



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)  
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room  
601 Carmen Drive, Camarillo, CA  
Thursday, September 13, 2018  
1:30 p.m.

## Meeting Minutes

**MEMBERS PRESENT:**

Jason M. Samonte, City of Camarillo  
Ben Gonzales, City of Simi Valley  
Priscilla Freduah-Agyemang, City of Thousand Oaks  
Sergio Albarran, City of Ventura  
Treena Gonzalez, County of Ventura (Chair)  
Vanessa Rauschenberger, Gold Coast Transit District  
Martin Erickson, VCTC Intercity Bus  
Ellen Debord, City of Ojai

**MEMBERS ABSENT:**

City of Fillmore  
City of Moorpark  
City of Oxnard  
City of Port Hueneme  
City of Santa Paula  
Caltrans District 7 (ex-officio)  
CSUCI  
  
Ben Cacatian, VCAPCD (ex-officio)

**VCTC STAFF PRESENT:**

Judy Johnduff, Program Manager  
Peter De Haan, Programming Director  
Claire Grasty, Regional Transit Planner  
Heather Miller, Transit Planner

**ITEM 1**

**CALL TO ORDER**

*Chair Gonzalez, called the meeting to order at 1:33 p.m.*

**ITEM 2**

**INTRODUCTIONS & ANNOUNCEMENTS**

*Ms. Claire Grasty, VCTC, provided an update on the College Ride Pilot Program, noting that VCTC staff have visited most of the Cities and their councils, providing extensive outreach to each of the participating communities. Ms. Grasty commented that the program appears to be doing well.*

*Ms. Priscilla Freduah-Agyemang, City of Thousand Oaks, announced they will be holding a Senior Specific Travel Training at the Goebel Adult Community Center on Thursday, October 18th and also at the Rotary Street Fair on Sunday, October 21st.*

*Ms. Vanessa Rauschenberger, Gold Coast Transit District, provided an update on their first Summer Saturday Free Ride Program, noting it was successful, with data showing a 17% increase in ridership on Saturdays that were free and a noticeable increase in ridership for Sundays as well.*

*Mr. Martin Erickson, VCTC, made a brief announcement regarding two events that were held yesterday commemorating the Chatsworth –Metrolink accident that occurred 10-years ago. Metrolink has implemented a new system “Positive Train Control” which is a computer aided system of different controls which removes the human error element preventing a collision from occurring. Metrolink is the first and only passenger rail system that has implemented this type of system. Mr. Erickson also noted that Metrolink has seen an increase in their ridership.*

**ITEM 3 PUBLIC COMMENT**

*None.*

**ITEM 4 AGENDA ADJUSTMENTS**

*Item 8 was taken before Item 5.*

**ITEM 5 APPROVAL OF MINUTES**

**ACTION**

**Samante moved, Gonzales seconded, that the Committee approve the June 14, 2018 meeting minutes. The motion passed with no objections.**

**ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – For Information**

*Mr. De Haan, VCTC, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.*

**ITEM 7 STATUS OF FEDERAL CONGESTION MITIGATION AND AIR QUALITY PROGRAM PROJECTS (CMAQ) PROGRAMMING OF CMAQ SHELF LIST AND/OR COST INCREASES –Update**

*Mr. De Haan 1) reviewed the updated project schedule, 2) suggested increasing the FY2018-19 CMAQ program, and 3) explained the need of agencies to provide updated schedule in order to avoid a rescission of funds based on unobligated apportionment balances at the end of FY 2018-19.*

**DISCUSSION**

*There was extensive discussion amongst the committee and members, who will be providing additional information to VCTC. This will return at the next Transcom meeting.*

**ITEM 8 RECEIVE PRESENTATION ON ELECTRIC VEHICLE (EV) RESOURCES – Michael Chiacos**

*Mr. Chiacos, Community Environmental Council, provided a presentation on funding options for electric vehicles that can be used and facility upgrades to support electric vehicles.*

**ITEM 9 PROGRAM OF PROJECTS (POP) FINAL APPROVAL – For Action**

**ACTION**

**Rauschenberger moved, seconded by Gonzales, that the Committee approve the final Program of Project for federal transit operating, planning, and capital assistance for Fiscal Year 2018-19. The motion passed with no objections.**

**ITEM 10 TRANSIT ASSET MANAGEMENT PLAN (TAM) – For Action**

**ACTION**

**Freduah-Agyemang moved, seconded by Samonte, that the Committee approve the Ventura County Group TAM Plan pending final comments. The motion passed with no objections.**

**ITEM 11 TRANSPORTATION EMERGENCY PREPAREDNESS PLAN (TEPP) – Discussion**

*Ms. Grasty reviewed the TEPP including the background, goals, and main components to be included within the plan.*

**DISCUSSION**

*The Committee discussed the need for robust communication during an emergency and how employees are affected.*

**ITEM 12 FUTURE AGENDA ITEMS – For Information**

- *Mileage Reimbursement Program Expansion (October)*
- *Public Transit Agency Safety Plan*
- *Dial-A-Ride Policies and Procedures*

**ITEM 13 ADJOURNMENT**

*Chair Gonzalez adjourned the meeting at 3:00 p.m.*