



TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

Camarillo City Hall, Administrative Conference Room

601 Carmen Drive, Camarillo, CA

Thursday, October 11, 2018

1:30 p.m.

AGENDA

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

ITEM 3 PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 APPROVAL OF MINUTES – For Action

Waive the reading and approve the minutes of the September 13, 2018 meeting.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – Receive and File

ITEM 7 CONGESTION MITIGATION AND AIR QUALITY PROGRAM PROJECTS (CMAQ) – For Action

ITEM 8 APPROVE 2018/19 FINAL PROGRAM OF PROJECTS – For Action

ITEM 9 FUTURE AGENDA ITEMS – For Information

- Mileage Reimbursement Program Expansion
- Public Transit Agency Safety Plan
- Dial-A-Ride Policies and Procedures

ITEM 10 ADJOURNMENT

In consideration of City of Camarillo staff, please use the exit door directly to the parking lot.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 118. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, September 13, 2018
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Jason M. Samonte, City of Camarillo
Ben Gonzales, City of Simi Valley
Priscilla Freduah-Agyemang, City of Thousand Oaks
Sergio Albarran, City of Ventura
Treena Gonzalez, County of Ventura (Chair)
Vanessa Rauschenberger, Gold Coast Transit District
Martin Erickson, VCTC Intercity Bus
Ellen Debord, City of Ojai

MEMBERS ABSENT:

City of Fillmore
City of Moorpark
City of Oxnard
City of Port Hueneme
City of Santa Paula
Caltrans District 7 (ex-officio)
CSUCI

Ben Cacatian, VCAPCD (ex-officio)

VCTC STAFF PRESENT:

Judy Johnduff, Program Manager
Peter De Haan, Programming Director
Claire Grasty, Regional Transit Planner
Heather Miller, Transit Planner

ITEM 1

CALL TO ORDER

Chair Gonzalez, called the meeting to order at 1:33 p.m.

ITEM 2

INTRODUCTIONS & ANNOUNCEMENTS

Ms. Claire Grasty, VCTC, provided an update on the College Ride Pilot Program, noting that VCTC staff have visited most of the Cities and their councils, providing extensive outreach to each of the participating communities. Ms. Grasty commented that the program appears to be doing well.

Ms. Priscilla Freduah-Agyemang, City of Thousand Oaks, announced they will be holding a Senior Specific Travel Training at the Goebel Adult Community Center on Thursday, October 18th and also at the Rotary Street Fair on Sunday, October 21st.

Ms. Vanessa Rauschenberger, Gold Coast Transit District, provided an update on their first Summer Saturday Free Ride Program, noting it was successful, with data showing a 17% increase in ridership on Saturdays that were free and a noticeable increase in ridership for Sundays as well.

Mr. Martin Erickson, VCTC, made a brief announcement regarding two events that were held yesterday commemorating the Chatsworth –Metrolink accident that occurred 10-years ago. Metrolink has implemented a new system “Positive Train Control” which is a computer aided system of different controls which removes the human error element preventing a collision from occurring. Metrolink is the first and only passenger rail system that has implemented this type of system. Mr. Erickson also noted that Metrolink has seen an increase in their ridership.

ITEM 3 PUBLIC COMMENT

None.

ITEM 4 AGENDA ADJUSTMENTS

Item 8 was taken before Item 5.

ITEM 5 APPROVAL OF MINUTES

ACTION

Samante moved, Gonzales seconded, that the Committee approve the June 14, 2018 meeting minutes. The motion passed with no objections.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – For Information

Mr. De Haan, VCTC, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 7 STATUS OF FEDERAL CONGESTION MITIGATION AND AIR QUALITY PROGRAM PROJECTS (CMAQ) PROGRAMMING OF CMAQ SHELF LIST AND/OR COST INCREASES –Update

Mr. De Haan 1) reviewed the updated project schedule, 2) suggested increasing the FY2018-19 CMAQ program, and 3) explained the need of agencies to provide updated schedule in order to avoid a rescission of funds based on unobligated apportionment balances at the end of FY 2018-19.

DISCUSSION

There was extensive discussion amongst the committee and members, who will be providing additional information to VCTC. This will return at the next Transcom meeting.

ITEM 8 RECEIVE PRESENTATION ON ELECTRIC VEHICLE (EV) RESOURCES – Michael Chiacos

Mr. Chiacos, Community Environmental Council, provided a presentation on funding options for electric vehicles that can be used and facility upgrades to support electric vehicles.

ITEM 9 PROGRAM OF PROJECTS (POP) FINAL APPROVAL – For Action

ACTION

Rauschenberger moved, seconded by Gonzales, that the Committee approve the final Program of Project for federal transit operating, planning, and capital assistance for Fiscal Year 2018-19. The motion passed with no objections.

ITEM 10 TRANSIT ASSET MANAGEMENT PLAN (TAM) – For Action

ACTION

Freduah-Agyemang moved, seconded by Samonte, that the Committee approve the Ventura County Group TAM Plan pending final comments. The motion passed with no objections.

ITEM 11 TRANSPORTATION EMERGENCY PREPAREDNESS PLAN (TEPP) – Discussion

Ms. Grasty reviewed the TEPP including the background, goals, and main components to be included within the plan.

DISCUSSION

The Committee discussed the need for robust communication during an emergency and how employees are affected.

ITEM 12 FUTURE AGENDA ITEMS – For Information

- *Mileage Reimbursement Program Expansion (October)*
- *Public Transit Agency Safety Plan*
- *Dial-A-Ride Policies and Procedures*

ITEM 13 ADJOURNMENT

Chair Gonzalez adjourned the meeting at 3:00 p.m.



DATE: October 11, 2018

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM UPDATE

RECOMMENDATION:

- Receive and file the monthly ADA Certification services report and Mileage Reimbursement Program update.

DISCUSSION:

Attached is the September 2018 ADA Certification Services Reports from Mobility Management Partners (MMP) for review at the TRANSCOM meeting.

MMP received Section 5310 funding to expand its services to include the development and implementation of a pilot volunteer driver mileage reimbursement program in cooperation with the Area Agency on Aging and other agencies serving the needs of the county's senior population. The September August 2018 update on the Mileage Reimbursement Program (MRP) is attached.

Sep-18

		Sept.	Aug	July	June	May	April
Call Center	Inbound ADA Calls	588	657	679	632	663	553
	Outbound ADA calls	76	168	128	108	67	163
	Average hold time (in seconds)	4.51	5.4	6.22	5.92	6.09	5.9
	Outbound Area Transmittals	8	12	10	16	3	8
	Inbound Area Transmittals	4	4	3	5	6	9
Applications Received	Recertification	45	43	46	72	69	62
	New Applications	93	90	75	60	54	66
Applications Received by Service Area	Camarillo Area	6	10	7	14	9	8
	Gold Coast Area	55	46	45	44	39	50
	Valley Express Area	5	4	2	4	4	4
	Moorpark Area	1	6	6	3	7	4
	Simi Valley Area	35	35	32	35	35	39
	Thousand Oaks	33	31	29	31	29	20
	Out of County	3	1	0	1	0	3
Completed Evaluations In-person, Short-Term and Recertifications	Complete, with Functional Evaluation	12	37	22	20	19	21
	Complete, Interview w/o Functional Evaluation	1	2	4	3	0	6
	Complete, Special Circumstance (no Interview)	50	32	31	39	27	34
	Complete, Over 85+	7	8	10	8	11	16
	Complete, Phone Interview	0	4	1	5	0	2
	Complete, Short-term Certification (60 days)	0	0	0	0	0	0
	Complete, Recertifications	44	43	34	69	53	60
	Total Evaluations	114	126	102	144	110	139
Delays in Processing (Cumulative)	Due to incomplete application by client	8	7	8	0	3	9
	Pending Professional Evaluation (PE)	19	17	12	9	16	62
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting in-person interviews	12	4	20	13	11	6
Assessments	Assessment Categories	Total	CAM	VCTC	SIMI	T.O.	MPK
	With Physical Assessment	5	0	4	0	1	0
	With Cognitive Assessment	7	0	2	0	4	1
	Interview only (at assessment sites)	1	1	0	0	0	0
	No Shows	2	0	0	0	2	0
	Total in-person interviews scheduled	15	1	6	0	7	1
Total Number of appointment days	7	1	3	0	2	1	
Determination Types:				Total	%		
Unconditional (including S.C., Over 85+ , Phone interviews)				103	90%		
Conditional				2	2%		
Temporary				8	7%		
Denials				1	1%		
Short Term				0	0%		

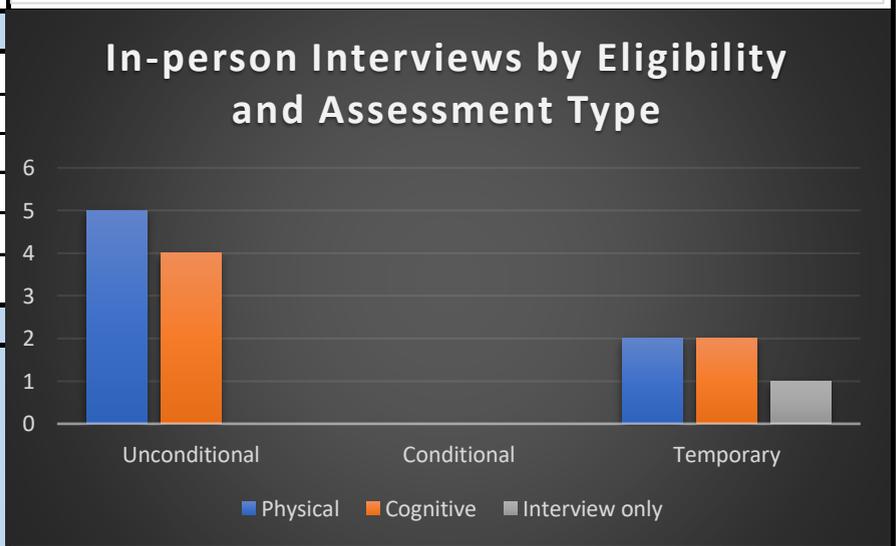
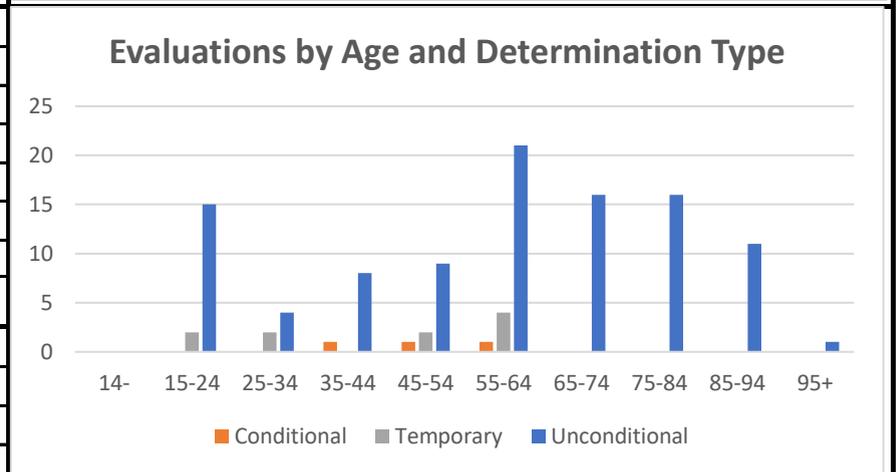
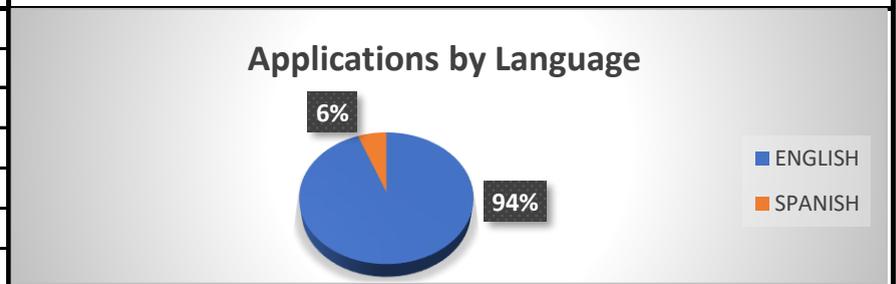
Total phone calls inbound/outbound: 825

Riders requesting service outside of Ventura County

Riders requesting service into Ventura County

Total applications received: 133

Online Applications Received: 2 (2%)



ADA Monthly Report Supplemental Information				
Applications Received - GCT Area Cities	Sep	Aug	July	June
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	5	1	0	4
Oak View	0	0	0	0
Oxnard	30	26	25	23
Port Hueneme	3	5	2	3
Ventura	17	14	18	14
Applications Received-Valley Express Area Cities				
Fillmore	3	1	1	0
Piru	0	0	0	0
Santa Paula	2	3	1	4
Travel Training				
Training Statistics	Sep	Aug	Jul	Jun
Referrrals received	7	15	5	5
Assessments	0	0	0	0
Trainings	0	0	0	0
Referral Source				
ADA-Camarillo Area	0	1	0	1
ADA-Gold Coast Area	2	0	2	1
ADA-Valley Express Area	0	0	0	0
ADA-Moorpark Area	0	0	0	0
ADA-Simi Valley Area	2	1	1	1
ADA-Thousand Oaks Area	1	6	0	1
Workshops	0	1	0	1
Other	2	6	2	0
Transit 101 Workshops				
Hosting Agency	Date	Attendees	Riders	Referrals
N/A				

Mileage Reimbursement Program Monthly Report - Sep 2018

Category	Item Measured	Sep	Aug	Jul	Jun	May	Apr
Application Process	Total Interest Applications	14	18	4	8	9	10
	Total Complete Applications	6	14	2	6	6	8
	Applications approved by EDC	6	6	0	3	0	0
	Total claims received	79	85	81	79	81	79
Mileage Claims	Total miles reimbursed	9931	10796	10012	10273	10670	9766
	Total one-way trips claimed	1800	1915	1870	1960	1915	1892
Statistics by Service Area							
Camarillo	Claims Received	19	21	19	21	20	21
	Miles Reimbursed	2540	2504	2146	2556	2668	2488
	One-way trips claimed	495	507	410	539	534	573
Gold Coast	Claims Received	21	24	23	21	22	23
	Miles Reimbursed	2609	3228	2889	2735	3057	2683
	One-way trips claimed	494	572	611	520	521	530
Moorpark	Claims Received	1	1	1	1	1	0
	Miles Reimbursed	100	186	100	100	100	0
	One-way trips claimed	38	42	40	36	16	0
Simi Valley	Claims Received	3	5	5	5	4	3
	Miles Reimbursed	454	729	642	711	576	524
	One-way trips claimed	51	91	75	91	72	68
Thousand Oaks	Claims Received	30	29	30	27	30	27
	Miles Reimbursed	3540	3443	3575	3531	3585	3297
	One-way trips claimed	634	612	682	685	678	636
Valley Express	Claims Received	5	5	3	4	4	5
	Miles Reimbursed	688	706	660	640	684	774
	One-way trips claimed	88	91	52	89	94	85
Other Statistics							
	Average Trip Length (Miles)	5.5	5.6	5.4	5.2	5.6	5.2
	Average Cost per Trip	\$ 1.93	\$ 1.97	\$ 1.87	\$ 1.83	\$ 1.95	\$ 1.81



DATE: October 11, 2018

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: PROGRAMMING OF CMAQ PROJECTS

RECOMMENDATION:

- Recommend VCTC approve the programming of a total of \$6,588,512 in CMAQ funds for the projects shown in Attachment A, including \$3,069,142 in CMAQ Shelf List projects and \$3,519,370 in cost increases to previously approved CMAQ and Proposition 1B projects, contingent upon these funds either being obligated in federal FY 2018/19 or ready to obligate pending fund availability.
- Recommend VCTC approve transferring \$801,877 in Proposition 1B Transit Capital funds from the Simi Valley CNG project to the Moorpark Metrolink Station Parking project.
- Recommend VCTC approve a loan of \$3,925,000 in CMAQ apportionment to the San Bernardino County Transportation Authority, with repayment after the FY 2019/20 apportionment becomes available, and with the proviso that staff could later loan more CMAQ should the opportunity still be available and unanticipated changes cause the forecasted September 30, 2019 unobligated balance to remain above \$0.

BACKGROUND

As discussed last month, the federal FAST Act provides for a rescission based on the unobligated apportionment balance at the end of FY 2018/19. Any remaining unobligated CMAQ balance is subject to a proportional share in the rescission scheduled in the FAST Act. The actual proportion of the unobligated balances to be rescinded will be based on the nationwide unobligated balance, which will not be known until that time. As a result, VCTC should consider how to reduce the Ventura County unobligated CMAQ balance to minimize the impact of the rescission on the county. For transit projects, for purposes of lowering the unobligated balance a project is considered obligated when the funds are transferred to FTA.

VCTC had requested information from local agencies regarding which existing projects will be obligated in FY 2018/19, projects from the approved CMAQ Shelf List that can be obligated by

September 30th, or projects previously approved in VCTC calls for projects that have encountered cost increases. Based on the responses, if all currently-approved CMAQ projects anticipated to be obligated in FY 2018/19 are in fact obligated according to the submitted schedules, the estimated balance at the end of the fiscal year will be \$8,535,000, as calculated in Attachment B. At last month's meetings, both TRANSCOM and TTAC requested additional time to consider additional potential cost increases. Both committees also recommended that consideration be given to funding the highest-ranked projects that were "below the line" in the last CMAQ call for projects, in 2017. (Attachment C provides for reference the lists of Shelf List and "below the line" projects from that call for projects.)

DISCUSSION:

Attachment A summarizes the agency responses identifying potential additional CMAQ programming. There is one pending deobligation for \$284,000, a total of \$3,069,142 from the Shelf List that can be obligated in FY 2018/19, and a total of \$3,519,370 in cost increases from existing projects, with the combined result lowering the estimated unobligated balance to about \$2,230,000. The projects with cost increases include six CMAQ projects and two Proposition 1B Transit Capital projects that were also selected through a competitive VCTC call for projects. Since one of the Prop 1B projects requesting more funds, the Moorpark Station Parking Lot Resurfacing, is ineligible for CMAQ, it is recommended that the funds needed by that project be provided by replacing with CMAQ the Proposition 1B required for construction of the Simi Valley Transit CNG Infrastructure project.

Given the difficulty of using CMAQ for eligible projects and the anticipated statewide demand to find projects to minimize the pending rescission, staff was not expecting opportunities to loan CMAQ apportionment, but based on inquiries within the region staff has learned that the San Bernardino County Transportation Authority has need for a loan which could be repaid as early as October, 2019, when the FY 2019/20 apportionment becomes available. In fact, San Bernardino County could accept a loan for as much as the \$8.5 million that VCTC had projected could be subject to rescission. However, given the pending rescission many other counties will likely be interested in loaning CMAQ to San Bernardino County, so the opportunity to make this loan might quickly close. Recognizing the expectation that has been created among Ventura County agencies for the availability of CMAQ for shelf list projects and cost increases, staff recommends that VCTC proceed to program funds to the projects listed in Attachment A.

Staff recommends that VCTC also move as quickly as possible to offer a \$3,925,000 CMAQ loan to San Bernardino County, with the loan amount having been determined based on the estimated remaining balance, plus an additional amount to allow for 10% delivery slippage. Projects in Ventura County will receive obligation of funds from the remaining CMAQ balance, on a first-come, first-served basis, so if less than 10% of the funds are delayed then the last projects submitted would have to wait until October 2019 for obligation of the funds. Should VCTC later determine that the balance will be above \$0 even with the loan, staff will check to see if there remains an opportunity to loan more. Staff will report back should there be another loan for an amount above the originally-approved amount.

As was noted last month, although this recommended action will significantly reduce and hopefully eliminate the rescission impact on Ventura County, the additional funds recommended for programming are not “free money.” Funds from the balance that are not rescinded will carry over to FY 2019/20 and be available for the CMAQ projects (primarily bicycle/pedestrian) that could not obligate funds by 2018/19. Although the obligation of \$5,588,512 in new programming will reduce the amount of the rescission, thus keeping the money in the county, the portion of those funds that were not going to be rescinded will no longer be available to carryover and pay for the projects delivered in FY 2019/20 and beyond. As result, there will be a decrease in the funding available in the next CMAQ call for projects.

VCTC PLAN TO REDUCE FY 2018/19 CMAQ BALANCE

Estimated end-of-year balance, based on committed projects only	\$8,535,000
Pending Santa Paula Deobligation	284,000
Additional Projects Than Can Be Obligated In FY 2018/19 –	
<u>Shelf List Projects</u>	
Gold Coast Transit - Bus Repowering / Ventura Road Service	2,669,142
Camarillo - Springville Road Bike Path Design	400,000
<u>Cost Increases to Approved CMAQ / Prop 1B Projects</u>	
Thousand Oaks – Conejo School Road Bike/Ped Construction	280,370
Camarillo – Las Posas / Pleasant Valley Bike Lanes Design	500,000
Thousand Oaks – Transit Center Improvement Construction	825,000
County Unincorporated – Camarillo Heights Project Construction	341,000
County Unincorporated – Kenney Street Ped Project Design	23,000
County Unincorporated – Central Avenue Ped Project Design	150,000
Simi Valley – CNG Fueling System Upgrade	598,123
<u>Replacement of Prop 1B PTMISEA with CMAQ*</u>	
Simi Valley CNG Fueling Upgrade	<u>801,877</u>
 <u>Total Additional 2018/19 Obligations</u>	 <u>\$6,588,512</u>
 REMAINING 2018/19 BALANCE	 <u>\$2,230,488</u>

*Prop 1B \$801,877 from Simi Valley to be transferred to Moorpark for Metrolink Station North Parking Lot Resurfacing. (Previously-approved Prop 1B project not eligible for CMAQ)

Recommended Amount to Loan = \$3,925,000 including \$2,230,000 to cover the remaining balance, and \$1,695,000 equal to 10% of the total scheduled FY 2018/19 CMAQ obligation of funds to accommodate delivery delay.

CMAQ PROJECTS FY 2018/19

Estimated Beginning Balance as of 9/30/2018

\$ 18,872,086

Project Title	Agency	TIP ID	Planned Obligation (E-76 date)	Amount	Current Project Status	FTIP Status
Ojai Ave / Maricopa Ped Impr (Pedestrian and Bike Safety Improvements)	Ojai	VEN150620 (VEN170113)	Nov-18	\$500,000	Project Combined with ATP Project under new FTIP Number VEN170113.	Currently in 2017 and draft 2019 FTIP
West LA Avenue Bike Lanes	Simi Valley	VEN170416	Jan-19	\$1,239,420		Currently in draft 2019 FTIP
Ventura Road Bus Line	Gold Coast Transit	VEN190110	Jan-19	\$2,436,095	2017	included in 2019 FTIP
Pedestrian Crossing Beacons	Oxnard	VEN150901	Feb-19	\$271,690	Plans and Specs beign reviewed. CON authorization estimated early 2019.	Currently in 2017 FTIP
Wells Road Bus Stop Impr Con	S.B. Ventura	VEN171006	Mar-19	\$243,455	In design, completing Env, RFA submittal December 2018	Currently in 2017 and draft 2019 FTIP
Conejo School Road / Willow Lane Sidewalk / Bike Lanes	Thousand Oaks	VEN171005	Mar-19	\$1,709,150	2017	Currently in 2017 and draft 2019 FTIP
Regional Ridesharing	VCTC	VEN93017	Apr-19	\$443,000	FOR 19/20	Currently in 2017 and draft 2019 FTIP
Countywide Transit Outreach	VCTC	VEN54070	Apr-19	\$600,000	FOR 19/20	Currently in 2017 and draft 2019 FTIP
Central Avenue Ped Impr Con	County	VEN171008	May-19	\$796,770	PE Obligated; PES Package submitted 12-20-17; Environmental underway; expected Env Clearance Dec-18	Currently in 2017 and draft 2019 FTIP
Potrero Road Bike Lanes	County	VEN171007	May-19	\$1,394,217	PES Package submitted Jan-18; Enviornmental underway; expected Env Clearance Jan-18	Currently in 2017 and draft 2019 FTIP
Fox Canyon Barranca Bike Bridge	Ojai	VEN130601		\$62,975	Engineering (\$40K) obligated in November, Con in 18/19.	Currently in 2017 and draft 2019 FTIP
Pleasant Valley Rd / E Fifth Str Impr PE	County	VEN130104	Sep-18	\$640,000	PES Package to be submitted by 01-15-2019.	Currently in 2017 and draft 2019 FTIP

Total obligations in FY 18/19
Remaining balance
Potential Lapse

\$10,336,772
\$8,535,314
\$0

Subject to inclusion in FAST rescission 9/30/3019

FY 2016/17

\$1,109,981 Lapses October 1, 2019

FY 2017/18 (estimated)

\$8,451,877 Lapses October 1, 2020

FY 2018/19 (estimated)

\$9,310,228 Lapses October 1, 2021

TOTAL**\$18,872,086****FY 19/20 and Beyond**

Rancho Road Pedestrian / Bicycle	Thousand Oaks	VEN150616	Oct-19	\$1,272,619	City to submit Request for ATP Time extension and move CON to 19/20.	Currently in 2017 and draft 2019 FTIP
Sespe Street Bike Lanes	County	VEN190111	Nov-19	\$567,418	Design in Progress - PES Package to be submitted in October of 2018	included in 2019 FTIP

Casitas Vista Bike Lanes	County	VEN190112	Nov-19	\$488,686	Design in Progress - PES Package to be submitted in October of 2018	included in 2019 FTIP
Hwy 126 Bike Path Gap Closure CON	S.B. Ventura	VEN031230	Dec-19	\$796,770	ROW acquired, PE being kicked off. RFP submittal Oct 2019	Currently in 2017 and draft 2019 FTIP
Bike facilities for NECSP	Oxnard	VEN130101	Dec-19	\$585,360	PS&E Consultant selection 2019. RFA for Con in 2019.	Currently in 2017 FTIP
C Street Bike Facilities	Oxnard	VEN130102	Dec-19	\$278,250	PS&E Consultant selection 2019. CON RFA in 2019.	Currently in 2017 and draft 2019 FTIP
Oxnard Blvd Bike/Ped Facility	Oxnard	VEN150907	Jan-20	\$1,379,900	Design RFP submitted 12/2019, CON RFA in 2019.	Currently in 2017 FTIP (CTC Time Extension Approved for Design)
Sheridan Way/Ventura River Bike Trail	S.B. Ventura	VEN110304		\$221,321	Needs to be rescoped.	Currently in 2017 and 2019 draft FTIP (needs toll credits added)
Las Posas Road Bike Lanes	Camarillo	VEN150614		\$460,773	PE Underway	Currently in 2017 and draft 2019 FTIP
Pleasant Valley Rd Bike Lanes	Camarillo	VEN160103		\$1,713,250	PE Underway	Currently in 2017 and draft 2019 FTIP

RECOMMENDED CMAQ / TDA ARTICLE 3 SHELF LIST PROJECTS

TRANSIT

Project Name:	Agency:	Committee Score:	CMAQ Funds:
Midlife Engine Replacement and Service Life Extension - 12 buses	Go ld Coast Transit	65	1, 451,095
Ventura Road Tran sit Service Operati ons for 3rd of 3 year s	Go ld Coast Trans i t	75*	1, 218,047

* Vent ura Ro ad 3rd year fun ds placed lowe r as fund s are not needed for two year s.

Total: \$2,669,142

BIKE/PEDESTRIAN/TRAFFIC FLOW

Project Name:	Agency:	Committee Score:	CMAQorTDA Article 3 Funds:
Sespe Street Bike Lane s	Ven tura County	55	114,572
Rice Road Bike Lanes	Ventura County	53	1,156,202
Springville Bike Trail Pha se 2	Camari lo	52	1,372,215
Los Fefiz Drive Sidewalk	Tho usa n d Oaks	52	711,780

Total: \$3,354,769

PROJECTS NOT RECOMMENDEDTRANSIT

Project Name:	Agency:	Committee Score:	CMAQ Funds:
Bus Shelter Improvements	Simi Valley	59	53,000
Rail Car Midlife Overhaul	SCRRA	57	3,390,000
Marketing & Branding Effort	Simi Valley	57	40,000
Community Shuttle Zero Emission Vehicles (2 -4)	Simi Valley	55	215,000
6 Replacement Dial-a-Ride Vehicles	Thousand Oaks	55	500,000
Ojai Bike Bus	Gold Coast Transit	45	39,838
New Transit Center Feasibility Study	Simi Valley	[ineligible]	160,000

Total: \$4,397,838

BIKE/PEDESTRIAN/TRAFFIC FLOW

Project Name:	Agency:	Committee Score:	CMAQorTDA Article 3 Funds:
Springville Bike Train Phase 2	Camarillo	47	1,106,625
Central Avenue Bike Lanes	Camarillo	45	1,991,925
Alternative Technology for Vehicle Emissions Reduction	Port of Hueneme	36	12,000,000
Pleasant Valley Road Southbound Offramp Improvements	Camari llo	35	1,505,010
ITS Master Plan	Camarillo	27	100,000
US-101 Northbound Auxiliary Lanes	Camari llo	[ineligible]	4,426,500
Ramp, Sidewalk, and Bike Trail Improvements	Camarillo	[ineligible]	100,000

Total: \$21,230,060



DATE: October 11, 2018

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: APPROVE 2018/19 FINAL PROGRAM OF PROJECTS

RECOMMENDATION:

- Approve the final Program of Projects (POP) for federal transit operating, planning and capital assistance for Fiscal Year (FY) 2018/19.

BACKGROUND

The Federal Transit Administration (FTA) requires that the public be provided an opportunity to review transit projects proposed to be funded with federal dollars. As the designated recipient of federal transit funds, the VCTC is required to hold a public hearing and adopt a POP which lists projects to be funded with federal funds in each urban area of Ventura County. Since 2003, VCTC has prepared the POP using separate programs for the Oxnard/Ventura, Thousand Oaks/Moorpark, and Camarillo urbanized areas, as defined by the U.S. Census Bureau. Later, VCTC also began to prepare the POP for Simi Valley based on a decision by Caltrans to delegate to VCTC the Designated Recipient status for Simi Valley.

DISCUSSION

In another item in this Committee agenda, staff is recommending programming of additional CMAQ projects to avoid a rescission of apportionment balances. These projects must be obligated or, in the case of transit projects, have FTA transfers approved by the end of Federal FY 2018/19 to reduce the CMAQ balance. Therefore it is necessary to revise the POP which TRANSCOM approved at its last meeting. Staff recommends TRANSCOM approve the attached revised FY 2018/19 POP which has been modified to include the proposed additional transit CMAQ projects.

Subsequent to the TRANSCOM meeting, staff will publish the POP for public notice, and will present the POP to the VCTC for Public Hearing and approval at the November 2nd meeting.

Program of Projects

The Ventura County Transportation Commission (VCTC) will hold a public hearing on the Program of Projects (POP) for the Oxnard, Thousand Oaks, Camarillo and Simi Valley Urbanized Areas (UAs) for projects to be funded with Federal Transit Administration funds in the 2018/19 Fiscal Year (FY 2019). The funds available in FY 2019 are estimated to be \$425,000 in Section 5310 funds and \$25,630,000 in other funds for the Oxnard UA, \$170,000 in Section 5310 funds and \$8,025,000 in other funds for the Thousand Oaks UA, \$2,615,000 for the Camarillo UA, and \$4,725,000 for the Simi Valley UA, based on anticipated FY 2019 funds, prior year carry-over funds, and federal discretionary funds. The public hearing will be held at 9:00 a.m. on Friday, November 2, 2018, in the Camarillo City Council Chamber, 601 Carmen Drive, in Camarillo. The POP is available for public inspection at 950 County Square Drive, Suite 207, Ventura CA 93003. Unless a subsequent list is published, this list will become the final Program of Projects for inclusion in the Southern California Association of Governments Federal Transportation Improvement Program.

FY 2018/19 Federal Transit Program of Projects

	Total Cost	Federal Share	Local Share & Other
OXNARD/VENTURA URBANIZED AREA			
Gold Coast Transit			
<u>Operating Assistance</u>			
Ventura Road Transit Service (FY 18/19, 19/20 & 20/21)(CMAQ Funds)	\$ 4,127,575	\$ 3,654,142	\$ 473,433
Operating Assistance	<u>\$ 2,500,000</u>	<u>\$ 1,250,000</u>	<u>\$ 1,250,000</u>
	<u>\$ 6,627,575</u>	<u>\$ 4,904,142</u>	<u>\$ 1,723,433</u>
<u>Capital Assistance</u>			
Preventive Maintenance	\$ 1,662,895	\$ 1,330,316	\$ 332,579
Midlife Bus Refurbishment & Engine Replacement for 14 buses (CMAQ Funds)	\$ 3,696,082	\$ 3,272,141	\$ 423,941
Operations and Maintenance Facility Debt Service	\$ 486,815	\$ 389,452	\$ 97,363
Operations and Maintenance Facility Debt Service (5339 Funds)(FY 17/18)	\$ 282,545	\$ 226,036	\$ 56,509
Operations and Maintenance Facility Debt Service (5339 Funds)	\$ 888,185	\$ 710,548	\$ 177,637
ADA Paratransit Service	<u>\$ 1,147,500</u>	<u>\$ 918,000</u>	<u>\$ 229,500</u>
	<u>\$ 8,164,022</u>	<u>\$ 6,846,493</u>	<u>\$ 1,317,529</u>
Total Gold Coast	<u>\$ 14,791,596</u>	<u>\$ 11,750,635</u>	<u>\$ 3,040,961</u>
Ventura County Transportation Commission			
<u>Operating Assistance</u>			
VCTC Intercity Operating Assistance (FY 19/20)	\$ 2,449,156	\$ 1,224,578	\$ 1,224,578
CalVans Vanpool (JARC funds)	\$ 100,000	\$ 25,000	\$ 75,000
County Human Services Agency Work Reliability Transport (FY 2017/18 - JARC funds)	\$ 36,000	\$ 30,000	\$ 6,000
County Human Services Agency Work Reliability Transport (FY 2018/19 - JARC funds)	<u>\$ 72,000</u>	<u>\$ 60,000</u>	<u>\$ 12,000</u>
	<u>\$ 2,657,156</u>	<u>\$ 1,339,578</u>	<u>\$ 3,996,734</u>
<u>Planning Assistance</u>			
Transit Planning and Programming (FY 19/20)	\$ 393,783	\$ 315,026	\$ 78,757
Regional Transit Information Center (FY 19/20)	\$ 280,000	\$ 224,000	\$ 56,000
Countywide Outreach Activities (FY 19/20) (CMAQ Funds)	\$ 600,000	\$ 600,000	\$ -
Fare Collection/Passenger Counting Data Management (FY 19/20)	\$ 350,000	\$ 280,000	\$ 70,000
Elderly/Disabled Planning/Evaluation (FY 19/20)	\$ 278,750	\$ 223,000	\$ 55,750
Bus Service Planning (FY 19/20)	<u>\$ 565,000</u>	<u>\$ 452,000</u>	<u>\$ 113,000</u>
	<u>\$ 2,467,533</u>	<u>\$ 2,094,026</u>	<u>\$ 373,507</u>
<u>Capital Assistance</u>			
Regional Transit Tech Equipment (FY 19/20)	\$ 118,750	\$ 95,000	\$ 23,750
Purchase 3 VCTC Intercity Buses (CMAQ Funds)	\$ 2,138,099	\$ 1,892,859	\$ 245,240
Metrolink Preventive Maintenance (FY 19/20)	\$ 1,820,228	\$ 1,820,228	\$ -
Metrolink Capital Rehab (Sec 5337)	\$ 737,861	\$ 737,861	\$ -
Metrolink Capital Rehab (FY 19/20)(Sec 5337)	\$ 2,477,608	\$ 2,477,608	\$ -
Metrolink Prev Maintenance (FY 19/20)(Sec 5337)	<u>\$ 2,460,937</u>	<u>\$ 2,460,937</u>	<u>\$ -</u>
	<u>\$ 9,634,733</u>	<u>\$ 9,389,493</u>	<u>\$ 245,240</u>
Total VCTC	<u>\$ 14,759,421</u>	<u>\$ 12,823,097</u>	<u>\$ 4,615,480</u>

Valley Express			
<u>Operating Assistance</u>			
Operating Assistance (FY 19/20)	\$ 1,254,396	\$ 627,198	\$ 627,198
Total Valley Express	\$ 1,254,396	\$ 627,198	\$ 627,198
TOTAL	\$ 30,805,414	\$ 25,200,930	\$ 8,283,640
THOUSAND OAKS/MOORPARK URBANIZED AREA			
Ventura County Transportation Commission			
<u>Planning Assistance</u>			
Transit Planning and Programming (FY 19/20)	\$ 570,971	\$ 456,777	\$ 114,194
	\$ 570,971	\$ 456,777	\$ 114,194
<u>Capital Assistance</u>			
VCTC Svcs - Cap Leases (FY19/20)	\$ 352,981	\$ 282,385	\$ 70,596
VCTC Svcs - Cap Leases (FY19/20) (Sec 5339)	\$ 166,735	\$ 166,735	\$ -
Regional Transit Tech Equipment (FY 19/20)	\$ 37,500	\$ 30,000	\$ 7,500
Regional Transit Tech Equipment (FY 19/20) (Sec 5339)	\$ 144,600	\$ 144,600	\$ -
Metrolink Preventive Maintenance (FY 19/20)	\$ 742,381	\$ 742,381	\$ -
Metrolink Capital Rehab (Sec 5337)	\$ 515,786	\$ 515,786	\$ -
Metrolink Capital Rehab (FY 19/20)(Sec 5337)	\$ 1,694,545	\$ 1,694,545	\$ -
Metrolink Prev Maintenance (FY 19/20)(Sec 5337)	\$ 1,683,883	\$ 1,683,883	\$ -
	\$ -	\$ -	\$ -
	\$ 5,338,411	\$ 5,260,315	\$ 78,096
Total VCTC	\$ 5,909,383	\$ 5,717,092	\$ 192,291
City of Thousand Oaks			
<u>Planning Assistance</u>			
Transit Planning & Education	\$ 187,500	\$ 150,000	\$ 37,500
	\$ 187,500	\$ 150,000	\$ 37,500
<u>Capital Assistance</u>			
Transit Center Improvements (CMAQ Funds)	\$ 825,000	\$ 825,000	\$ -
Transit Vehicle Maintenance	\$ 500,000	\$ 400,000	\$ 100,000
Transit Facilities / Bus Stops Maintenance	\$ 187,500	\$ 150,000	\$ 37,500
Transit Vehicle Capital Lease	\$ 187,500	\$ 150,000	\$ 37,500
Inter-City ADA	\$ 62,500	\$ 50,000	\$ 12,500
	\$ 1,762,500	\$ 1,575,000	\$ 187,500
Total Thousand Oaks	\$ 1,950,000	\$ 1,725,000	\$ 225,000
City of Moorpark			
<u>Operating Assistance</u>			
Fixed Route/Paratransit Operating Assistance	\$ 240,000	\$ 120,000	\$ 120,000
	\$ 240,000	\$ 120,000	\$ 120,000
<u>Capital Assistance</u>			
Metrolink Station South Entrance + Other Station Improvements / Upgrades	\$ 126,928	\$ 101,542	\$ 25,386
Dial-a-Ride Capital Leases / Cap Maint	\$ 93,750	\$ 75,000	\$ 18,750
	\$ 220,678	\$ 176,542	\$ 44,136
Total Moorpark	\$ 460,678	\$ 296,542	\$ 164,136
TOTAL	\$ 8,320,060	\$ 7,738,634	\$ 581,426
CAMARILLO URBANIZED AREA			
Ventura County Transportation Commission			
<u>Planning Assistance</u>			
Transit Planning and Programming (FY 19/20)	\$ 164,430	\$ 131,544	\$ 32,886
	\$ 164,430	\$ 131,544	\$ 32,886
<u>Capital Assistance</u>			
VCTC Svcs - Cap Leases (FY18/19) (Sec 5339)	\$ 186,125	\$ 186,125	\$ -
VCTC Svcs - Cap Leases (FY19/20) (Sec 5339)	\$ 169,392	\$ 169,392	\$ -
	\$ 355,517	\$ 355,517	\$ -
Total VCTC	\$ 519,947	\$ 487,061	\$ 32,886

City of Camarillo			
<u>Operating Assistance</u>			
Camarillo Area Transit Operating Assistance	\$ 924,100	\$ 462,050	\$ 462,050
	\$ 924,100	\$ 462,050	\$ 462,050
<u>Capital Assistance</u>			
Metrolink Quiet Zone Improvements	\$ 400,000	\$ 400,000	\$ -
Bus Capital Maintenance	\$ 728,500	\$ 582,800	\$ 145,700
Rail Station Capital Maintenance	\$ 83,780	\$ 67,024	\$ 16,756
	\$ 1,212,280	\$ 1,049,824	\$ 162,456
Total Camarillo	\$ 2,136,380	\$ 1,511,874	\$ 624,506
TOTAL	\$ 2,656,327	\$ 1,998,935	\$ 657,392

SIMI VALLEY URBANIZED AREA			
Ventura County Transportation Commission			
<u>Planning Assistance</u>			
Transit Planning and Programming (FY 19/20)	\$ 277,282	\$ 106,653	\$ 170,629
	\$ 277,282	\$ 106,653	\$ 170,629
<u>Capital Assistance</u>			
VCTC Svcs - Cap Leases (FY18/19) (Sec 5339)	\$ 280,557	\$ 280,557	\$ -
VCTC Svcs - Cap Leases (FY19/20) (Sec 5339)	\$ 326,533	\$ 326,533	\$ -
	\$ 326,533	\$ 326,533	\$ -
Total VCTC	\$ 603,815	\$ 433,186	\$ 170,629
City of Simi Valley			
<u>Operating Assistance</u>			
Simi Valley Transit Operating Assistance	\$ 4,151,850	\$ 2,075,925	\$ 2,075,925
	\$ 4,151,850	\$ 2,075,925	\$ 2,075,925
<u>Capital Assistance</u>			
CNG Fueling System Upgrade (CMAQ Funds)	\$ 1,400,000	\$ 1,400,000	\$ -
Outreach / Branding Effort (CMAQ Funds)	\$ 45,182	\$ 40,000	\$ 5,182
Bus Shelter Improvements (CMAQ Funds)	\$ 59,867	\$ 53,000	\$ 6,867
Preventive Maintenance	\$ 280,400	\$ 224,320	\$ 56,080
Non Fixed-Route ADA Paratransit Capital	\$ 339,291	\$ 271,433	\$ 67,858
Dispatch Software	\$ 45,000	\$ 36,000	\$ 9,000
	\$ 2,169,740	\$ 2,024,753	\$ 144,987
Total Simi Valley	\$ 6,321,590	\$ 4,100,678	\$ 2,220,912
TOTAL	\$ 6,925,405	\$ 4,533,864	\$ 2,391,541

FY 2018/19 SECTION 5310 / NEW FREEDOM PROGRAM OF PROJECTS

OXNARD/VENTURA URBANIZED AREA			
<u>Planning Assistance</u>			
Program Administration	\$ 27,326	\$ 27,326	\$ -
	\$ 27,326	\$ 27,326	\$ -
<u>Operating Assistance</u>			
Gold Coast Access Direct Service to Camarillo	\$ 101,333	\$ 81,066	\$ 20,267
Area Agency on Aging MediRide	\$ 157,500	\$ 105,000	\$ 52,500
	\$ 258,833	\$ 186,066	\$ 72,767
<u>Capital Assistance</u>			
		\$ -	\$ -
Gold Coast Young Adult Mobility Education	\$ 60,000	\$ 48,000	\$ 12,000
	\$ 60,000	\$ 24,000	\$ 12,000
Total Enhanced Mobility	\$ 346,159	\$ 237,392	\$ 84,767

THOUSAND OAKS/MOORPARK URBANIZED AREA			
<u>Planning Assistance</u>			
Program Administration	\$ 17,040	\$ 17,040	\$ -
	\$ 17,040	\$ 17,040	\$ -
<u>Operating Assistance</u>			
Moorpark Free Senior/Disabled Fares	\$ 12,750	\$ 10,200	\$ 2,550
ECTA Saturday Senior ADA Service	\$ 25,000	\$ 20,000	\$ 5,000
Thousand Oaks Free Rides ADA/DAR	\$ 25,000	\$ 20,000	\$ 5,000
Area Agency on Aging MediRide	\$ 105,000	\$ 70,000	\$ 35,000
	\$ 167,750	\$ 120,200	\$ 47,550
<u>Capital Assistance</u>			
ECTA Intercity Service Vehicle Lease	\$ 25,000	\$ 20,000	\$ 5,000
	\$ 25,000	\$ 20,000	\$ 5,000
Total Enhanced Mobility	\$ 209,790	\$ 157,240	\$ 52,550