise noted, the meetings will be on the second Tuesday each month from October, 2018 through May, 2019. The meetings will be held at the Pacific Meeting Room at the Government Center at 1:30 PM

Here is a draft schedule and topics for meetings in FY 18/19. It is expected the topics will be adjusted as needed during the year. We are required by law to hold six meetings per year. The May meeting date has been reserved to provide flexibility in the schedule.

- OCTOBER 9**
 - Elect Chair and Vice Chair
 - Review and Approve TDA Unmet Transit Needs Public Hearing Procedures, Definitions and Schedule for FY 18/19 Hearing
 - Discuss topics for future agendas.

- NOVEMBER 13**
 - Prop 6 Results
 - 101 Project Update
 - Approve FY 18/19 Meeting Schedule
 - Review CTAC/SSTAC Operating Rules

- DECEMBER 11** - **No Meeting**

- JANUARY 8**
 - Student Pass Update
 - Cities CMAQ Projects Status

- FEBRUARY 12****** - ***There will not be a CTAC/SSTAC meeting, however, members are encouraged to attend the VCTC Feb 1, 2019 meeting at Camarillo City Hall at 9:00 am. A public hearing for Unmet Transit Needs will be held in conjunction with the VCTC meeting.***

- MARCH 12**
 - Unmet Transit Needs Update
 - ARC presentation on Barriers and Walkways
 - Rice Road Project Update

- APRIL 9**
 - Approve FY18/19 Draft Unmet Transit Needs Public Hearing Findings
 - City of Ojai Active Transportation Projects Update

- MAY 14** - TBD



Item #8

November 13, 2018

TO: CTAC/SSTAC
FROM: DONNA ZIMMERMANN, VCTC STAFF
SUBJECT: CTAC/SSTAC OPERATING RULES

At the October meeting during a discussion of topics for future agendas, Vice Chair Deuk Perrin requested that the Committee look at the Operating Rules and discuss the purpose of the CTAC/SSTAC. Attached are a brief description of the CTAC/SSTAC, Operating Rules, and current membership roster.

VCTC's Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC)

The Ventura County Transportation Commission (VCTC) was established in January 1989 by State legislation. The Commission is designated the countywide Transportation Planning Agency, the Airport Land Use Authority, the Service Authority for Freeway Emergencies, the Consolidated Transportation Service Agency and the Congestion Management Agency. The Commission is also the designated recipient of state and federal transportation funds and grants.

One of the ways the Commission handles its responsibilities is by gaining advice and input through standing or special purpose advisory committees. One of the standing advisory committees is VCTC's Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC).

The CTAC/SSTAC is composed of representatives and alternates appointed by the VCTC. The County of Ventura, the ten cities in Ventura County, and from social services agencies involved in transportation services and projects. The CTAC/SSTAC is charged with providing input to the VCTC on a variety of transportation issues including the review of findings developed from an annual public hearing on possible "unmet transit needs" which is held each Spring, and, the allocation of discretionary State funding for bicycle and pedestrian projects.

The CTAC/SSTAC meeting the second Tuesday of the month from October to May at the County Government Center Hall of Justice Pacific Meeting Room from 1:30 – 3:30 PM.

VENTURA COUNTY TRANSPORTATION COMMISSION

CITIZENS TRANSPORTATION ADVISORY COMMITTEE/SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

OPERATING RULES

I. COMPOSITION OF COMMITTEE/POLICY BOARD/PURPOSE OF THE COMMITTEE

The Citizens Transportation Advisory Committee/Social Service Transportation Advisory Council (CTAC/SSTAC) was formed in conformance with State law and at the direction of the Ventura County Transportation Commission (VCTC). Members shall serve at the pleasure of the Commission. The VCTC is the sole policy board of the CTAC/SSTAC. The purpose of the Committee is to act as an advisory board to the County Transportation Commission for purposes of transportation planning and identification of unmet transit needs.

II. MEMBERSHIP

The membership of the CTAC/SSTAC shall be as follows: The CTAC shall consist of two representatives and one alternate from each of the ten cities and two representatives and an alternate from the County. There are two "at large" members appointed by the VCTC.

There are also representatives from social services agencies and/or the transit dependent population, appointed by the VCTC in conformance with the State Code of Regulations as the SSTAC. The members shall include representatives as specified by State law for: one potential transit user who is 60 years of age or older, one potential transit user who is disabled, two social service providers for seniors including, if possible, a senior transit provider, two social services providers for the disabled including, if possible, a transit provider for the disabled, and one social service provider for persons of limited means. The VCTC can also appoint additional members at its discretion.

III. METHOD OF APPOINTMENT

The members of this committee shall be appointed, reappointed or removed by the members' appointing agency. All members shall serve at the pleasure of the appointment entities. All appointments are subject to confirmation by VCTC, which will make every attempt to appoint members reflecting a broad range of transportation interests and social service agencies for senior citizens, disabled, and citizens of limited means.

IV. TERM OF OFFICE

The term of office of the CTAC membership on the CTAC/SSTAC shall be for an indeterminate period of time at the discretion of the Ventura County Transportation Commission.

The term of office of the SSTAC membership shall be for three years and may be renewed for an additional three years.

V. OFFICERS OF THE COMMITTEE

The officers of this Committee shall be Chairperson and Vice Chairperson who shall be selected from among the membership of this Committee at the October meeting each year by its membership, who shall serve a one year term.

VI. DUTIES OF OFFICERS

Chairperson

The Chairperson of this Committee shall be responsible for:

1. Call for meetings of this Committee.
2. Preside at the Committee meetings
3. Assist with agenda preparation
4. Report to the VCTC when called upon to do so.
5. Establish subcommittees as necessary
6. Other such duties as directed by VCTC.

Vice Chairperson

1. Serve in the absence of the Chairperson
2. Other such duties as directed by the Chairperson.

VII. DUTIES AND RESPONSIBILITIES OF THE COMMITTEE

It shall be the duty and responsibility of this Committee to:

1. Review current information relative to the field of public transit
2. Work with Ventura County entities on a variety of subregional and regional plans
3. Every two years, review and provide input to the applications for Transportation Development Act (TDA) and Congestion Mitigation and Air Quality (CMAQ) bicycle/pedestrian funds.
4. Participate annually to identify the unmet transit needs in Ventura County for transit dependent and transit disadvantaged persons, including the elderly, persons with disabilities and persons of limited means.
5. Review annually the unmet transit needs findings in accordance with State law. Recommend action to be taken by the VCTC on the unmet transit needs findings.
6. Advise VCTC on coordination and consolidation of specialized transportation services.
7. Serve as liaisons within their respective jurisdictions
8. Review annually the Congestion Management Program (CMP) update, and recommend action to the VCTC.
9. Other such duties as may be requested by the VCTC.

VIII EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Chairperson, Vice Chairperson and Secretary of CTAC/SSTAC.

IX. SECRETARY OF THE CTAC/SSTAC

VCTC staff shall serve as Secretary of the CTAC/SSTAC and shall provide staff support to the Committee.

X. QUORUM

A majority of the members appointed to the Committee.

XI. ABSENCES

If a member is unexcused, not represented by an alternate, and misses two consecutive meetings, the member's appointing agency shall be notified of the absences.

XII. MEETINGS

Meetings of the CTAC/SSTAV shall be held at least six times per year, the second Tuesday of the month at 1:30 PM at the Ventura County Government Center, or as noticed. The CTAC/SSTAC may be dark inb July and August. All meetings shall be called, noticed and conducted in the manner described in Section 54952.3 of the Government Code, also known as the "Brown Act".

XIII. VOTING

Each member has one vote. In the absence of a member, the designated alternate may vote in one member's place.

XIV. POWERS

The CTAC/SSTAC is created by VCTC under State law and shall have no powers of existence separate or apart from that of the Commission.

Adopted 10/29/74

Revised 9/22/83

Revised 10/25/91

Revised 12/1/95

**CITIZEN’S TRANSPORTATION ADVISORY COMMITTEE/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
FY 2018/19**

CAMARILLO

Miranda Patton
Jameson Lingl
(Alt. – Vacant)

PORT HUENEME

Robert Babbitt
(Vacant)
(Alt. – Vacant)

FILLMORE

Marissa Rodriguez
(Vacant)
(Alt. – Vacant)

SAN BUENAVENTURA

Chera Minkler
Robert Corley
Gregory Abille(Alt)

MOORPARK

Bruce Rokos
Josh Donner (Alt.)
(Alt.- Vacant)

SANTA PAULA

Joseph Alexander
(Vacant)
(Alt.- Vacant)

OJAI

Susan Leech
Michael Hercher
(Alt. – Vacant)

SIMI VALLEY

Deuk Perrin
David Kern
(Alt - vacant.)

OXNARD

(Vacant)
(Vacant)
(Alt. – Vacant)

THOUSAND OAKS

Todd Oberson
Chaise Rasheed
Anoiel Khorshid (Alt)

COUNTY AT-LARGE MEMBERS

(Vacant)
(Vacant)
(Alt. – Vacant)

VCTC AT-LARGE MEMBERS

Sandra Aldana
(Vacant)
(Alt. – Vacant)

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Susan White Wood, Ventura County Health Care Agency
(Vacant), Tri-Counties Regional Center
Miguel Marquez, Indep. Living Resource Center
Alexander Bonilla, Cabrillo Economic Development Corporation
Jason Sagar, Area Agency on Aging
Mike Culver, Mobility Management
Tammy Glenn/Courtney Darrough, Care Givers

